THE TOWNSHIP OF NORTH HURON/
MUNICIPALITY OF MORRIS-TURNBERRY Require a
ENVIRONMENTAL SERVICES COORDINATOR
(Full-time, Permanent)

The Municipality of Morris-Turnberry and the Township of North Huron are two rural municipalities on the north-east corner of the County of Huron. They include the Town of Wingham, Villages of Bluevale & Blyth and the Hamlets of Belgrave, Belmore & Walton. You can discover cultural, historical, and tasty delights, often lost in our fast paced lifestyle. Featuring rich farmland and commercial and industrial developments, we are yesterday’s tradition and tomorrow’s promise. The two municipalities pride themselves on being great places to live, play and work.

The two municipalities have entered into a shared services arrangement, including Public Works and Building departments. As a result, we have an opening for the position of Environmental Services Coordinator, reporting directly to the Director of Public Works.

You will:
- Implement the comprehensive program for Asset Management, GIS systems and technical administration for all municipal roads, sidewalks, traffic signs, bridges, culverts, drains, street lights, storm and sanitary sewer systems, water systems, landfill facilities, cemetery facilities and other designated municipal infrastructure as developed by the Director of Public Works;
- Act as the primary Township/Municipality Drainage Superintendent;
- Support oversight of contractors and consultants to ensure regulatory compliance with provincial regulations and municipal standards;
- Support the optimization of operations and maintenance activities for, including but not limited to roads, streetlights, water, wastewater, solid waste and drainage;
- Oversee the utility locate compliance and oversee the completion of all Township/Municipal utility locate requests;
- Assist the Manager and Director of Public Works in budget analysis, and capital project planning.

Qualifications:
- Post-secondary diploma in Civil Engineering Technology or related discipline;
- At least three years’ experience in a municipal or related field;
- Strong knowledge of construction practices, budgeting, and project management;
- Strong written and oral communication;
- Strong computer skills and knowledge of software used (Excel, GIS and Accounting Software);
- Ability to maintain confidentiality and be tactful in all dealings, be self-motivated and work effectively alone or in a team environment;
- In depth knowledge of the local public works by-laws;
- In depth knowledge of the MTO and MOE standards, specifications and regulations;
- Valid class G driver’s license;
- Ability to travel extensively within North Huron and Morris-Turnberry.
THE TOWNSHIP OF NORTH HURON/
MUNICIPALITY OF MORRIS-TURNBERRY Require a
ENVIRONMENTAL SERVICES COORDINATOR
(Full-time, Permanent)

This is salary position with a 40 hour work week. For more information about this position, the Job Description is available upon request.

Please submit a cover letter and resume by 4:30 pm on Friday December 16, 2016 to:

Ward & Uptigrove Consulting & Human Resources
Attention: Emily MacRobbie
P.O. Box 127
LISTOWEL, Ontario N4W 3H2
E-mail: hrresults@w-u.on.ca

We thank all applicants for their interest and only those individuals selected for an interview will be contacted.

The Township of North Huron and Municipality of Morris/Turnberry is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. Information is collected solely for the purpose of job selection under the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Visit www.northhuron.ca for more information.