Building Inspector

The Municipality of Morris-Turnberry is located in the Northern portion of Huron County adjacent to the Bruce County border. Nestled in a picturesque rural setting and anchored by several community’s in the surrounding area. We show case small town, hamlet and rural living with bountiful and proven agricultural tradition, offering a quality community and a fantastic location to work, live and play. Featuring rich farmland and commercial and industrial developments, we are yesterday’s tradition and tomorrow’s promise. You can discover cultural, historical, and tasty delights, often lost in our fast-paced lifestyle.

The Municipality of Morris Turnberry and the Township of North Huron are in a shared service agreement for the building department which has successfully been running for 2 years now. The two rural municipalities on the north-east corner of Huron County include the Town of Wingham, Villages of Bluevale and Blyth and the Hamlets of Belgrave, Belmore and Walton.

The Municipality of Morris Turnberry has an opening and will be accepting applications for the full-time position of Building Inspector reporting directly to the Chief Building Official (CBO) of the two municipalities.

General Duties:
- Reporting to and supervised by the CBO, perform duties in accordance with the statutory requirements of the Ontario Building Code Act and Ontario Building Code.
- Examine plans and specifications submitted for compliance in preparation of building permits for review and issuance by the CBO.
- Ensure the provisions of the Building Code, Municipal By-Laws and applicable law are applied and enforced via plans examination and field inspections.
- Keep accurate records of inspections for entry into record keeping systems and property files.
- Issue Orders to Comply, Stop Work Orders, Correction Orders, Certificates of Compliance, Notice of Violations etc. for review by the CBO.
- Assist in investigations regarding complaints with respect to Building Code violations, Zoning By-Law infractions and non-compliance with By-Laws.
- Provide information, guidance, process and advice to the public via email, written inquiries or verbally at the front counter.
- Assists the CBO as required for zoning and other matters related to development or building department matters.
Qualifications:
- Ministry of Municipal Affairs and Housing Qualifications in the following categories, General Legal, House, Small Buildings, Large & Complex Buildings, HVAC House, Plumbing all Buildings, Building Services, Building Structural and On-Site Sewage. (or be willing to obtain said courses).
- BCQ and/or CBCO certified through the Ontario Building Officials Association
- Effective interpersonal, oral and written skills and the ability to build strong working relationships with all stakeholders.
- Strong problem solving, computer, organizational and time management skills.
- Possess a valid unrestricted class G (minimum) Ontario Driver’s Licence.
- A minimum of an Ontario Secondary School Diploma or a related post-secondary degree or diploma would be an asset.
- Prior Municipal experience would be an asset.

We offer a competitive remuneration package including OMERS and Benefits. If are you interested in a challenging career in a dynamic team environment please submit your resume and cover letter in confidence by 3PM Friday, December 7, 2018 via e-mail or regular mail to:

Kirk Livingston
Chief Building Official
Municipality of Morris Turnberry
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The two municipalities are dedicated to maintaining a respectful, fair and equitable work environment, and welcome submissions from all qualified applicants. We are committed to providing a barrier free workplace. If accommodation is required during the selection or interview process, it will be available upon request.

We thank all applicants for their interest in this position; however only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection Act, personal information is collected under the authority of the Municipal Act and will be used only for the purpose of candidate selection.