Minutes of the Meeting

1) **Call to order:** The meeting was called to order by Mayor Paul Gowing at 7:30 pm with all members in attendance.

**Council in Attendance:**
Paul Gowing  
Jamie Heffer  
Dorothy Kelly  
Jim Nelemans  
John Smuck  
Sharen Zinn

**Staff in Attendance:**
Nancy Michie  Administrator Clerk Treasurer  
Jeff Molenhuis  Director of Public Works  
Kirk Livingston  Chief Building Official

**Others in Attendance:**
1. Jackie Riggs  Wingham Advance Times  
2. Denny Scott  North Huron Citizen  
3. John Schwartzentruber  Ratepayer

2) **Agenda:**
An Addendum from the Clerk was added to the agenda for consideration as the items were of a time sensitive nature, OMPF.
Mayor Paul Gowing requested to add one item regarding the Partnership Fund in the amount of $10,000.00.

**Adoption of Agenda:**

**Motion:** 497-2016  Moved by Jim Nelemans  Seconded by Dorothy Kelly  
“That the agenda for the meeting of November 15th, 2016 be adopted as amended.”

**Disposition:** Carried

3) **Declaration of Pecuniary Interest:**
No member declared a pecuniary interest, at this time.
4) **Minutes:**

**Motion: 498-2016** Moved by Jim Nelemans Seconded by Sharen Zinn

“That the minutes of the November 1st, 2016 Council Meetings, be adopted as circulated.”

Disposition Carried

5) **Business from the Minutes**

There was no business from the minutes.

6) **Accounts**

6.1 **Account List:**

**Motion: 499-2016** Moved by John Smuck Seconded by Sharen Zinn

“That the 2016 Accounts dated November 15th, 2016 be approved for payment in the amount of:

$ 55,725.25 for the Morris-Turnberry Accounts

$ 317,573.38 for the Shared Services Accounts.”

Disposition Carried

7) **Public Works**

7.1 **Public Works Activity Report by Jeff Molenhuis – Director of Public Works**

A Council question is regards to sign retro-reflectivity Testing, from the November 1st meeting:

Jeff Molenhuis said the gun is not calibrated and must be calibrated annually, to be recognized as accurate, which is a significant expense. Therefore, a consultant was engaged to perform some testing in North Huron to compare with the product from the municipal gun.

**Motion: 500-2016** Moved by Jamie Heffer Seconded by Sharen Zinn

“That the Council of the Municipality of Morris-Turnberry receive the Public Works Activity Report for information, as presented on November 15th, 2016.”

Disposition Carried

John Schartzentruber joined the meeting at 7:45 pm.

Jeff Molenhuis left the meeting at 8:05 pm.

10) **Building Report**

8:05 pm

**Kirk Livingston – Chief Building Official**

10.1 **Building Activity Report:**

Kirk Livingston presented the activity report

**October 2016 Building Activity Reports:**

**Motion: 501-2016** Moved by John Smuck Seconded by Sharen Zinn

“That the Council of the Municipality of Morris-Turnberry receive the Building Activity Reports, for October 2016, as submitted November 15, 2016.”

Disposition Carried
8) Business 8:10 pm

8.1 Council Remuneration and Expense Policy

Motion: 502-2016  Moved by Jim Nelemans  Seconded by Sharen Zinn
“That the Council of the Municipality of Morris-Turnberry approve the Council Remuneration and Expense Policy as amended, to delete ‘or events’ from item 2 and add ‘at council discretion’ for Item 4, of the November 15, 2016 policy.”
Disposition  Carried

8.2 Amendment of Minutes
The Amendment to the October 18th, 2016 minutes was presented and reviewed by Council, for information purposes, only.

8.3 Meeting Dates
A request was received from Jim Nelemans to change the date of the February 7th, 2017 Council meeting to either January 31st, February 1st or 2nd, 2017.

Motion: 503-2016  Moved by John Smuck  Seconded by Sharen Zinn
“That the Council of the Municipality of Morris-Turnberry approve the change of date of the February 7th, 2017 council meeting to January 31, 2017.”
Disposition  Carried

8.4 Official Plan 5 year Review
Nancy Michie presented a report on the review of the comments for the Official Plan 5 year review. This will be discussed at the December 20, 2016 meeting with a date for the Public Meeting, to be set. The Council will discuss the Natural Heritage Plan with the planner, at that time.

8.5 Ranked Ballot Election
A Report was presented by Nancy Michie on Ranked Ballot Election.

Motion: 504-2016  Moved by Dorothy Kelly  Seconded by Jamie Heffer
“That the Council of the Municipality of Morris-Turnberry adopt the Ranked Ballot Election Report and that the Municipality of Morris-Turnberry maintain the first past – the – post election model for the 2018 municipal election.”
Disposition  Carried

8.6 Economic Development
An Update on a session held October 27th entitled “Development- Business Friendly Practices” and the next steps from the Session, was presented to the Council.

Motion: 505-2016  Moved by Jim Nelemans  Seconded by Dorothy Kelly
“That the Council of the Municipality of Morris-Turnberry receive the report from the October 27th, 2016 meeting, of the Economic Development Department.”
Motion: 506-2016  Moved by Sharen Zinn  Seconded by Dorothy Kelly
“That the Council of the Municipality of Morris-Turnberry approve the draft budget of the Saugeen Valley Conservation Authority.”
Disposition: Carried

8.8 Proposed New OPP Detachment Facility
A Resolution from the Town of Goderich regarding the proposed new OPP detachment facility was reviewed, for Council’s information. This item will be filed.

John Schwartzentruber left the meeting at 8:45 pm.

8.9 ROMA Conference Municipal Delegation
Nancy Michie presented a report. There are no plans for a delegation at the ROMA conference.

8.10 Wingham and Brussels Santa Claus Parades
Wingham, Saturday November 26th 11:00 am
Brussels, Saturday November 26th 5:00 pm
The Council members advised of the parade which they plan to attend.

8.11 Wingham & Area Professionals Recruitment
Doctor Appreciation Gift Baskets.

Motion: 507-2016  Moved by John Smuck  Seconded by Dorothy Kelly
“That the Council of the Municipality of Morris-Turnberry donate 29 $5.00 Tim Hortons Gift Cards and Morris-Turnberry pins to the Doctor Appreciation Gift Baskets.”
Disposition: Carried

8.12 Municipal Insurance
One year extension of coverage from JLT Insurance.

Motion: 508-2016  Moved by Jamie Heffer  Seconded by Dorothy Kelly
“That the Council of the Municipality of Morris-Turnberry approve the quote from JLT Insurance, as quoted in the amount of $45,575.00 for the Municipal Insurance Program, for the 2017-18 year, being a 2% increase.”
Disposition: Carried
9) By-Laws:

9.1 By-law to Appoint Building Officials

Motion: 509-2016 Moved by John Smuck Seconded by Jim Nelemans

"That By-Law No 99-2016 be adopted as given first, second, third and final readings being a by-law to appoint to the position of a Chief Building Official, Building Inspector and By-law Enforcement Officer and Property Standards Officer, in the Municipality of Morris-Turnberry."

Disposition Carried

11) Council Reports:

Jamie Heffer:
He attended the Warden’s banquet on November 4th. It was a good evening. On November 11th he attended the Remembrance Day Service in Wingham and extended greetings on behalf of the Municipality.

Mayor Gowing thanked the Council and Staff for the support and the gift he received for his term as Warden of Huron County.

Sharen Zinn:
She attended the Warden’s banquet on November 4th. She is proud of the accomplishments. It’s been a good 2 years. She attended a CHIP meeting on November 9th. They are working on getting funds. She attended the Economic Development meeting today. Their goal is to find out what has been accomplished. All municipalities have done a lot.

Jim Nelemans:
He attended the Warden’s night on November 4th. Congratulations. He attended the Economic Development meeting November 15th. A concern is how much staff is involved. There are 10-11 staff for the Economic Development group. Mayor Gowing advised that the departments shifted, it is not all new staffing.

Dorothy Kelly:
She attended the Blyth Creek Drain meeting on November 2nd. She attended the Warden’s Banquet on November 4th. Great job. On November 9th she attended a BMG meeting. They are having a fundraiser in January. She attended the Remembrance Day service in Brussels on November 11th. She attended the Economic Development meeting on November 15th.
John Smuck:
He attended the Warden’s Night on November 4th. Good job.
He attended a Bluevale Recreation meeting on November 14th. They are on facebook.
On December 23rd they are doing a Christmas decorating party. On November 16th he will be doing a Hall inspection. They are pursuing insurance for the Hall. They had a Pub Night on November 4th.

Mayor Paul Gowing:
He attended on November 2 – Fossil Fuel Conference in Toronto. They discussed energy conservation levels. There will be a 4.6 cent additional tax on diesel fuel.
He attended an Economic Development Open House on November 9th.
On November 11th he attended the Remembrance Day Service at the Courthouse Square in Goderich.
He stated that being the Warden has been a great privilege and honour.

12) Items for Information
1. Report from Sandra Weber, Planning Dept – Bill 73-Smart Growth for our Communities
2. OPP – Collective Agreement Negotiations
3. Public Sector Integrity Commissioner of Canada – Wrongdoing complaint
4. 2015-2016 Ombudsman Annual Report
5. South West LHIN networking event November 15th, 6:00 – 8:30, Listowel
6. Ministry of Citizenship and Immigration – Outstanding Achievement Award
7. County of Huron – Animal Exposures – Rabies Control Program
8. Township of Huron-Kinloss – County Official Plan and Local Official Plan
9. Thank you – Edison Peel - Turnberry Township 125th Anniversary Scholarship
10. Huron Business Networking Evening – Nov 15th, 5:30 – 8:00, Dark Horse Winery

13) Minutes
There were no minutes available for review

14) Other Business:
1. Mayor Gowing said the Huron County Economic Development Department is offering a Partnership Fund in the amount of $10,000.00 annually. The Municipality should check into applying for this. This is to be submitted by March 31, 2017.

2. OMPF 2017 and a report on budget impacts and tax levy impacts was reviewed by the Council.

3. There was no other business to present.
15) **Additions to the agenda for the next meeting:**
1. There was no other business to add to the agenda for the next or any following meeting.

**Break:** The Council took a short break at 9:15 pm and returned at 9:25 pm.

Kirk Livingston, Denny Scott and Jackie Riggs and left the meeting at 9:15 pm.

16) **Closed Session:**
1. **Confidential Report** - pursuant to Section 239 (2) (b) personal matters about an identifiable individual;
   1. Employee Issues

   **16.1.1 Enter into Closed Session:** 9:25 pm
   
   Motion: 510-2016  Moved by Jim Nelemans  Seconded by Dorothy Kelly
   
   “That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:

   1. **Confidential Report** - pursuant to Section 239 (2) (b) personal matters about an identifiable individual;
      1. Employee Issues

   Disposition  Carried

   **16.1.2 Adjourn the Closed Session:** 10:07 pm
   
   Motion: 511-2016  Moved by Dorothy Kelly  Seconded by Sharen Zinn
   
   “That the Council adjourn the Closed to the public session and re-enter regular open session of council.”

   Disposition  Carried

16.1.3 **Report to the Public from Closed Session.**
The Council discussed one matter concerning Identifiable Individuals concerning personal matters: Employee Issues.

17) **By-law No. 100-2016  Confirming By-law**

   Motion: 512-2016  Moved by Dorothy Kelly  Seconded by Sharen Zinn

   “That By-law No.100- 2016 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the meeting November 15, 2016.”

   Disposition  Carried
18) **Adjournment:**

**Motion:** 513-2016 Moved by Jim Nelemans Seconded by John Smuck  
"That the meeting be adjourned at 10:08 pm. and this is deemed to be a
2 – 4 hour meeting."

Disposition Carried

__________________________________________
Mayor, Paul Gowing

__________________________________________
Clerk, Nancy Michie