MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date- June 23, 2014  Time  9:00am  Place- Council room – 41342 Morris Road

Minutes

1. Call to order: The meeting was called to order by Nancy Michie at 9:00am with all members in attendance.

In attendance:
Nancy Michie
Kim Johnston
Barry Shaw
Gary Pipe
Steve Fortier
Donna Haugh

Others in attendance:
No others were in attendance

2. Minutes of the last meeting
The Minutes from March 19, 2014 were reviewed.

Moved by: Barry Shaw  Seconded by: Steve Fortier

Motion:
“That the minutes of the March 19, 2014 Health and Safety Committee Meeting be adopted as circulated.”
Disposition  Carried
3. Unfinished Business
   The Roads department have had a vote on their Representative to sit on the Joint Health and Safety Committee. This discussion will continue under Old Business.

4. Regular Reports:
   Workplace Inspections from March, April and May, 2014, were reviewed.

   Morris Works Garage – MSDS are continually being checked and updated as needed.

   Turnberry Works Garage – MSDS are continually being check and updated as needed. The self closure on Door #3 has been fixed.

   Municipal Office - MSDS are continually being updated. The holes in the ceiling in the basement and the adjustment to the front and back doors will be completed at the same time. Steve Fortier is waiting to hear back from Steve Errington. The Air Conditioner will be fixed in the near future.

   Municipal Landfill – MSDS are continually updated. A new Methane gas detector has been purchased and placed at the Landfill. If the detector’s alarm is beeping, do NOT enter the workspace.

   Bluevale Hall – Same issues with Generator. The Generator has been placed in the budget and RFP’s will be called for in the near future. Window is temporarily fixed by Gary Pipe, by placing a piece of wood in the frame to make sure the window does not open. Kim Johnston will continue to email Jason Breckenridge, Representative of the Bluevale Hall Board to inform him of upcoming inspections. It will be Jason’s decision to attend the inspections on behalf of the Bluevale Hall Board.
The Workplace Inspection dates were scheduled with tentative dates for June and July, 2014.

5. New Business:
Nancy Michie discussed the mandatory Health and Safety Awareness Training to be held on Thursday June 26, 2014. The training will begin at 7:30am with a light breakfast served. James Marshall will be contacted to see if WHMIS training and Fire Extinguisher training can be completed the same morning.
Gary Pipe stated he had a really good safety Meeting with the Roads employees on Friday June 20, 2014. They discussed Sun, heat and Cancer, Mosquitoes, and Eye wear protection. Gary Pipe discussed with the students who was on the Joint Health and Safety Committee and that they could go to whoever they feel more comfortable with.
Nancy Michie asked if there had been any training on ticks. Gary Pipe completed training with the employees in 2013 but will go over the training with the students this summer.

6. Old Business:
The Road Employees voted for their Representative on the Joint Health and Safety Committee and Barry Shaw has been appointed for the next 3(three) years. In 2013, the landfill employees voted Donna Haugh to represent them on the Committee. In 2015, the Office employees will have a vote to see if they would like to appoint a different representative for the office on the Committee.

7. Date of Next meeting – a tentative date for the next Health and Safety Meeting will be Friday September 19, 2014 at 9:00am
8. Adjournment –
The Health and Safety Meeting was adjourned at 9:30am.

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Nancy Michie, Chairperson