MUNICIPALITY OF MORRIS-TURNBERRY
COUNCIL CHAMBERS
41342 Morris Road
Wednesday, September 21st, 2016

****Note: Meeting date being Wednesday, September 21st

AGENDA

Public Notice - Published in the Wingham Advance and Citizen Newspaper – August 24th, 2016
Posted on the Website – August 19th, 2016
Agenda placement on the counter – September 16th, 2016
Notice placed on the front door – August 19th, 2016

1) Call to order: Mayor Paul Gowing

2) Agenda:
   To add items to the agenda, please state item and nature of item
   ** Items must be added to the agenda to be discussed in ‘Other Business’

   Adoption of Agenda:
   Moved by Seconded by
   “That the agenda for the meeting of September 21st, 2016 be adopted as circulated or amended.”
   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated

3) Declaration of Pecuniary Interest:
   Does any member wish to declare a pecuniary interest?
   ♦ State interest and nature

4) Minutes: attached
   Are there any errors or omissions to the minutes of the September 6th, 2016 Council Meeting?

   Moved by Seconded by
   “That the minutes of the September 6th, 2016 Council Meetings, be adopted as circulated or as amended.”
   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated
5) **Business from the Minutes**

Is there any business from the minutes to be discussed.

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6) **Accounts**

6.1 **Account List:**

Moved by **Seconded by**

"That the 2016 Accounts dated September 21st, 2016 be approved for payment in the amount of:

$_________ for the Morris-Turnberry Accounts
$_________ for the Shared Services Accounts

or

Any discussion

Is everyone in Favour or Opposed

Disposition  Carried or Defeated

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7) **Building:**

Kirk Livingston – Chief Building Official

7.1 **Building Activity Report:**

Report is attached – Kirk Livingston will be in attendance.

1. **July and August 2016 Building Activity Reports:**

Moved by **Seconded by**

"That the Council of the Municipality of Morris-Turnberry receive the Building Activity Reports, for July and August 2016, as submitted September 21st, 2016 or ________ ."

Any discussion

Is everyone in Favour or Opposed

Disposition  Carried or Defeated

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8) **Business:**

8.1 **Conservation Authorities Act – Review**

Moved by **Seconded by**

"That the Council of the Municipality of Morris-Turnberry support and endorse the MVCA comments in regards to the Conservation Authorities Act – conserving Our Future: Proposed Priorities for Renewal (EBR 012-7583) or ________ ."

Any discussion

Is everyone in Favour or Opposed

Disposition  Carried or Defeated
8.2 Conference Expense  
Report with list of Annual Conferences for Council Members-2017 and proposed policy.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry receive the Conference Expense Report and instruct the Clerk to proceed to draw up a policy or .”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8.3 OGRA Conference  
February 26 – March 1, 2017, Fairmont Royal York Hotel
For Council's information.

8.4 Royal Lepage Heartland Realty  
Renewal of Listing – 66 John Street, Belgrave

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry renew the listing with Royal Lepage Heartland Realty for 66 John Street, Belgrave or .”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8.5 Ontario Provincial Police  
Changes to the 2017 Annual Billing Statement.
For Council’s Information.

8.6 Huron County Federation of Agriculture  
Dinner and Annual Meeting, October 21st, at Holmesville Community Hall
Who wishes to attend?

8.7 Howick Fall Fair  
Opening, Friday September 30th, 8:00 pm.
Mayor Paul Gowing will bring greetings.

8.8 Commencement F.E. Madill Secondary School  
Friday, October 7, 2016 at 8:00 pm.
Mayor Paul Gowing will attend.
8.9 Huron Tourism Association:  
Association meeting on September 27, 2016  7 pm  
Who would like to attend?

8.10 Clean Water and Wastewater  
CWWF funding allocation.  
This funding could be considered for meters for the system.

9) By-Laws:  
9.1 By-law to Adopt Revised Personnel Regulations  
Moved by  
Seconded by  
"That By-Law No. 84-2016 be adopted as given first, second, third and final readings  
being a by-law to adopt ‘Revised’ Personnel Regulations For Officers and Employees, in  
the Municipality of Morris-Turnberry.”  
or  
Any discussion  
Is everyone in Favour or Opposed  
Disposition   Carried or Defeated

9.2 By-law to Sell Property  
Moved by  
Seconded by  
"That By-Law No. 85-2016 be adopted as given first, second, third and final readings  
being a by-law to sell property, located in the geographic Township of Turnberry, being  
parts of lanes and road allowances, located in the Registered Plan No. 410, Geographic  
Township of Turnberry, in the Municipality of Morris-Turnberry.”  
or  
Any discussion  
Is everyone in Favour or Opposed  
Disposition   Carried or Defeated

9.3 By-law to Appoint a Drainage Superintendent  
Moved by  
Seconded by  
"That By-Law No. 87-2016 be adopted as given first, second, third and final readings  
being a by-law to appoint a Drainage Superintendent, in the Municipality of Morris-Turnberry.”  
or  
Any discussion  
Is everyone in Favour or Opposed  
Disposition   Carried or Defeated
10) Council Reports:
   Jamie Heffer:

   Shareen Zinn:

   Jim Nelemans:

   Dorothy Kelly:

   John Smuck:

   Mayor Paul Gowing:

11) Items for Information  
    1. FDNH Report for August  
    2. Retirement Party for Wray Wilson, October 14 at 7:30 Howick Community Centre

12) Minutes          
    1. Joint Health and Safety Committee

13) Other Business:  
    Items must be added to the agenda to be discussed in ‘Other Business’
14) **Additions to the agenda for the next meeting:**
   1. Is there any business to add to the agenda for the next or any following meeting?

**Break**

15) **Closed Session:**
   1. **Confidential Report** - pursuant to Section 239 (2) (b) personal matters about an identifiable individual;
      - Shared Services Minutes of the September 8th, 2016 Meeting.

   **15.1.1 Enter into Closed Session:**
   Moved by ____________________ Seconded by ____________________
   “That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:

   1. **Confidential Report** - pursuant to Section 239 (2) (b) personal matters about an identifiable individual;
      - Shared Services Minutes of the September 8th, 2016 Meeting.

   Or

   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated

   **15.1.2 Adjourn the Closed Session:**
   Moved by ____________________ Seconded by ____________________
   “That the Council adjourn the Closed to the public session and re-enter regular open session of council.”
   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated

   **15.1.3 Report to the Public from Closed Session.**

   **15.1.4 Action from the Closed Session:** (if required)
16) **By-law 86-2016 Confirming by-law**

Moved by [Name]  Seconded by [Name]

"That By-law No.86-2016 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the meeting September 21, 2016."

Any discussion
Is everyone in Favour or Opposed

Disposition  Carried or Defeated

17) **Adjournment:**

Moved by [Name]  Seconded by [Name]

"That the meeting be adjourned at [time] pm. and this is deemed to be a 1 hour meeting."

Any discussion
Is everyone in Favour or Opposed

Disposition  Carried or Defeated

**Next Meetings:**

1. Regular Council Meeting  Tuesday, October 4, 2016  7:30 pm
2. Regular Council Meeting  Tuesday, October 18, 2016  7:30 pm
Minutes of the Meeting

1) Call to order: The meeting was called to order by Mayor Paul Gowing at 7:30 pm with all members in attendance.

Council in Attendance:
Paul Gowing
Jamie Heffer
Dorothy Kelly
Jim Nelemans
John Smuck
Sharen Zinn

Staff in Attendance:
Nancy Michie Administrator Clerk Treasurer
Kirk Livingston Chief Building Official

Others in Attendance:
1. Jackie Riggs Wingham Advance Times
2. John Schwartzentruber Property Owner
3. Ray Storey

2) Agenda:

Adoption of Agenda:

Motion: 406-2016 Moved by Dorothy Kelly Seconded by Jim Nelemans
"That the agenda for the meeting of September 6th, 2016 be adopted as circulated"
Disposition Carried

3) Declaration of Pecuniary Interest:
Jamie Heffer declared a pecuniary interest for Item 6.1 Accounts, since he has a livestock evaluation in the accounts.
No other member declared a pecuniary interest, at this time.
4) Minutes:

Motion: 407-2016  Moved by Jamie Heffer  Seconded by Dorothy Kelly
"That the minutes of the August 2nd and August 9th, 2016 Council Meetings, be adopted as circulated."
Disposition  Carried

5) Business from the Minutes
There was no business from the minutes.

Jamie Heffer declared a pecuniary interest and left the table a 7:35 pm, as he had an account being considered.

6) Accounts
6.1 Account List:

Motion: 408-2016  Moved by Sharen Zinn  Seconded by Dorothy Kelly
"That the 2016 Accounts dated September 6th, 2016 be approved for payment in the amount of:
$ 327,675.52 for the Morris-Turnberry Accounts
$ 204,575.64 for the Shared Services Accounts."
Disposition  Carried

Jamie Heffer returned to the table at 7:43 pm.

7) Building:
Kirk Livingston – Chief Building Official
Kirk Livingston was introduced to the Council and welcomed.

Teresa Farrell-Baker and Patricia Smith arrived at the meeting at 7:45 pm.

Kirk Livingston left the meeting at 8:00 pm.

8) Deputation:
Building Bridges 2 Future
150 / Ontario Trillium Funding Application
Teresa Farrell-Baker and Patricia Smith presented a report.

Motion: 409-2016  Moved by Jim Nelemans  Seconded by Dorothy Kelly
"That the Council of the Municipality of Morris-Turnberry hereby approve the report for the Building Bridges 2 Future project and authorize the Municipality to partner with the Building Bridges 2 Future group to apply for a 150 Ontario Trillium grant, with Morris-Turnberry as the lead organization."
Disposition  Carried
9) Business:

9.1 Resolutions:
1. Town of Oakville – Support of Bill 158 Saving the Girl Next Door Act

Motion: 410-2016  Moved by John Smuck  Seconded by No Seconder
“That the Council of the Municipality of Morris-Turnberry file the following resolution:
1. Town of Oakville – Support of Bill 158 Saving the Girl Next Door Act
Disposition  Failed Motion

Motion: 411-2016  Moved by Sharen Zinn  Seconded by Jim Nelemans
1. “That the Council of the Municipality of Morris-Turnberry support and endorse
the following resolution: Town of Oakville – Support of Bill 158 Saving the Girl Next
Door Act.”
Disposition  Carried

9.2 Conferences

9.2.1 Rural Talks to Rural (R2R) Conference
September 28 – 30, 2016, Blyth
Paul Gowing will be going for the County.

Motion: 412-2016  Moved by Jim Nelemans  Seconded by Jamie Heffer
“That the Council of the Municipality of Morris-Turnberry approve that Sharen Zinn
attend the Rural Talks to Rural (R2R) Conference.”
Disposition  Carried

9.2.2 ‘Not by Accident’ Conference
Sharen Zinn requested to go to a 1 day conference ‘Not by Accident’ in London on
Tuesday, October 18th, 2016 as the CHIP committee member rep.

Motion: 413-2016  Moved by Dorothy Kelly  Seconded by John Smuck
“That the Council of the Municipality of Morris-Turnberry approve that Sharen Zinn
attend a 1 day conference ‘Not by Accident’ on Tuesday, October 18, 2016 in London as
the CHIP Committee Meeting Member Representative.”
Disposition  Carried

9.2.3 ROMA Conference
This item will be brought back to a later meeting.
The council requested that a conference policy be prepared for consideration.

9.3 CUPE-SCFP
A request to ask Huron County to review the decision to Eliminate the Advanced Care
Paramedic Program (ACP Program)

Motion: 414-2016  Moved by Jim Nelemans  Seconded by Jamie Heffer
“That the Council of the Municipality of Morris-Turnberry deny the request to ask Huron
County to review the decision to eliminate the Advanced Care Paramedic Program (ACP
Program).”
Disposition  Carried
Jeff Molenhuis arrived at the meeting at 8:30 pm.

9.4 Maitland Valley Conservation Authority
Conservation Authorities Act: Proposed Priorities for Renewal

Motion: 415-2016 Moved by Dorothy Kelly Seconded by Jim Nelemans
"That the Council of the Municipality of Morris-Turnberry support and endorse the comments submitted by MVCA and wish to add that the landowners interest be considered."
Disposition Defeated

Motion: 416-2016 Moved by John Smuck Seconded by Sharen Zinn
"That the Council of the Municipality of Morris-Turnberry defer the report and invite Maitland Valley Conservation Authority to the September 21, 2016 Council meeting to explain report."
Disposition Carried

John Schwartzentruber left the meeting at 9:00 pm.

10) Public Works Report-
Jeff Molenhuis report on the RFP results for the Crew Cab Pickup

Motion: 417-2016 Moved by John Smuck Seconded by Jim Nelemans
"That the Council of the Municipality of Morris-Turnberry hereby receive the September 6, 2016 Results for RFP Crew Cab 2017 Pickup Truck Report for information;
And that Council award RFP Crew Cab 2017 Pickup Truck to Leslie Motors Ltd. of Wingham, Ontario at a total estimated fee of $42,243.92 (including full HST) being the only proposal received;
And that Council authorize the budgetary shortfall of $1,759.78, to be drawn from the Machinery Expenses;
And that the Mayor and Clerk be authorized to execute the purchase agreement."
Disposition Carried

Jeff Molenhuis left the meeting.

11) By-Laws:
11.1 By-law to Adopt a Site Plan Agreement

Motion: 418-2016 Moved by Dorothy Kelly Seconded by Jim Nelemans
"That By-Law No. 75-2016, being a by-law to give consideration to a site plan agreement, be deferred."
Disposition Carried

11.2 By-law to Demolish a Residence

Motion: 419-2016 Moved by Jamie Heffer Seconded by Dorothy Kelly
"That By-Law No. 77-2016 be adopted as given first, second, third and final readings being a by-law to authorize an agreement for the Demolition of the Residence located at the South Part of Lot 25, Concession 6, Morris, in the Municipality of Morris-Turnberry."
Disposition Carried
11.3 By-law to Authorize Howick Building Services

Motion: 420-2016 Moved by Jamie Heffer Seconded by John Smuck
"That By-Law No. 78-2016 be adopted as given first, second, third and final readings being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to an agreement for the Municipality of Morris-Turnberry and the Township of North Huron to provide Building Services to the Township of Howick."
Disposition Carried

11.4 By-law to sign an Agreement with Howick and South Bruce

Motion: 421-2016 Moved by Jim Nelemans Seconded by Dorothy Kelly
"That By-Law No. 79-2016 be adopted as given third and final readings being a by-law to authorize the Mayor and Clerk-Treasurer to sign an agreement between the Township of Howick and the Municipality of South Bruce and the Municipality of Morris-Turnberry, for the Operation and Maintenance of the Belmore Community Centre."
Disposition Carried

11.5 By-law to Authorize collection of 2016 tax billing

Motion: 422-2016 Moved by Jim Nelemans Seconded by John Smuck
"That By-Law No. 80-2016 be adopted as given third and final readings being a by-law to authorize the collection of the 2016 tax billing, in the Municipality of Morris-Turnberry."
Disposition Carried

11.6 By-law to Authorize an Agreement with Huron East

Motion: 423-2016 Moved by John Smuck Seconded by Dorothy Kelly
"That By-Law No. 81-2016 be adopted as given third and final readings being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to an agreement for the Municipality of Morris-Turnberry and the Municipality of Huron East, regarding the supply of water, sewer and street lighting service, to owners or occupants of land beyond the limits of the municipality, in the Municipality of Morris-Turnberry."
Disposition Carried

Ray Storey left the meeting at 9:20 pm.

11.7 By-law to Amend an Agreement with Huron East

Motion: 424-2016 Moved by John Smuck Seconded by Jamie Heffer
"That By-Law No. 82-2016 be adopted as given third and final readings being a by-law to amend an agreement between the Municipality of Morris-Turnberry and the Municipality of Huron East to provide an extension of the Brussels Sanitary Sewer System and for the recovery of construction costs thereof, in the Municipality of Morris-Turnberry."
Disposition Carried
12) Council Reports:

Jamie Heffer:
He attended the Warden’s Charity Golf Tournament on August 12th.
He attended the Huron County Plowing Match on August 19th.

Sharen Zinn:
She attended a CHIP meeting. They applied for a MTO grant for a Forum coming up.
She has information on the bike rodeo. They are drawing up liability insurance on the speed sign. She wishes to attend a Conference on September 18th, Career Fair and IPM 2017.

Jim Nelemans:
He attended the Warden’s Charity Golf Tournament on August 12th.

Dorothy Kelly:
She attended the AMO Conference August 21st – 24th. She attended the Rural Caucus.
MPAC says some rural properties are going up 95% and residential properties going up 2%. She attended the marijuana session and it’s not as big a problem as you think. She also attended the Sharing Services session. It was a very good conference.

John Smuck:
He attended the Warden’s Charity Golf Tournament on August 12th. It was a good event.
He attend the AMO Conference. He attended the HR session. 100 changes are coming to labour laws. There will be 1% inflation and Police and Fire get 3%. He attended a Risk Management Session. A case in Bruce County cost $10 million in a legal suit. Municipal insurance will go up.

Mayor Paul Gowing:
They raised $9,069.00 for Habitent for Humanity at the Warden’s Golf Tournament.
The shared service presentation at AMO went well.
Michael Barrett CEO of LHIN is considering a study to address issues of hospital beds.

13) Items for Information
1. Thank you – Huron County Plowing Match Queen Contestants
2. Thank you – Regan Ryter Brussels Fall Fair Ambassador Contestant
3. Thank you – Erin McMahon Brussels Fall Fair Ambassador Contestant
5. Bruce County Planning- Requests for Comments Proposed New Official Plan
7. Invitation attend the Elementary School Fair Belgrave - requested that Paul Gowing attend on September 14, 2016 @ 11:15 am. Jamie Heffer will attend, as Mayor Gowing has another commitment.
8. Elementary School Fair Ad  
9. Thank you – Betty Graber-Watson - Brussels Medical Centre Committee  
10. GM Blueplan – London Office  
11. Huron Expositor – Huron East Shared Services savings?  
12. Brian Humphrey – ACP Program  
13. FDNH Report for July 2016  
14. One Care Home & Community Support Services Annual Report  
15. Wingham & Area Health Professionals Recruitment – Dining for Docs September 15  

14) Minutes  
1. MVCA  
2. Coalition for Huron Injury Prevention  

15) Other Business:  
1. Jamie Heffer to attend Brussels Fall Fair on September 20, 2016.  
3. There was no other business to present.  

16) Additions to the agenda for the next meeting:  
1. There was no other business to add to the agenda for the next or any following meeting.  

Break: The Council took a short break at 9:45 pm and returned at 10:04 pm.  
Denny Scott and Jackie Riggs left the meeting at 9:45 pm.  

17) Closed Session:  
1. Confidential Report - pursuant to Section 239 (2) (b) personal matters about an identifiable individual; Section 239 (2) e- litigation, including matters before administrative tribunals; Section 239 (2) c- proposed disposition of land -  
1. Tribunal Hearing – Bird Drain  
2. Disposal of Property  
3. Matter concerning an identifiable individual  
17.1.1 Enter into Closed Session: 10:04 pm  

Motion: 425-2016 Moved by Jim Nelemans Seconded by Jamie Heffer  
"That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:  
1. Confidential Report - pursuant to Section 239 (2) (b) personal matters about an identifiable individual; Section 239 (2) e- litigation, including matters before administrative tribunals; Section 239 (2) c- proposed disposition of land  
1. Tribunal Hearing – Bird Drain  
2. Disposal of Property  
3. Matter concerning an identifiable individual  
Disposition Carried"
17.1.2 Adjourn the Closed Session: 10:50 pm

Motion: 426-2016  Moved by Jamie Heffer  Seconded by Sharen Zinn
"That the Council adjourn the Closed to the public session and re-enter regular open
session of council."
Disposition  Carried

17.1.3 Report to the Public from Closed Session.
The Council discussed three matters concerning Identifiable Individuals concerning
personal matters: Tribunal Hearing – Bird Drain, Disposal of Property, Matter concerning
an identifiable individual.

18) By-law 83-2016 Confirming by-law

Motion: 427-2016  Moved by Dorothy Kelly  Seconded by Jim Nelemans
"That By-law No.83-016 be passed as given first, second, third and final readings,
being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the
meeting September 6, 2016."
Disposition  Carried

19) Adjournment:

Motion: 428-2016  Moved by Sharen Zinn  Seconded by Jamie Heffer
"That the meeting be adjourned at 10:50 pm. and this is deemed to be a
2 - 4 hour meeting."
Disposition  Carried

Mayor, Paul Gowing

Clerk, Nancy Michie
<table>
<thead>
<tr>
<th>Account List for</th>
<th>September 6 2016</th>
</tr>
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<tbody>
<tr>
<td><strong>General</strong></td>
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<tr>
<td>HuronTel</td>
<td>Internet/Website</td>
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<tr>
<td>Bell Canada</td>
<td>Morris Office</td>
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<td>Bell Canada</td>
<td>Turnberry Shop - Emergency Lines</td>
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<td>Bell Mobility</td>
<td>Cell Phones</td>
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<td>Hydro One</td>
<td>Streetlights</td>
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<td>Hydro One</td>
<td>Streetlights - Belgrave</td>
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<td>Hydro One</td>
<td>Morris Office</td>
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<td>Union Gas</td>
<td>Morris Office</td>
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<td>Shaw Direct</td>
<td>Satellite Programming</td>
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<td>Telizon</td>
<td>Long Distance Phone</td>
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<td>Chem-Bright Cleaning Services</td>
<td>Office Cleaning</td>
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<td>CJ Johnston Office Solutions</td>
<td>Office Supplies</td>
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<td>MicroAge Basics</td>
<td>Office Supplies</td>
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<td>Stanton Hardware</td>
<td>Office Network Supplies</td>
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<td>Canada Post</td>
<td>Business Reply Mail</td>
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<td>Texthelp Inc.</td>
<td>Browsealoud for Website</td>
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<td>RJ Burnside &amp; Associates</td>
<td>Miscellaneous Printing</td>
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<td>The Public Sector Digest Inc.</td>
<td>Asset Management Plan</td>
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<td>Wingham Advanced Times</td>
<td>Advertisements</td>
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<td>The Citizen</td>
<td>Advertisements</td>
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<td>Sun Media</td>
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<td>Wingham Silver Stick</td>
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<td>CIBC VISA</td>
<td>Brussels Fair Ambassador Gifts</td>
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<td>Warden's Golf Tournament Door Prize</td>
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<td>Plowman's Ambassador Gifts</td>
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<td>Postage</td>
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<td>AMCTO Course</td>
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<td>Municipal World Inc.</td>
<td>Subscription Renewal</td>
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<td>Realtax Inc.</td>
<td>Tax Collection Costs</td>
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<tr>
<td>Donnelly Murphy</td>
<td>Legal</td>
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<td>Krantz Law Professional Corp</td>
<td>Legal</td>
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<td>Murray Keith</td>
<td>Title Search</td>
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<td>Bruce Whitmore</td>
<td>Wedding Solemnizations</td>
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<td>Fire Marshall's Public Fire Safety Council</td>
<td>Code Books</td>
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<td>Maxxam Analytics</td>
<td>Water Testing</td>
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<td>UPS Canada</td>
<td>Courier</td>
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<td>Realterm Energy</td>
<td>LED Streetlights</td>
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<tr>
<td>County of Huron</td>
<td>Planning Fees</td>
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<tr>
<td>Municipality of Huron East</td>
<td>Brussels Streetlights</td>
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<td>Municipality of Huron East</td>
<td>Brussels Water &amp; Sewer Charges</td>
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<td>Brussels Sewer Construction</td>
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<td>Township of North Huron</td>
<td>Water Billings</td>
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<td>Township of Howick</td>
<td>Belmore Community Centre</td>
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<td>Bluevale Community Centre</td>
<td>Hall Rentals</td>
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<tr>
<td>PE Inglis Holdings Inc.</td>
<td>Portable Unit</td>
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<tr>
<td>Betty Grader Watson</td>
<td>Board Representative</td>
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<tr>
<td>Jamie Heffer</td>
<td>Livestock Claim</td>
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<tr>
<td>Property Owners</td>
<td>Refund of Tax Overpayment</td>
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<td>To Recipient</td>
<td>Louise Patton Memorial Award</td>
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<td>To Recipient</td>
<td>Turnberry Township 125th Award</td>
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<td>To Recipient</td>
<td>Morris Township Award</td>
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<td>Wingham &amp; District Hospital Foundation</td>
<td>Health Professionals Recruitment</td>
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<td>Minister of Finance</td>
<td>Tile Drain Loans</td>
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<td>Minister of Finance</td>
<td>Policing - June</td>
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<td>Minister of Finance</td>
<td>EHT - August 2016</td>
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<td>WSIB</td>
<td>WSIB - August 2016</td>
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### Council Payroll - August

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<th>Payroll</th>
<th>Expenses</th>
<th>Payroll - Livestock Evaluator</th>
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### Belgrave Park

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### Roads

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**Road Total** 7,502.96

### Account Total

| Account Total                   | 327,675.52 |

**Approved By Council:**

September 6 2016

Mayor - Paul Gowing

Treasurer - Nancy Michie
Municipality of Morris-Turnberry  
Shared Services  
Account List for  
September 6 2016

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**Roads Total** 148,370.34

**Account Total** 204,575.64

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Approved By: September 6 2016

Mayor - Paul Gowing

Treasurer - Nancy Michie
Morris Turnberry

Account List for

September 20 2016

General

Hydro One
Shaw Direct
Chem-Bright Cleaning Services
CJ Johnston Office Solutions
Pitney Works
Pitney Bowes Leasing
Goderich Print Shop
Belmore Community Centre
Stainton Hardware
The Citizen
Wingham Advanced Times
Donnelly Murphy
The Public Sector Digest Inc.
Huron Bay Co-operative Inc.
BM Ross
PE Inglis Holdings Inc.
Municipality of Morris-Turnberry
Hortons Automatics of Ontario
Minister of Finance
County of Huron
Avon Maitland District School Board
Huron Perth Separate School Board

Payroll

September 7 2016

Payroll

Expenses

General Total

Belgrave Park

Hydro One
Municipality of Morris-Turnberry

Kinsmen Park
Property Taxes

Belgrave Park Total

Roads

Payroll

September 7 2016

Payroll

Payroll

Payroll

Expenses

Road Total

Account Total

Approved By Council:

September 20 2016

Mayor - Paul Gowing
Treasurer- Nancy Michie
Municipality of Morris-Turnberry  
Shared Services  
Account List for September 20 2016

### General

| Service Provider | Description                  | Amount  
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**General Total**  24,538.35

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**Water Total**  1,944.71

### Drainage

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**Drainage Total**  100.00

### Landfill

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**Landfill Total**  4,034.02

### Roads

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**Roads Total**  30,574.11

### Payroll

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**Account Total**  61,191.19

Approved By: September 20 2016

Mayor - Paul Gowing  
Treasurer - Nancy Michie
RECOMMENDATION:

THAT the Council of the Municipality of Morris Turnberry hereby receive the Building Department Activity Report for information purposes.

EXECUTIVE SUMMARY

The Building Department’s main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in which we live, work, and play.

The CBO provides monthly updates to Council on the operations of the Shared Services Building Department.

DISCUSSION

Building Permit Report – July & August 2016

<table>
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<tr>
<th>Permit Number</th>
<th>Type of Construction</th>
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**Total Value of Construction to date:** $7,977,135.21

Zoning Certificates issued for the year thus far: 75

**By-law Enforcement and Property Standards Report**

We have received 1 complaint with respect to a property standards issue which is being investigated.

We have received no complaints with respect to animal control issues.

**Shared Services Update**

With the implementation of Shared Services, the Building Departments main focus is to still provide timely issuance of building permits and inspection services as we move forward. In doing so there will be some hurdles to overcome in the next 6 months, mainly promoting the services we can offer, and advising the public on the process for inquiries on zoning, developments, building permit applications, property standards concerns and bylaw enforcement issues along with requests for on site inspections.

As of Friday, September 16th we will also be taking on the Township of Howick for providing Building Department Services, which includes issuance of zoning certificates, meeting with building permit applicants, plans review, building permit issuance, on site inspections and issuance of permits for On Site Septic Systems. A key background component to the shared service is that all 3 Municipality’s / Townships now have the same internal software program. We have reviewed and compiled approximately 40
different building permit types and created all of the stages of construction requiring inspections for the permit type, which will provide a level of consistency for Morris Turnberry, North Huron and Howick.

The main headquarters for the building department is currently located in the Morris Turnberry Municipal office. At this time all building department staff are providing inspection services in all areas as above. One of the inspectors or Building Official will be providing office hours in Howick on a routine basis, those days being Tuesday mornings and Thursday afternoons.

Kirk Livingston, Chief Building Official  

Nancy Michie, Administrator-Clerk
Report to the Council of Morris-Turnberry:
Subject- Conservation Authorities Act - Review:

Background:

The Council reviewed the proposed summary of the Conservation Authorities Act and the MVCA comments, on September 6, 2016. The council asked that Phil Beard or Art Versteeg from the Conservation Authority attend the meeting to further discuss the comments.

In discussion with Phil Beard, the MVCA monthly meeting is on September 21, 2016, and therefore no one can attend the Morris-Turnberry Meeting.

In October, 2015, Morris-Turnberry Council endorsed and supported the comments of the MVCA and the SVCA in regards to the Conservation Authorities Act Review Discussion Paper. The comments and response in 2015 is attached.

In the OFA issues update, 2016 edition, which each council member received a copy of, the OFA comments on the Conservation Authorities Act review was included. A copy of the OFA comments is attached. The OFA noted working together, fair funding and clarifying definitions in their comments.

One Councillor handed in 5 questions to be considered in the discussion with MVCA. In speaking to the MVCA, the comments are not related to the review, they are in regards to a crossing situation, which is a different subject.

The questions submitted were:
1. Why extra permit fees. Municipalities fund MVCA.
2. Why does MVCA not streamline some situations. (landowner often has to contact the Oceans and Fisheries themselves).
3. Why do some land owners have different hurdles to jump than others.
4. Why lists of certain contractors, when doing work along waterways. Many have no experience.
5. Timeline- MVCA are very slow at getting back to people.

Executive Summary:

The MVCA August 5, 2016 response to the Conservation Authority Act review is attached.

Consisting of:
1. Integrated Watershed Management Mandate
2. Interministerial Support for Conservation Authority Programs
3. Governance
4. Funding Partnership
The Conservation Authorities are an advisory body for the municipalities and the provincial funding is readily decreasing. To maintain the authorities structure, the MVCA has commented to maintain the current structure and changes are required in the funding model. The rivers are bodies of water under Federal jurisdiction and should be funded primarily by the Provincial and Federal Governments. This isn’t the case and the comments from the MVCA are supportive of the changes that are required for fiscal sustainability.

Recommendation:

That the Council of the Municipality of Morris-Turnberry support and endorse the MVCA comments in regards to the Conservation Authorities Act- Conserving Our Future: Proposed Priorities for Renewal (EBR 012-7583).

Thank you
August 5, 2016

Ministry of Natural Resources and Forestry
Policy Division
Natural Resources Conservation Policy Branch
Water Resources Section
300 Water Street,
Peterborough, Ontario
K9J 8M5

Attention: Alex McLeod, Policy Officer

Dear Mr. McLeod:

Re: Conserving Our Future: Proposed Priorities for Renewal (EBR 012-7583)

The Board of Directors for the Maitland Valley Conservation Authority has reviewed the discussion paper Conserving Our Future: Proposed Priorities for Renewal. We appreciate the opportunity to provide comments on the discussion paper.

Our comments are as follows:

1. Integrated Watershed Management Mandate: MVCA would recommend that the Ministry add a purpose statement to the Conservation Authorities Act that confirms the integrated watershed management mandate of Conservation Authorities.

2. Interministerial Support for Conservation Authority Programs: MVCA would recommend that an interministerial committee on integrated watershed management be established comprised of MOECC, OMAFRA and MNRF. Conservation Authorities are the logical delivery agent for integrated watershed management at the local level. Conservation Authorities could deliver program that help to meet Provincial Watershed Management Objectives.

3. Governance: MVCA recommends that the existing governance structure be retained. Municipalities provide the bulk of the funding for conservation authorities and therefore should continue to appoint directors to serve on conservation authority Boards.
4. Funding Partnership: The Provincial Government should develop a new funding partnership with conservation authorities.

MVCA also supports the response developed by Conservation Ontario, dated July 28, 2016.

Thank you for the opportunity to comment.

Yours sincerely;

[Signature]

Art Versteeg
Chair
October 13, 2015

Ministry of Natural Resources and Forestry Policy Division,
Natural Resources Conservation Policy Branch,
Water Resources Section,
300 Water Street,
Peterborough, ON K9J 8M5

Attn: Julia Holder, Policy Analyst,

Re: Conservation Authorities Act Review Discussion Paper (EBR 012-4509)

Dear Ms Holder:

Please be advised that there are two (2) Conservation Authorities that effect parts of the Municipality of Morris-Turnberry.

The Council of the Municipality of Morris-Turnberry concurs with both the comments from both Conservation areas-
1. Maitland Valley Conservation Authority
2. Saugeen Valley Conservation Authority

Please give consideration to the comments upon your review.

Thank you.

Yours truly,

Nancy Michie
DATE: September 21, 2015

SUBJECT: MVCA Board Comments: Conservation Authorities Act Review Questions

PURPOSE:

To provide a summary of the comments on Conservation Authorities Act Discussion Paper developed by MVCA’s Board of Directors at their August 26th meeting.

Question 1: Governance

In your view, how well is the current governance model as provided in the Conservation Authorities Act working?

a) What aspects of the current governance model are working well? Response: Current model is working well. Municipalities decide on whom to appoint to the CA Board. Rationale: Municipalities govern the conservation authority and provide the majority of the funding.

b) What aspects are in need of improvement? See c(iv)

c) In terms of governance, what should be expected of:

i) The Board and its members? 
   Response: Act in best interests of the conservation authority/watershed.

ii) The General Manager or CAO?
   Response: Responsible to carry out the decisions of the Board.

iii) Municipalities?
   Response: Appoint Directors and provide core funding.

iv) The Ministry of Natural Resources and Forestry?
   Response: Create a true meaningful partnership. Need to regenerate this ministry in order for this to happen. Responsibilities include keeping the CA Act up to date, provide more flexibility for conservation authorities to set per diems/mileage and to be able to update Administrative regulations without having to get the Minister’s approval.

v) Other Provincial Ministries?
   Response: MOECC/OMAFRA partnership on delivery of programs related to climate change adaptation, soil/water conservation, water quality improvement.

vi) Others? Response: No others identified.
d) How should the responsibility for oversight of conservation authorities be shared between the Province and Municipalities?
Response: Province should broaden the oversight to include OMAFRA and MOECC as well as MNRF. Form of oversight dependent upon programs being delivered and reporting/performance outcomes required.

e) Are there other governance practices or tools that could be used to enhance the existing governance model? Response: Covered under comments on MNRF.

Question 2: Funding Mechanisms

In your view, how are the programs and services delivered by conservation authorities best financed?

a) How well are the existing funding mechanisms outlined in the Act working?
Response: Not working for the MVCA as a small rural conservation authority. Should return to sliding scale of 85% funding support for rural conservation authorities with a small tax base. Need for long term, consistent provincial funding for core programs.

b) What changes to existing funding mechanisms would you like to see, if any?
Response: Move to multi ministry funding and oversight model involving MOECC, OMAFRA and MNRF to promote integrated watershed management.

c) Which funding mechanisms, or combination of funding mechanisms, are best able to support the long term sustainability of conservation authorities?
Response: Direct transfers for programs.

d) Are there other revenue generation tools that should be considered?
Response: Direct eligibility for Trillium Foundation funding. Expected revenue derived from proposed carbon tax should be directed to environmental work that contributes to carbon sequestration and climate change mitigation/adaptation.

Question 3: Roles and Responsibilities

a) What resource management programs and activities may be best delivered at the watershed scale?

b) Are current roles and responsibilities authorized by the Conservation Authorities Act appropriate? Why or why not? What changes, if any, would you like to see?
Response: Keep the current CA Act broad mandate so CA’s have the flexibility to deal with the resource management issues in their watershed. Resource management issues vary from watershed to watershed across the Province.
c) How may the impacts of climate change affect programs and activities delivered by conservation authorities? Are conservation authorities equipped to deal with these effects?

Response: Impacts on flood forecasting, ability to react effectively to quickly developing flooding scenarios.

Conservation Authorities have the expertise but are under resourced to deal with climate impacts and to assist municipalities with identifying and taking action to prevent damages and build resiliency in built and natural infrastructure. CA’s are also under resourced for watershed stewardship work to help build watershed resiliency and sequester carbon.

d) Is the variability in conservation authorities capacity and resourcing to offer a range of programs and services a concern?

Response: No! One size does not fit all!

Need to be able to deliver relevant services that address local watershed issues.

Should there be a standard program for all authorities to deliver? Why or why not?

Flood Forecasting/Flood/Erosion Safety Services - closest service that is shared by all CA’s. There should be consistent standards for this service due to public safety risks involved. The resources to deliver this service amongst CA’s are variable so more consistency would be beneficial.

e) What are some of the challenges facing conservation authorities in balancing their various roles and responsibilities? Are there tools or other changes that would help with this?

Response: Lack of technical and science support from Provincial Ministries (MNRF/MOECC/OMAFRA)

f) Are there opportunities to improve consistency in service standards, timelines and fee structures? What are the means by which consistency can be improved? What are some of the challenges in achieving greater consistency in these areas?

Response: These issues should be left to the CA Boards to develop not the Province.

Question 4: Other Areas of Interest

a) Are there any other areas, questions or concerns regarding the Conservation Authorities Act or conservation authorities in general that you feel should be considered as part of this review?

Response: A comprehensive shoreline management plan should be developed for Lake Huron, with broad overarching framework for management. Each section of shoreline should have a more detailed management plan as they all have unique issues. MVCA’s section of the Lake Huron shoreline has lakefront development on the sides/bottom of steep erodible lake bluffs. Only Great Lakes shoreline on the Canadian side with this unique issue to deal with.
October 9, 2015

Ministry of Natural Resources and Forestry Policy Division
Natural Resources Conservation Policy Branch
Water Resources Section
300 Water Street
Peterborough, ON, K9J 8M5
Attn: Julia Holder, Policy Analyst

Re: Conservation Authorities Act Review Discussion Paper (EBR 012-4509)

Dear Ms. Holder,

Thank you for the opportunity to comment on the Conservation Authorities Act Review Discussion Paper. Saugeen Valley Conservation Authority ("SVCA") is one of the 36 Conservation Authorities in Ontario. Since 1950 SVCA has been working to ensure the conservation, restoration and responsible management of the Saugeen watershed’s water, land and natural habitats.

On behalf of the SVCA Board we offer the following comments.

General Comments

Conservation Authority ("CA") activities around Ontario’s natural resources have changed significantly over the years. Climate change, urban growth and changing land uses are some of the factors that have driven that change. A more streamlined approach to environmental management is needed and can be achieved through a more integrated working relationship between CAs the Province and local Municipal partners. The Province should fully recognize the significant integrated watershed management role that CAs have in keeping residents safe and communities healthy.

Governance

SVCA supports the comments put forth by Conservation Ontario with respect to governance including:

- The current governance model, which is guided by the principles of local decision-making, cost sharing and watershed jurisdiction, works well for the most part.
- Board appointments under the CA Act are limited to no more than 3 years. This should be extended to reflect municipal councillors’ terms [currently 4 years].
- Municipal representation on CA Boards is appropriate given that municipalities are prime funders of CAs.
- It is appropriate for municipalities to have flexibility in appointing elected or citizen representatives.
- Remove the requirement for OMB approval for Board members’ per diems, expenses and allowances.
- The Mining and Lands Commissioner is an appropriate adjudicator of permit decisions.
In addition to the points above, SVCA believes that there should be better defined responsibilities for the various bodies that engage in environmental matters and that those responsibilities should be enforced by specific agencies. The efforts of the environmental bodies should complement each other and not overlap. In general, an effort should be made to clarify and simplify the role of CAs.

**Funding Mechanisms**
SVCA supports the comments put forth by Conservation Ontario with respect to funding mechanisms including:
- One of the foundational principles of the Conservation Authority model is that of cost sharing between municipalities and the provincial government. CA programs are both locally and regionally beneficial.
- Since the Province's big funding cuts in the mid 1990's there has been no inflationary increases let alone increases to address increasing demands.
- CAs provide services beyond flood management to MNRF, such as those related to natural heritage and species at risk.
- There is a wide diversity in CA abilities to locally fund programs and services due to factors such as geographic area and population. Developing a more equitable means of allocating provincial funding should be a high priority.
- There should be an inter-ministry approach to transfer payments. Other ministries in addition to MNRF should provide funding as those ministries benefit form CA efforts.
- Too much reliance is put on one time financial grants/donations to fund projects.
- The existing municipal levy funding tool is the only secure funding available to CAs and is essential for CA survival.
- A new cost sharing formula should include at least 50% provincial funding.
- Consideration should be given to use of carbon pricing revenues as a new funding source.
- Other potential sources of revenue include Development Charges Act, and storm water fees charged by some municipalities.

**Roles and Responsibilities**
SVCA supports the comments provided by Conservation Ontario with respect to roles and responsibilities including:
- CA’s have forged many successful working relationships with municipalities which appreciate CA expertise in floodplain management, storm water management, natural heritage planning and others.
- The CA mandate which includes the ability to “study and investigate the watershed” and “to cause research to be done” remains as relevant today as when it was envisioned.
- The Province needs to take a leadership role in providing policies/technical guidelines and the best available science to assist CAs in dealing with the effects of climate change (increased local flood events, reduced river flows, warmed surface waters, impacted wetlands).
- As larger and better funded CAs take on additional programs there is increased expectations that smaller CAs will do the same.
- The concept of a “standard program” for all CAs would adversely affect the ability of a CA to develop unique programs required for their specific watershed.
- The provincial funding shortfall for natural hazards management is considered a major challenge in delivery of that responsibility.
- Enforcement of S28 Regulations is compromised by not having the ability to issue stop work orders.
- S28 fines need to be increased significantly.
Additionally, SVCA recommends that:

- The Province should provide legal assistance in matters that have broad repercussions or can set a precedent for similar situations.
- Consideration should be given to having a fine amount per day that a violation continues in addition to a set fine amount.
- Funds generated from fines should not be directed to CAs to avoid the potential for, or perception of, a conflict of interest situation arising.

Thank you for the opportunity to engage in this review process. Should you have any questions regarding the comments above please contact Wayne Brohman, General Manager/Secretary-Treasurer at 519-367-3040 Ext. 232.

Sincerely,

Wayne Brohman
General Manager/Secretary-Treasurer

Luke Charbonneau
Chair, Saugeen Valley Conservation Authority
Conservation Authorities Act

When the Ministry of Natural Resources and Forestry launched a review of the Conservation Authorities Act in the fall of 2015, the OFA compiled a response outlining the important role agriculture and farmers have in environmental and ecological protection and preservation. Ontario's Conservation Authorities Act is designed to ensure the conservation, restoration and responsible management of water, land and natural habitat with programs that balance the human, environmental and economic needs. The act also authorizes the formation of conservation authorities with roles and responsibilities that directly impact land that Ontario farmers own and farm.

OFA has identified a number of areas where the Conservation Authorities Act can be improved and has submitted a formal response through the government's review and consultation process.

Working together

Many OFA members have working relationships with their local conservation authorities, with varying levels of success and respect. In the review submission OFA asked for more effective, consistent representation for agriculture and farmers on conservation authority boards. OFA wants a dedicated farmer representative on each board to reflect the fact that Ontario farmers own and manage most of the lands under the conservation authority jurisdiction. With 36 conservation authorities across Ontario, OFA members report a wide variance in the delivery of services and treatment of farmers. While many are respectful and work collaboratively with farmers, others have been hostile and dictatorial. OFA wants to see changes made to the act to ensure conservation authority staff treat farmers and property owners respectfully and work together to manage and improve our wetlands and natural habitats.

Fair funding

In Ontario, conservation authorities are funded primarily through municipal levies. This creates funding disparity across the province. OFA is asking the government to ensure all conservation authorities, regardless of population base or geographic area, are equally funded to deliver core programs and services.

Clarifying definitions

OFA's submission on the Conservation Authorities Act also sought clarification of several key definitions, namely watercourse and development. In addition, OFA requested that the definition of a wetland in the act be consistent with the Provincial Policy Statement definition of a wetland. OFA

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Wetlands Conservation Policy

When the Ministry of Natural Resources and Forestry asked for comments on Ontario's Wetlands Conservation Policy in fall 2015, OFA responded with an eight-page Environmental Bill of Rights submission identifying a number of areas that impact land owned and farmed by Ontario farmers.

OFA's submission began by noting that government representatives often confuse the term wetland (swamps, marshes, bogs and fens) with wet land (lands that are slow to dry up after heavy rains or quick spring melting). Though they sound similar, the two terms are not interchangeable and OFA believes the government should be clear in their terminology, especially when using the terms in policies.

OFA also pointed out there is no single, uniform definition of a wetland across the Ontario governments various policies and acts that govern these areas. OFA found at least seven different definitions in use. OFA recommended that the province adopt a single, universal definition of wetlands. To reduce further confusion and over regulation, OFA also recommended the government reduce the number of agencies, authorities or regulatory bodies involved in wetland conservation. OFA believes fewer agencies will deliver more effective wetland conservation. Farmers often create wetlands on their own farms to treat barnyard runoff, milk house wash water or for tile drain outlets. These types of wetlands are already regulated under other government policies and in efforts to reduce overlapping legislation, OFA recommended farms with these situations be exempt from wetland conservation policies.

The OFA has asked the Ministry of Natural Resources and Forestry to form an industry advisory panel with agricultural and environmental representatives to assess the full suite of wetlands conservation policy options, and make recommendations on the government’s next steps. OFA will continue to engage the government through discussions and recommendations on the wetlands conservation policy, a regulation that will have a big effect on Ontario farm businesses. OFA
Report to the Council of Morris-Turnberry:
Subject: Conference Expense:

Annual Conferences for Council Members- 2017

The Council requested a list of conferences and dates for 2017 and a review of the current policy for attendance and a review of the allowable expense by other municipalities in Huron County.

List of Conferences:

1. ROMA Sheraton, Toronto - January 29-31, 2017
2. OGRA Royal York, Toronto- February 12-17, 2017
3. OSUM Blue Mountains May 2-5, 2017
4. FCM Shaw Convention Centre, Ottawa June 1-4, 2017
5. AMO Ottawa, August, 2017

Current Convention Policy:

The Municipality will support only (1) one convention per year, to be attended by the Council, with remuneration to be paid as follows:

For Council Members:

1/ Conference expense allowance of $1,641.56 as allowance permits, which includes:
   • Registration
   • Room expenses
   • 1 banquet ticket

2/ Other allowable expenses are: value of other allowable expenses are: $1,103.60
   • per diem rate of $ 183.93
   • meal allowance of $ 91.97
   • travel expenses

3/ Spousal expenses:
   • banquet tickets for the spouse will be initially paid by the municipality and reimbursed to the Municipality by the member
   • spousal registration will be initially paid by the municipality and reimbursed by the member

The average costs for 1 conference are:

1. Conference expense: $1,641.56
2. Other allowable expenses $1,103.60
3. Travel $ 300.00
Total $3,045.16

I reviewed a conference attended in 2016, with the total costs being $2,812.74
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<td></td>
<td></td>
<td>Council approval for request to attend</td>
<td></td>
</tr>
<tr>
<td>Huron East</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$5,000 over 2 years</td>
<td></td>
</tr>
<tr>
<td>North Huron</td>
<td>✓ $1500 max</td>
<td>$50.00/day</td>
<td></td>
<td></td>
<td></td>
<td>$1500.00 max/ travel, meals and per diem/ accom</td>
<td>yes</td>
</tr>
<tr>
<td>Morris-Turnberry</td>
<td>Included in max</td>
<td>Included in max</td>
<td>✓</td>
<td>✓ $91.97/day</td>
<td>✓</td>
<td>$1641.56/ reg. room banquet ticket</td>
<td></td>
</tr>
<tr>
<td>Central Huron</td>
<td>Included in max</td>
<td>Included in max</td>
<td></td>
<td>✓ $60.00/day</td>
<td>✓ $243/dy</td>
<td>$2,000 for Mayor and Deputy Mayor</td>
<td>$3,000 for Councillors Can attend as many as wish- only reimburse the max</td>
</tr>
</tbody>
</table>

It appears that only Bluewater, Goderich and Central Huron exceeds MT rates.

**Proposed Policy:**
1 Propose to prepare a policy that the 5 named conferences, be the allowable conferences to attend and be applicable for the Conference allowable expense of ____________

And that all other meetings be approved by council on an individual basis.

Thank you
August 30, 2016

Municipality of Morris-Turnberry
R.R. #4, 41342 Morris Road
Brussels ON NOG 1H0

Attention: Mayor & Members of Council

Re: OGRA Conference, February 26 – March 1, 2017, Fairmont Royal York Hotel

OGRA has received numerous letters from municipalities endorsing a resolution from the Township of South-West Oxford regarding ROMA’s decision to end the OGRA/ROMA Combined Conference partnership. OGRA would like to take a moment to set the record straight.

The OGRA Board of Directors was surprised and disappointed by ROMA’s unilateral decision to revert back to running a separate conference, thus ending a very productive, 17 year partnership that served Ontario municipalities well. The Combined Conference was a major success that strengthened both organizations. OGRA remains open to re-establish the Combined Conference partnership with ROMA because that is the best way for both organizations to serve their municipal members.

That said, we also want to take a moment to assure you that the 2017 OGRA Conference will continue to offer a diverse cutting edge program for our delegates. We can confirm that:

- A number of world class keynote speakers have confirmed their attendance;
- The concurrent sessions will cover the wide spectrum of municipal issues and will continue to be both thought-provoking and applicable to OGRA’s municipal members;
- For the third consecutive year, OGRA will convene the Small Town Forum;
- OGRA’s Emerging Municipal Leaders Forum will also be held for the third straight year;
- OGRA intends to hold a Ministers’ Forum and are in discussions with the Ministry of Municipal Affairs regarding the scheduling of delegations during the
- conference. The fact that the OGRA Conference will be held later in February when the legislature is sitting, will no doubt facilitate Provincial participation;
- The trade show will be substantially enhanced;
- Additional meals will be included in the basic registration fee; and
- Registration fees will be unchanged from 2016 rates.

Should you or any members of your council have any questions, I would encourage you to contact us.

On behalf of the OGRA Board of Directors, we hope to see you at the 2017 OGRA Conference in Toronto, February 26th – March 1st, 2017.

Regards,

J. W. Tierney
Executive Director
**Amendment to Listing Agreement**

**Price Change/Extension/Amendment(s)**

---

**RE: LISTING AGREEMENT FOR:**

PROPERTY ADDRESS: 166 JOHN ST

**BETWEEN SELLER:** Municipality of Morris Turnberry

**AND LISTING BROKERAGE:** Royal Lepage Heartland Realty

**BRANCH:** 302 JOSEPHINE ST

**LISTING EXPIRY DATE:** September 16, 2016

The Seller and the Listing Brokerage hereby agree that the above described Listing Agreement is amended as stated below.

### 1. LISTING PRICE:

- **Former Listing Price:** 30,000.00
- **New Listing Price:** (Seller’s Initials)

### 2. EXPIRY DATE:

- **Former Expiry Date:** September 16, 2016
- **New Expiry Date:** March 16, 2017

Seller acknowledges that the length of the Listing Period is negotiable between the Seller and the Listing Brokerage, however, in accordance with the Real Estate and Business Brokers Act of Ontario (2002), if the Listing Period exceeds six months from the date of this Amendment, the Listing Brokerage must obtain the Seller’s initials.

### 3. OTHER AMENDMENTS:

- **a)**
- **b)**

All other terms and provisions of the Listing Agreement remain in full force and effect.

An extension of the expiry date must be signed and dated prior to expiration of the listing, and, if an MLS® listing, notification of the extension must be delivered to the Real Estate Board(s) (or Brokerage/loaded, if applicable) within 48 hours of receipt of the extension and prior to the expiry date of the listing.

The Listing Brokerage agrees to immediately notify the Real Estate Board(s) of the amendment(s) in accordance with the MLS® Rules and Regulations, provided that this is an MLS® listing.

This Amendment to Listing Agreement shall not take effect unless signed by all parties set out below, and initialed where applicable.

For the purposes of this Amendment to Listing Agreement, “Seller” includes vendor, landlord and lessor and Real Estate Board(s) includes Real Estate Association(s).

I hereby acknowledge receipt of a copy of this Amendment to Listing Agreement.

**SIGNED, SEALED AND DELIVERED** I have hereunto set my hand and seal:

- **[Seller]**
- **[Spouse]**

**SPOUSAL CONSENT:** The undersigned spouse of the Seller hereby consents to the Amendment to the listing of the Property herein pursuant to the provisions of the Family Law Act, R.S.O. 1990 and hereby agrees that he/she will execute all necessary or incidental documents to further any transaction provided for herein.

**Royal Lepage Heartland Realty**

**DATE**

**[Name of Listing Brokerage]**

**DATE**

---

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**WEBForms® Dec/2015**
September 08, 2016

Dear Mayor/CAO,

In anticipation of the 2017 Annual Billing Statements, the OPP, Municipal Policing Bureau would like to provide you with the following notice.

Most OPP members are represented by the Ontario Provincial Police Association (OPPA). OPP salaries and benefits are negotiated through the collective bargaining process. The OPPA bargains with The Crown in the Right of Ontario, represented by Treasury Board Secretariat (formerly the Ministry of Government Services) which represents the Employer – the Province of Ontario. The OPPA Uniform and Civilian Collective Agreements expired on December 31, 2014 and as negotiations on a new agreement are still ongoing, salary rates for 2015 and beyond have yet to be established.

As part of the current billing model, a reconciliation of the 2015 actual costs to the estimate provided in the 2015 Annual Billing Statement would normally be included in the 2017 Annual Billing Statements issued by October 1st of this year. As the reconciliation of municipal policing costs is principally salary related it is not possible to perform this calculation in time for the 2017 Annual Billing Statements. The OPP will therefore include both the 2015 and 2016 reconciliation adjustments in the 2018 Annual Billing Statement, providing municipalities with the opportunity to include these adjustments in their 2018 budget planning.

Please note the estimated salary rates incorporated in the municipal policing annual statements are set to reduce the risk of municipalities potentially incurring significant reconciliation adjustments. The annual estimates of general salary rate increases included in the 2015 through 2017 Annual Billing Statements have been based on current salary rate settlements with other Ontario municipal police services. The rate increases have been estimated for 2015 through 2017 as 1.5%, 2.64% and 2.54% respectively.

The OPP values its relationship with your municipality and will continue working with all of our partners to ensure community safety in Ontario. Should you have any questions, please contact our Financial Services Unit at OPP.MPB.Financial.Services.Unit@opp.ca.

Yours truly,

M.M. (Marc) Beaud
Superintendent
Commander,
Municipal Policing Bureau
On behalf of the HCFA Board of Directors, it is my pleasure to invite you to the Huron County Federation of Agriculture Annual/Regional meeting on October 21st, 2016 at the Holmesville Community Hall.

Come and listen to our keynote speaker Ray Baynton talk about agriculture during his career in agrimedia news.

This year the ticket prices are:

29 Years of Age and Under: $10.00

Over 29 years of age: $20.00

At this evening the Huron OFA Regional Meeting will take place with the election of OFA Convention Delegates, and the OFA Policy Advisory Council Representatives.

The evening starts with a 6:30 social time and a dinner at 7:00.

Please RSVP with your availability to attend and the names of those who will be attending. In order to let the caterer have an idea of numbers please RSVP by October 7th.

We appreciate your support and for those of you who are able to attend we look forward to seeing you at the meeting.

Kindest regards,

Lori Gordon
Office Administrator
Huron County Federation of Agriculture
519-482-9642/1-800-511-1135
ofahuron@tcc.on.ca
www.hcfa.on.ca
Huron Tourism Association  
Membership Meeting  
Tuesday, September 27, 7:00pm  
Ashwood Inn, 34777 Bayfield River Rd, Bayfield, ON N0M 1G0

Agenda

1. Welcome

2. Motion:

Since 1993, the Huron Tourism Association, representing tourism industry stakeholders, has worked with the professional tourism marketers of the Huron County Planning and Development Department to sell Huron County tourism, under the brand “Ontario’s West Coast”, to sustain and grow the tourism industry for the benefit of everyone in Huron County.

The spring 2016 restructuring of the economic development effort of Huron County has left the Huron Tourism Association without the authority, the financial and human resources, and a position of redundancy in effort verses the Huron County Economic Development Department.

Therefore, moved by director Steve Buchanan and seconded by director John McHenry, the Board of Directors of Huron Tourism Association is recommending to the membership of Huron Tourism Association to dissolve and the current assets and liabilities of the Association be distributed as required by law.

3. Question and Answer

4. Vote

5. Adjournment
Dear Administrator Clerk-Treasurer:

The 2016 Federal Budget announced the establishment of a Clean Water and Wastewater Fund (CWWF) that proposes to invest up to $569.6 million in the province of Ontario for immediate improvements to water distribution and treatment infrastructure, starting in 2016-17.

CWWF will provide municipalities with vital infrastructure funding to help accelerate short term investments to support the rehabilitation and modernization of drinking water, wastewater and stormwater infrastructure, and the planning and design of future facilities and upgrades to existing systems.

The provision of CWWF funding is governed by a bilateral agreement between Canada and Ontario, with the Ontario Ministry of Infrastructure being responsible for the administration of CWWF. The federal government will contribute 50% of the eligible project costs, up to the maximum federal allocation noted below. In addition, the Province will contribute 25% of eligible project costs, up to the maximum provincial allocation noted below.

Municipality allocations under the CWWF are based on the amount of water, wastewater and stormwater assets owned by municipalities and their economic conditions. Grants for First Nations are based on each community’s population on reserve. All recipients receive a minimum of $75,000.

Projects must be complete with all costs incurred prior to March 31, 2018. Where need is demonstrated, up to 25% of costs can extend beyond March 31, 2018. Extensions beyond March 31, 2018 require pre-approval by the Province and the Federal Government.

I am pleased to note that, Municipality of Morris-Turnberry will be eligible to receive a maximum federal allocation of $50,000 and a maximum provincial allocation of $25,000.

In order to submit an application to receive CWWF funding and access the CWWF Program Guide, please visit: http://www.grants.gov.on.ca/GrantsPortal/en/OntarioGrants/GrantOpportunities/PRDR015994.html.

Please note that eligible recipients must complete in full and submit electronically a CWWF Project List Template to the email identified on the Grants Ontario web portal by October 31, 2016. For more information on how to complete each component, in addition to information regarding general program requirements and eligibility criteria please refer to the CWWF Program Guide.

If you have any questions regarding the Clean Water and Wastewater Fund (CWWF), please contact Infrastructure Ontario, at 1-844-803-8856.

Sincerely,

Elizabeth Doherty
Director, Intergovernmental Policy Branch Infrastructure Policy Division Ministry of Infrastructure
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW Number 84-2016

BEING A BY-LAW TO ADOPT ‘REVISED’ PERSONNEL REGULATIONS FOR OFFICERS AND EMPLOYEES

WHEREAS, Section 224 of the Municipal Act, 2001 as amended, states “It is the role of Council to (b) to develop and evaluate the policies and programs of the municipality”.

AND WHEREAS, Section 8 of the Municipality Act, 2001 states – Powers of a Natural Person “A municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act’.

AND WHEREAS, the Council of the Municipality of Morris-Turnberry deems it necessary to amend the Personnel Regulation Policy;

THEREFORE, THE COUNCIL OF THE MUNICIPALITY OF MORRIS-TURNBERRY hereby enacts as follows:

1) That the amendments of the Personnel Regulations of the Municipality of Morris-Turnberry are hereby adopted and attached hereto as Schedule ‘A’
   And are regarding: 1. On Call and Call-In Policy
   2. Hours of Work, Banked Time and overtime;

2) That the Mayor and Clerk are hereby empowered to sign and execute all documents necessary to empower this by-law;

3) That this by-law comes into force on the final passing thereof and hereby repeals and supersedes all former by-laws enacted under the Authority of this Act.

Read a First, Second, Third and Final time this 21st day of September, 2016

Mayor, Paul Gowing

Administrator Clerk-Treasurer,
Nancy Michie
### Hours of Work, Banked Time and Overtime

<table>
<thead>
<tr>
<th>POLICY STATEMENT</th>
<th>The Township of North Huron and Municipality of Morris-Turnberry recognizes the importance of establishing regular work hours for Public Works Shared Service employees, as well as establishing what qualifies for overtime pay and banked time.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PURPOSE</td>
<td>The purpose of this policy is to establish work hours, and to ensure accurate reporting of time for employees and management. This policy outlines penalties for not adhering to the policy.</td>
</tr>
<tr>
<td>SCOPE</td>
<td>This policy applies to all permanent, temporary or contract full-time employees working within Public Works Shared Service in the Township of North Huron and Municipality of Morris-Turnberry.</td>
</tr>
</tbody>
</table>
| DEFINITIONS      | **Management**  

The management team in Public Works Shared Service consists of the following: Director of Public Works, Manager of Operations and Operations Supervisor.

**Non-Management (Employees)**  

Employees consist of the Foremen, Lead Hands, Operators and students, as necessary. It also includes the Public Works Administrative Assistant.

**Standard Operations Period**  

The Standard Operations period is the time between Winter Control and Winter Operations activities. This period is approximated to begin on April 16th and end on October 31st yearly.

**Winter Period**  

The Winter Period signifies the start of Winter Operations and Winter Control. This period is approximated to begin on November 1st and end on April 15th yearly. This period signifies the timing for alternate work schedules based on the need for winter storm event response.

**Overtime**  

Overtime is defined as working time over 44 hours within one work week. Only hours actually worked count towards any extra time or overtime. Vacation, sick days, public holidays, paid in lieu days taken, unpaid travel time etc. do not count as hours worked.
**Banked Time**

Banked time refers to hours worked over contracted hours but instead of being paid these hours at the time accrued, can be stored and taken as leave time in the future as agreed upon by management and the individual staff.

**TERMS AND CONDITIONS**

<table>
<thead>
<tr>
<th>Standard Operations Regular Hours of Work:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Office Hours for Public Works Administration is 8:30 AM to 4:30 PM from Monday to Friday. Core hours for Public Works Operations is between 6:30 AM to 5:00 PM from Monday to Friday. The 5-day/8 hour Operations schedule may be planned anytime between the core hours, at the discretion of Management.</td>
</tr>
</tbody>
</table>

**Breaks and Lunch**

Employees are entitled to one (1) - 30 minute break for lunch and two (2) - 15 minute breaks throughout the work day. The 15 minute breaks are not be used to extend the lunch hour, or permit the Employee to come in late or leave early from the regular work schedule.

**Winter Period Hours of Work**

During Winter Operations, the hours of work may be required to adjust to respond to storm events and comply with Minimum Maintenance Standards. Additionally, individual scheduling may change depending on the role the Employee may be required to fulfill (patrol/salting/removal) at any time. Public Works Management may adjust Winter Period Hours of Work at their discretion.

**Call-In**

Call-In time is remunerated first with the minimum guarantee of three (3) hours. Any Call-In time over the minimum guarantee within the same work day will be remunerated according to the overtime details per below.

**Overtime**

Employees: How an Employee is paid, either salary or hourly, does not affect the overtime rules. Employees get an overtime premium as follows:
- 1.5 times regular rate of pay for any approved hours worked in a week greater than 44.
- 1.5 times regular rate of pay for any approved hours worked on a Saturday or Sunday, regardless of the hours worked in the previous week. Hours worked on a Saturday or Sunday are not counted towards the regular weekly overtime threshold of 44.
- 2.0 times the regular rate of pay for any approved hours worked on a recognized public holiday, regardless of the hours worked in the previous week. Hours worked on a public holiday are not counted towards the regular weekly overtime threshold of 44.

### Banked Time

**Managers:** Hours worked greater than a normal work week will be banked as paid time off in lieu, at straight time (hour for hour), up to an accumulation of 80 hours in a calendar year and can be taken as paid time off.

**Employees:** Hours worked greater than a normal week:
- up to 44 hours – can be banked as paid time off in lieu, at straight time, up to an accumulation of 80 hours in a calendar year and taken as paid time off or paid out with the next pay as decided by the staff member.
- greater than 44 hours – can be banked as paid time off in lieu, 1.5 times the regular time, up to an accumulation of 80 hours in a calendar year (in the same account as above) and taken as paid time off or paid out with the next pay as decided by the staff member.

### Eligibility

**Managers:** Are eligible for Banked Hours only.
**Employees:** Are eligible for Banked Hours and Overtime.

### Exemptions

**Managers:** Do not receive an overtime premium for any overtime hours worked in a week.

**Employees:**
- Hours worked on a Saturday or Sunday are not counted towards the regular weekly overtime threshold of 44 hours.
• Hours worked on a public holiday are not counted towards the regular weekly overtime threshold of 44 hours.

RESPONSIBILITIES

Managers: Are responsible to:
• Review requests and approve or deny them for extra hours and banked hours in/out in advance.
• Review timesheets and approve or deny time submitted to ensure compliance with the approved request.

Employees: Are responsible for:
• All extra hours worked greater than their normal work week to be approved in advance by their manager.
• Paid time off in lieu to be approved in advance by their supervisor.
• Input the information into their timesheet for appropriate accounting and tracking of the time used.

COMPLIANCE

• All extra hours worked greater than 40 hours must be approved in advance by the individual employee’s manager.
• Accumulated banked hours greater than 80 hours in a calendar year cannot be banked or paid out unless approved in extraordinary circumstances by the CAO or Administrator Clerk – Treasurer.
• Any paid time off in lieu outstanding at December 31 each year will not be paid out but can be carried over to the next year with the approval of the CAO.
• Any paid time off in lieu outstanding at termination for any reason will not be paid out.

RELATED DOCUMENTS

The following related documents are referenced in this Policy:
1. Employment Standards Act
2. Shared Service On-Call and Call-In Policy

HISTORY

The policy was developed for the Shared Service project to align staff policy and procedure as it relates to hours of work, banked time and overtime. This policy supersedes the following:
1. Shared Service OT Policy
## On-Call and Call-In Policy

### POLICY STATEMENT

The Township of North Huron and Municipality of Morris-Turnberry recognize that due to the requirement, at times, to provide 24/7 service and be responsive to time sensitive demands or emergency situations beyond regularly scheduled work hours in Public Works, employees and management may be required to be on-call or be called in to work. This policy does not apply for Call-In related to winter control response.

### PURPOSE

The purpose of this policy is to ensure accurate and authorized payments for on-call and/or Call-In for employees and management. This policy defines on-call duties and Call-In procedures, eligibility, guarantees and response times. It confirms the remuneration practice for all employees who work on an on-call or Call-In basis, as well as outlines penalties for not adhering to the policy.

### SCOPE

This policy applies to all permanent, temporary or contract full-time employees working within Public Works Shared Service in the Township of North Huron and Municipality of Morris-Turnberry, throughout the geographical areas of both municipalities.

### DEFINITIONS

**Management**

The management team in the Public Works Shared Service, for the purpose of this policy, consists of the following: Director of Public Works, Manager of Operations, Operations Supervisor, Public Works Administrative Assistant, Foremen or Lead Hand.

**Employees**

Employees consist of Operators and students as necessary.

**On-call Supervisor (OCS)**

The member of Management or an Employee who is the scheduled on-call person. Acting in this role gives the individual the authority to make decisions, as well as the duty to act in relation to Public Works activities outside of the regular work hours.

A member of the management team or an employee is considered to be the OCS when they are scheduled by the Management team for that particular time period as the OCS.
Call-In

A Call-In occurs when employee(s) are called to their workplace or are required to respond to a work location outside of their regular work hours. This does not apply to Call-In related to winter control response. The OCS is required to use judgement as to what is a satisfactory response, and whether Call-In of themselves or additional Employees is necessary to resolve the situation. A primary Call-In is when the OCS is required to attend a work location. A secondary Call-In is when the OCS must contact other staff members to support the primary Call-In.

On-Call Log

An on-call log is included in the duty binder for the OCS to fill out as part of their duties. The log is to be completed for each OCS shift, and must include:

- All communication received to the communication device;
- Nature of the communication received;
- Actions performed by the OCS to respond;
- Actions performed by the OCS to resolve the issue;
- Staff response with respect to Call-In, if any; and
- Time for the OCS or Call-In staff to resolve the issue.

The on-call log will be audited by the Foremen, Operations Supervisor, Manager of Operations or Director of Public Works at their discretion.

On-Call

Duties: The duties of the OCS are as follows:

- They are required to carry and respond to a communication device (such as a cell phone or pager) particularly in addition to his or her regular work schedule;
- They are required to respond to emergency or request situations based on a 24 hour/7 day week rotational system;
- They are required to be available to resolve work related problems via another means (such as telephone, computer or fax) outside of his or her regular work schedule; and
- They are required to respond to the on-call communication device within twenty (20) minutes of receiving a call; and
- They are required to be available to report to a work location within forty-five (45) minutes of notification, outside of his or her regular work schedule.
The OCS is required to act with judgement to determine the level of response necessary. The expectation is that in limited circumstances, a secondary Call-In will be required. It is at the discretion of the OCS. Further, the OCS must ensure judgement and decision making so that every call does not result in a Call-In. The OCS will act with judgment to direct the caller to regular business hours or determine the necessary course of action to resolve the issue.

The OCS must mark their timesheet by providing a mark in the box for the day they were acting on-call. The change of OCS duty will occur during the regular work day at some point during the regular work week. The personnel being relieved of OCS duty will mark that day as an on-call day. The OCS may transfer their duty daily or semi-daily throughout their scheduled timeframe, or may exchange the timeframe of their duty with another OCS employee, at their discretion. It is the responsibility of the scheduled OCS to inform the Manager overseeing the schedule, ensure the schedule is updated and ensure the on-call communication device is documented to knowingly be in the possession of the person acting as OCS.

Eligibility: The duty is primarily for Management to organize and participate in an on-call rotational schedule. However, employees are also eligible for on-call duty at the approval of the Director of Public Works. Management and Employees are entitled to on-call pay provided they meet the above definitions and conditions. Management and Employees on-call must adhere to all North Huron and Morris-Turnberry organizational policies and procedures, as well as the Shared Service project policies and procedures. Management and Employees on-call status are deemed to be the OCS, and therefore are deemed to have decision making authority and therefore must show judgement. Management and Employees acting as OCS may be eligible to take a work vehicle (truck) to their residence for use only in response to on-call or Call-In procedures. They cannot engage in any activity that would impair judgment or prohibit a response while on-call.

On-Call Pay: The following rate of pay structure is in place for Management or Employees performing in an OCS capacity:

- $1.35 for every hour of on-call status outside of the regular hours of work, including weekdays ($21.60/weekday, $32.40/weekend day and holiday)
It is the primary duty of the OCS to respond or organize response to after-hours calls. If contact cannot be made with the OCS or if the OCS fails to perform the work required, that individual is ineligible for on-call pay for the duration of the week of the failure to perform the on-call duty.

**Call-In**

**Duties:** The duties for Call-In staff are similar to their day to day duties in Public Works. The OCS will provide direction to the Call-In employees, and will be considered their supervisor for the duration of the Call-In. Employees have a maximum of ten (10) minutes to respond to the Call-In request from the OCS. In the event the request is not responded to in that time, the OCS will proceed to the next employee on the list to initiate Call-In request. The employee requested for Call-In must be able to attend the site within forty-five (45) minutes and must be a suitable state to work, without impaired judgement of any kind, otherwise the employee is ineligible for Call-In at that particular time.

**Eligibility:** All Management and Employees are eligible for secondary Call-In duty. They are considered to be on Call-In when they respond to a substantial work-related request from the OCS outside of their regular work schedule. It is important to note that the OCS is responsible for requesting and organizing the Call-In response. Management and Employees will not be considered Call-In if they have not been requested to attend a work site by the OCS or at the request of Management. Further, the OCS must show judgment on whether a primary or secondary Call-In is necessary. If a Call-In occurs where it may have been suitable to resolve over the phone or wait until regular business hours, at the discretion of the Manager, Call-In pay will not be provided.

A sign-up sheet is in place for management and employees to consent to participate in the Call-In policy and procedure. The list makes staff eligible for Call-In on a first-come first-served basis, and will be a rolling list of priority eligibility. In that sense, when a Call-In request results in the employee acting in a Call-In capacity, that employee will effectively be re-prioritized on the Call-In list as least priority. For periods where Call-In is not appropriately staffed, Management may assign Call-In duties to staff for a temporary period of time.

**Call-In Pay:** Pay in accordance with the Hours of Work, Banked Time and Overtime Policy under Shared Service. Time to and from the work location is considered eligible for payment. Minimum hours guarantee for Call-In outlined below. For situations where the Call-In employee is required to respond to additional after-hours incidents within the same Call-In day, the employee will not receive more than one (1) minimum guarantee, but will be remunerated in accordance with Hours of Work,
Banked Time and Overtime Policy for Shared Service.

**Guarantee:** The Call-In guarantee for after-hours work where employee or management attendance at a work site is required is for a minimum three (3) hours. Where multiple incidents requiring Call-In are reported in the same day, the employee or manager will only receive one (1) Call-In guarantee, and will be remunerated for the remainder of that day’s time based on Hours of Work, Banked Time and Overtime Policy.

### RESPONSIBILITIES

The following positions are responsible for fulfilling the responsibilities detailed in this Policy as follows:

- The Management team will control the on-call scheduling and updates to the Call-In priority list;
- All on-call or Call-In hours worked must be verified and authorized by the employee’s immediate supervisor and documented accordingly through time-sheet submission;
- The OCS will fill the on-call log; and
- The Management team will audit the on-call log and communication device at various times throughout the year.

### COMPLIANCE

Failure to comply with this Policy and its associated Procedures as it relates to on-call duties will result in the Management or Employee with on-call or Call-In duties not being compensated, and may result in disciplinary action. If contact cannot be made with management or an employee who is on-call or if management or an employee who is on-call fails to perform the work required, *that individual is ineligible for on-call pay for the duration of the week of the failure to perform the on-call duty*. Documented record will be made for failure to perform on-call duties, and for continued non-compliance with the policy, escalated disciplinary action will be taken.

### RELATED DOCUMENTS

The following related documents are referenced in this Policy:

1. Employment Standards Act
2. Shared Service Hours of Work, Bank Time and Overtime Policy

### HISTORY

The policy was developed for the Shared Service project to align staff policy and procedure as it relates to on-call and Call-In duties. This policy supersedes the following:

1. Morris-Turnberry Personnel Policy – Pager Pay
2. North Huron On-Call Policy
THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY LAW NO. 85-2016

"A BY-LAW TO SELL PROPERTY, LOCATED IN THE GEOGRAPHIC TOWNSHIP OF TURNBERRY, being parts of lanes and road allowances, located in the Registered Plan No. 410, Geographic Township of Turnberry, Municipality of Morris-Turnberry, being described as:

1. Part of Water Street
2. Lane between Turnberry Street and Princess Street, lying between Lots 147 and 148 and Lots 124 and 125
3. Lane between Water Street and Princess Street, lying between Lots 117 and Lot 104
4. Lane between Turnberry Street and Water Street, lying between Lots 139 and 133

WHEREAS PURSUANT TO THE MUNICIPAL ACT 2001, S.O. 2001, c. 25, SECTION 270 (1), states that a Municipality shall adopt and maintain policies with respect to the following matters:
1. Its sale and other disposition of land;

AND WHEREAS, "The Corporation of the Municipality of Morris-Turnberry" has enacted By-law No. 79-2007 being a by-law to establish Notice procedures and By-law No. 58-2003 being a bylaw to establish procedures for the sale of real property owned by the Municipality;

AND WHEREAS it is deemed expedient in the interest of "The Corporation of the Municipality of Morris-Turnberry", hereinafter called the "Corporation", that the surplus road allowances, being parts of lanes and road allowances, located in the Registered Plan No. 410, Geographic Township of Turnberry, Municipality of Morris-Turnberry, being described as Schedule 'A', to this by-law, be sold;

AND WHEREAS the property was declared as surplus to the needs of The Corporation of the Municipality of Morris-Turnberry on the 4th day of June, 2013, and public notice was given as set out in By-law No. 58-2003;

AND WHEREAS notice of intent to sell and dispose of the property was given in the local newspaper on the 3rd day of September, 2013, by posting of notices in six conspicuous locations in the Municipality on the 3rd day of September, 2013, and by posting on the Municipal Website on the 29th day of August, 2013;

NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY HEREBY ENACTS AS FOLLOWS:

1/ That upon and after passing of this By-law all the properties as set out and described in Schedule 'A', attached hereto, be transferred to the persons listed on Schedule 'C';

2/ That the Compliance Certificate attached as Schedule 'B', attached hereto, forms part of this By-law;

3/ That each property be sold for the price of $1.00 plus costs;
4/ That as a condition to the transfer of each property to the respective persons listed on Schedule 'C', an Application to Consolidate Parcels be registered on title to consolidate the closed parts of the street and road allowance with the properties as listed on Schedule 'C' attached hereto.

5/ That the Mayor and Clerk of The Corporation of the Municipality of Morris-Turnberry are hereby authorized to sign or execute such deeds or other documents as may be necessary to effect conveyance of the land as hereinbefore described.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this 21st day of September, 2016.

Paul Gowing, Mayor

Nancy Michie, Clerk

I, Nancy Michie, Clerk of The Corporation of the Municipality of Morris-Turnberry do hereby certify this to be a true copy of By-law No. 85-2016, passed by the council of The Corporation of the Municipality of Morris-Turnberry on the 21st day of September, 2016.

Nancy Michie, Clerk
SCHEDULE ‘A’ of By-law No. 85-2016

ALL AND SINGULAR THAT CERTAIN PARCEL OR TRACT OF LAND AND PREMISES SITUATE, being parts of lanes and road allowances, located in the Registered Plan No. 410, Geographic Township of Turnberry, Municipality of Morris-Turnberry, being described as:

*Lower Town Wingham area:*

And being all or Part of PIN Number:

<table>
<thead>
<tr>
<th>Part of Registered Plan</th>
<th>Plan Number</th>
<th>PIN Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Plan 410 Part 1</td>
<td>on Reference Plan 22R-6376</td>
<td>41051-0166 (LT)</td>
</tr>
<tr>
<td>2 Plan 410 Part 2</td>
<td>on Reference Plan 22R-6317</td>
<td>41051-0130 (LT)</td>
</tr>
<tr>
<td>3 Plan 410 Part 6</td>
<td>on Reference Plan 22R-6317</td>
<td>41051-0138 (LT)</td>
</tr>
<tr>
<td>4 Plan 410 Part 9</td>
<td>on Reference Plan 22R-6317</td>
<td>41051-0157 (LT)</td>
</tr>
</tbody>
</table>
CERTIFICATE OF COMPLIANCE

Certificate of Compliance with respect to the sale or disposition of the real property described as:

ALL AND SINGULAR THAT CERTAIN PARCEL OR TRACT OF LAND AND PREMISES SITUATE, being
Parts of lanes and road allowances, located in the Registered Plan 410, Geographic Township of
Turnberry, Municipality of Morris-Turnberry, being described as:

<table>
<thead>
<tr>
<th>Part of Plan</th>
<th>Plan Number</th>
<th>PIN Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Plan 410</td>
<td>Part 1</td>
<td>on Reference Plan 22R-6376</td>
</tr>
<tr>
<td>2 Plan 410</td>
<td>Part 2</td>
<td>on Reference Plan 22R-6317</td>
</tr>
<tr>
<td>3 Plan 410</td>
<td>Part 6</td>
<td>on Reference Plan 22R-6317</td>
</tr>
<tr>
<td>4 Plan 410</td>
<td>Part 9</td>
<td>on Reference Plan 22R-6317</td>
</tr>
</tbody>
</table>

I, Nancy Michie, Clerk of The Corporation of the Municipality of Morris-Turnberry do hereby certify that:

1. The Corporation of the Municipality of Morris-Turnberry passed By-law No. 58-2003 on September 2nd, 2003, being the procedural by-law for the purposes of the sale or other disposition of real property and such by-law was in force on the date of the sale or disposition of the property above;

2. The property was declared surplus by resolution of Council passed on the 4th day of June, 2013;

3. That appraisals of the fair market value of the property were not required, being considered as part of a road allowance;

4. Public Notice of the intent to sell and dispose of the property was given by the following notice:

   1. General circulation in the following newspaper:
      Wingham Advance Times, Wingham, ON, on September 3, 2013.

   2. Notice was posted in six (6) conspicuous locations in the Municipality on September 3, 2013, and on the Municipal Website, on August 29, 2013.

Dated this 21st day of September, 2016.

Nancy Michie, Clerk
1. APPLICATION FOR CONSOLIDATION OF PARCELS:

<table>
<thead>
<tr>
<th>Owner*</th>
<th>Reference Plan</th>
<th>Part</th>
<th>Lot to consolidate to</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Derek Richard Stacey</td>
<td>22R-6376</td>
<td>1</td>
<td>Lot 133 and 139 Plan 410 PIN 41051-0168 and PIN 41051-0167</td>
</tr>
<tr>
<td>2. Kirk Vanstone and Lauretta Vanstone</td>
<td>22R-6317</td>
<td>2</td>
<td>Lots 147 and 148; Lots 124 and 125 Plan 410 PIN 41051-0126 and 41051-0132</td>
</tr>
<tr>
<td>*Owner as listed or such Owner’s transferee as recorded in the land registry office records</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6, 9</td>
<td></td>
<td></td>
<td>Lot 117 and Lot 104 Plan 410 PIN 41051-0136 and 41051-0140</td>
</tr>
</tbody>
</table>
THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 87-2016

Being a by-law to appoint a Drainage Superintendent pursuant to
the Drainage Act, R.S.O. 1990 c.D.17 s.93.

WHEREAS, Section 93 (1) of The Drainage Act, R.S.O. 1990 c.D.17, states
that the Council of a local municipality may by by-law appoint a 'Drainage
Superintendent';

AND WHEREAS, Section 93 (2) of The Drainage Act, R.S.O. 1990 c.D.17,
states that 'two or more municipalities may appoint the same person to be a
drainage superintendent within each municipality;

AND WHEREAS, Section 227, of the Municipal Act, S.O. 2001 c.25, authorizes
municipalities to appoint such officers and employees as required to carry out
duties as assigned by the municipality;

THEREFORE, Pursuant to The Drainage Act, R.S.O. 1990, and the Municipal
Act, the Council of the Municipality of Morris-Turnberry enacts as follows:

1. THAT Chris Dietrich of "Dietrich Engineering Limited" is hereby
appointed as Drainage Superintendent for the Municipality of Morris-
Turnberry, as of the 21st day of September, 2016;

2. THAT the Drainage Superintendent shall carry out the duties imposed
upon him pursuant to The Drainage Act, 1990 and shall submit reports and
carry out such other duties as may be required of him by Council, from
time to time;

3. THAT this by-law shall come into force on the 21st day of September,
2016 and rescinds and repeals By-law No. 47-2016 and hereby
supercedes all other by-laws passed under the Authority of this Act or its
predecessors, thereof.

Read a first and second time this 21st day of September, 2016.

Read a third and final time this 21st day of September, 2016.

Mayor, Paul Gowing

Administrator Clerk-Treasurer,
Nancy Michie
FDNH Report to Morris-Turnberry Council for Activity for the Month of September (for August 2016 Activity)

Training:

Weekly Training:

1 week of monthly equipment checks (34 personnel)

In lieu of training in extreme heat, personnel opted for an additional full day of training later in the year.

Full Day Training:

3 days NFPA 472 Hazardous Materials Operations Level (2 personnel)

Notable Fire Prevention and Public Education:

The Alarmed for Life door to door smoke alarm campaign has resumed in Morris-Turnberry. The results are appalling - very few homes are compliant with the Ontario Fire Code. FDNH will have been to every home in our service area of Morris-Turnberry by summer 2017.

For our service area in Ashfield Colborne Wawanosh FDNH offered the Alarmed for Life Campaign in 2017. This offer was declined.

Notable:

Firefighter Jeff Howson is the new captain of Hotel Company at FDNH - Blyth Station.

2016-17 recruit Trystan Weber has resigned in order to go to college in pursuit of a new career.

2016 apparatus repairs are going to exceed budget:

1) Tanker 8 needed extensive repairs to its tank
2) Tanker 8 still has significant electrical issues that must be repaired
3) Engine 6 required repairs to pumping equipment that are likely a result Tanker 8’s liner problem
4) Ladder 2’s aerial ladder required repairs that were anticipated for 2017/18, but had to be done in 2016

Swearing in and awards night:

FDNH will be swearing in its 2015/16 recruit class and recognizing the long service of some our personnel on Thursday 13 October (Fire Prevention Week) at the Belgrave Community Centre. 19:00 start.
August Incidents:

9 August:
   Fire - vehicle
   Morris-Turnberry
   Outcome: Vehicle total loss.

18 August:
   Motor vehicle collision
   Morris-Turnberry
   Outcome: 1 patient transferred by EMS.
Please join us in celebrating with Wray Wilson in his retirement after 36 years of dedicated service with Howick Township.

October 14, 2016: 3:30 to 7:30 pm
Come & Go reception
Presentation at 5 pm
Howick Community Centre
45088 Harriston Rd (County Road 87) Gorrie

If you have any questions, please email Rebekah at reception@howick.ca
or
call 519-335-3208
MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date – September 7, 2016 Time 9:00am Place- Council room – 41342 Morris Road

Minutes

1. Call to order: The meeting was called to order by Barry Shaw at 8:50am with all members in attendance

In attendance:
   - Nancy Michie
   - Kim Johnston
   - Kelly Tiffin
   - Barry Shaw
   - Donna Haugh
   - Steve Fortier
   - Jeff Molenhuis

Others in attendance:
   - No others were in attendance

2. Minutes of the last meeting:
   - The Minutes from June 22, 2016 were reviewed.

Motion 2 – 2016 Moved by: Steve Fortier Seconded by: Nancy Michie

“That the minutes of the June 22, 2016 Health and Safety Committee Meeting be adopted as circulated.”

Disposition Carried
3. **Unfinished Business:**
There was no unfinished business.

4. **Regular Reports:**
Workplace Inspections from June, July and August, 2016 were reviewed

Turnberry Works Garage – The MSDS are constantly being reviewed. The Fire Extinguishers in the Municipal Equipment need inspected. Fire Extinguishers in the equipment are not being inspected on a regular basis. A reminder will be sent to James Marshall regarding the inspection of the Fire Extinguishers in ALL municipal equipment.

Morris Works Garage – The MSDS are constantly being reviewed and updated. The doors sometimes do not self latch, due to weather/temperature. The Fire Extinguishers in the Municipal Equipment need inspected.

Municipal Office – MSDS are constantly being updated. Having an eye wash station was questioned for the Municipal office. The committee is satisfied that this was looked into in the past and was not a requirement. Emergency Procedures have been updated in all work locations. The Basement will be organized this summer. The rear door was not always self-latching, this is due to weather/temperature

Municipal Landfill – MSDS are constantly updated. Donna Haugh tries to go through the MSDS sheets and will inform the public works if she finds any to be replaced.
The air conditioner has been placed but does not keep a moderate temperature. The landfill employees use fans to help with the temperature.

Emergency Procedures have been updated in all work locations.

Bluevale Community Hall – The windows in the Hall are not functional and have signs posted on them.
First Aid kit location – a label needs to be placed on the cupboard if the first aid kit is going to be kept in a cupboard.
Emergency Lighting upstairs in the Bluevale Hall needs to be fixed, either with new batteries or repaired.
All inspection reports are sent to the Bluevale Community Committee after the monthly inspections.

September and October, 2016 Workplace Inspection dates were scheduled with tentative dates and times.

The committee will look into who completes the fire extinguisher inspections for the Township of North Huron.

5. **New Business:**
Barry Shaw submitted his resignation from the Joint Health and Safety Committee as of September 9, 2016.
The committee accepted his resignation and thanked him for the years of service on the committee.
Barry Shaw will complete the October, 2016 Workplace inspections.
Jeff Molenhuis will complete the November, 2016 Workplace inspections.
The New appointed representative from the Public Works department will join the whole Committee workplace inspection in November, 2016.
WHMIS and Fire Extinguisher training has been set for all Shared Services Public Works employees for Monday September 19, 2016 at 7:30am.
WHMIS and Fire Extinguisher training has been set for all Building, Office and Animal Control Officer on Monday September 19, 2016 at 8:30am.
James Marshall will complete the training at the Morris Turnberry Council Chambers.

First Aid and CPR will be completed with the North Huron Shared Services Public Works employees. Some dates have been discussed in October and November, 2016 to complete the training for all required staff.

The Joint Health and Safety committee approved that CPR be trained annually as per the policy. Kim Johnston will set up dates where all employees needing the training will be able to attend.

Kim Johnston will look into training for the new representative from the Public Works department.

6. **Old Business:**
   No old business.

7. **Date of Next meeting** – The next meeting is tentatively booked for December 16, 2016 at 9:00am.

   Jeff Molenhuis will look into what North Huron does for an annual employee meeting for Health and Safety.
8. **Adjournment –**
The Health and Safety Meeting was adjourned at 9:20am.

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Barry Shaw, Chairperson
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 86-2016

"CONFIRMATORY BY-LAW"

Being a by-law of the Corporation of the Municipality of Morris-Turnberry to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for the meeting, dated September 21st, 2016;

WHEREAS by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 - A municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

WHEREAS by Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 – A municipal power, including a municipality’s capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the September 21st, 2016 meeting, be confirmed and adopted by By-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 21st day of September, 2016, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law;

2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorized and directed to all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;

3. The Mayor and Administrator Clerk-Treasurer are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a first, second and third time and passed this 21st day of September, 2016.

Mayor, Paul Gowing

Clerk, Nancy Michie