MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date – December 15, 2015  Time  11:00am  Place- Council room – 41342 Morris Road

Minutes

1. Call to order: The meeting was called to order by Nancy Michie at 11:00am with all members in attendance, except Steve Fortier who was absent.

In attendance:

Nancy Michie
Kim Johnston
Kelly Tiffin
Barry Shaw
Gary Pipe
Donna Haugh

Steve Fortier   Absent

Others in attendance:

No others were in attendance

2. Minutes of the last meeting
The Minutes from September 23, 2015 were reviewed.

Moved by: Gary Pipe     Seconded by: Barry Shaw

Motion:
“That the minutes of the September 23, 2015 Health and Safety Committee Meeting be adopted as circulated.”

Disposition    Carried
3. Unfinished Business
Nancy Michie asked if the fire extinguishers have been inspected and up to date.
Barry Shaw will check the equipment extinguishers.
Nancy Michie welcomed Kelly Tiffin to her first Health and Safety Committee meeting.

4. Regular Reports:
   Workplace Inspections from September, October and November, 2015, were reviewed.

   Doors with problems latching are ongoing as well as the msds updates at Turnberry and Morris Works garages.

   Municipal Office – The light outside the Council room is fixed, switch was found and turned off.
   Vacuum has been removed from the stair well to the basement.

   Municipal Landfill – the door stop is fixed. Employees will check and give Gary Pipe any MSDS that need updated.

   Bluevale Community Hall – The window in the basement (north side, west window) is broken and should be fixed immediately. John Smuck, representative for the Bluevale Community Hall was in attendance for the whole committee inspection in November, 2015.
   Ice cream container has been disposed of.

   The December, 2015, January and February, 2016 Workplace Inspection dates were scheduled with tentative dates and times.
5. New Business:
   No New business.

6. Old Business:
   No old business.

7. Date of Next meeting – The next meeting is tentatively booked for Wednesday March 2, 2016 at 9:00am

8. Adjournment –
   The Health and Safety Meeting was adjourned at 11:15am.

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Nancy Michie, Chairperson