MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date- October 10, 2013  Time  9:00am  Place- Council room – 41342 Morris Road

Minutes

1. Call to order: The meeting was called to order by Barry Shaw at 9:00am with all members in attendance.

In attendance:
   Nancy Michie
   Kim Johnston
   Barry Shaw
   Gary Pipe
   Steve Fortier
   Donna Haugh

Others in attendance:
   No others were in attendance

2. Minutes of the last meeting
   The Minutes from July 5, 2013 were reviewed.

   Moved by: Gary Pipe  Seconded by: Steve Fortier

   Motion:
   “That the minutes of the July 5, 2013 Health and Safety Committee Meeting be adopted as circulated.”
   Disposition  Carried
3. Unfinished Business
   Nancy Michie asked how the committee would like to handle annual training, how to make the employees aware of the risks. Barry Shaw suggested having Bill Sisler complete training once a year. Nancy Michie – Make sure all employees have the proper equipment.

4. Regular Reports:
   Workplace Inspections from July, August and September, 2013, were reviewed.

   Morris Works Garage – MSDS are continually being checked and updated as needed. Eye wash station runs very rusty. Evacuation sign at Door #2 needs to be fastened to the wall.

   Turnberry Works Garage – MSDS are continually being check and updated as needed. Evacuation Postings are complete, with one exception by the sand shed, needs revised. Have Sean Brophy revise the evacuation sign. Fire Extinguishers have been inspected.

   Municipal Office - MSDS are continually being updated. Cord to the Television needs to be fastened to the wall.

   Municipal Landfill – MSDS are continually updated.

   Bluevale Hall – Same issues with Generator. Evacuation Signs are complete with the exception of the sign in the library, which will be revised. Sean Brophy is to revise the evacuation sign. An additional first aid kit has been requested by the Committee to be placed in the upstairs of the hall.

   The annual Workplace Inspection date for the whole committee was scheduled for a tentative date of November 21, 2013. Workplace inspections for December were decided.
5. New Business:
   No new business to present.

6. Old Business:
   No old business to present

7. Date of Next meeting – a tentative date for the next Health and Safety Meeting will be Thursday December 19, 2013, before the employee health and safety meeting at 11:00am at the Bluevale Community hall, with Accessibility training after lunch.

8. Adjournment –
The Health and Safety Meeting was adjourned at 9:25am.”

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Barry Shaw, Chairperson