MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date- September 26, 2014  Time  12:00noon  Place- Council room – 41342 Morris Road

Minutes

1. Call to order: The meeting was called to order by Barry Shaw at 12:05pm with all members in attendance.

In attendance:
Nancy Michie
Kim Johnston
Barry Shaw
Gary Pipe
Steve Fortier
Donna Haugh

Others in attendance:
No others were in attendance

2. Minutes of the last meeting
The Minutes from June 23, 2014 were reviewed.

Moved by: Gary Pipe    Seconded by: Steve Fortier

Motion:
“That the minutes of the June 23, 2014 Health and Safety Committee Meeting be adopted as circulated.”
Disposition            Carried
3. Unfinished Business
   The Committee reviewed the Workplace Inspection sheets.

4. Regular Reports:
   Workplace Inspections from June, July and August, 2014, were reviewed.

   Morris Works Garage – MSDS are continually being checked and updated as needed, the Sand Shed Door has been fixed to latch properly, table and bench have been moved from in front of the First Aid Kits, The Oil like substance has been cleaned upstairs, and Fire Extinguishers have been inspected up to date.

   Turnberry Works Garage – MSDS are continually being check and updated as needed. The Fire Extinguishers have been inspected up to date.

   Municipal Office - MSDS are continually being updated. The holes in the ceiling in the basement and the adjustment to the front and back doors will be completed at the same time. Steve Fortier has brought material to repair the holes in the ceiling. The Cord in the Council Room is being considered on how to move the cord from the floor.

   Municipal Landfill – MSDS are continually updated. The door stop has been fixed. The fire extinguishers have been inspected up to date.

   Bluevale Hall – The Generator RFP’s have been completed and the installation of the new Generator will begin next week. Window is temporarily fixed by Gary Pipe, by placing a piece of wood in the frame to make sure the window does not open. The siding on the building is still needing repair, the Bluevale Hall Board committee is aware of this. The old wooden ladders have been replaced with new ladders.
The October Workplace Inspection dates were scheduled with tentative dates and times. The November Whole Committee Inspection has been scheduled for November 21, 2014, to meet at the Municipal office at 8:00am.

5. New Business:
   There was no new business to present.

6. Old Business:
   There was no old business to present.

Donna Haugh questioned if the Landfill should have any insect repellent on hand for wasp stings. Kim Johnston will contact the Municipal First Aid course providers to get some information on having repellent or bite relief on hand for the public.

7. Date of Next meeting – Kim Johnston will contact the caterer regarding a date that works for them due to the Whole Employee Annual meeting with Christmas lunch to be held following the next Health and Safety Committee meeting.

8. Adjournment –
The Health and Safety Meeting was adjourned at 12:25pm.

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Barry Shaw, Chairperson