Building Inspector/ By-law Enforcement Officer

The Municipality of Morris-Turnberry and the Township of North Huron are two rural municipalities on the northeast corner of the County of Huron. They include the Town of Wingham, Villages of Bluevale and Blyth and the Hamlets of Belgrave, Belmore and Walton. You can discover cultural, historical, and tasty delights, often lost in our fast paced lifestyle. Featuring rich farmland and commercial and industrial developments, we are yesterday’s tradition and tomorrow’s promise. The two municipalities pride themselves on being great places to live, play and work.

The two municipalities have entered into a share services arrangement, including public works and building services. As a result, we have an opening for the full time position of Building Inspector/ By-law Enforcement Officer, reporting to the Chief Building Official (CBO) of the two municipalities.

You will:

- Under the general supervision of the CBO, perform certain duties in accordance with the statutory requirements of the Building Code Act and Building Code;
- Prepare building permits for review and issuance by the CBO;
- Schedule and conduct inspections required for building permits issued under the Ontario Building Code;
- Prepare Stop Work Orders, Correction Orders, Certificates of Compliance, etc. for review and issuance by the CBO.
- Acts as a By-law Enforcement Officer under the direction of the CBO.

Qualifications:

- Provincial certification in Parts 3, 6, 7, 8 and 9 of the Ontario Building Code and the building Code Act.
- A track record of at least three years, of providing excellent municipal building services;
- Experience in all of the above mentioned duties;
- Knowledge of the Planning Act, Municipal Act and all other applicable statutes;
- Strong written and oral communication skills;
- Effective interpersonal skills and the ability to build strong working relationships with all stakeholders;
- Strong problem solving, computer, organizational and time management skills;
- Possess a valid unrestricted class G (minimum) Ontario Driver’s Licence;
- Fully qualified to do all building inspections required by the two municipalities;
- A minimum of an Ontario Secondary School Diploma. A related post-secondary degree or diploma would be an asset.

We offer a competitive remuneration package including OMERS. If are you interested in a challenging career in a dynamic team environment please submit your resume and cover letter in confidence by 3PM Tuesday, October 18th, 2016 via e-mail or regular mail to:

Ward & Uptigrove Consulting & Human Resources
Attention: Tonya Wilson
P.O. Box 127
LISTOWEL, Ontario N4W 3H2
E-mail: tonyaw@w-u.on.ca
The two municipalities are dedicated to maintaining a respectful, fair and equitable work environment, and welcome submissions from all qualified applicants. We are committed to providing a barrier free workplace. If accommodation is required during the selection or interview process, it will be available upon request. This job posting is available in an accessible format upon request.

We thank all applicants for their interest in this position; however only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection Act, personal information is collected under the authority of the Municipal Act and will be used only for the purpose of candidate selection.