MUNICIPALITY OF MORRIS-TURNBERRY
COUNCIL CHAMBERS
41342 Morris Road
Tuesday, November 15, 2016  7:30 pm

AGENDA

Public Notice - Published in the Wingham Advance and Citizen Newspaper – October 19th, 2016
Posted on the Website – October 17th, 2016
Agenda placement on the counter – November 10, 2016
Notice placed on the front door – October 26th, 2016

1) Call to order: Mayor Paul Gowing

2) Agenda:
   To add items to the agenda, please state item and nature of item
   ** Items must be added to the agenda to be discussed in ‘Other Business’

   Adoption of Agenda:
   Moved by Seconded by
   “That the agenda for the meeting of November 15th, 2016 be adopted as circulated or amended.”
   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated

3) Declaration of Pecuniary Interest:
   Does any member wish to declare a pecuniary interest?
   ♦ State interest and nature

4) Minutes: attached
   Are there any errors or omissions to the minutes of the November 1st, 2016 Council Meeting?
   Moved by Seconded by
   “That the minutes of the November 1st, 2016 Council Meetings, be adopted as circulated or as amended.”
   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated
5) Business from the Minutes
Is there any business from the minutes to be discussed.

6) Accounts

6.1 Account List: attached

Moved by Seconded by
"That the 2016 Accounts dated November 15th, 2016 be approved for payment in the amount of:
$ for the Morris-Turnberry Accounts
$ for the Shared Services Accounts
or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

7) Public Works

7.1 Public Works Activity Report by Jeff Molenhuis – Director of Public Works attached

- Council question is regards to sign retro-reflectivity Testing

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry receive the Public Works Activity Report for information, as presented on November 15th, 2016 or”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8) Business

8.1 Council Remuneration and Expense Policy attached

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry approve the Council Remuneration and Expense Policy as presented November 15th, 2016 or”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
8.2 Amendment of Minutes attached
Amendment of the October 18th, 2016 minutes, for the Council’s information.

8.3 Meeting Dates
Request by Jim Nelemans to change the date of the February 7th, 2017 Council meeting to either January 31st, February 1st or 2nd, 2017.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry approve the change of date of the February 7th, 2017 meeting to ____________ or ____________.”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8.4 Official Plan 5 year Review
Nancy Michie will present a report.

8.5 Ranked Ballot Election attached
Report from Nancy Michie on Ranked Ballot Election.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry adopt the Ranked Ballot Election Report and that the Municipality of Morris-Turnberry maintain the first past – the – post election model for the 2018 municipal election or ____________.”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8.6 Economic Development attached
Update on a session held October 27th entitled “Development- Business Friendly Practices” and the next steps from the Session.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry receive the report from the October 27th, 2016 meeting of the Economic Development Department or ____________.”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
8.7 2017 Draft Budget of Saugeen Conservation attached
An increase of 1.7% over the 2016 levy in the amount of $49.00.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry approves the draft budget of
the Saugeen Valley Conservation Authority or”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8.8 Proposed New OPP Detachment Facility attached
Resolution from Town of Goderich regarding the proposed new OPP detachment facility,
for Council’s information.

8.9 ROMA Conference Municipal Delegation
Nancy Michie will present a report.

8.10 Wingham and Brussels Santa Claus Parades attached
Wingham, Saturday November 26th 11:00 am
Brussels, Saturday November 26th 5:00 pm
Do you wish to participate?
Who wishes to attend?

8.11 Wingham & Area Professionals Recruitment attached
Doctor Appreciation Gift Baskets.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry donate 29 $5.00 Tim Hortons
Gift Cards to the Doctor Appreciation Gift Baskets or”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8.12 Municipal Insurance attached
One year extension of coverage from JLT Insurance.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry approve the quote from JLT
Insurance, as quoted in the amount of $45,575.00 for the Municipal Insurance Program,
for the 2017-18 year, being a 2% increase or”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
9) By-Laws:

9.1 By-law to Appoint Building Officials  
Moved by  
Seconded by  
"That By-Law No 99 -2016 be adopted as given first, second, third and final readings being a by-law to appoint to the position of a Chief Building Official, Building Inspector and By-law Enforcement Officer and Property Standards Officer, in the Municipality of Morris-Turnberry."

or

Any discussion

Is everyone in Favour or Opposed

Disposition  Carried or Defeated

10) Building Report  
Kirk Livingston – Chief Building Official  
8:30 pm

10.1 Building Activity Report:
Report is attached – Kirk Livingston will be in attendance.

1. October 2016 Building Activity Reports:

Moved by  
Seconded by

“That the Council of the Municipality of Morris-Turnberry receive the Building Activity Reports, for October 2016, as submitted November 15, 2016  
or

Any discussion

Is everyone in Favour or Opposed

Disposition  Carried or Defeated

11) Council Reports:

Jamie Heffer:

Sharen Zinn:

Jim Nelemans:

Dorothy Kelly:
John Smuck:

Mayor Paul Gowing:

12) **Items for Information**
   attached
1. Report from Sandra Weber, Planning Dept – Bill 73-Smart Growth for our Communities
2. OPP – Collective Agreement Negotiations
3. Public Sector Integrity Commissioner of Canada – Wrongdoing complaint
4. 2015-2016 Ombudsman Annual Report
5. South West LHIN networking event November 15th, 6:00 – 8:30, Listowel
6. Ministry of Citizenship and Immigration – Outstanding Achievement Award
7. County of Huron – Animal Exposures – Rabies Control Program
8. Township of Huron-Kinloss – County Official Plan and Local Official Plan
9. Thank you – Edison Peel - Turnberry Township 125th Anniversary Scholarship
10. Huron Business Networking Evening – Nov 15th, 5:30 – 8:00, Dark Horse Winery

13) **Minutes**
   There were no minutes available for review

14) **Other Business:**
   Items must be added to the agenda to be discussed in ‘Other Business’

15) **Additions to the agenda for the next meeting:**
   1. Is there any business to add to the agenda for the next or any following meeting?

Break
16) Closed Session:
1. Confidential Report - pursuant to Section 239 (2) (b) personal matters about an identifiable individual;

3. Employee Issues

16.1.1 Enter into Closed Session:
Moved by Seconded by
“That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:

1. Confidential Report - pursuant to Section 239 (2) (b) personal matters about an identifiable individual;
3. Employee Issues

Or
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

16.1.2 Adjourn the Closed Session:
Moved by Seconded by
“That the Council adjourn the Closed to the public session and re-enter regular open session of council.”
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

16.1.3 Report to the Public from Closed Session.

16.1.4 Action from the Closed Session: (if required)

17) By-law No. 100-2016 Confirming By-law attached
Moved by Seconded by
"That By-law No.100-2016 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the meeting November 15, 2016."

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
18) **Adjournment:**
Moved by Seconded by
"That the meeting be adjourned at pm. and this is deemed to be a hour meeting."
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

**Next Meetings:**

1. Emergency Planning Meeting  Monday November 21, 2016  7:30 am
2. Bird Drainage Tribunal  Thursday November 24, 2016  9 am
3. Regular Council Meeting  Tuesday, December 6, 2016  7:30 pm
4. Regular Council Meeting  Tuesday, December 20, 2016  7:30 pm
MUNICIPALITY OF MORRIS-TURNBERRY
COUNCIL CHAMBERS
41342 Morris Road
Tuesday, November 1, 2016  7:30 pm

Minutes of the Meeting

1) Call to order: The meeting was called to order by Mayor Paul Gowing at 7:35 pm with all members in attendance.

Council in Attendance:
Paul Gowing
Jamie Heffer
Dorothy Kelly
Jim Nelemans
John Smuck
Sharen Zinn

Staff in Attendance:
Nancy Michie  Administrator Clerk Treasurer
Kirk Livingston  Chief Building Official
Susanna Reid  Huron County Planner
Kim Johnston  Recorder

Others in Attendance:
1. Jackie Riggs  Wingham Advance Times
2. Denny Scott  North Huron Citizen
3. Kevin Inglis  Howick Mutual Insurance
4. Lloyd Michie  Howick Mutual Insurance
5. Jackie Bishop  Howick Mutual Insurance
6. Jonathan Morrison  Ratepayer
7. Ainsley Morrison  Ratepayer
8. Klaas Jorritsma  Royal Homes Limited

2) Agenda:
An Addendum from the Clerk was added to the agenda for consideration as the items were of a time sensitive nature, Open Air Burning for the Closed Session. Jamie Heffer requested to add one item regarding an invoice for Fire inspection.

Adoption of Agenda:
Motion: 479-2016  Moved by Dorothy Kelly  Seconded by Jim Nelemans
“That the agenda for the meeting of November 1st, 2016 be adopted as amended.”
Disposition  Carried
3) **Declaration of Pecuniary Interest:**
No member declared a pecuniary interest, at this time.

4) **Minutes:**

Motion: 480-2016  Moved by Jim Nelemans  Seconded by Sharen Zinn
"That the minutes of the October 18th, 2016 Council Meetings, be adopted as amended."
Disposition  Carried

Amendment: Item # 9.9, Business - Property Owners Notification, Page 4, ‘for all notifications to property owners of proposed changes that affect their properties, to be in the form of a letter’ which replaced the wording ‘for all notifications to property owners, to be in letter form.’

5) **Business from the Minutes**
There was no business from the minutes.

6) **Accounts**

6.1 **Account List:**

Motion: 481-2016  Moved by John Smuck  Seconded by Jamie Heffer
"That the 2016 Accounts dated November 1st, 2016 be approved for payment in the amount of:
$ 29,437.78 for the Morris-Turnberry Accounts less Council Payroll, in the amount of
$ 7,530.31. and
$ 143,524.95 for the Shared Services Accounts.”
Disposition  Carried

The Council payroll expenses will be discussed in the Closed Session.

Jonathan Morrison and Ainsley Morrison arrived at the meeting.

7) **Planning:**
Susanna Reid – Huron County Planner was in attendance.

7.1 **Enter into a Public Meeting:**  7:45 pm

Motion: 482-2016  Moved by Dorothy Kelly  Seconded by Jamie Heffer
"That the regular session of council be adjourned and enter into a Public Meeting under Sections 17 and 34 of the Planning Act.”
Disposition  Carried
7.2 Morris-Turnberry Official Plan Amendment No. 7 and Zoning By-Law Amendment: 7:45 pm

Susanna Reid – Huron County Planner was in attendance. A report was presented and reviewed.

Lloyd Michie, Jackie Bishop, Kevin Inglis, Jonathan Morrison and Ainsley Morrison were in attendance.

Subject Lands: South Part of Lot 9, Concession 1, 40592 Amberley Road, Turnberry

Owner: Municipality of Morris-Turnberry

1. Call to order - The meeting was called to order by Mayor Paul Gowing at 7:45 pm

Klaas Jorritsma arrived at the meeting.

2. Purpose of the Public Meeting – was stated by Mayor Gowing

PURPOSE AND EFFECT

The purpose of the Official Plan Amendment 7 is to change the designation on the subject property from Community Facility to Highway Commercial to permit the development of an insurance office. The purpose of the corresponding Zoning By-law Amendment is to change the zoning on the Part of Lot 9, Concession 1, 40592 Amberley Road, Turnberry

- CF (Community Facility) to VC2-15 (Village Commercial-Highway-Special) (1600 m²/.39 acres)
- CF (Community Facility) to VC2-16 (Village Commercial-Highway Special) (2.95 ha/7.3 acres)

3. County Planning Department - Susanna Reid presented a power point presentation and reviewed the Official Plan amendments and Zoning By-law amendments, with the recommendations. The planning report recommends approval of the application.

4. Comments Received – Nancy Michie presented the following correspondence:

1. Ian Hember – Archaeology Review Officer, Ministry of Tourism Culture and Sport,
2. Peter Popkin - Archaeologist, Golder and Associates,
3. Mike Alcock – Public Works Huron County as listed in the Planning Report,
4. Henry VanHeesch from Eurohome- he can not attend the meeting but is supportive of the proposal.
5. Statement on Servicing for the property, under the current servicing agreement.
6. MTE Phase 1 and Phase 11 Environmental Site Assessment.
5. **Applicants comments** – Kevin Inglis, a representative from Howick Mutual Insurance, the proposed purchaser of the land, made comments in regards to the company and the proposal. They propose to construct a 10,000 to 12,000 sq foot building.

6. **Public comments** – Jonathan Morrison and Ainsley Morrison, who are neighbours, are in favour of the proposal. They question if there is an intention of adding municipal services to the neighbouring properties. They were advised that there is no intention to extend services to abutting properties.

7. **Council comments and questions** –
Mayor Paul Gowing is excited and feels it is a great fit.
Jim Nelemans welcomed them to Morris-Turnberry and said the company said that they are planning on building soon.
Dorothy Kelly welcomed them to Morris-Turnberry and said it is great that there are now 22 employees possibly 30 employees in the future.

8. **Explanation of the Process following the Public Meeting by Mayor Gowing**

   **Official Plan:** If the By-law is passed for the Official Plan amendment, the clerk shall forward a copy of the By-law to the County of Huron for a final decision. Pending approval, the clerk shall circulate the notice of adoption to the County, required agencies and anyone who requested notice of adoption, within 15 days of passing the by-law.

   **Zoning Amendment:** If the By-law is passed, the Clerk is required to send Notice of Passing of the By-law, to all persons and agencies notified of this Public Meeting. There is a 20 day objection period from the time Notice of Passing of the by-law has been mailed by first class mail, wherein submissions/letters of objections or support in respect to the passing of the by-law, will be received by the Clerk.

9. **Adjournment:**

Motion: 483-2016 Moved by John Smuck Seconded by Dorothy Kelly
"That the meeting be adjourned and re-enter regular session of council."
Disposition Carried

7.3 **By-laws:**

1. **No Further Notice is required:**

Motion: 484-2016 Moved by Dorothy Kelly Seconded by Jamie Heffer
"That the Council of the Municipality of Morris-Turnberry has held a public meeting pursuant to Section 34 (12) of the Planning Act, 1990, with respect to a proposed zoning by-law amendment for Part of Lot 9, Concession 1, 40592 Amberley Road, Turnberry; and

   Whereas certain changes have been made to the proposed by-law following circulation;

   Now therefore, the Council of the Municipality of Morris-Turnberry hereby resolves that pursuant to Section 34(17) of the Planning Act, 1990, no further notice is to be given in respect to the proposed By-law 95-2016."

Disposition Carried
2. Informed Decision:
Motion: 485-2016 Moved by Jim Nelemans Seconded by Dorothy Kelly
"That the Council of the Municipality of Morris-Turnberry has considered all oral and /or written submissions made in regards to the Official Plan Amendment 7 and the corresponding Zoning By-law for Part of Lot 9, Concession 1, 40592 Amberley Road, Turnberry;
Now therefore, the Council of the Municipality of Morris-Turnberry hereby resolves that the information has assisted the Council to make an informed decision in regards to the Official Plan Amendment 7 and the corresponding Zoning By-law for Part of Lot 9, Concession 1, 40592 Amberley Road, Turnberry."
Disposition Carried

3. By-law- Morris-Turnberry Official Plan Amendment No. 7:
Motion: 486-2016 Moved by Dorothy Kelly Seconded by Sharen Zinn
"That By-law No. 94-2016 be passed as given first, second, third and final readings, being a by-law to adopt the Official Plan Amendment No. 7, to the Morris-Turnberry Official Plan, effecting Part of Lot 9, Concession 1, 40592 Amberley Road, Turnberry, pursuant to Section 17 of the Planning Act;
and that the Clerk be hereby authorized to forward By-law No. 94-2016 to the County of Huron for consideration of approval."
Disposition Carried

4. By-law- Zoning By-law Amendment:
Motion: 487-2016 Moved by Jamie Heffer Seconded by Sharen Zinn
"That By-law No. 95-2016 be passed as given first, second, third and final readings, being a by-law to change the zoning on Part of Lot 9, Concession 1, 40592 Amberley Road, Turnberry, pursuant to Section 34 of the Planning Act, as follows:
• from CF (Community Facility) to VC2-15 (Village Commercial-Highway-Special) and
• CF (Community Facility) to VC2-16 (Village Commercial-Highway Special) to permit a ‘Professional Office’ and ‘Soccer fields’;
and that By-law No. 95-2016, pursuant to Section 24 (2) of the Planning Act, will not come into force until the Official Plan Amendment No. 7 to the Morris-Turnberry Official Plan, is in full force and effect."
Disposition Carried

Lloyd Michie -Chairman of the Board, Howick Mutual Insurance thanked the Municipality for their cooperation and support.

Lloyd Michie, Jackie Bishop, Kevin Inglis, Jonathan Morrison and Ainsley Morrison left the meeting at 8:06 pm.
7.4 Site Plan Agreement- Royal Homes Limited 8:06 pm

1. Planning Report – submitted by Susanna Reid
Susanna Reid – Huron County Planner was in attendance.
A report was presented and reviewed.

Klaas Jorritsma was in attendance.

2. By-law to adopt the Site Plan Agreement

Motion: 488-2016 Moved by John Smuck Seconded by Jim Nelemans
"That By-Law No 96-2016 be adopted as given first, second, third and final readings being
a by-law to adopt a Site Plan Agreement with Royal Homes Limited, in the Municipality of
Morris-Turnberry."
Disposition Carried

Susanna Reid and Klaus Jorritsma left the meeting at 8:15 pm.

8) Public Works: 8:15 pm

8.1 Public Works Activity Report by Jeff Molenhuis – Director of Public Works
Jeff Molenhuis was not in attendance.
The Council reviewed the activity report.

Motion: 489-2016 Moved by Jamie Heffer Seconded by John Smuck
"That the Council of the Municipality of Morris-Turnberry receive the Public Works
Activity Report for information, as presented on November 1st, 2016."
Disposition Carried

John Smuck questioned the sign inventory and the retro-reflectivity testing.
Jeff Molenhuis will be asked for a report for the next meeting.

9) Business

9.1 Resolutions:

Motion: 490-2016 Moved by Dorothy Kelly Seconded by Jim Nelemans
"That the Council of the Municipality of Morris-Turnberry support and endorse the
following resolutions:
Municipality of Grey Highland, Township of Zorra –
Moratorium on Accommodation Reviews
Town of Latchford and the Town of Lakeshore–
Debt from 2015 PanAm Games should be funded by Toronto
Municipality of Charlton and Dack –
Re-evaluate requirements to run for Council
And that the following resolutions be filed:
Township of Zorra, Town of Petrolia, Town of Latchford –
Ontario’s Intensive Therapy for Children with Autism
Township of South-West Oxford –
Eliminate barriers to employment opportunities for CCA’s .”
Disposition Carried
9.2 Drinking Water Source Protection
The Council reviewed the Update Report on Risk Management Services, for Council’s information.

9.3 ROMA Conference
Municipal Delegation Request Form is available online.
Natural Gas extension has been a suggestion for a delegation.
Deadline November 14, 2016

9.4 2016 Ontario West Municipal Conference
Friday, December 2, 2016, London
Mayor Paul Gowin, Dorothy Kelly, Jim Nelemans and Nancy Michie will be attending.

10) By-Laws:

10.1 By-law to enter into an Agreement

Motion: 491-2016 Moved by Sharen Zinn Seconded by Dorothy Kelly
"That By-Law No 98-2016 be adopted as given first, second, third and final readings being a by-law to enter into and execute an Agreement with Ontario Community Infrastructure Fund (OCIF) – Formula – Based Component; to receive Funds, in the Municipality of Morris-Turnberry.”
Disposition Carried

11) Council Reports:
Jamie Heffer:
He attended the Emergency Exercise on October 21st. It was very worthwhile. There was good input around the table. Thank you for organizing. He got IMS training that day.
He attended a Shared Services meeting on November 1st.

Sharen Zinn:
She attended a Natural Heritage meeting on October 20th. It was not well attended. She is concerned how much land is designated.

Jim Nelemans:
He attended a Natural Heritage meeting on October 20th. He questioned the designations.
A lot of red tape to build a house.
He attended the Emergency Exercise on October 21st. It was very well done.
He attended an OFA dinner. Ray Bayton was the speaker. It was a very good evening.

Dorothy Kelly:
She attended the Natural Heritage meeting. She questions if we need it.
She attended the Emergency Exercise on October 21st. It was excellent. Great attendance.
John Smuck:
He attended the Natural Heritage meeting on October 20th. He questioned the designations. It will be more work and more red tape.

Mayor Paul Gowing:
He attended:
- October 20th Natural Heritage meeting. It was better attended in Zurich
- October 21st Emergency Exercise. It went quite well. You learn by doing. A great group of professionals at the table.
- October 24 – 28th, He attended 3 meetings in the Bruce. There is an initiative at Bruce Power. Long term agreement with the Province. The project will supply electricity till 2064. The effect will be felt in Huron County. It will bring people to the area for jobs. He is looking forward to the development.
- October 28th Sustainable Huron affordable housing. Great speakers.
- November 1st Shared Services meeting.

12) Items for Information
1. MPAC – 2016 Assessment Update – Notices for Farm and Business Properties
2. How to have a successful BIA Workshop-Tues, Nov 22, Mitchell Town Hall, 6:15 pm
3. Thank you Tabetha Hayden – Howick-Turnberry Fall Fair Ambassador Competition
4. Huron Business Networking Evening – Nov 15, Dark Horse Estate Winery, 5:30 – 8:00
5. Rural Education Symposium, Saturday, Nov 26, 9:00 – 2:00, Parkhill
6. South West LHIN – Residential Hospice Planning Update

13) Minutes
1. MVCA Minutes

14) Other Business:
1. HMA Gala. The time will be emailed to the Council.
2. There was no other business to present.

15) Additions to the agenda for the next meeting:
1. There was no other business to add to the agenda for the next or any following meeting.

Break: The Council took a short break at 8:45 pm and returned at 8:55 pm.

Kirk Livingston, Denny Scott and Jackie Riggs and left the meeting at 8:45 pm.
16) Closed Session:

1. Confidential Report - pursuant to Section 239 (2) (b) personal matters about an identifiable individual;

   1. Confidential Report - pursuant to Section 239 (2) (b) personal matters about an identifiable individual
      1. Shared Services project
      2. Information concerning an identifiable individual
      3. Open Air Burning
      4. Council Accounts
      5. Fire Inspection

16.1.1 Enter into Closed Session: 8:55 pm
Motion: 492-2016 Moved by Dorothy Kelly Seconded by John Smuck
"That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:

1. Confidential Report - pursuant to Section 239 (2) (b) personal matters about an identifiable individual;
   1. Confidential Report - pursuant to Section 239 (2) (b) personal matters about an identifiable individual -
      1. Shared Services project
      2. Information concerning an identifiable individual
      3. Open Air Burning
      4. Council Accounts
      5. Fire Inspection

Disposition Carried

16.1.2 Adjourn the Closed Session: 10:05 pm
Motion: 493-2016 Moved by Jamie Heffer Seconded by John Smuck
"That the Council adjourn the Closed to the public session and re-enter regular open session of council."
Disposition Carried

16.1.3 Report to the Public from Closed Session.
The Council discussed five matters concerning Identifiable Individuals concerning personal matters: Shared Services project; Information concerning an identifiable individual; open air burning; Council accounts; fire inspection.

16.1.4 Action from the Closed Session:
Motion: 494-2016 Moved by Sharen Zinn Seconded by Jim Nelemans
"That the Council of the Municipality of Morris-Turnberry approve the Council Payroll as listed in the Accounts."
Disposition Carried
17) By-law No. 97-2016 Confirming By-law

Motion: 495-2016 Moved by Dorothy Kelly Seconded by Jamie Heffer
"That By-law No. 97-2016 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the meeting November 1, 2016."
Disposition Carried

18) Adjournment:

Motion: 496-2016 Moved by John Smuck Seconded by Sharae Zinn
"That the meeting be adjourned at 10:05 pm. and this is deemed to be a 2 – 4 hour meeting."
Disposition Carried

_____________________________
Mayor, Paul Gowing

_____________________________
Clerk, Nancy Michie
Morris Turnberry
Account List for
November 1 2016

General
Bell Canada
Bell Canada
Bell Mobility
Telizon
CJ Johnston Office Solutions Inc.
Goderich Print Shop
Brussels Legion Poppy Fund
Wingham Legion Poppy Fund
NJS Design Event & Party Rentals
Huron Manufacturing Association Inc.
Barb Snowden
Bluevale Community Committee
Minister of Finance
WSIB
Morris Office
Turnberry Shop - Emergency Lines
Cell Phones
Long Distance Phone
Office Supplies
Office Supplies
Large Wreath
Large Wreath
Warden's Dinner
2016 Awards Gala
Emergency Training Meal
Bluevale Hall Rentals
EHT - October 2016
WSIB - October 2016
391.24
85.25
115.28
5.47
94.81
234.79
65.00
80.00
113.46
280.00
500.00
445.00
589.90
749.00

Council Payroll - October
Receiver General
6,729.96
800.35

Payroll
October 19 2016
Payroll
Expenses
14,595.13
373.16

General Total
26,247.80

Belgrave Park
Belgrave Park Total

Roads
Minister of Finance
WSIB
EHT - October 2016
WSIB - October 2016
57.31

Payroll
November 1 2016
Payroll
Payroll
321.43
2,811.24

Road Total
3,189.98

Account Total
29,437.78

Approved By Council:
November 1 2016

Mayor - Paul Gowing
Treasurer - Nancy Michie
Municipality of Morris-Turnberry  
Shared Services  
Account List for November 1 2016

**General**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bell Mobility</td>
<td>Building Dept - Cell Phones</td>
</tr>
<tr>
<td>USTI Canada Inc.</td>
<td>Building Dept</td>
</tr>
<tr>
<td>Blyth Printing Inc.</td>
<td>Building Dept - Business Cards</td>
</tr>
<tr>
<td>Bluewater Chapter OBOA</td>
<td>Building Dept - Workshop</td>
</tr>
<tr>
<td>Wingham Veterinary Clinic</td>
<td>Animal Control</td>
</tr>
<tr>
<td>Minister of Finance</td>
<td>EHT - October 2016</td>
</tr>
<tr>
<td>WSIB</td>
<td>WSIB - October 2016</td>
</tr>
</tbody>
</table>

**Payroll**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 19 2016</td>
<td>Payroll</td>
<td>12,149.93</td>
</tr>
<tr>
<td></td>
<td>Expenses</td>
<td>615.98</td>
</tr>
</tbody>
</table>

**General Total** 15,355.67

**Water**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bell Canada</td>
<td>Belgrave Water</td>
</tr>
<tr>
<td>Veolia Water</td>
<td>Belgrave Water</td>
</tr>
</tbody>
</table>

**Water Total** 5,655.70

**Drainage**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMG Community Center</td>
<td>Blyth Creek Municipal Drain</td>
</tr>
<tr>
<td>Maillard Valley Conservation Authority</td>
<td>Peacock, Hulpher, Rintoul Municipal Drains</td>
</tr>
</tbody>
</table>

**Drainage Total** 378.89

**Landfill**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hydro One</td>
<td>Morris Landfill</td>
</tr>
<tr>
<td>Bell Mobility</td>
<td>Cell Phone</td>
</tr>
<tr>
<td>Bluewater Recycling Association</td>
<td>Waste Disposal - September</td>
</tr>
<tr>
<td>Toromont Cat</td>
<td>Parts for Compactor</td>
</tr>
<tr>
<td>Nortrax Canada Inc.</td>
<td>Parts for Compactor</td>
</tr>
</tbody>
</table>

**Landfill Total** 3,146.15

**Roads**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bell Canada</td>
<td>Morris Shop</td>
</tr>
<tr>
<td>Bell Canada</td>
<td>Turnberry Shop</td>
</tr>
<tr>
<td>Bell Mobility</td>
<td>Cell Phones</td>
</tr>
<tr>
<td>Purolator Inc.</td>
<td>Courier</td>
</tr>
<tr>
<td>Schmidt’s Power Equipment</td>
<td>Chainsaw &amp; Shop Supplies</td>
</tr>
<tr>
<td>Stoltz Sales &amp; Service</td>
<td>Shop Supplies</td>
</tr>
<tr>
<td>Lange Bros. Ltd.</td>
<td>Stump Removal</td>
</tr>
<tr>
<td>Paul Cook Electric</td>
<td>Electrical Work</td>
</tr>
<tr>
<td>JA Porter Holdings Ltd.</td>
<td>Fuel Tanks</td>
</tr>
<tr>
<td>Vandriel Excavating Inc.</td>
<td>Roadside Mowing</td>
</tr>
<tr>
<td>Township of North Huron</td>
<td>Water Tower Rental</td>
</tr>
<tr>
<td>Minister of Finance</td>
<td>Licence Plate Renewals</td>
</tr>
<tr>
<td>Strongco</td>
<td>Parts for 97-01 Grader</td>
</tr>
<tr>
<td>Nortrax Canada Inc.</td>
<td>Parts for 13-03 Grader</td>
</tr>
<tr>
<td>Mc Gavin Farm Equipment</td>
<td>Part for 15-16 Mower</td>
</tr>
<tr>
<td>Reeves Construction Limited</td>
<td>Centre Line Rd Culvert (T080)</td>
</tr>
<tr>
<td>RJ Burnsde &amp; Associates</td>
<td>St. Michaels Road</td>
</tr>
<tr>
<td>Minister of Finance</td>
<td>EHT - October 2016</td>
</tr>
<tr>
<td>WSIB</td>
<td>WSIB - October 2016</td>
</tr>
</tbody>
</table>

**Roads Total** 118,988.54

**Payroll**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 19 2016</td>
<td>Payroll</td>
<td>12,359.21</td>
</tr>
<tr>
<td></td>
<td>Expenses</td>
<td>-</td>
</tr>
</tbody>
</table>

**Account Total** 143,524.95

---

Approved By  
November 1 2016

Mayor - Paul Gowing  
Treasurer- Nancy Michie
## General

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>HuronTel Internet/Website</td>
<td>351.15</td>
</tr>
<tr>
<td>Union Gas Morris Office</td>
<td>24.41</td>
</tr>
<tr>
<td>CJ Johnston Office Solutions Office Supplies</td>
<td>185.31</td>
</tr>
<tr>
<td>MicroAge Basics Office Supplies</td>
<td>364.16</td>
</tr>
<tr>
<td>Chem-Bright Cleaning Services Office Cleaning</td>
<td>414.33</td>
</tr>
<tr>
<td>The Citizen Advertisements</td>
<td>410.11</td>
</tr>
<tr>
<td>Wingham Advanced Times Advertisements</td>
<td>600.25</td>
</tr>
<tr>
<td>MTE Paralegal Tax Collection Costs</td>
<td>3,645.88</td>
</tr>
<tr>
<td>Krantz Law Professional Corporation Lane Closure Costs</td>
<td>300.72</td>
</tr>
<tr>
<td>CIBC VISA Municipal Election Act Seminar</td>
<td>339.00</td>
</tr>
<tr>
<td>CIBC VISA 2017 AMO Conference Room Deposits</td>
<td>407.36</td>
</tr>
<tr>
<td>Municipality of Huron East Fire Call</td>
<td>430.00</td>
</tr>
<tr>
<td>Township of North Huron Building Permit Collected for North Huron</td>
<td>244.00</td>
</tr>
<tr>
<td>Wroxeter Riggins &amp; Fabrication Warden's Banquet Gift</td>
<td>150.00</td>
</tr>
<tr>
<td>Minister of Finance Policing - September</td>
<td>32,600.00</td>
</tr>
</tbody>
</table>

### Payroll

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll</td>
<td>14,034.29</td>
</tr>
<tr>
<td>Expenses</td>
<td>874.80</td>
</tr>
<tr>
<td>Payroll - Livestock Evaluator</td>
<td>349.48</td>
</tr>
</tbody>
</table>

#### General Total

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>55,725.25</td>
</tr>
</tbody>
</table>

### Belgrave Park

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belgrave Park Total</td>
<td>-</td>
</tr>
</tbody>
</table>

### Roads

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road Total</td>
<td>-</td>
</tr>
</tbody>
</table>

### Account Total

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>55,725.25</td>
</tr>
</tbody>
</table>

---

**Approved By Council:**

- **November 15 2016**

**Mayor - Paul Gowing**

**Treasurer - Nancy Michie**
<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>Payroll</td>
<td>12,506.98</td>
</tr>
<tr>
<td></td>
<td>Expenses</td>
<td>183.06</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>16,548.49</td>
</tr>
<tr>
<td>Water</td>
<td>Allstream Belgrave Water</td>
<td>47.46</td>
</tr>
<tr>
<td></td>
<td>Kincardine Cable TV Belgrave Water</td>
<td>41.75</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>89.21</td>
</tr>
<tr>
<td>Drainage</td>
<td>Hydro One Hopper Pump</td>
<td>34.67</td>
</tr>
<tr>
<td></td>
<td>Maitland Valley Conservation Authority Blyth Creek</td>
<td>100.00</td>
</tr>
<tr>
<td></td>
<td>RJ Burnside &amp; Associates Limited Walsh Municipal</td>
<td>15,201.90</td>
</tr>
<tr>
<td></td>
<td>Kurtis Smith Excavating Inc. Hulpfer Municipal Drain</td>
<td>107,802.00</td>
</tr>
<tr>
<td></td>
<td>Marquardt Farm Drainage Limited Peacock Municipal</td>
<td>144,415.02</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>267,553.59</td>
</tr>
<tr>
<td>Landfill</td>
<td>Radar Auto Parts Parts for 91-13 Compactor</td>
<td>55.12</td>
</tr>
<tr>
<td></td>
<td>CIBC VISA Yard Debris Flyers</td>
<td>66.82</td>
</tr>
<tr>
<td></td>
<td>The Citizen Yard Debris Advertisements</td>
<td>37.06</td>
</tr>
<tr>
<td></td>
<td>Wingham Advanced Times Yard Debris Advertisements</td>
<td>155.26</td>
</tr>
<tr>
<td></td>
<td>Jim Shaw Morris Landfill</td>
<td>1,627.20</td>
</tr>
<tr>
<td></td>
<td>RJ Burnside &amp; Associates Limited Morris Landfill</td>
<td>2,166.38</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>4,107.84</td>
</tr>
<tr>
<td>Roads</td>
<td>Hydro One Turnberry Shop</td>
<td>282.66</td>
</tr>
<tr>
<td></td>
<td>Union Gas Morris Shop</td>
<td>12.21</td>
</tr>
<tr>
<td></td>
<td>Union Gas Turnberry Shop</td>
<td>100.86</td>
</tr>
<tr>
<td></td>
<td>Chem-Bright Cleaning Services Office Cleaning</td>
<td>207.17</td>
</tr>
<tr>
<td></td>
<td>Ontario One Call Locates</td>
<td>28.28</td>
</tr>
<tr>
<td></td>
<td>Purolator Courier</td>
<td>32.66</td>
</tr>
<tr>
<td></td>
<td>Jim Shaw Ditching</td>
<td>1,220.40</td>
</tr>
<tr>
<td></td>
<td>McGavins Farm Equipment Parts for 15-16 Mower &amp; 16-05</td>
<td>199.87</td>
</tr>
<tr>
<td></td>
<td>Steffen's Auto Supply Parts for 11-17 Pickup, 08-08</td>
<td>679.31</td>
</tr>
<tr>
<td></td>
<td>MGM Townsend Tire Inc. Parts for 15-10 Backhoe</td>
<td>148.41</td>
</tr>
<tr>
<td></td>
<td>Valley Blades Limited Parts for 06-04 Grader</td>
<td>1,809.70</td>
</tr>
<tr>
<td></td>
<td>Ballah Liquid Technologies Inc Parts for 05-06 Tandem</td>
<td>333.35</td>
</tr>
<tr>
<td></td>
<td>Joe Kerr Ltd. Safety for 05-06 Tandem</td>
<td>2,996.78</td>
</tr>
<tr>
<td></td>
<td>Foxton Fuels Diesel $4,318.83, Gas $730.77</td>
<td>5,049.60</td>
</tr>
<tr>
<td></td>
<td>BM Ross C-Line Road Culvert</td>
<td>1,307.30</td>
</tr>
<tr>
<td>Payroll</td>
<td>Payroll</td>
<td>14,766.69</td>
</tr>
<tr>
<td></td>
<td>Expenses</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>29,274.25</td>
</tr>
<tr>
<td></td>
<td>Account Total</td>
<td>317,573.38</td>
</tr>
</tbody>
</table>

Approved By

Mayor - Paul Gowing
Treasurer - Nancy Michie

November 15 2016

November 15 2016
RECOMMENDATION:

THAT the Council of the Municipality of Morris-Turnberry hereby receive the November 1, 2016 Public Works Department Activity Report for information.

EXECUTIVE SUMMARY

The Public Works department provides updates to Council on activities within the department.

DISCUSSION

| Administration and Shared Service | OCIF application was submitted on October 21  
| | Clean Water and Wastewater Fund application – MT support and NH submission  
| | Health and Safety program review for NH and MT. Coordinated for staff training sessions for Fall Arrest, First Aid, Chainsaw, Confined Space Awareness  
| | Scheduled meeting with Huron Geomatics to discuss existing GIS support for NH  
| | Working with Foreman in NH shops to clean up, make operational changes for functionality  
| | Started Dual Budget Processes and Capital program review with Operations Supervisor and Foremen.  
| Development | NH Cowbell Brewery – agreement finalizations and pre-construction activities with contractors, consultants  
| | NH Grandview Site – agreement finalizations and pre-construction activities with contractors, consultants  
| | Met with prospective developers/builders to discuss approval requirements  
| | Met with current developers to discuss compliance requirements of agreements  
| Capital | Howson Dam EA – On-going project work to gather information and support the 2nd PIC scheduled for early December.  
| | Standpipe EA – RFP analysis is underway, expect recommendation at November 7 NH meeting.  
| | Westmoreland/Mill Street, Blyth – Site meeting with impacted residents, design meeting and coordination with consultant.  

| Roads                        | • Winter Control – shared service review of winter operational activities. Defining schedule for staff to participate in patrols and plowing. Scheduled Part Time hires for seasonal kick-off meeting.  
|                             | • Streetlight – A report will be put forward to NH Council in 2016 recommending action. MT replacement program and account changes are complete, in the final stages of project completion. Working with consultant on warranty issues for streetlights that need repaired.  
|                             | • Signs – consultant engaged to complete NH sign inventory and retro-reflectivity testing. Expecting consultant to help verify equipment accuracy.  
| Water/Wastewater            | • Met with Veolia for 2017 Capital program for NH and MT  
|                             | • Met with Veolia to review 36 month risk assessment for the Belgrave/Blyth/Wingham systems  
|                             | • Coordinating with Veolia on Ministry inspector’s scheduled to visit Water systems.  
| Landfill/Solid Waste        | • Reviewed current NH waste collection contract. Held discussions with existing contractor and other potential contractors on likelihood of bid and logistics of contract timing. A separate report will be brought forward to NH Council in 2016.  
|                             | • Fall Leaf Collection is scheduled in NH for October 3rd, 17th, November 7th and 14th. MH is Tuesday October 11, 2016 and Monday November 7, 2016. Notice was sent to the public.  
|                             | • Held correspondence with a rate payer asking for permission to hunt on the Morris landfill property. The request was denied after speaking with municipalities insurance representatives.  
| Cemetery                    | • No activity at this time  
| Drainage                    | • Various drainage items for crossings, road closures, scheduling meetings.  
| • Blyth Well – working through deficiencies with consultant and contractor  
| • St. Michaels Road reconstruction – met Pit developer to discuss timing, coordination for their site work and our road work  
| • Road Needs Study – Received Draft report. Currently under review by staff.  
| • OSIMS/Bridge needs – Field work is complete. Anticipating final reporting in late fall.  
| • NH CCTV/Sewer Camera Work – Draft RFQ and review internally. Working with Veolia within contract terms on field oversight of contractor, logistics on flushing/decanting and timing. Will likely need to defer this work until 2017.  

### Equipment and Vehicles

<table>
<thead>
<tr>
<th>FINANCIAL IMPACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>No immediate financial impact at this time.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUTURE CONSIDERATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>No future considerations at this time.</td>
</tr>
</tbody>
</table>

- Truck from RFP should be delivered sometime in November
- Comprehensive review of vehicle/equipment list in NH and MT, including shop/facility related equipment no longer in use. Posting more surplus equipment on GovDeals

<table>
<thead>
<tr>
<th>Equipment and Vehicles</th>
<th>FINANCIAL IMPACT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No immediate financial impact at this time.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUTURE CONSIDERATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>No future considerations at this time.</td>
</tr>
</tbody>
</table>

- Truck from RFP should be delivered sometime in November
- Comprehensive review of vehicle/equipment list in NH and MT, including shop/facility related equipment no longer in use. Posting more surplus equipment on GovDeals
1/ October 18, 2016 - Council Function Attendance: passed the following motion:

That the Council give consideration to Remuneration By-law for 2017, by adding the following wording: “Meeting allowance will be paid for council meetings and meetings attended which are approved by Council and that - All Meetings or events in conjunction with a local board, that a member has been appointed to, will be eligible for remuneration.”

2/ September 21st, 2016 the Council directed that the Conference policy be left as Status Quo

Current Convention Policy:
The Municipality will support only (1) one convention per year, to be attended by the Council, with remuneration to be paid as follows:

1/ Conference expense allowance of $1,641.56 as allowance permits, which includes:
   - Registration
   - Room expenses
   - 1 banquet ticket

2/ Other allowable expenses are: value of other allowable expenses are: $1,103.60
   - per diem rate of $183.93
   - meal allowance of $91.97
   - travel expenses

3/ Spousal expenses:
   - banquet tickets for the spouse will be initially paid by the municipality and reimbursed to the Municipality by the member
   - spousal registration will be initially paid by the municipality and reimbursed by the member

The average costs for 1 conference are:

1. Conference expense: $1,641.56
2. Other allowable expenses $1,103.60
3. Travel $300.00
   Total $3,045.16

3/ November 1st, 2016, the Council gave direction that they wish to review the attendance at functions policy for the next meeting.

The current policy and for 2017 as shown in Item No. 1.

“Meeting allowance will be paid for council meetings and meetings attended which are approved by Council and that - All Meetings or events in conjunction with a local board, that a member has been appointed to, will be eligible for remuneration.”
A 2004 policy read: This policy was adopted by Council in 2004, however was never incorporated in the Council Remuneration By-laws.

MUNICIPALITY OF MORRIS-TURNBERRY – POLICY
Payment of Ceremonial and Social Events for attendance by Members of Council
as of September 20, 2004

The following will be a policy of the Municipality of Morris-Turnberry, in regards to the Payment of Ceremonial and Social Events attended by Members of Council.

For the time spent at ceremonial and social events associated with the Municipality:

1/ Compensation will not be paid for social events, as an honorarium is provided to Councillors for time spent at social events associated with the Municipality;

2/ Compensation will be paid at the regular meeting rate for ceremonial events held and attended associated with the Municipality, at the direction of Council;

3/ Attendance at Ceremonial must be previously approved by Council, with the exclusion of the Mayor who is the Chief Executive Officer and who under the Municipal Act Section 225 (d) represents the Municipality at official functions;

For this purpose ‘Social event’ means Social Appreciation Nights, School Fairs, Agricultural Fairs, Parades, etc.

For this purpose ‘Ceremonial Events’ means Presentations and Unveilings associated with the Municipality.

Recommendation:

That the 2017 Policy for attendance at Meetings and Functions for Council members will be:

1. Meeting allowance will be paid for council meetings and meetings attended which are approved by Council;

2. That all Meetings or events in conjunction with a local board, that a member has been appointed to, will be eligible for remuneration;

3. Compensation will not be paid for social events, as an honorarium is provided to Councillors for time spent at social events associated with the Municipality, except if the member is extending greetings from the Municipality;

4. Compensation will be paid at the regular meeting rate for ceremonial events held and attended associated with the Municipality, at the direction of Council;

5. Attendance at Ceremonial events must be previously approved by Council, with the exclusion of the Mayor who is the Chief Executive Officer and who under the Municipal Act Section 225 (d) represents the Municipality at official functions;

For this purpose ‘Social event’ means Social Appreciation Nights, School Fairs, Agricultural Fairs, Parades, etc.

For this purpose ‘Ceremonial Events’ means Presentations and Unveilings associated with the Municipality.

Thank you.

Nancy Michie
Kirk Livingston arrived at the meeting at 8:15 pm.

9.5 2016 Ontario West Municipal Conference
Friday, December 2, 2016, London
Dorothy Kelly will attend.
This information will be brought back to the next meeting for Paul Gowing’s response.

9.6 2016 Remembrance Day
Brussels Cenotaph  10:30 am November 11th  Dorothy Kelly will attend.
Wingham Cenotaph  10:45 am November 11th  Jamie Heffer will attend.
Mayor Paul Gowing will be at the Court House in Goderich.
Wreath for Brussels  Large Wreath $65.00  Wingham  $75.00

Motion: 472-2016  Moved by John Smuck  Seconded by Jim Nelemans
“That the Council of the Municipality of Morris-Turnberry approve a large wreath in the
amount of $65.00 for the Brussels Remembrance Day Ceremony and $75.00 for the
Wingham Remembrance Day Ceremony and Dorothy Kelly will attend the Brussels
Ceremony and Jamie Heffer will attend the Wingham morning Ceremony and the Evening
Banquet.”
Disposition  Carried

9.7 Warden’s Election
November 23, 2016  1 pm.
Dorothy Kelly and Sharen Zinn will attend the Warden’s election.

9.8 Council Function Attendance policy:

Motion: 473-2016  Moved by Jim Nelemans  Seconded by Sharen Zinn
“That the Council of the Municipality of Morris-Turnberry approve the recommendation
for the Remuneration By-law for 2017 include wording that:  Meeting allowance will be
paid for council meetings and meetings attended which are approved by Council and that
all Meetings or events in conjunction with a local board, that a member has been
appointed to, will be eligible for remuneration.”
Disposition  Carried

9.9 Property Owners Notification:  requested by Sharen Zinn
Sharen Zinn would like to see a policy drawn, for all notifications to property owners, to
be in letter form—‘Amended’ for all notifications to property owners of proposed
changes that affect their properties, to be in the form of a letter.
The Council did not endorse the request.
RECOMMENDATION:
That the Council of the Municipality of Morris-Turnberry adopt the Ranked Ballot Election Report and that the Municipality of Morris-Turnberry maintain the first past-the-post election model for the 2018 municipal election.

BACKGROUND:
The Municipal Elections Act has undergone a review and changes are in effect for the 2018 municipal election. Below is a list of highlighted changes that may be of interest to Councillors.

Changes to Elections Calendar
The Municipal Elections Act has changed a number of the dates related to the elections process. Most of these are primarily administrative, however, candidates considering running in the next municipal election should note that the Opening of the Nomination Period has changed from January 1st to May 1st, and Nomination Day is now on the 4th Friday in July, instead of the 2nd Friday in September.

Nomination eligibility
Now Candidates will now be required to have at least 25 signatures of endorsement submitted with their nomination.

Greater independence and discretion for the Clerk
The MEA changes allow for greater independence to the Municipal Clerk, some of which was previously required Council approval, notably:
- The establishment of advanced voting dates, locations and hours
- The ability to reduce voting hours
- Greater discretion with regards to management the voters’ list.

Election Advertising
Candidates are now required to make sure they provide information on their campaign advertising to ensure it is clear who is responsible for the message. Further contact information will be submitted to the publisher or broadcaster which will be held and made publically availability for two years. In addition, the MEA now includes a framework to address third-party advertisers, who must be registered in order to advertise independently of a candidate or question. Contribution limits for those who wish to contribute to a third party campaign are in place.

Financial
Nomination Fees are no longer considered a campaign expense, so if a candidate doesn’t incur expenses or raise any funds, they do not need to open a bank account. Anonymous contributions cannot exceed $25.00. Municipalities providing information to the public on websites is not considered a contribution.
The Clerk is now required to file a public report detailing which candidates complied with the filing requirements by April 30th. Candidates can now file up to 30 days late by paying $500.00 late filing fee with the Clerk. Electronic filing of the financial statement is now permitted.

**Ranked Ballots:**
The current election model used by municipalities is the First-Past-The-Post model, where the candidate with the most votes wins. The Municipal Elections Act now provides municipalities with the option to use ranked ballots.

Ranked ballots allow voters to rank their candidates by order of preference. Votes are distributed to candidates based on the rankings on the ballots, and the counting of the votes is carried out in rounds where at least one candidate will be elected or eliminated in each round. If you are unfamiliar with how ranked ballots work, seeing how it works is the best way to understand the system. Search YouTube for the following videos:

“How does ranked-choice voting work” and
“How Instant Runoff Voting works 2.0: Multiple Winners”

These videos show how a ranked ballot election works in electing one winner, and multiple winners.

Should a municipality choose to have the election run with ranked ballots, the deadline for the passage of a by-law is May 1, 2017. Should the option be chosen, the system must be used to elect all members of council. Municipalities interested in using ranked ballots must hold an open house and hold a public meeting at least 15 days after the open house to allow the public to provide feedback.

While it is a new option for Ontario municipalities to use in 2018, staff will not be recommending passing a by-law to implement. The primary reason is that in North America, there have only been two municipalities that have implemented ranked ballot elections in the past. To date, there are no other municipalities in Ontario that are considering implementing the election method. It would be the recommendation of staff is to wait until there have been other municipalities who have implemented the Ranked Ballot system to learn from their experiences. For the 2018 municipal election, very little precedence exists to model from.

A considerable public education process would be required as this method of voting is new for all voters which may affect voter turnout. Voting equipment and systems would need more testing, and although vendors have suggested they would be able to accommodate a ranked ballot election, these abilities have not yet been tested. The appearance of ballots may change, and depending on the number of candidates, printing costs would go up. Counting results would take longer as there are multiple rounds of voting, depending on the number of candidates and the number of votes cast. Financial considerations would also need to be reviewed.

Nancy Michie, Administrator Clerk-Treasurer
From: Ron Gaudet, Director of Economic Development
To: County Warden and Councilors and Senior Staff; Municipal Mayors, Reeves, Councilors and Senior Staff; Board: Huron County Economic Development

Re: A Development Session – Business Friendly Practices

Hi all! On October 27th we held a session at the Seaforth Golf Course entitled Development – Business Friendly Practices. Approximately thirty five people attended from County and Municipal Planning, County and Municipal Economic Development, Public Works, County Economic Development Board Members, County and Municipal politicians and Senior Management.

Objective for the Day: The objective was to end the session with a priority list of action items that we could collectively do to create the best possible environment for Development moving forward.

It was a good day with lots of great discussion. The session was facilitated by two experienced individuals involved in Planning and Development; Glenn Scheels and Kevin Curtis (see attached agenda for the day). Each presented and then fielded questions. We then divided into three groups to work on prioritizing actions moving forward.

Outcome: The session finished with each group identifying their top three move forward actions. While each group came to conclusions from a variety of perspectives, there was general consensus around a few themes; a desire to create a development friendly approach and attitude; Clear guidelines and collaboration at the County and Municipal levels; a desire to create a project team including all major players and to develop a complexity scale for each development project. (Attached is the Top Three Priorities for the three groups).

Next Steps: We need to act on the discussions and good will of the day. We are proposing that a small and empowered working group be created. It will be comprised of County and Municipal staff to bring forward a recommendation and implementation plan on several of the action items for 2017. We will be in touch with each municipality in the near future to seek participation on this important initiative.

Thank you! And finally I want to thank the attendees of the day for their attendance, participation and desire to improve our development efforts going forward.

Sincerely,

Ron Gaudet
Director, Economic Development
County of Huron

Attachments:
Agenda for the Day
Top Three Priorities by group
Jim’s definition of Complexity Scale

"Huron County: More than you imagined..."
A Session on Development - Business Friendly Practices
Seaforth Golf and Country Club
42990 Front Rd Seaforth, Ontario,
9am-1:30pm

Moderator:
Ron Gaudet - Director of Economic Development

Speakers:
Kevin Curtis - Building on over 30 years of public, private and academic experience, Kevin is a full-time Lecturer in the University of Waterloo’s School of Planning and President of Curtis Planning Inc., a planning consulting firm offering expertise in urban and regional land use planning, strategic policy planning, economic development, community consultation, and community development.

Glenn Scheels MCIP, RPP - Glenn is one of the founders of GSP Group and has over 35 years of planning and design experience in Ontario. Glenn has undertaken a wide range of planning and urban design projects across southern Ontario for the development/building industry, governments and non-profit organizations.

Agenda:

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Speaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00-9:15</td>
<td>Setting the stage for the day</td>
<td>Ron Gaudet</td>
</tr>
<tr>
<td>9:15-9:45</td>
<td>Creating an effective approvals process</td>
<td>Glenn Scheels</td>
</tr>
<tr>
<td>9:45-10:00</td>
<td>Question period for Glenn</td>
<td>Glenn Scheels</td>
</tr>
<tr>
<td>10:00-10:15</td>
<td>Coffee break</td>
<td>All</td>
</tr>
<tr>
<td>10:15-10:45</td>
<td>Being responsive to developers needs</td>
<td>Kevin Curtis</td>
</tr>
<tr>
<td>10:45-11:00</td>
<td>Question period for Kevin</td>
<td>Kevin Curtis</td>
</tr>
<tr>
<td>11:00-12:00</td>
<td>Facilitated roundtable discussions</td>
<td>All</td>
</tr>
<tr>
<td>12:00-12:30</td>
<td>Results and next steps</td>
<td>Ron Gaudet</td>
</tr>
<tr>
<td>12:30-1:30</td>
<td>Lunch</td>
<td></td>
</tr>
</tbody>
</table>
Top 3 Issues and Actions (per group) – Breakout sessions – Development Day – October 27th, 2016

Team A:

1. Create an Environment where staff can offer assistance and solutions:

   • Get buy in from Senior Management
   • Remove blame/finger pointing at the upper and lower tier
   • Create the culture and message and then hold each other accountable
   • Start with the CAO leadership and Back up Staff

2. Create a Development Team approach to Projects:

   • All Key people involved
   • Detailed notes and circulate
   • Establish a threshold for use of the Team
   • Be solution oriented.

3. Have Uniform Development Regulations and Standards across the County

   • Municipalities need to meet and to discuss
   • Establish a common grid and identify areas where there is a need or want for differences.

Team B:

• Develop operational Terms of Reference to better understand the roles between the County and Municipalities
• Perform some competitive analysis of who Huron County is competing against; including internal competition. Perform a SWOT analysis of where clients are likely to go if not in Huron County.
• Need more publicly owned land that is development ready and zoned and serviced.

Team C:

1. **Develop Project Framework:**
   - Develop Terms of Reference
   - Develop a Complexity Score
   - Develop a Template

2. **Provide Clarity of Roles between Municipalities and County**

3. **Develop a Pre Application meeting**

Possible framework for a Complexity Scale: (Jim Lynn)

Scale 1 – 5

Complexity 1
- Routine. Fully inside current regulations & / or no apparent issues to raise significant objections and / or Transaction value < $1 Million

Complexity 2
- Routine: Minor issues / minor variances required and or Potential for some level of objections. < $1 Million

Complexity 3
- Some regulatory variances. No major objections likely. Transaction value > $1 Million

Complexity 4
- Some regulatory Variances. Unique attributes of development (may be a one of a kind / unique industry). Some level of controversy. Transaction value $5 Million +

Complexity 5
- Multiple regulatory variances at multiple levels of government. Unique / one of a kind and / or controversial. Specialized resources required by only / municipal partner at incremental cost. Has the potential to absorb significant Municipal resources and impact other projects / priorities. Transactional value $5 million +
By having a complexity rating model it may assist both staff and the developer in assessing resources use / communication protocols early on and stop fires (or reduce the intensity) from breaking out on a regular basis.
November 3, 2016

To: Municipalities of the Saugeen Watershed

Dear Municipal Council,

I am pleased to enclose the 2017 Draft Budget and budget notes for Saugeen Conservation. This Draft Budget was approved for distribution to the member municipalities by the Authority Members on November 2, 2016.

This Draft Budget provides for a municipal levy increase of 1.4% over the 2016 levy. This represents a dollar increase of $22,360.

The Authority is scheduled to meet on December 8th to vote on the acceptance of the 2017 Budget.

I would be pleased to attend a council or other meeting to explain the Draft Budget should you wish.

Saugeen Conservation looks forward to continuing to work with its municipal stakeholders to protect and enhance our wonderful watershed.

Sincerely,

Wayne Brohman
General Manager/Secretary-Treasurer
Saugeen Conservation
Encl.
SAUGEEN VALLEY CONSERVATION AUTHORITY
SUMMARY
2017

<table>
<thead>
<tr>
<th>Sources of Funding</th>
<th>2016 Budget</th>
<th>Proposed 2017 Budget</th>
<th>Provincial Funding</th>
<th>Donations</th>
<th>Special Levy</th>
<th>General Levy</th>
<th>User Fees/Rentals</th>
<th>Other</th>
<th>Reserves</th>
<th>Surplus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operations - General Levy</td>
<td>2,125,110</td>
<td>2,220,737</td>
<td>145,669</td>
<td>10,000</td>
<td>73,252</td>
<td>1,616,630</td>
<td>316,930</td>
<td></td>
<td>58,256</td>
<td></td>
</tr>
<tr>
<td>Operations - Non General Levy</td>
<td>1,101,796</td>
<td>1,172,449</td>
<td></td>
<td></td>
<td></td>
<td>1,172,449</td>
<td></td>
<td></td>
<td>48,256</td>
<td></td>
</tr>
<tr>
<td>Capital Projects:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Management</td>
<td>40,000</td>
<td>34,000</td>
<td>12,000</td>
<td>22,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recreational Properties</td>
<td>24,100</td>
<td>15,000</td>
<td></td>
<td></td>
<td></td>
<td>7,100</td>
<td></td>
<td></td>
<td>7,900</td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>10,000</td>
<td>16,000</td>
<td>16,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total</td>
<td>3,301,306</td>
<td>3,455,186</td>
<td>157,669</td>
<td>10,000</td>
<td>95,252</td>
<td>1,639,730</td>
<td>1,489,379</td>
<td>0</td>
<td>66,156</td>
<td>48,256</td>
</tr>
<tr>
<td>Source Protection Planning</td>
<td>541,775</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>3,842,781</td>
<td>3,455,186</td>
<td>157,669</td>
<td>10,000</td>
<td>95,252</td>
<td>1,639,730</td>
<td>1,489,379</td>
<td>0</td>
<td>66,156</td>
<td>48,256</td>
</tr>
</tbody>
</table>

Note:
1. Non-General Levy surplus to be put into appropriate reserve for future capital reinvestment into those programs.
### Sources of Funding

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>2016 BUDGET</th>
<th>PROPOSED 2017 BUDGET</th>
<th>PROVINCIAL FUNDING</th>
<th>DONATIONS</th>
<th>SPECIAL LEVY</th>
<th>GENERAL LEVY</th>
<th>USER FEES/RENTALS</th>
<th>RESERVES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>437,554</td>
<td>423,958</td>
<td>1,522</td>
<td></td>
<td>410,511</td>
<td>11,100</td>
<td></td>
<td>825</td>
</tr>
<tr>
<td>Flood Control</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flood Warning</td>
<td>197,791</td>
<td>192,106</td>
<td>91,053</td>
<td></td>
<td>90,053</td>
<td>1,000</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Operation of Recreational Dams</td>
<td>6,547</td>
<td>1,674</td>
<td>1,004</td>
<td></td>
<td>669</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Projects Maintenance &amp; Stewardship</td>
<td>126,491</td>
<td>132,422</td>
<td>48,969</td>
<td></td>
<td>72,248</td>
<td>10,000</td>
<td>1,205</td>
<td></td>
</tr>
<tr>
<td>Water Quality</td>
<td>104,208</td>
<td>114,247</td>
<td>87,995</td>
<td></td>
<td>24,025</td>
<td>2,226</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Environmental Planning &amp; Regulations</td>
<td>570,598</td>
<td>651,090</td>
<td>364,865</td>
<td></td>
<td>238,100</td>
<td>44,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IT &amp; Geographical Information Systems</td>
<td>162,915</td>
<td>174,069</td>
<td>174,069</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Relations</td>
<td>221,154</td>
<td>222,587</td>
<td>7,000</td>
<td></td>
<td>213,587</td>
<td>2,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td>85,682</td>
<td>89,269</td>
<td>3,000</td>
<td></td>
<td>54,164</td>
<td>32,105</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Revenue Parks</td>
<td>155,257</td>
<td>161,510</td>
<td>152,910</td>
<td></td>
<td>8,600</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property Management</td>
<td>56,912</td>
<td>57,807</td>
<td>57,807</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Program Operations</td>
<td>2,125,110</td>
<td>2,220,737</td>
<td>145,669</td>
<td>10,000</td>
<td>73,252</td>
<td>1,616,630</td>
<td>316,930</td>
<td>58,256</td>
</tr>
<tr>
<td>PROGRAM</td>
<td>2016 BUDGETED REVENUE</td>
<td>2016 BUDGETED EXPENSES</td>
<td>2016 BUDGETED SURPLUS</td>
<td>PROJECTED 2017 REVENUE</td>
<td>PROJECTED 2017 EXPENSES</td>
<td>PROJECTED 2017 SURPLUS</td>
<td>DISPOSITION</td>
<td></td>
</tr>
<tr>
<td>-------------------------------</td>
<td>------------------------</td>
<td>-------------------------</td>
<td>------------------------</td>
<td>------------------------</td>
<td>-------------------------</td>
<td>------------------------</td>
<td>---------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>LAND MANAGEMENT</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue Parks:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brucedale C.A.</td>
<td>72,125</td>
<td>54,086</td>
<td>18,039</td>
<td>63,300</td>
<td>52,436</td>
<td>10,864</td>
<td>Saugeen Parks Reserve</td>
<td></td>
</tr>
<tr>
<td>Durham C.A.</td>
<td>183,000</td>
<td>199,449</td>
<td>(16,449)</td>
<td>196,350</td>
<td>199,720</td>
<td>(3,370)</td>
<td>Saugeen Parks Reserve</td>
<td></td>
</tr>
<tr>
<td>Saugeen Bluffs C.A.</td>
<td>196,500</td>
<td>202,306</td>
<td>(5,806)</td>
<td>235,600</td>
<td>247,413</td>
<td>(11,813)</td>
<td>Saugeen Parks Reserve</td>
<td></td>
</tr>
<tr>
<td>Rental Properties</td>
<td>5,350</td>
<td>6,650</td>
<td>(1,300)</td>
<td>5,462</td>
<td>5,180</td>
<td>280</td>
<td>Rental Properties Reserve</td>
<td></td>
</tr>
<tr>
<td>Agricultural Lands</td>
<td>11,400</td>
<td>6,426</td>
<td>4,975</td>
<td>11,500</td>
<td>7,430</td>
<td>4,070</td>
<td>Ag Lands Reserve</td>
<td></td>
</tr>
<tr>
<td>Motor Pool</td>
<td>247,000</td>
<td>229,482</td>
<td>17,518</td>
<td>239,000</td>
<td>229,780</td>
<td>8,220</td>
<td>Motor Pool Reserve</td>
<td></td>
</tr>
<tr>
<td><strong>FOREST MANAGEMENT</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Authority Forests</td>
<td>190,000</td>
<td>186,464</td>
<td>3,506</td>
<td>210,000</td>
<td>193,589</td>
<td>16,411</td>
<td>Forest Management Reserve</td>
<td></td>
</tr>
<tr>
<td>Grey Bruce Forestry Services</td>
<td>219,500</td>
<td>216,904</td>
<td>2,596</td>
<td>269,500</td>
<td>236,902</td>
<td>23,598</td>
<td>Forest Management Reserve</td>
<td></td>
</tr>
<tr>
<td><strong>SUB-TOTAL NON GENERAL LEVY PROGRAMS</strong></td>
<td>1,124,875</td>
<td>1,101,796</td>
<td>23,079</td>
<td>1,220,710</td>
<td>1,172,449</td>
<td>48,261</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SOURCE PROTECTION PLANNING</strong></td>
<td>541,775</td>
<td>541,775</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Funded by Provincial Government</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL NON GENERAL LEVY PROGRAMS</strong></td>
<td>1,666,650</td>
<td>1,643,571</td>
<td>23,079</td>
<td>1,220,710</td>
<td>1,172,449</td>
<td>48,261</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:
1. Source Protection Planning fiscal year was April 1, 2015 - March 31, 2016.
<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>2016 BUDGET</th>
<th>PROPOSED 2017 BUDGET</th>
<th>PROVINCIAL FUNDING</th>
<th>DONATIONS</th>
<th>SPECIAL LEVY</th>
<th>GENERAL LEVY</th>
<th>RESERVES</th>
<th>OTHER</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>WATER MANAGEMENT PROJECTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Durham Ice Management Capital Contingency</td>
<td>24,000</td>
<td>24,000</td>
<td>12,000</td>
<td></td>
<td>12,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lake Huron Centre for Coastal Conservation</td>
<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Durham Lower Durham Dam Embankment Repairs</td>
<td>6,000</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total</td>
<td>40,000</td>
<td>34,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RECREATIONAL PROPERTIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Saugeen Parks Improvements</td>
<td>7,000</td>
<td>7,900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>7,900</td>
</tr>
<tr>
<td>Non Revenue Parks &amp; Land Management</td>
<td>7,100</td>
<td>7,102</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>7,102</td>
</tr>
<tr>
<td>Greenock Wetland Trail</td>
<td>10,000</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total</td>
<td>24,100</td>
<td>15,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADMINISTRATION PROJECTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Document Scanning</td>
<td>10,000</td>
<td>16,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total</td>
<td>10,000</td>
<td>16,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL - APPROVED PROJECTS</td>
<td>74,100</td>
<td>69,000</td>
<td>12,000</td>
<td>0</td>
<td>22,000</td>
<td>23,100</td>
<td>7,900</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
## Saugeen Valley Conservation Authority

### Proposed 2017 General Levies

<table>
<thead>
<tr>
<th>Municipality</th>
<th>2015 for 2016 Current Value % in Assessment (CVA)</th>
<th>2016 for 2017 CVA (Modified) in Watershed Percentage</th>
<th>CVA Based General Levy 2016 Actual</th>
<th>2017 PROPOSED General Levy</th>
<th>2017 $ Increase Over 2016</th>
<th>Levy Increase %</th>
<th>% Incr Assessment</th>
<th>% Change in Apportionment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arran-Elderslie</td>
<td>48</td>
<td>659,487,162</td>
<td>316,553,838 2.5344</td>
<td>$ 41,176</td>
<td>$ 41,506</td>
<td>$ 330</td>
<td>0.8%</td>
<td>-0.5562%</td>
</tr>
<tr>
<td>Brockton</td>
<td>100</td>
<td>1,066,502,206</td>
<td>1,066,502,206 8.5387</td>
<td>$ 138,797</td>
<td>$ 139,981</td>
<td>$ 1,164</td>
<td>0.8%</td>
<td>-0.5319%</td>
</tr>
<tr>
<td>Chatsworth</td>
<td>49</td>
<td>795,347,493</td>
<td>386,720,272 3.1202</td>
<td>$ 50,903</td>
<td>$ 51,112</td>
<td>$ 208</td>
<td>0.4%</td>
<td>-0.9455%</td>
</tr>
<tr>
<td>Grey Highlands</td>
<td>31</td>
<td>1,784,696,817</td>
<td>555,256,013 4.4295</td>
<td>$ 71,715</td>
<td>$ 72,581</td>
<td>$ 866</td>
<td>1.2%</td>
<td>-0.1638%</td>
</tr>
<tr>
<td>Hanover</td>
<td>100</td>
<td>860,479,240</td>
<td>860,479,240 6.8893</td>
<td>$112,366</td>
<td>$112,914</td>
<td>$ 548</td>
<td>0.5%</td>
<td>-0.8769%</td>
</tr>
<tr>
<td>Howick</td>
<td>8</td>
<td>342,760,392</td>
<td>27,420,831 0.2185</td>
<td>$ 3,690</td>
<td>$ 3,799</td>
<td>$ 109</td>
<td>2.9%</td>
<td>0.2921%</td>
</tr>
<tr>
<td>Huron-Kinloss</td>
<td>57</td>
<td>1,265,943,729</td>
<td>721,587,926 5.7773</td>
<td>$ 94,268</td>
<td>$ 94,860</td>
<td>$ 592</td>
<td>0.4%</td>
<td>-0.9252%</td>
</tr>
<tr>
<td>Kincardine</td>
<td>100</td>
<td>2,311,893,821</td>
<td>2,311,893,821 18.5097</td>
<td>$297,666</td>
<td>$303,458</td>
<td>$ 5,792</td>
<td>1.9%</td>
<td>0.5575%</td>
</tr>
<tr>
<td>Minto Town</td>
<td>36</td>
<td>860,073,767</td>
<td>309,626,563 2.4790</td>
<td>$ 39,772</td>
<td>$ 40,597</td>
<td>$ 825</td>
<td>2.1%</td>
<td>0.6972%</td>
</tr>
<tr>
<td>Morris-Turnberry</td>
<td>5</td>
<td>384,233,209</td>
<td>19,211,680 0.1538</td>
<td>$ 2,942</td>
<td>$ 2,991</td>
<td>$ 49</td>
<td>1.7%</td>
<td>-1.1476%</td>
</tr>
<tr>
<td>Saugeen Shores</td>
<td>100</td>
<td>2,705,831,379</td>
<td>2,705,831,379 21.6637</td>
<td>$349,147</td>
<td>$355,175</td>
<td>$ 6,028</td>
<td>1.7%</td>
<td>0.3409%</td>
</tr>
<tr>
<td>South Bruce</td>
<td>99</td>
<td>573,997,541</td>
<td>568,257,566 4.5496</td>
<td>$ 73,867</td>
<td>$ 74,551</td>
<td>$ 684</td>
<td>1.2%</td>
<td>-0.1702%</td>
</tr>
<tr>
<td>Southgate</td>
<td>94</td>
<td>779,464,748</td>
<td>732,696,863 5.8662</td>
<td>$ 93,882</td>
<td>$ 96,138</td>
<td>$ 2,256</td>
<td>2.4%</td>
<td>1.0124%</td>
</tr>
<tr>
<td>Wellington North</td>
<td>33</td>
<td>1,353,028,411</td>
<td>446,499,376 3.5748</td>
<td>$ 57,870</td>
<td>$ 58,566</td>
<td>$ 696</td>
<td>1.2%</td>
<td>-0.1673%</td>
</tr>
<tr>
<td>West Grey</td>
<td>100</td>
<td>1,460,623,603</td>
<td>1,460,623,603 11.8942</td>
<td>$189,509</td>
<td>$191,702</td>
<td>$ 2,193</td>
<td>1.2%</td>
<td>1.18%</td>
</tr>
<tr>
<td></td>
<td>12,490,161,157</td>
<td>100.00</td>
<td>$1,617,379</td>
<td>$1,639,730</td>
<td>$ 22,360</td>
<td>1.4%</td>
<td>1.40%</td>
<td>0.0000%</td>
</tr>
</tbody>
</table>
2017 Budget Notes

General (Not Department Specific)

1. The General Levy increase in the previous 5 years has been:
   
<table>
<thead>
<tr>
<th>Year</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>9.0%</td>
</tr>
<tr>
<td>2013</td>
<td>2.5%</td>
</tr>
<tr>
<td>2014</td>
<td>1.5%</td>
</tr>
<tr>
<td>2015</td>
<td>1.9%</td>
</tr>
<tr>
<td>2016</td>
<td>1.9%</td>
</tr>
</tbody>
</table>

   The 2017 General Levy budget increase is at 1.4% or $22,360. The salary grid increase (see #2 below) accounts for $22,000 of this increase.

2. The Personnel Policy (24.05) provides for an increase in the salary grid each January equivalent to the Ontario inflation rate for the 12 months ended in the previous September. The most recent available CPI data for 2016 indicates a 12 month inflation rate of 1.5% to July 31. Accordingly the 2017 budget provides for a 1.5% salary grid increase.

3. The Ministry of Natural Resources and Forestry annual grant has remained unchanged for 15 years at $157,669. The 2017 budget assumes a grant of that same amount. The grant covers some of the costs for flood warning and water projects.

4. There is one proposed staff position change for 2017. The Planning & Regulations department is proposing the addition of a Regulations Officer the rationale for which will be explained at the Authority budget meeting.

5. The expectation for 2016 is an overall surplus of $80,000 to $100,000 for the year compared to a budgeted surplus of $23,079. The positive results are mainly the result of administrative salary costs being funded from the Source Water Protection program ($10,000) and the GLASI program ($9,000); Forestry revenues are above budget with respect to tree planting, nursery stock sales and EAB treatments ($23,000); Flood Warning salary/benefits ($9,000); and student grant revenue ($26,000).
General Levy Departments

Administration
1. This department is funded almost entirely from the General Levy. 2016 expenses are expected to be about $3,000 over the budget of $438,000. The main under budget item is salary/benefits ($24,000) due primarily to staff time charged to the Source Water Protection program and administration funding provided through the GLASI program. Building maintenance expense is expected to be about $11,000 over budget due mainly to the replacement of siding on the Formosa office at a cost of about $15,000 which is funded through the Office Building reserve. 2016 utility expense will be about $9,000 below budget due to the Safety Village taking over utility costs for the Sulphur Spring Resource Centre and old Administration Building. The Resource Centre basement renovation is almost complete at an estimated cost of $50,000. This space will be used by the Foundation.

2. For 2017, expenses are budgeted at $424,000, down $14,000 from the 2016 budget. Increased salary and benefit costs ($11,000) are offset by the following main decreases:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Utilities</td>
<td>$7,000</td>
</tr>
<tr>
<td>Resource Centre</td>
<td>$7,500</td>
</tr>
<tr>
<td>Sutherland Centre</td>
<td>$8,000</td>
</tr>
</tbody>
</table>

The costs related to the Sutherland Centre located at the Bluffs campground have been transferred back to the Bluffs campground department now that the building is being used by the campers. Costs to maintain and operate the old Administration Building and the Resource Centre at Sulphur Spring ($15-20,000 annually) have been eliminated.

Flood Warning
1. Revenue sources for this department are the General Levy (50%) and an annual MNRF grant (50%). 2016 expenses are expected to be about $187,000 which is $10,000 under budget due mainly to lower salary/benefit costs. The 2016 budget included about $6,000 for the previous retired department manager whose services were not needed.

2. The budgeted expenses for 2017 are $5,000 below the 2016 budget expenses. A new software program to run the public floodwarning system is required to replace the aging and not well supported current software. In 2016 $15,000 had been budgeted for the software purchase. SVCA is working with a group of Conservation Authorities to collectively purchase this software at a discount depending on the number of CA purchasers. $10,000 of the funding for the software is proposed to come from the Ortho Imagery reserve.
Water Projects Maintenance and Stewardship

1. This department is funded primarily through special levy to individual municipalities (55%) and MNRF grant (37%).

2. 2016 revenues and expenses are expected to be slightly over budget with the general levy being slightly under budget. The Stewardship Services expense of $22,000 includes $15,000 for the cover crop incentive program which is offset by the same amount in Reserve revenue.

3. For 2017 the Special Levy to municipalities is expected to be slightly less than the 2016 budget amount due to a decrease in costs related to the Lockerby property resulting from removal of the dam. The Special Levy covers costs to maintain various structures including the Durham dams, Paisley dykes, Walkerton dykes and others.

4. The expenses for 2017 are budgeted to be consistent with 2016.

Water Quality

1. This department has been funded 100% by General Levy.

2. A surplus of $8,000 is expected for 2016.

3. Actual revenues and expenses for 2016 and budget 2017 revenues and expenses are expected to be higher than usual due to a water sampling project at Bruce Power started in September 2016 and fully funded by Bruce Power.

Planning and Regulations

1. Revenue in 2016 from sources other than the General Levy is expected to be $260,000, about $25,000 above budget. This increase results mostly from a large increase in property inquiries.

2. Costs for 2016 are expected to be $16,000 above budget due to consultant costs for preparation of a policy manual expected to be $24,000. Total department costs for 2016 are estimated at $587,000, compared to budget of $571,000.

3. This department is expected to generate a small surplus in 2016 of about $7,000.

4. The 2017 budget provides for revenue from non-levy sources of $242,000 excluding funds from the Planning & Regulations reserve. 2017 costs are estimated at $651,000. The increase in costs is the result of the proposed addition of a contract staff member (Regulations Officer) for 10 months plus the salary grid increase and expected movement up the grid of some employees where warranted. Funding of $44,000 for the new staff contract position is proposed to come from the Planning & Regulations reserve.
5. Telephone expense for 2017 is increased by $4,000 for the addition of smart phones for staff that perform site visits

**Information Technology (IT) and Geographic Information Systems (GIS)**

1. This department gets all it’s funding from the General Levy. Expenses in 2016 are expected to be $30,000 over the budget amount of $163,000 due to the Authority approved purchase of 3D software/hardware at a cost of $27,000. $18,000 of the 3D package purchase was funded from a surplus in the ortho imagery reserve. The net result for 2016 is an expected budget shortfall of $9,000.

2. Six computers aged between 5 and 9 years will be replaced in 2017. The major costs in this department are for two staff salaries and computer upgrades. Total 2017 costs are budgeted at $11,000 more than the 2016 budget which provides for the possible retention of a computer specialist to assist from time to time with standard time consuming systems maintenance.

**Community Relations**

1. This department is funded almost entirely from the General Levy plus a donation from the Foundation ($7,000 in 2016). 2016 expenses are expected to be $9,000 higher than budget which was the cost for the summer students which were fully funded through a provincial summer student grant program.

2. Budgeted 2017 expenses are similar to 2016 with inflationary increases offset by no need for $5,000 to cover SVCA’s presence at the 2016 International Plowing Match in Harriston.

**Education**

1. Funding in this department is about 60% from the General Levy and the balance from various program users. Education expenses in 2016 are expected to be at the budget amount of $85,000.

2. The 2017 budget is up about $3,000 from 2016. It is expected that the same programming will be offered as in 2017. A donation of $3,000 was received in 2015 and 2016 from a new source. An amount of $3,000 has been pledged for 2017 from the same donor.

**Non-Revenue Parks and Land Management**

1. The parks covered in this department include Sulphur Spring, Allan Park, Stoney Island, Bells Lake, Kinghurst, McBeath, and Varney.

2. Annual revenue sources in this department, other than the General Levy, are from agreements with the Ontario Steelheaders Assoc. ($2,400) for Denny’s Dam and West Grey ($2,500) for the Durham day use swimming area. The amounts received in 2016 will be as budgeted.

3. Expenses in 2016 will be $10-15,000 below budget. That decrease is due mainly to less manager time required and allocated to this department, and corresponding lower staff travel costs.

4. Expenses for 2017 are budgeted at $6,000 above 2016’s budget to allow for additional hazard tree removal and general park maintenance.
**Property Management**

1. This department covers the costs for the repair/storage shops at Sulphur Spring CA. Funding is all from General Levy and covers utilities, insurance and maintenance for the buildings and part of the salaries for the one position stationed there. 2016 expenses are expected to be on budget of $56,000.

2. Expenses for 2017 are budgeted to remain at the 2016 level.

**Non General Levy Departments**

**Revenue Parks (Campgrounds)**

1. Historical and budget gross revenue amounts for the three campgrounds are as follows (in thousands of dollars):

<table>
<thead>
<tr>
<th></th>
<th>2015 actual</th>
<th>2016 estimate</th>
<th>2016 budget</th>
<th>2017 budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brucedale</td>
<td>72.9</td>
<td>62.6</td>
<td>72.1</td>
<td>63.3</td>
</tr>
<tr>
<td>Durham</td>
<td>206.0</td>
<td>204.2</td>
<td>183.0</td>
<td>196.3</td>
</tr>
<tr>
<td>Bluffs</td>
<td>200.1</td>
<td>243.0</td>
<td>196.5</td>
<td>235.6</td>
</tr>
<tr>
<td></td>
<td>479.0</td>
<td>509.8</td>
<td>451.6</td>
<td>495.2</td>
</tr>
</tbody>
</table>

2. Historical and budget net income (loss) amounts are as follows (in thousands of dollars):

<table>
<thead>
<tr>
<th></th>
<th>2015 actual</th>
<th>2016 estimate</th>
<th>2016 budget</th>
<th>2017 budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brucedale</td>
<td>21.4</td>
<td>8.8</td>
<td>18.0</td>
<td>10.8</td>
</tr>
<tr>
<td>Durham</td>
<td>(18.0)</td>
<td>13.2</td>
<td>(16.4)</td>
<td>(3.4)</td>
</tr>
<tr>
<td>Bluffs</td>
<td>2.9</td>
<td>(13.4)</td>
<td>(5.8)</td>
<td>(11.8)</td>
</tr>
<tr>
<td></td>
<td>6.3</td>
<td>8.6</td>
<td>(4.2)</td>
<td>(4.4)</td>
</tr>
</tbody>
</table>

3. For 2016 revenue from seasonal campers will be about $5,000 below forecast – Brucedale is $9,000 below budget with Durham and Bluffs being slightly above. There were six fewer seasonal campers in Brucedale in 2016. Daily and group camping revenue was favourably affected by good summer weather particularly on the long weekends and will be about $28,000 above budget. The annual CAMIS online reservation system cost for 2016 was $7,000 split between the Bluffs and Durham offset by reservation fees of $14,000. Annual costs for the Sutherland Centre ($8,000) had been transferred to the Administration department for 2016 since in previous years the building was not used for campground operations. For 2017 those costs will be charged to the campground since the upgraded building is now being used by the campers.

4. Bluffs expenses varied significantly from budget in 2016 due to the upgrading of the store, showers and Sutherland Centre and as a result of the installation of horse camping related facilities (bunkies, corrals, camp trailers, event ring). Salary/benefit amounts for 2016 will be about $10,000 over budget as staff labour was used to construct/upgrade the facilities. 2016 costs for park maintenance and for the horse camping facilities account for about $45,000 of the over budget costs. On the favourable side, revenues were $46,000 over budget $17,000 of which relates to horse camping and bunkie/trailer rentals.
5. 2017 budget expenses are in line with 2016 for Brucedale and Dirham.

6. Bluffs expense budget for 2017 is more in line with past years prior to 2016 but includes $15,000 for additional corrals and trail work. Horse camping related revenue is forecasted to increase in 2017 as the facility gets better known.

7. Forecasted revenue amounts can be significantly affected by weather and are especially at risk of being optimistic if there is poor camping weather on long weekends in the summer.

Rental Properties
1. The only remaining property in this department is the rented house at Sulphur Spring CA.

2. The revenue in 2016 will be $5,360 and is all from the Sulphur Spring CA house.

3. The 2017 budget assumes a modest rent increase and that the house will be occupied for the full year with no requirement for major repairs.

Agricultural Lands
1. The revenue source in this department is the rental of pasture land at McBeath ($11,300). The McBeath rental was increased in 2014 to $11,000 from $8,300. Some salary amounts are allocated to this department to cover fence repairs. For 2017 there are expected to be no significant expense changes. A small increase in revenue is projected.

2. There is expected to be a surplus of about $4,000 for 2016 and 2017.

Motor Pool
1. The Motor Pool department is responsible for the fleet of licensed vehicles and large field equipment. Vehicle usage is charged to other departments based on a per km rate. The goal is to charge a rate that allows for sufficient revenue to accumulate over time to purchase replacement vehicles.

2. The 2016 budget provided for the purchase of one replacement four wheel drive pickup truck at $30,000 and a small used dump truck and trailer at $70,000 with funding from the vehicle replacement reserve and forestry reserve. The pickup has been purchased but staff are still looking for an appropriate dump truck & trailer which have now been put into 2017.

3. Field equipment is charged out to municipalities by way of special levy based on an hourly rate. Rates charged are intended to generate sufficient funds to provide for the replacement of equipment.

4. In 2017 it is proposed that the sale of the tractor trailer and one Gator will partially fund the purchase of an all-terrain Argo (estimated cost of $30,000). The tractor is considered surplus equipment and the Gator will be replaced by the Argo.
5. The small dump truck and trailer have been transferred from the 2016 budget into 2017 as it has been difficult to find an appropriate used dump truck. The estimated purchase amount has been increased to $85,000. Funding is to come from the vehicle replacement reserve and forestry reserve.

**Authority Forests**

1. Revenue in this department is derived exclusively from the sale of forest products from Authority-owned properties. When a bush property is determined to be ready for harvest selected trees are offered for sale through a public tender process. Revenue can be difficult to forecast because timber market prices can fluctuate significantly year to year and the timing of when a harvest is appropriate for a particular property is not fully predictable.

2. Revenue in 2016 is anticipated to be near budget of $190,000 although an early winter may delay the tendering process and push $100,000 of that revenue to 2017. Expenses for 2016 will be on budget. It is expected that this department will be at a breakeven or small deficit position for 2016 if the tendering gets completed in time.

3. Timber revenue in 2017 is forecasted at $210,000. Expenses in 2017 are budgeted to be consistent with 2016.

**Grey Bruce Forestry Services**

1. The sources of revenue in this department are:

<table>
<thead>
<tr>
<th></th>
<th>2016 estimate</th>
<th>2016 budget</th>
<th>2017 budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tree planting and spraying</td>
<td>$172,000</td>
<td>$149,000</td>
<td>$183,000</td>
</tr>
<tr>
<td>MFTIP, marking, pruning</td>
<td>13,000</td>
<td>17,000</td>
<td>17,000</td>
</tr>
<tr>
<td>Arbour Day sales</td>
<td>21,200</td>
<td>20,000</td>
<td>22,000</td>
</tr>
<tr>
<td>EAB treatment</td>
<td>28,500</td>
<td>25,000</td>
<td>30,000</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>5,000</td>
<td>5,000</td>
<td>5,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$239,700</strong></td>
<td><strong>$216,000</strong></td>
<td><strong>$257,500</strong></td>
</tr>
</tbody>
</table>

2. EAB treatment revenue of $28,000 for 2016 increased significantly from $12,000 in 2015. Tree planting/spraying at $172,000 in 2016 was also up from $145,000 in 2015.

3. Expenses for 2016 are expected to be slightly above budget due to increased nursery stock purchases and EAB chemicals which are offset by increased revenues.

4. The 2017 budget has a surplus of $23,000 which assumes another good year for tree planting and EAB revenue. The only significant expected cost increases compared to the 2016 budget relate to nursery stock purchases and EAB treatments which are offset by an expected increase in revenue.
Water Capital Projects

1. Expenses in this department are funded through an MNRF grant and Special Levies. Total budgeted expenses for 2016 were $40,000 for the Durham frazil ice ($24,000), the Lake Huron Centre for Coastal Conservation ($10,000) and Lower Durham Dam embankment repair ($6,000). Currently $12,000 is reserved annually to cover future frazil ice issues and that funding is provided by the MNRF. No changes are expected for the frazil ice and LHCCC initiatives in 2017.

Capital – Properties

1. Proposed projects for 2017 are:

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document scanning</td>
<td>$16,000</td>
</tr>
<tr>
<td>Non-revenue parks</td>
<td>7,100</td>
</tr>
<tr>
<td>Campgrounds</td>
<td>7,900</td>
</tr>
</tbody>
</table>
   | **Total**                       | **$31,000**

2. Additional work was done on the Greenock Wetland trails in 2016 including replacement of the boardwalk to the lookout, opening a new connecting trail section and the installation of a parking area. The last phase of this project is to install trail signage which is scheduled for fall 2016 but may be delayed until spring 2017. Actual costs for the entire project including the floating boardwalk installed in 2015 will be well below the previously budgeted amount and should result in a surplus in the reserve of $25,000 to $30,000.

3. For 2016 document scanning was budgeted at $10,000 but will be about $18,000. Additional resources were devoted to scanning in order to improve the Planning & Regulations file tracking initiative. $16,000 has been budgeted for this expense in 2017.
TOWN OF GODERICH

DATE: October 24, 2016

MOVED BY: Councillor Murdock

SECONDED BY: Councillor Bazinet

Preamble: The purpose of the following resolution is to recognize that the Provincial Government is working to improve community safety and better support modern policing operations by updating Ontario Provincial Police (OPP) facilities across the Province and that they may be considering a site farther away from the current location on Highway 21 and the Town of Goderich, based on a criteria that a site should be more centrally located in the County. The following resolution is to provide the Province with the concerns of the Town of Goderich in centralizing the facility yet supporting the construction of a new OPP Detachment facility. The Town of Goderich also requests to have input during the selection process and consideration of all of the Town of Goderich concerns in order to resolve the most appropriate location considering all factors contained in this resolution.

Whereas the Province of Ontario is working to improve community safety and better support modern policing operations by updating Ontario Provincial Police (OPP) facilities across the Province;

And Whereas the Ministry of Community Safety and Correctional Services has announced funding for nine new detachments to be constructed in Ontario, replacing buildings at the end of their useful lifespan;

And Whereas a new detachment will be constructed in Huron County;

And Whereas the Town of Goderich strongly supports the construction of a new OPP Detachment facility;

And Whereas Infrastructure Ontario will be responsible for identifying and preparing the site for the planned development and managing the facility design and construction process;

And Whereas the location of the Detachment has not been determined;

And Whereas the Town of Goderich Council suggest that locating such facility in the vicinity of the Huron County Courthouse in the Town of Goderich, in the largest urban
centre, best meets the program and service delivery needs of the OPP including Provincial Accessibility requirements;

And Whereas there are currently 277 acres of land owned by Infrastructure Ontario at the site of the former Bluewater Youth Centre, located in the vicinity of Goderich as well as available land within the Town of Goderich;

And Whereas the site of the former Bluewater Youth Centre has municipal water services provided by the Town of Goderich pursuant to an agreement;

And Whereas the Ontario Civilian Commission on Police Services rendered a decision approving permission to abolish the Goderich Police Service in 1997 and considered the current OPP facility as important in making that decision due to the proximity of the current OPP facility;

And Whereas the Ontario Civilian Commission ruled that use of the holding facilities at the current location of the Huron County OPP Detachment satisfied their requirements to allow the Town of Goderich to enter into an OPP contract in order to provide adequate and effective policing by the OPP and further that there currently exists an agreement for holding cell facilities at the current OPP Detachment located on Highway 21 between the Town of Goderich and the Province;

And Whereas the Ministry of the Attorney General conducts court proceedings in the Huron County Court House, Town of Goderich;

And Whereas the Town of Goderich has the only mental health facility in the County located at the Alexandra Marine and General Hospital, in Goderich which requires more and more OPP resources and presence;

And Whereas the OPP Marine Unit works closely and cooperatively with the existing Canadian Coast Guard located at the Goderich Harbour for marine rescue exercises and marine rescue;

And Whereas staff of Infrastructure Ontario have indicated “that a preferred location would be more geographically central in the County and generally more accessible” and although this may on the surface be supported, it does not consider the above concerns of the Town of Goderich and in addition, the following:

- Locating in the largest urban centre and all the amenities available must be a consideration
- Locating a new OPP Detachment in some counties in a central area may be more appropriate, however locating adjacent to possible non compatible uses and also surrounded by thousands of acres of agricultural properties away from the main urban area may not be appropriate
- Locating in a remote area may not meet the accessibility criteria established through various Ministries
- The Town of Goderich is located at the junction of two of the busiest provincial highways, being highway 8 and highway 21, within a minimum of 150 km (90
miles) from other major centres and provide direct access to the major 400 series highways and the United States border.

- Highway 8 is a major employment route to Goderich and Highway 21 is a major tourist highway serving communities from Lambton County to Grey County.
- These highways provide a major route for employment and traffic of salt from the largest employer in the County which is Compass Minerals (Sifto Canada), the largest operating Salt Mine in the world.
- These are major transportation routes for hazardous material and JIT (just in time) trucking for numerous commodities.

And Whereas the Town of Goderich believes the original decision to locate the OPP Detachment on Highway 21 in the 1960s was for many of the same reasons stated above;

And Whereas a business case should be prepared which would contain the existing cost of operations concerning courts, mental health activities and transportation costs if a location farther away is proposed and compared to existing costs;

Now therefore that Council hereby authorize Town of Goderich staff to follow up with the appropriate Ministry(s) concerning the location for a new Huron County OPP Detachment, and that the Town of Goderich not only be informed of any proposed location(s), but be part of the process in determining such location, and that the necessary resources be acquired in order to facilitate Council's request and that the above be considered during this process by Infrastructure Ontario and that this resolution be forwarded as required to all concerned, as determined by staff.

CARRIED
Report to Paul Gowing- Mayor and Council
Date: November 15th, 2016
Prepared by: Nancy Michie
Subject: Santa Claus Parades

Do you wish to participate in 2016 in the Santa Claus parades?

The following are the 2016 dates for the Santa Claus parades:

Saturday November 26, 2016  11 am  Wingham
Saturday November 26, 2016  5 pm  Brussels

Do you wish to participate?

Who wishes to attend?

Nancy Michie, Administrator Clerk-Treasurer
Municipality of Morris-Turnberry,

Dear Mayor Paul Gowing and the Councillors of Morris-Turnberry,

Our community is fortunate for the committed and talented rural doctors that safeguard our health and contribute to our wellbeing. It is that time year again when we show our doctors how much we appreciate them. The Wingham & Area Health Professionals Recruitment Committee intends to formally thank our Rural Physicians for their dedicated service during Doctor Appreciation week - November 21st through November 25th. Typically, to show our appreciation, we place posters around town, host a coffee break and present baskets of local ‘goodies’ to our Doctors. These tokens of appreciation have always been graciously received.

The success of Wingham and area’s appreciation efforts, made possible by the generous donations of business owners and community members, has prompted other communities to mirror our activities for their own Physician Recognition Programs.

The donation of something small from several businesses creates a “basket of plenty” to show our gratitude to the doctors who do so much for many of us. Previous donations have included locally produced goods, gift certificates for local businesses, and lifestyle products. This year we are pleased to make up 29 baskets in recognition of our Staff Physicians, Locums and Visiting Specialists. We appreciate your kind consideration of this request for a donation towards our appreciation baskets. We plan to formally recognize all contributors to Doctor Appreciation Week following the basket presentations.

A member of the Healthcare Professionals Recruitment Committee will be following up with you in the next couple of weeks. If you are interested in donating or have any further questions, please contact Jan McKague-Weishar at 519-357-3711 x. 5294. Thank you for your consideration of this request.

Sincerely,

Verna Steffler, Chair
Wingham & Area Health Professionals Recruitment Committee
Report to the Council of Morris-Turnberry:
Subject: Municipal Insurance Coverage

At the October 4, 2016 Council Meeting, The Council of the Municipality of Morris-Turnberry approved a one year extension for JLT for Municipal insurance coverage for 1 year and go to the market in 2017 for 2018 insurance.

Executive Summary:

Proposal for the 2017-18 year is:

<table>
<thead>
<tr>
<th>2017 JLT $45,575</th>
<th>2016 JLT $44,758</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017 JLT 2% increase</td>
<td></td>
</tr>
</tbody>
</table>

The proposal includes Councillor accident.

There are other options to consider, which are attached.

Recommendation:

That the Council of the Municipality of Morris-Turnberry approve the quote from JLT Insurance, as quoted in the amount of $45,575.00 for the Municipal Insurance program, for the 2017-18 year.

Thank you.

Nancy Michie
## MUNICIPAL OPTIONS

<table>
<thead>
<tr>
<th>Canadian Council Umbrella Liability</th>
<th>To Increase from $25,000,000 to $50,000,000 - Annual Additional $1,500</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employment Practices Liability</td>
<td>Limit: $250,000 Each Claim &amp; Aggregate</td>
</tr>
<tr>
<td></td>
<td>SIR: $5,000</td>
</tr>
<tr>
<td></td>
<td>Application required in order to quote</td>
</tr>
<tr>
<td></td>
<td>Insurer: Creechurch International – Beazley Group 100%</td>
</tr>
<tr>
<td></td>
<td>Amended Other Insurance Clause – QBE Primary Insurer with respect to</td>
</tr>
<tr>
<td></td>
<td>Wrongful Dismissal Legal Expense Limit $250,000 Any One Claim &amp;</td>
</tr>
<tr>
<td></td>
<td>Aggregate During the Policy Period</td>
</tr>
<tr>
<td></td>
<td>Minimum Retained Premium: 20% of Annual Premium</td>
</tr>
</tbody>
</table>

| Automobile Insurance                | To Add Limit $2,500 / Daily Maximum $1,500 Loss of Use to Three (3)   |
|                                     | heavy commercial vehicles over 4,500 kgs, excluding Public Emergency  |
|                                     | Vehicles ie: Fire, Ambulance and Police, and Transit Vehicles –       |
|                                     | Annual Additional $900                                                |
|                                     | Additional Limits available in $500 increments up to a maximum of     |
|                                     | $10,500 – Quotation available upon request.                           |

| Out of Province Emergency Medical    | Based on Seven (7) Members – under the age of 80                      |
|                                     | – Annual Additional $420                                              |
|                                     | To increase the Trip Duration from 15 days to 30 days                 |
|                                     | – Annual Additional $490                                              |

<table>
<thead>
<tr>
<th>Public Entity Recovery Assistance Plan (Critical Illness)</th>
<th>Based on Seven (7) Members – age 69 or less</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$5,000 limit – Annual Additional $764</td>
</tr>
<tr>
<td></td>
<td>$10,000 limit – Annual Additional $1,195</td>
</tr>
</tbody>
</table>

| Volunteer Fire Fighters Accident        | Quotation available upon request.                                     |

<p>| Municipal Volunteers Accident           | Principal Sum $50,000 – Annual Additional $750                        |</p>
<table>
<thead>
<tr>
<th>Corporation of the Municipality of Morris-Turnberry</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-2017</td>
</tr>
<tr>
<td>Population- Liability</td>
</tr>
<tr>
<td>Deductible</td>
</tr>
<tr>
<td><strong>Premium:</strong></td>
</tr>
<tr>
<td>Automobile - Number of Vehicles</td>
</tr>
<tr>
<td>Deductible</td>
</tr>
<tr>
<td><strong>Premium:</strong></td>
</tr>
<tr>
<td>Blanket Property Limit</td>
</tr>
<tr>
<td>Deductible</td>
</tr>
<tr>
<td><strong>Premium:</strong></td>
</tr>
<tr>
<td>Environmental Liability Premium</td>
</tr>
<tr>
<td>Crime Premium</td>
</tr>
<tr>
<td>Umbrella Liability Premium</td>
</tr>
<tr>
<td>Councillors Accident</td>
</tr>
<tr>
<td><strong>TOTAL PREMIUM</strong></td>
</tr>
<tr>
<td>Overall Percentage Change</td>
</tr>
<tr>
<td>As of: November 8, 2016 - JR</td>
</tr>
</tbody>
</table>
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 99-2016

Being a by-law to appoint to the position of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer.

WHEREAS, the Municipal Act, S.O. 2001 c.25 Section 227 states:
It is the role of the officers and employees of the municipality,
(a) to implement council’s decisions and establish administrative practices and procedures to carry out council’s decision;
(b) to undertake research and provide advice to council on the policies and programs of the municipality; and
(c) to carry out other duties required under this or any Act and other duties assigned by the municipality;

AND WHEREAS, Section 3. (2) of the Building Code Act, 1992, S.O. 1992, c. 23, as amended, states:
The council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

AND WHEREAS, the Council of the Corporation of the Municipality of Morris-Turnberry deems it expedient to appoint a Chief Building Official, whose duties shall also include Building Inspector and By-law Enforcement Officer, and Property Standards Officer and Building Inspectors, as required;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry hereby enacts as follows:

1. THAT the Council of the Municipality of Morris-Turnberry hereby appoints a Chief Building Official for the Corporation of the Municipality of Morris-Turnberry as set out in Schedule ‘A’ of this by-law; and he will act at the pleasure of Council, effective August 15, 2016;

2. THAT the Council of the Municipality of Morris-Turnberry hereby appoint Building Inspectors for the Corporation of the Municipality of Morris-Turnberry, as set out in Schedule ‘A’ of this by-law, who will act at the pleasure of Council, effective August 15, 2016 and December 1, 2016;

3. THAT this by-law shall be in effective as of the 1st day of December, 2016;

4. THAT the Mayor and Clerk are hereby empowered to sign and execute this bylaw.
5. THAT By-law No.91-2016 is hereby rescinded and repealed, as of November 30, 2016; and all previous by-laws passed under the authority of this act, are hereby rescinded and repealed.

Read a first, second and third time and finally passed this

15th of November, 2016

Mayor, Paul Gowing

Administrator Clerk-Treasurer,
Nancy Michie
Schedule ‘A’

BY-LAW NO. 99-2016

1. The Municipality of Morris-Turnberry hereby appoints as Chief Building Official:
   
   1. Kirk Livingston

2. The Municipality of Morris-Turnberry hereby appoints as Building Inspectors:
   
   1. Steven Fortier effective August 15th, 2016
   2. Jamie Bell effective December 1st, 2016
RECOMMENDATION:

THAT the Council of the Municipality of Morris Turnberry hereby receive the Building Department Activity Report for information purposes.

EXECUTIVE SUMMARY

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in which we live, work, and play.

The CBO provides monthly updates to Council on the operations of the Shared Services Building Department.

DISCUSSION

Building Permit Report – October 2016

<table>
<thead>
<tr>
<th>Permit Number</th>
<th>Type of Construction</th>
<th>Value of Construction</th>
<th>Square Metres</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-0096</td>
<td>Agricultural Storage Shed</td>
<td>$ 32,000.00</td>
<td>297.28</td>
<td>Issued</td>
</tr>
<tr>
<td>2016-0097</td>
<td>Residential - Attached Garage</td>
<td>$ 35,000.00</td>
<td>133.03</td>
<td>Issued</td>
</tr>
<tr>
<td>2016-0098</td>
<td>Demolition</td>
<td>$ 5,000.00</td>
<td>119.93</td>
<td>Issued</td>
</tr>
<tr>
<td>2016-0100</td>
<td>Demolition</td>
<td>$*</td>
<td>83.61</td>
<td>Issued</td>
</tr>
<tr>
<td>2016-0101</td>
<td>Agricultural Storage Shed</td>
<td>$ 10,000.00</td>
<td>341.87</td>
<td>Issued</td>
</tr>
</tbody>
</table>

Total Value of Construction to date; $8,902,231.57 (Last Year $5,145,234.04)

Zoning Certificates issued for the year thus far; 86

By-law Enforcement and Property Standards Report

We have received no complaints with respect to property standards.

Kirk Livingston, Chief Building Official

Nancy Michie, Administrator Clerk-Treasurer
Good Morning,

The Council of the County of Huron approved the following motion on October 5, 2016:

“The Council of the County of Huron approves the report by Sandra Weber, Manager of Planning titled Bill 73 – Smart Growth for Our Communities Act, 2015;
AND FURTHER THAT:
The menu of options contained in the chart of this report be used to assist Council when considering the effect of public and agency comments on decisions of planning applications, required to be included in motions;
AND FURTHER THAT:
The report be circulated to local municipalities.”

A copy of the report is attached.

Linda Aitken
Administrative Assistant
Corporation of the County of Huron
519-524-8394 ext. 3225

This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential or privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender and destroy the original message and all copies.
To: Chair and Members, Committee of the Whole, Day 1  
From: Sandra Weber, Manager of Planning  
Date: August 29th, 2016  
Subject: Bill 73 - Smart Growth for Our Communities Act, 2015  

Recommendation

THAT: The Council of the County of Huron approve the report by Sandra Weber, Manager of Planning entitled Bill 73 - Smart Growth for Our Communities Act, 2015.

AND FURTHER THAT: The menu of options contained in the chart in this report be used to assist Council when considering the effect of public and agency comments on decisions of planning applications, required to be included in motions.

AND FURTHER THAT: This report be circulated to local municipalities.

Background

Bill 73 – Smart Growth for Our Communities Act was proclaimed and came into force on July 1st, 2016. The Bill includes changes to the Planning Act, RSO, 1990 and the Development Charges Act, 1997.

On July 6th, 2016, County Council approved a motion to accept the staff report on implementation of the changes to the Planning Act, with the exception of the proposed wording to be added to notices of decision on planning applications. The Act requires that notice of adoption and decision of Official Plans and amendments, and decisions for granting or refusing to approve Zoning By-law Amendments, Minor Variances, Plans of Subdivision and Consents would need to include a brief explanation of the effect, if any, that the written and oral submissions received from the public and agencies had on the decision.

Staff had provided suggested wording to be included in Council’s motion for decisions on planning applications to address this requirement as follows:

"Council considered all oral and written submissions made on this application, the effect of which helped Council make an informed decision."

A concern was raised that the suggested wording did not go far enough to capture the public and agency comments and the effect they had on the decision. Council directed staff to give further consideration and bring back a report with other options to address this requirement.

Comments

The Planning reports provided to Council currently have a section that summarizes the public and agency comments received up to the date the report was written. An additional section can be added to the planning reports that summarize the effect the public and agency comments had on the planning recommendation. This would provide some guidance to Council in developing a motion on the effect the comments had on the decision.
In addition, a slide could be prepared to assist Council with a possible menu of options to choose from to prepare the motion. The chart is organized in an attempt to assist Council in choosing the appropriate motion for each individual application e.g. Council might select 2A and 4B as appropriate for the decision.

Effect of Public and Agency Comments on Decision of Council to the Planning application
(Pursuant to Sections 17, 22, 34, 35, 45, 51 and 53 of the Planning Act, RSO, 1990, as amended)

<table>
<thead>
<tr>
<th>A. Effect of Public Comments on Decision of Council</th>
<th>B. Effect of Agency Comments on Decision of Council (e.g. Planning, Public Works, Health Unit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Council agrees with effects of input as contained in the planning report</td>
<td>Council concurs with the planning report regarding the effect of public and agency comments on the decision.</td>
</tr>
<tr>
<td>2. No comments received</td>
<td>No public comments were received on this application so there was no effect on the decision. No agency comments were received on this application so there was no effect on the decision.</td>
</tr>
<tr>
<td>3. Supportive comments received</td>
<td>Public comments were received in support of the application, the effect of which resulted in a decision to approve the application. Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.</td>
</tr>
<tr>
<td>4. Concerns raised were addressed through conditions to approval or changes to mapping or text amendment</td>
<td>Public comments were received on the issue(s) of ______________. The comments were addressed through (conditions to approval/changes to the mapping or text of the amendment). Comments were received from agencies on the issues of ______________. The comments were addressed through (conditions to approval/changes to the mapping or text of the amendment).</td>
</tr>
<tr>
<td>5. Concerns raised did not influence the decision</td>
<td>Public comments were received on the issue(s) of ______________. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application. Comments were received from agencies identifying the issue(s) of ______________. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.</td>
</tr>
<tr>
<td>6. Concerns raised did influence the decision</td>
<td>Public comments were received on the issue(s) of ______________, the effect of which influenced the decision of Council to (approve/deny) the application. Agency comments were received on the issue(s) of ______________, the effect of which influenced the decision of Council to (approve/deny) the application.</td>
</tr>
<tr>
<td>7. Comments received in support and opposition to the application</td>
<td>Options from above 1A/3A/4A/5A/6A Options from above 1B/3B/4B/5B/6B</td>
</tr>
<tr>
<td>8. Other</td>
<td>Additional wording deemed appropriate by Council Additional wording deemed appropriate by Council</td>
</tr>
</tbody>
</table>
Others Consulted
Planners

**Budget Implications** – None

'Original signed by'
Sandra Weber, Manager of Planning

'Original signed by'
Susan Cronin, County Clerk

'Original signed by'
Scott Tousaw, Director

'Original signed by'
Brenda Orchard, CAO
Dear Mayor/Municipal Clerk,

I take this opportunity to follow-up on the September 8, 2016 letter sent to all OPP-policed municipalities regarding the reconciliation of the municipal policing costs related to the collective agreement negotiations between the Ontario Provincial Police Association (OPPA) and the Province of Ontario (Employer). As you may be aware, both parties proceeded to mediation and ultimately to arbitration; the Arbitrator issued a decision on October 3, 2016, in accordance with the Ontario Provincial Police Collective Bargaining Act. The Arbitrator’s award is final and binding to both the OPPA and the Employer. The new Civilian and Uniform Collective Agreements will expire on December 31, 2018.

The Arbitrator awarded a salary increase to all classifications in the OPPA Uniform and Civilian Collective Agreements, as follows:

- January 1, 2015 – 2.00 percent
- December 1, 2015 – 0.65 percent
- January 1, 2016 – 1.50 percent
- July 1, 2016 – 0.45 percent
- January 1, 2017 – 1.50 percent
- July 1, 2017 – 0.40 percent
- January 1, 2018 – 1.75 percent

As previously communicated, the OPP has been incorporating estimated salary rates in the municipal policing Annual Billing Statements for 2015 through 2017 as 1.5 percent, 2.64 percent and 2.54 percent, respectively.

As a result, the OPP estimated salary rate increases in your billing statements align very closely to the arbitration award rates and will have a minimal impact on your municipal policing costs. For 2015-2017, the annual compound salary rate percentage in our estimates only differed by 0.37 percent.
The OPP will include both the 2015 and 2016 reconciliation adjustments in the 2018 Annual Billing Statement, providing municipalities with the opportunity to include these adjustments in their 2018 budget planning. The reconciliation adjustments for 2017 will be included in the 2019 Annual Billing Statements.

The cost of OPP services compares very favourably to those of other municipal police services in the province and will continue to do so in 2016 and beyond. I would like to thank municipal partners for their commitment and collaboration in reaching our common goal to maintain public safety in Ontario.

Yours truly,

M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau
Good afternoon,

I have filed a wrongdoing complaint with Public Sector Integrity Commissioner of Canada (the "PSIC") against Health Canada with the respect to their administration of the Marihuana Medical Access Program under the following paragraphs of the Public Sector Disclosure Act (the "PSDA"):

- a gross mismanagement in the public sector (paragraph 8(c); and
- an act or omission that creates a substantial and specific danger to the life, health or safety of persons, or to the environment (paragraph 8(d)).

Please see the attached submissions of September 13 and October 16, 2016 for further details.

I am contacting you in the hopes that you have information or statistical data that demonstrates:

- Weaknesses in Health Canada’s licensing activities (e.g. licenses were issued to unsuitable locations or to individuals with criminal records or associations with organized crime, etc.);
- Abuses or violations of production licenses;
• Health and safety hazards (e.g. fire, uninhabitable dwellings, shootings, home invasions, robberies, etc.); and

• Situations where Health Canada was unresponsive or took no action to remedy health and safety and licensing concerns (including issues related to revocation) brought to their attention.

The factors that the PSIC considers in investigating an allegation of gross mismanagement under paragraph 8(c) of the PSDA include:

• Matters of significant importance;
• Serious errors that are not debatable among reasonable people;
• More than de minimis wrongdoing or negligence;
• Management action or inaction that creates a substantial risk of significant adverse impact upon the ability of an organization, office or unit to carry out its mandate;
• The deliberate nature of the wrongdoing; and
• The systemic nature of the wrongdoing.

Please note that not all factors are required to be met in order to meet the definition of 'gross mismanagement'.

If you have any information you are able to share with the PSIC, could you please send it to the attention of Chantal Vant and cite file number PSIC-2016-D-0138 by mail:

Office of the Public Sector Integrity Commissioner of Canada
60 Queen Street, 7th Floor
Ottawa, ON
K1P 5Y7

or, by secure fax transmission at 613-946-2151.

With the enactment of the Access to Cannabis for Medical Purposes Regulations (the "ACMPR"), which is essentially a resurrection of the defunct Marihuana Medical Access Regulations (the "MMAR"), Health Canada will continue to authorize commercial scale production in residential dwellings under the guise of personal use. As outlined in my submission of September 13, 2016, the ACMPR uses the same formula as the MMAR to translate the daily dosage into the number of authorized plants. Since there is no limit to the amount a doctor can prescribe, there is no limit to the number of plants that may be cultivated in a residential dwelling.

What is equally equally alarming is that Health Canada administratively extended the injunction for 28,000 participants who were issued production licenses under the MMAR. In other words, for the past 2-1/2 years and 6 months following the Allard decision there continues to be no oversight whatsoever of the 28,000 licenses holders who were authorized to produce a substance that is supposed to be controlled.

Without external pressure from government watchdogs, I fear Health Canada will continue to avoid their oversight responsibilities. I am hoping that a finding of wrongdoing will force Health Canada to contain production activities in residential dwellings by:

• Limiting plant counts to levels that are consistent with personal use;
• Implementing stringent controls over licensing activities;
• Developing a robust inspection regime; and
• Improving coordination with local authorities.

Feel free to forward this message to anyone you think could have information to submit.

Sincerely,

Lisa Mackenzie

1. Medical marijuana patients can grow ‘limited amount’ of cannabis at home under new laws
CBC News
Aug 11, 2016
ANNUAL REPORT 2015-2016

TABLE OF CONTENTS

OMBUDSMAN'S MESSAGE
ABOUT OUR OFFICE
   WHAT IS AN OMBUDSMAN?
   VALUES, MISSION AND VISION
   WHO WE ARE: Management and Teams
   WHAT WE DO
ABOUT THIS REPORT
REPORT HIGHLIGHTS
YEAR IN REVIEW – Cases by Topic
   LAW & ORDER
   SOCIAL SERVICES
   EDUCATION – Provincial government ministries and programs
   EDUCATION – School Boards
   EDUCATION – Universities
   MUNICIPALITIES – General
   MUNICIPALITIES – Closed Meetings
   ENERGY & ENVIRONMENT
   EMPLOYMENT
   HEALTH
   TRANSPORTATION
   MONEY & PROPERTY
   CERTIFICATES & PERMITS
APPENDIX – Case Statistics
   TOTAL CASES RECEIVED, FISCAL YEARS 2011-2012 TO 2015-2016
   HOW CASES WERE RECEIVED, 2015-2016
   CASES BY PROVINCIAL RIDING, 2015-2016
   TOP 15 PROVINCIAL GOVERNMENT ORGANIZATIONS AND PROGRAMS
       BY CASE VOLUME, 2015-2016
   TOP 10 CORRECTIONAL FACILITIES BY CASE VOLUME, 2015-2016
   TOTAL CASES RECEIVED FOR PROVINCIAL GOVERNMENT MINISTRIES
       AND SELECTED PROGRAMS, 2015-2016
   CASES RECEIVED ABOUT SCHOOL BOARDS, SEPTEMBER 1, 2015 - MARCH 31, 2016
   CASES RECEIVED ABOUT COLLEGES OF APPLIED ARTS AND TECHNOLOGY, 2015-2016
   CASES RECEIVED ABOUT UNIVERSITIES, JANUARY 1, 2016 - MARCH 31, 2016
   CASES RECEIVED ABOUT MUNICIPALITIES, JANUARY 1, 2016 - MARCH 31, 2016
This session is open to the public and you are encouraged to circulate this invitation accordingly.

PATIENTS FIRST: ACHIEVING AN INTEGRATED HEALTH CARE SYSTEM

Networking & Information Session

The South West Local Health Integration Network (LHIN), along with our local partners, would like to invite you to a regionally focused discussion on the government’s proposed Patients First Act.

The LHIN will provide an update, followed by table discussions that will provide an opportunity to discuss the proposed act with others in Perth and Huron Counties with a role/interest in health care. We look forward to seeing you there.

Tuesday, November 15, 2016
6:00 – 8:30 p.m.

Trillium Mutual Insurance Company
495 Mitchell Road South, Listowel, ON

For more information, please call
Marilyn Robbins at 519-672-0445 or visit
southwestlhin.on.ca
October 2016

Dear Friends,

It is my pleasure to send you this call for nominations for the June Callwood Outstanding Achievement Award for Voluntarism in Ontario.

Volunteers play a significant role in leading and supporting service delivery in their communities. They lay the foundation for a strong and dynamic province. This award recognizes exceptional leadership, innovation and creativity in voluntarism and community service. Recipients of this award can include individual volunteers, volunteer groups, businesses and other organizations which have made outstanding contributions to their communities and the province.

New this year, is the Excellence in Volunteer Management category. Recipients of this award category can include individuals or groups of volunteer managers from not-for-profit and charitable organizations.

Here is what you need to know in order to submit a nomination for this award program:

a) Visit ontario.ca/honoursandawards.

b) Click on the June Callwood Outstanding Achievement Award icon.

c) Download the appropriate PDF form.

d) Read the eligibility criteria and instructions carefully.

e) Fill out the form, then submit it no later than December 5, 2016. Instructions for submitting your package can be found on the website.

If you have any questions please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391.

I hope you will take this opportunity to ensure that outstanding volunteers and volunteer managers across the province receive the recognition they deserve.

Thank you for your attention to this important recognition program.

Sincerely,

Laura Albanese
Minister
October 24, 2016

To municipalities, by-law and animal control officers
re: Animal Exposures – Rabies Control Program

Reporting Animal Exposures:

Rabies is present in Ontario’s wildlife population and the possibility of a domestic animal becoming infected with rabies cannot be overlooked. Because of this, the Huron County Health Unit conducts an investigation whenever it is notified of an animal exposure which could result in the transmission of rabies in humans. Under the Health Protection and Promotion Act, Regulation 557 (Communicable Diseases – General) states in part:

2. (1) A physician, registered nurse in the extended class, veterinarian, police officer or any other person who has information concerning any animal bite or other animal contact that may result in rabies in persons shall as soon as possible notify the medical officer of health and provide the medical officer of health with the information. R.R.O. 1990, Reg. 557, s. 2 (1); O. Reg. 420/07, s. 1.

To assist Health Unit staff in quickly investigating animal exposures, you are requested to notify our office at 519-482-3416 weekdays 8:30 a.m. – 4:30 p.m. or at 519-482-7077 after-hours/weekends/holidays to reach our answering service, on the day you are informed of someone who has been exposed to an animal. A Health Unit staff member will return your call to obtain the information necessary to conduct the investigation. You are also asked to fax a written report (see attached) of the incident to 519-482-9014. The reporting form can also be found online at:


If you have any questions regarding this letter please contact me at 519-482-3416 x2245.

Sincerely,

Patrick Landry, CPHI(C)
Public Health Inspector
# Rabies and Animal Exposure Incident Report

**IMMEDIATELY FAX** all animal exposure incidents to the Huron County Health Unit:

**FAX:** 519.482.9014

For **URGENT** consultations regarding a suspicious animal exposure, head, face, neck exposure, or for the release of rabies post-exposure prophylaxis,

**PHONE:** During **OFFICE HOURS:** 519.482.3416  **AFTER HOURS, WEEKENDS AND HOLIDAYS:** 519.482.7077

---

## A REPORT/INTAKE  
**PLEASE PRINT CLEARLY**

<table>
<thead>
<tr>
<th>Date Reported to:</th>
<th>Person Reporting:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Treatment Centre/Hospital/Office:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Dr./Nurse/Officer/Veterinarian)</td>
</tr>
</tbody>
</table>

## B PATIENT/VICTIM INFORMATION

<table>
<thead>
<tr>
<th>Name: Mr/Ms/Mrs</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Parent Guardian Name (if patient is under 16 yrs of age):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of Birth:</th>
<th>DD/MM/YYYY</th>
<th>Home phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Other:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Permanent)</td>
</tr>
<tr>
<td>Street#/911#</td>
</tr>
<tr>
<td>------------</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(Temporary)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street#/911#</td>
</tr>
<tr>
<td>-------------</td>
</tr>
</tbody>
</table>

## C POST EXPOSURE PROPHYLAXIS

<table>
<thead>
<tr>
<th>HDCV Lot #:</th>
<th>HDCV Expiry date:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RIG LOT #:</th>
<th>Expiry date:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RIG LOT #:</th>
<th>Expiry date:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## D INCIDENT DETAILS

<table>
<thead>
<tr>
<th>Date of Incident:</th>
<th>DD/MMM/YYYY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Details of Incident:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Body area affected:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skin broken: Yes [ ] No [ ]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bite [ ] Scratch [ ] Saliva [ ] Handling [ ] Other [ ]</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Family Physician:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
</tr>
</tbody>
</table>

## E ANIMAL OWNER INFORMATION (or person with custody of animal):

<table>
<thead>
<tr>
<th>Owner:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Home phone:</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Permanent)</td>
</tr>
<tr>
<td>Street#/911#</td>
</tr>
<tr>
<td>-------------</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(Temporary)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street#/911#</td>
</tr>
<tr>
<td>-------------</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Animal Species:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dog [ ] Cat [ ] Bat [ ] Other: [ ]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Breed and Full Description:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Where is animal located now?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

---

This personal information is collected under the authority of the Health and Protection and Promotion Act (1990) Reg. 557 Sec. 2. It will be used to conduct investigations and for the purposes of monitoring and surveillance of rabies activity. For further details concerning this collection, contact the Privacy Officer at the Huron County Health Unit, 777228 London Road, R.R. #5, Clinton, ON, N0M 1L0 or call 519.482.3416 or 1.877.437.5143 or e-mail healthprivacy@huroncounty.ca Revised Nov 2015
Notice of Decision

With respect to an Official Plan Amendment
Subsection 17(35) of the Planning Act, R.S.O. 1990

A decision was made by the Approval Authority of the County of Bruce, being Council of the Corporation of the County of Bruce, on the date noted above to approve all of Amendment Number 210 to the County of Bruce Official Plan, adopted by the Council of the Corporation of the County of Bruce on the 3rd day of November, 2016 by County of Bruce By-Law Number 2016-070.

Purpose and Effect of the Official Plan Amendment
The proposed Amendment will modify the Land Use, and other related schedules, of the County of Bruce Official Plan in order to match the settlement area boundaries and other features in the Township of Huron Kinloss Official Plan as recently approved by the County. The Amendment applies only to the settlement areas of Ripley, Lucknow, Amberley, Holyrood, Pine River, Whitechurch, Kinloss, Kinlough and the Lake Huron Lakeshore as shown on the key map. A number of minor Site Specific policies in the County Official Plan were deleted that were are no longer required as the new Township Official Plan no longer provides plan coverage in the Agricultural or Rural areas of the Township.

When and How to File An Appeal
Any appeal to the Ontario Municipal Board must be filed with the County of Bruce (using a form provided by the OMB available from the following: https://www.omb.gov.on.ca/english/OMBAppealForms/appeal.html or at the County of Bruce Planning and Development Department) no later than 20 days from the Date of Notice as shown above as the Last Date of Appeal.

The appeal should be sent to the attention of the Manager of Land Use Planning, at the address shown below and it must,
(1) set out the specific part of the proposed official plan amendment to which the appeal applies,
(2) set out the reasons for the request for the appeal, and
(3) be accompanied by the fee prescribed under the Ontario Municipal Board Act in the amount of $300.00 payable by certified cheque or money order to the Minister of Finance, Province of Ontario.

Who Can File An Appeal
Only individuals, corporations or public bodies may appeal a decision of the approval authority to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf. No person or public body shall be added as a party to the hearing of the appeal unless, before the plan was adopted, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Ontario Municipal Board, there are reasonable grounds to add the person or public body as a party.

When the Decision is Final
The decision of the Approval Authority of the County of Bruce is final if a notice of appeal is not received on or before the last day for filing a notice of appeal.

Other Related Applications:
Township of Huron Kinloss Official Plan (File: 2414-18.07)
Getting Additional Information
Additional information about the Amendment is available for public inspection during regular office hours at the Bruce County Planning and Development Department at the address noted below.

Effect of Public Input on Decision: No written or oral submissions were received by Council at the Public Meeting held on October 27, 2016.

File Notice of Appeal to the attention of the Approval Authority for the County of Bruce:

Bruce Slickney, RPP, Manager Land Use Planning
Bruce County Planning and Development Department
30 Park Street, P.O. Box 848
Walkerton ON. NOG 2V0
Tel: (519) 881-1782
Fax: (519) 507-3030
Dear Nancy Michie

Thank you for your generous contribution for the Turnberry Township 125th Anniversary scholarship. The money will certainly help with my tuition costs.

Thank you. Edison Peel
Huron Business Networking Evening
5:30pm - 8:00pm
Dark Horse Estate Winery
70665 B Line
Grand Bend, ON

Spend an evening learning and networking with local businesses and entrepreneurs at the newly opened Dark Horse Estate Winery.
Cash Bar, Cocktails at 5:30 Dinner at 6:15pm.
$50.00 per person, meal created by Eddington's Of Exeter

Buy Tickets on Eventbrite

Stay Connected:
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 100-2016

“CONFIRMATORY BY-LAW”

Being a by-law of the Corporation of the Municipality of Morris-Turnberry to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for the meeting, dated November 15th, 2016;

WHEREAS by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 - A municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

WHEREAS by Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 – A municipal power, including a municipality’s capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the November 15th, 2016 meeting, be confirmed and adopted by By-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 15th day of November, 2016, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law;

2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorized and directed to do all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;

3. The Mayor and Administrator Clerk-Treasurer are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a first, second and third time and passed this 15th day of November, 2016.

Mayor, Paul Gowing

Clerk, Nancy Michie