MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date – March 15, 2017  Time  8:30am  Place- Council room – 41342 Morris Road

Minutes

1. **Call to order:** The meeting was called to order by Nancy Michie at 8:35am with all members in attendance, except the Director of Public Works.

   **In attendance:**
   - Nancy Michie
   - Steve Fortier
   - Kim Johnston
   - Kelly Tiffin
   - Brian McArter
   - Donna Haugh

   **Absent:**  Director of Public Works

   **Others in attendance:**
   No others were in attendance

2. **Minutes of the last meeting:**
   The Minutes from December 14, 2016 were reviewed.

   **Motion 1 – 2017  Moved by: Steve Fortier  Seconded by: Kelly Tiffin**

   “That the minutes of the December 14, 2016 Health and Safety Committee Meeting be adopted as circulated.”

   **Disposition**  Carried
3. **Unfinished Business:**
Nicole Graf updated the SDS’s for the Municipal Landfill.
Morris and Turnberry Works Garages SDS’s are up to date.
The Presentation on Risk Assessments with North Huron will not proceed.
Morris Turnberry will invite Bill Sisler to make a presentation to staff in 2017.

4. **Regular Reports:**
Workplace Inspections from December, 2016, January and February, 2017 were reviewed

Turnberry Works Garage – The MSDS are constantly being reviewed.

Morris Works Garage – The SDS are constantly being reviewed and updated. The doors will be looked at when the New Director of Public Works starts. New locks and knobs may be looked at in the future.

Municipal Office – SDS are constantly being updated.
The Basement will be organized in the near future.
The rear door was not always self-latching, this is due to weather/temperature

Municipal Landfill – SDS are constantly updated.

Bluevale Community Hall – Fire Extinguishers have been inspected by Georgian Bay.
All inspection reports are sent to the Bluevale Community Committee after the monthly inspections.

March and April, 2017 Workplace Inspection dates were scheduled with tentative dates and times.
5. **New Business:**
   Barry Shaw will inspect the fire extinguishers until further notice.
   The Committee members will inspect the Bluevale Hall Fire extinguishers until further notice.
   The Committee reviewed the Tentative meeting dates for 2017.
   At the next Health and Safety Meeting in June, 2017, the Committee will appoint a Co-Chair.

6. **Old Business:**
   No old business.

7. **Date of Next meeting** – The next meeting is tentatively booked for June 14, 2017 at 8:30am.

8. **Adjournment** –
   The Health and Safety Meeting was adjourned at 8:55am.

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Nancy Michie, Chairperson