MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date – June 17, 2019 Time 8:30am Place- Council room – 41342 Morris Road

Minutes

1. **Call to order:** The meeting was called to order by Nancy Michie at 8:40am with all members in attendance.

2. **In attendance:**
   - Nancy Michie
   - Trevor Hallam
   - Mike Alcock
   - Sean Brophy
   - Garret Cleghorn – New Representative from the Building Department
   - Nick Campbell
   - Kim Johnston

**Others in attendance:**
No others were in attendance.

3. **Minutes of the last meeting:**
The Minutes from March 13, 2019 were reviewed.

4. **Unfinished Business:**
Mike Alcock has contacted Pletch Electric to quote two more poles for the parking lot lighting.
Trevor Hallam spoke about the Joint Health and Safety Certification Part 1 training that was held in May, 2019. Nick Campbell and Trevor Hallam attended. They will be completing Part 2 of the Certification June 25th and 26th, 2019.
Garret Cleghorn has been registered for Joint Health and Safety Certifications in September, 2019.

5. **Regular Reports:**
   Workplace Inspections March, April and May, 2019 were reviewed

   Municipal office: No Concerns.

   Turnberry Works Garage: No Concerns.

   Morris Works Garage: The Fire Extinguisher has a new tag placed on it.

   Bluevale Community Hall: Emergency Lighting in the Basement has been fixed.

   Municipal Landfill: No Concern.

   Nick Campbell, Trevor Hallam, Garret Cleghorn and Sean Brophy will complete the Joint Health and Safety monthly inspections of all Municipal buildings on June 27th, 2019.

6. **New Business:**

   1. Garret Cleghorn has joined the Joint Health and Safety Committee as a representative from the Building Department.

   2. Co-Chair from the Workers and a Co-Chair from the Management was discussed.
      Nick Campbell was chosen as the Workers Co-Chair, Trevor Hallam was chosen as the Management Co-Chair.
7. **Old Business:**

   1. Trevor Hallam will be registered for Full First Aid and CPR Training. Ross Goll and Mike Alcock will be registered for First Aid and CPR re-certification and Ryan Shaw will be registered for CPR re-certifications. All training will be completed in 2019 for the above employees.

   2. Nancy Michie said how Proud she was of the Committee and the work at the Municipality of Morris-Turnberry on the Joint Health and Safety Committee, Plans and Policies. Nancy Michie Congratulated the Committee and wished them all the best.

7. **Date of Next meeting** – The next meeting is tentatively booked for September 18, 2019 at 8:30am.

8. **Adjournment** –

   The Health and Safety Meeting was adjourned at 8:53am.

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Nancy Michie, Chairperson