MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date – December 8, 2014  Time   10:30noon  Place- Council room – 41342 Morris Road

Minutes

1. Call to order: The meeting was called to order by Nancy Michie at 10:30am with all members in attendance.

In attendance:
   Nancy Michie
   Kim Johnston
   Barry Shaw
   Gary Pipe
   Steve Fortier
   Donna Haugh

Others in attendance:
   No others were in attendance

2. Minutes of the last meeting
   The Minutes from September 26, 2014 were reviewed.

Moved by: Gary Pipe   Seconded by: Barry Shaw

Motion:
   “That the minutes of the September 26, 2014 Health and Safety Committee Meeting be adopted as circulated.”

Disposition   Carried
3. Unfinished Business
   No Unfinished Business.

4. Regular Reports:
   Workplace Inspections from September, October and November, 2014, were reviewed.

   Morris Works Garage – MSDS are continually being checked and updated as needed, the steps at the Fuel pump have had the bolts removed and Fire Extinguishers have been inspected up to date.

   Turnberry Works Garage – MSDS are continually being check and updated as needed. The Fire Extinguishers have been inspected up to date.

   Municipal Office - MSDS are continually being updated. The holes in the ceiling, Steve Fortier has brought material to repair the holes in the ceiling. The Cord in the Council Room has been relocated and is not an issue. The clutter in the basement is improved.

   Municipal Landfill – MSDS are continually updated The fire extinguishers have been inspected up to date.

   Bluevale Hall – The siding on the building is still needing repair, the Bluevale Hall Board committee is aware of this. The Electrical panel needs to be cut to allow the door of the panel to close. The Back entrance is in need of cleaning and it was suggested to the Bluevale Hall Committee to change the lightbulb to yellow to keep the bugs away. There are a couple of windows upstairs in the Hall that need to be fixed.

   The December, 2014 and January, 2015 Workplace Inspection dates were scheduled with tentative dates and times.
5. New Business:
   
   There is a new program regarding WHMIS coming in the new year and Kim Johnston will look into what the program entails. Bill Sisler is coming to the Annual Meeting taking place after the Committee meeting and will be completing a presentation to all the employees and council.

6. Old Business:
   
   There was no old business to present.

7. Date of Next meeting – The next meeting is tentatively booked for Friday March 6, 2014 at 9:00am.

8. Adjournment –
The Health and Safety Meeting was adjourned at 10:40am.

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Nancy Michie, Chairperson