Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the Building Code Act, 1992

<table>
<thead>
<tr>
<th>Application number:</th>
<th>Permit number (if different):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date received:</td>
<td>Roll number:</td>
</tr>
</tbody>
</table>

Application submitted to: **Municipality of Morris-Turnberry**

(Name of municipality, upper-tier municipality, board of health or conservation authority)

**A. Project information**

<table>
<thead>
<tr>
<th>Building number, street name</th>
<th>Unit number</th>
<th>Lot/con.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipality</td>
<td>Postal code</td>
<td>Plan number/other description</td>
</tr>
<tr>
<td>Project value est. $</td>
<td>Area of work (m²)</td>
<td></td>
</tr>
</tbody>
</table>

**B. Purpose of application**

- [ ] New construction
- [ ] Addition to an existing building
- [ ] Alteration/repair
- [ ] Demolition
- [ ] Conditional Permit

<table>
<thead>
<tr>
<th>Proposed use of building</th>
<th>Current use of building</th>
</tr>
</thead>
</table>

**Description of proposed work**

**C. Applicant**

Applicant is: [ ] Owner or [ ] Authorized agent of owner

<table>
<thead>
<tr>
<th>Last name</th>
<th>First name</th>
<th>Corporation or partnership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street address</td>
<td>Unit number</td>
<td>Lot/con.</td>
</tr>
<tr>
<td>Municipality</td>
<td>Postal code</td>
<td>Province</td>
</tr>
<tr>
<td>Telephone number</td>
<td>Fax</td>
<td>Cell number</td>
</tr>
</tbody>
</table>

**D. Owner (if different from applicant)**

<table>
<thead>
<tr>
<th>Last name</th>
<th>First name</th>
<th>Corporation or partnership</th>
</tr>
</thead>
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</tbody>
</table>

Application for a Permit to Construct or Demolish – Effective January 1, 2014
### E. Builder (optional)

<table>
<thead>
<tr>
<th>Last name</th>
<th>First name</th>
<th>Corporation or partnership (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</table>

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</tbody>
</table>

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Postal code</th>
<th>Province</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone number</th>
<th>Fax</th>
<th>Cell number</th>
</tr>
</thead>
<tbody>
<tr>
<td>( )</td>
<td>( )</td>
<td></td>
</tr>
</tbody>
</table>

### F. Tarion Warranty Corporation (Ontario New Home Warranty Program)

i. Is proposed construction for a new home as defined in the *Ontario New Home Warranties Plan Act*? If no, go to section G.

- [ ] Yes
- [ ] No

ii. Is registration required under the *Ontario New Home Warranties Plan Act*?

- [ ] Yes
- [ ] No

iii. If yes to (ii) provide registration number(s): __________

### G. Required Schedules

i. Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.

ii. Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.

### H. Completeness and compliance with applicable law

i. This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the *Building Code* (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted).

- [ ] Yes
- [ ] No

Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the *Building Code Act, 1992*, to be paid when the application is made.

- [ ] Yes
- [ ] No

ii. This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the *Building Code Act, 1992*.

- [ ] Yes
- [ ] No

iii. This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the *Building Code Act, 1992* which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.

- [ ] Yes
- [ ] No

iv. The proposed building, construction or demolition will not contravene any applicable law.

- [ ] Yes
- [ ] No

### I. Declaration of applicant

______________________________
(print name)

I declare that:

1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.

2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

______________________________
Date

______________________________
Signature of applicant

---

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

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Application for a Permit to Construct or Demolish – Effective January 1, 2014
Schedule 1: Designer Information

A. Project Information

<table>
<thead>
<tr>
<th>Building number, street name</th>
<th>Unit no.</th>
<th>Lot/con.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipality</td>
<td>Postal code</td>
<td>Plan number/other description</td>
</tr>
</tbody>
</table>

B. Individual who reviews and takes responsibility for design activities

<table>
<thead>
<tr>
<th>Name</th>
<th>Firm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street address</td>
<td></td>
</tr>
<tr>
<td>Municipality</td>
<td>Postal code</td>
</tr>
<tr>
<td>Telephone number</td>
<td>Fax number</td>
</tr>
</tbody>
</table>

C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.6.2.1. of Division C]

- House
- Small Buildings
- Large Buildings
- Complex Buildings
- HVAC - House
- Building Services
- Detection, Lighting and Power
- Fire Protection
- Building Structural
- Plumbing - House
- Plumbing - All Buildings
- On-site Sewage Systems

Description of designer's work

D. Declaration of Designer

- I ___________________________ declare that (choose one as appropriate):

  - I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories.
    
    Individual BCIN: ___________________________  
    Firm BCIN: ___________________________

  - I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code.
    
    Individual BCIN: ___________________________
    Basis for exemption from registration: __________________________

  - The design work is exempt from the registration and qualification requirements of the Building Code.
    
    Basis for exemption from registration and qualification: __________________________

I certify that:

1. The information contained in this schedule is true to the best of my knowledge.

2. I have submitted this application with the knowledge and consent of the firm.

   Date: ___________________________  Signature of Designer: ___________________________

NOTE:

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) (c) of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.

2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of practice, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

Application for a Permit to Construct or Demolish – Effective January 1, 2014
### Schedule 2: Sewage System Installer Information

#### A. Project Information

<table>
<thead>
<tr>
<th>Building number, street name</th>
<th>Unit number</th>
<th>Lot/con.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipality</td>
<td>Postal code</td>
<td>Plan number/other description</td>
</tr>
</tbody>
</table>

#### B. Sewage System Installer

Is the installer of the sewage system engaged in the business of constructing on-site, installing, repairing, servicing, cleaning or emptying sewage systems, in accordance with Building Code Article 3.3.1.1, Division C?

- [ ] Yes (Continue to Section C)  
- [ ] No (Continue to Section E)  
- [ ] Installer unknown at time of application (Continue to Section E)

#### C. Registered Installer Information (where answer to B is “Yes”)

<table>
<thead>
<tr>
<th>Name</th>
<th>BCIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street address</td>
<td></td>
</tr>
<tr>
<td>Unit number</td>
<td>Lot/con.</td>
</tr>
<tr>
<td>Municipality</td>
<td>Postal code</td>
</tr>
<tr>
<td>E-mail</td>
<td></td>
</tr>
<tr>
<td>Telephone number</td>
<td>Fax</td>
</tr>
</tbody>
</table>

#### D. Qualified Supervisor Information (where answer to Section B is “Yes”)

| Name of qualified supervisor(s) | Building Code Identification Number (BCIN) |

#### E. Declaration of Applicant:

I ___________________ (print name) declare that:

- [ ] I am the applicant for the permit to construct the sewage system. If the installer is unknown at time of application, I shall submit a new Schedule 2 prior to construction when the installer is known;

OR

- [ ] I am the holder of the permit to construct the sewage system, and am submitting a new Schedule 2, now that the installer is known.

I certify that:

1. The information contained in this schedule is true to the best of my knowledge.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

Date ___________________ Signature of applicant ___________________
### Type of Sewage System Proposed

- [ ] New Development
- [ ] Replacement of Existing System
- [ ] Addition to Existing System

- [ ] Residential
- [ ] Commercial

### Building Information

The building to be serviced has the following (include roughed-in plumbing and any proposed additions e.g. future basement washroom)

<table>
<thead>
<tr>
<th>PLUMBING FIXTURES</th>
<th>TOTAL # OF FIXTURES</th>
<th>X FIXTURE UNIT =</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bathroom Grouping (toilet, sink, tub or shower)</td>
<td>x 6</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**INDIVIDUAL UNITS**

<table>
<thead>
<tr>
<th>Fixture</th>
<th>TOTAL # OF FIXTURES</th>
<th>X FIXTURE UNIT</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toilets</td>
<td>x 4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basin</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bathtub and/or Shower</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kitchen Sink/Dishwasher</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clothes Washing Machine</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Separate Single Laundry Tub</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL FIXTURE UNITS**

- [ ] Yes
- [ ] No

<table>
<thead>
<tr>
<th>Other Fixtures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Garbage Grinder</td>
<td>[ ]</td>
</tr>
<tr>
<td>Whirlpool/HOT Tub/Spa</td>
<td>[ ]</td>
</tr>
</tbody>
</table>

**Finished Floor Area**

- First Floor
- Second Floor
- Third Floor
- Other
- Total Inside Dimensions
- Total # of bedrooms

**Percolation Rates (T)**

- Perc time of native soil for inground or partially raised system
- Perc time of any imported soil to be used in the leaching bed construction
- Depth of water table or bedrock from surface

Note: Attach certified soil analysis or percolation test results (for existing and imported fill)

**Calculation of Leaching Bed Size**

<table>
<thead>
<tr>
<th>Tile Bed</th>
<th>Tertiary System</th>
</tr>
</thead>
<tbody>
<tr>
<td>L = Length in metres of tile</td>
<td>Make</td>
</tr>
<tr>
<td>Q = Quantity of sewage flow</td>
<td>Model</td>
</tr>
<tr>
<td>T = percolation Rate in Minutes/</td>
<td></td>
</tr>
<tr>
<td>Centimetre</td>
<td></td>
</tr>
<tr>
<td>L = Q x T ( \div 200 )</td>
<td></td>
</tr>
<tr>
<td>L = [ ] ( \times [ ] ) ( \div 200 ) = [ ] metres</td>
<td></td>
</tr>
</tbody>
</table>

Total area coverage in square metres of the disposal bed and mantle

**Septic Tank Size**

- Residential - Minimum tank size is 2 (Q) or 3600 L whichever is greater
- Commercial - 3 (Q) = [ ] Litres
Water Supply

Note: All wells within 30 metres, whether or not in use, must be plotted on site plan and listed below.  □ Existing  □ Proposed

Type of Supply Source:  □ Municipal  □ Dug or Bored Well  □ Drilled Well  □ Sandpoint Well  □ Lake, River or Stream

Sewage System Permit - revised August 2011

Site Plan

An aerial and cross sectional site plan is required and must contain the following information: (Please initial each line or checkmark to verify the information is accurately plotted on the site plan)

□ Location and dimensions of all buildings
□ All wells in use or otherwise within a 30 metre (100 ft) radius of the proposal
□ All existing and proposed structures and swimming pools
□ All driveways and proposed access routes for septic system in maintenance
□ The location of any unsuitable, disturbed or compacted areas
□ All water bodies and ditches, drain tiles, swamps, flood plain or areas prone to flooding
□ Any slopes (include slope degree and direction)
□ All field drains, underground hydro, water services and basement drains
□ Proposed system layout including all system components including mantles and their setbacks from structure, lot lines and wells
□ The cross-sectional view of the proposal which includes house, tank and tile bed elevations as well as existing and finished ground levels or grades (recommend bench mark for tiles)

Applicants are responsible to ensure that the information provided is true and accurate.

Owner/Agent Name (Print) ___________________________ Date

Owner/Agent Name (Print) ___________________________ Date

All applications which are incomplete or unsigned will be returned. No work shall commence until a permit has been issued. Any changes to this application MUST BE APPROVED

This program information is collected under the authority of the Ontario Building Code Act. 1992, as amended and will be used in considering your application for a building permit for a sewage system.

Comments

Note: Separate Plumbing Permit is required through this office for plumbing installation.

Approval

□ Recommended  □ Recommended with Conditions (see above)  □ Not Recommended (see above)

Permit Issued by: ___________________________ Signature ___________________________ Date: ___________________________
Sewage System Site Plan

0 Dug Well • Drilled Well • Neighbouring Homes • Benchmark • Tile Drainage • Property Line
Include house, tank and tile bed elevations with existing and proposed grades

Sewage System Cross Section

Scale: 1 block = _____