Joint Core Team Meeting Minutes

for Howick Township, Municipality of Morris-Turnberry, Township of North Huron

Minutes of Meeting

Date: Monday November 9, 2015 6 pm

Location: Wingham Golf and Curling Club
40292 Jamestown Road, Wingham, ON

1. Call to order

   Susanna Reid called the meeting to order at 6pm.
   Susanna Reid reviewed the Agenda with the Joint Core Team members in attendance

2. In Attendance:

   Susanna Reid  Morris-Turnberry
   Nancy Michie  Morris-Turnberry
   Paul Gowing  Morris-Turnberry
   Jim Nelemans  Morris-Turnberry
   Sheena Baker  Morris-Turnberry
   Hauke Hauschildt  Morris-Turnberry
   Ron Scheftet  Morris-Turnberry
   Kim Johnston  Morris-Turnberry
   Coreen Harding  Howick
   Carol Watson  Howick
   Rebecca Rathwell  Howick
   Craig Metzger  Howick
   Phil Beard  Howick
   Sharon Chambers  North Huron
   Deb Sholdice  North Huron
   Connie Goodall  North Huron
   Helen Scutt  OMAFRA
   Ben Kissner  County of Huron

   Susanna Reid reviewed the Agenda.
   A light lunch was served
3. **Introduction of Core teams**
   The Core Teams introduced themselves and what Core Team Municipality they were from.

4. **Business:**

   1. **Goals**
      The goals of the 3 municipalities and from the Huron County training session were reviewed in a joint format.
      The Core Team members from the 3 municipalities split into groups of 2-3 members and reviewed the Action Planning Template for each goal. They were given the chance to add more actions within their groups.

   2. **North Huron Symposium to be held on November 18th, 2015**
      Sharon Chambers from the Township of North Huron spoke about the symposium being held on November 18, 2015 from 9am – 1pm. They symposium will be held at the Blyth Community Centre.
      They will be reviewing the reports such as the BR&E, Industrial Land Strategy and Employment Land Strategy.
      They are inviting the Core Teams and Strategic Planning Committees. There is also an advertisement in the local newspaper, on the Township’s website and on Twitter. Connie Goodall will email the core teams with the invitation. A light lunch will be served.

3. **Prioritize goals**
   The Core teams split into groups of 2 and reviewed the goals and actions from the Core Teams. Then groups of 2 decided on the prioritization of the goals with a template consisting of the following:
   a) Specific
   b) Measurable
   c) Attainable
   d) Relevant, and
   e) Time-appropriate.
   Each row will be totaled and a short listing of measures would show the ranking as: Recommended, Potential and Not Recommended.
   The measurement of goals will be emailed to everyone on November 10, 2015.
4. Celebration Plan
Discuss any interest in a Celebration Plan - for December, 2016. OMAFRA is hosting an event in December, 2015, for the Councils, Core teams and Strategic Planning Committees.
Suzanne Reid asked the Core Team members about setting a date for a Celebration Plan for December, 2016.
Rebecca Rathwell suggested the Joint core team members get together more often throughout 2016 to see the progress.
Helen Scutt clarified that every Municipality and the County will have their own Strategic plan. The County will pick up some of the common goals within all the Municipality’s plans. The County of Huron is not a hub, this is to be used as a network.
Jim Nelemans stated that the plan is to wrap this project up at the end of this year.
Paul Gowing said to wait and see what comes from the plans and what the final plans look like.
Jim Nelemans said there are costs that were not budgeted for the project.
Coreen Harding said that if municipalities came together tonight, then there must be interest in working together and having a working relationship.
Sharon Chambers said once they see results from sending the plans to the County of Huron, they can have further discussions on partnering.
Nancy Michie stated that at this time there are so many unknowns. Everyone will have a better idea in early spring.
Susanna Reid said OMAF will be holding another meeting in January, 2016 for all the Core teams. There can be future talks regarding a Celebration date in 2016.
Rebecca Rathwell feels the Regional meeting in December, 2015 will be very important.
Sheena Baker said that follow through shows measurement for the volunteers on the Strategic Planning Committee.

5. Next Steps
The Ranking of the goals and actions will be emailed to the Core Team members. The Core Teams will look at the top 10 to work on. Susanna Reid will send directions with the list of ranking of the goals and actions.
Rebecca Rathwell questioned if there was a set number of goals or actions to include in the plan.
Susanna Reid thought the plan should include 10 actions. Sharon Chambers said that it was not discussed regarding a defined number to be identified in the plan. Sharon Chambers had planned on identifying the goals and actions as short, medium, and long term. Also does not know what resources the County of Huron will be providing the Municipalities. Rebecca Rathwell asked if everyone will share final plan with the other municipalities there tonight. Helen Scutt said that everyone will see everyone’s plan. OMAFRA will send out the template this week. Everyone will see everyone’s goals. Rebecca Rathwell questioned the final steps and if there would be calls out to see if the other 2 municipalities would like to collaborate. Helen Scutt stated that the County of Huron wants to see all Municipal plans. The County wants to know where the priorities are. Helen Scutt informed the Core teams the plans are to be submitted to Sandra McCann at OMAFRA and Sandra will then distribute the plans. Paul Gowing said that the plans that come to the County of Huron will help the County create their plan with common goals across the County. Regarding the number of activities to be included in the Municipal plan, each Municipality should know their capacity and what resources they have available.

6. **Adjournment**

The Joint Core Team meeting was adjourned at 8:57pm

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Chairperson, Sheena Baker