MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date – March 13, 2019  Time  8:30am  Place- Council room – 41342 Morris Road

Minutes

1. Call to order: The meeting was called to order by Nancy Michie at 8:30am with all members in attendance.

2. In attendance:
   Nancy Michie
   Trevor Hallam
   Mike Alcock
   Sean Brophy
   Brian McArter
   Nick Campbell – New Representative from Public Works
   Kim Johnston

Others in attendance:
   No others were in attendance.

3. Minutes of the last meeting:
   The Minutes from December 20, 2018 were reviewed.

Motion 1 – 2019  Moved by: Brian McArter  Seconded by: Sean Brophy

“That the minutes of the December 20, 2018 Health and Safety Committee Meeting be adopted as circulated.”

Disposition  Carried
4. **Unfinished Business:**
A representative from the Building Department will be chosen after the new hire of the Administrative Assistant.
Nick Campbell is the new representative for the Public Works Department.
Trevor Hallam was in attendance, as the replacement for Nancy Michie in June, 2019.

5. **Regular Reports:**
   Workplace Inspections January and February, 2019 were reviewed
   
   Municipal office: No Concerns.
   
   Turnberry Works Garage: No Concerns.
   
   Morris Works Garage: No Concerns.
   
   Bluevale Community Hall: Emergency Lighting in the Basement is a repeated issue and the Bluevale Community Committee has been made aware of this.
   
   Municipal Landfill: No Concern.
   
   Nick Campbell and Trevor Hallam will join Brian McArter and Sean Brophy at the March, 2019 Joint Health and Safety monthly inspections of all Municipal buildings.

6. **New Business:**

   1. The Committee inspections have been tentatively set for March, 2019.

3. New No Smoking policy under Smoke Free Ontario is currently being reviewed. The Health and Safety policy will be amended to include this policy. It will be noted that there will be no smoking around combustible materials.

4. At the next Joint Health and Safety Committee meeting in June, 2019 there will be a new representative from the Building Department in attendance.

5. At the next Joint Health and Safety Committee meeting in June, 2019 a Co-Chair from the workers and a Co-chair from the Management will be chosen.

7. **Old Business:**
   1. Lighting in the Parking Lot – this is still an issue to the west side of the parking lot. A new post with a light to be placed near the flag poles will be looked at for improvement of lighting over the vehicles. It is still quite dark to the east of the parking lot even with the new lights installed on the works garage.

7. **Date of Next meeting** – The next meeting is tentatively booked for June 19, 2019 at 8:30am.
8. **Adjournment** –
   The Health and Safety Meeting was adjourned at 8:45am.

_________________________
Nancy Michie, Chairperson