PUBLIC NOTICE - Published in the Wingham Advance and Citizen Newspaper - January 30, 2019
Posted on the Website - January 24, 2019
Agenda placement on the counter - February 1, 2019
Notice placed on the front door - January 24th, 2019

RECORDING EQUIPMENT: Excerpt from the Procedural By-law Section 28.1:
At the meetings of Council or a Committee, the use of cameras, electric lighting equipment, flash bulbs, recording equipment, television cameras and any other device of a mechanical, electronic or similar nature used for transcribing or recording proceedings by auditory or visual means by the members of the public, including accredited and other representatives of any news whatsoever, may be permitted and shall be subject to the approval of the Council and/or direction of the Mayor or Committee Chair, unless otherwise decided by the Council or a Committee, prior to the Call to order of the meeting.

Disclosure of recording equipment:
The Mayor or designate shall ask the members of the gallery if anyone wishes to request approval for the use of recording equipment, etc., as stated in the Council Procedural By-law. Please disclose Name and type of equipment to be used.

1) Call to order: Mayor Jamie Heffer

2) Agenda:
To add items to the agenda, please state item and nature of item
** Items added to the agenda must be to be discussed in ‘Other Business’: and must be items of an Urgent or Time sensitive nature. Otherwise the items brought forward by a member of council shall be an item to be added to the agenda for the next regular meeting.

Adoption of Agenda:
Moved by Seconded by
“That the agenda for the meeting of February 5th, 2019 be adopted as circulated or amended or
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
3) **Declaration of Pecuniary Interest:**
   Does any member wish to declare a pecuniary interest?
   ♦ State interest and nature

4) **Minutes:**
   attached

   **4.1 Minutes**

   Are there any errors or omissions to the minutes of the January 22nd, 2019 Council Meetings?

   Moved by Seconded by
   "That the minutes of the January 22nd, 2019 Council Meetings, be adopted as circulated or as amended."

   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated

5) **Business from the Minutes**

   Is there any business from the minutes to be discussed.

6) **Accounts**

   **6.1 Account List:**
   attached

   A copy of the February 5th, 2019 account listing is attached.

   Moved by Seconded by
   "That the 2019 Accounts dated February 5th, 2019 be approved for payment in the amount of $ ; and the 2018 Accounts Payable dated February 5th, 2019 be approved for payment in the amount of $ ." or

   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated

6.2 **Pay Report**

   Moved by Seconded by
   "That the Council of the Municipality of Morris-Turnberry accept the pay reports, dated January 23rd, 2019 or ."

   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated
7) **Deputation:**

**Wingham & Area Health Professionals Recruitment 7:40 pm**

Jan McKague – Weisher and one other delegate will be in attendance.

Moved by Seconded by
That the Council of the Municipality of Morris-Turnberry receive the presentation from
the Wingham & Area Health Professionals Recruitment
or
.

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8) **Consent Application:**

**Jenn Burns – Huron County Planner will be in attendance**

8.1 **Consent Application 42370 Jamestown Line, Part Lots 52 & 53, Con 1 Morris**

Copy of the application, checklist and Planning report are attached. attached

Moved by Seconded by
"That the Council of the Municipality of Morris-Turnberry recommend consent for
File # C02-2019 with the conditions as noted on the planning report or
."

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

8.2 **Three (3) Consent applications for Lot 41 Concession 1 Turnberry**

Copy of the applications, checklists and Planning report are attached. attached

Moved by Seconded by
"That the Council of the Municipality of Morris-Turnberry recommend consent for
File # C88, 89, 90-2018 with the conditions as noted on the planning report or
."

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

9) **Animal Control Report:**

**Robert Trick – Animal Control Officer will be in attendance.**

9.1 **Animal Control Report 2018**

Moved by Seconded by
"That the Council of the Municipality of Morris-Turnberry receive the Animal Control
Report for 2018 from Bob Trick." or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
10) Richmond Drain

Richmond Municipal Drain Report 2019 8:30 pm
Reading of the Report
Report by Dietrich Engineering
Chris Dietrich - Professional Engineers- will be in attendance.

1. Presentation of Report- under Section 78 of the Drainage Act.
(a copy of the report has been emailed to you on January 31, 2019)

2. Comments:
   Council-
   Property owners affected by the drainage-

3. Consideration of By-law: attached
   Moved by  Seconded by
   "That By-Law No. 14-2019 be adopted as given first and second readings, being a
   by-law to provisionally adopt the Richmond Municipal Drain Report 2019 or ."
   Any discussion
   Is everyone in Favour or Opposed
   Disposition  Carried or Defeated

4. Date of Court of Revision and Instruction to tender:
   Moved by  Seconded by
   "That the Court of Revision for the Richmond Municipal Drain be set for , 2019
   (possible date March 5th , 2019) and the project be tendered for results to be
   presented on the same date."
   Possible date- (Notice of appeal must be given 10 days prior to the Court of Revision).
   Any discussion
   Is everyone in Favour or Opposed
   Disposition  Carried or Defeated

5. Members for the Court of Revision:
   Moved by  Seconded by
   "That the Members for the Court of Revision for the Blyth Creek Municipal Drain be:
   3 members  or 5 members"
   Any discussion
   Is everyone in Favour or Opposed
   Disposition  Carried or Defeated
11) Business:

11.1 Resolutions  
1. Resolution – Township of Ashfield-Colborne-Wawanosh  
2. Resolution – Town of Georgina

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry support and endorse the following resolution,

or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

11.2 2019 Rural Municipal Drainage Course & 2019 Calculating Drainage Act Assessments Course  
London – April 24, 2019

Is any member of Council interested in the Day 1 seminar

11.3 Maitland Valley Conservation Authority:  

1. 2019 Priorities, Budget and Levy

Package is attached. The 2018 assessment for Morris-Turnberry was 401,969,041  
In 2019 the assessment is 441,815,912, and increase of 9.9 %.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry approve or _______  
the draft 2019 budget for the Maitland Valley Conservation Authority and the Morris-  
Turnberry share be $73,873, which has increased $ 5,027 or 7.3% increase or  
”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried

2. Maitland Conservation Annual Meeting  
Wednesday February 13, 2019 at 1:00pm – Wroxeter Community Hall

Who wishes to attend?
11.4  R J Burnside Client Night attached
Annual Client Night March 27, 2019 – Who wishes to attend?

11.5  Huron County Municipal Officers Meeting attached
Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry receive the report in regards to the Municipal Officers meeting or.”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried

11.6  Council/Staff Relationship Policy attached
Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry review and give consideration to the draft ‘Council/Staff Relationship Policy’ and direct staff to finalize the by-law or amend the policy as directed by Council.”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried

11.7  Code of Conduct for Members of Council and Local Boards attached
Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry review and give consideration to the draft ‘Code of Conduct for the Members of Council and Local Boards’ and give direction as follows.”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried

11.8  Tree Canopy Policy attached
Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry review and give consideration to the draft ‘Tree Canopy Policy’ and direction to staff to finalize the by-law or amend the policy as directed by Council.”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried
11.9 Budget Meeting Date

January 30, 2019 Budget meeting was postponed due to weather. What date is possible-Suggestions-February 7, 2019 or February 11th, 2019.
Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry set the following date as a meeting date to hold the scheduled January 30th, 2019 meeting:
.
”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried

12) Review 2018 Council Orientation Binder –
- given to council in binder or on a stick on January 16, 2019

13) By-laws:
13.1 Transfer Reserves and Establish a Reserve Fund: attached

Moved by Seconded by
“That By-Law No. 12-2019 be adopted as given first, second, third and final readings being a by-law to Transfer Reserves and Establish a Reserve fund, in the Municipality of Morris-Turnberry or ”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

13.2 Establish the Pay Range Grid 2019: attached

Moved by Seconded by
“That By-Law No. 11-2019 be adopted as given first, second, third and final readings being a by-law to Establish the Pay Range for the Year 2019 for the Municipality of Morris-Turnberry or ”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
14) Council Reports:

Sharen Zinn:

Jamie McCallum

Jim Nelemans:

Kevin Freiburger

Mayor Jamie Heffer:
15) **Items for Information**

1. MPAC Update
2. Brussels Agricultural Society – Annual General Meeting Final Minutes
3. Drinking Water Source Protection – Update Report on Risk Management Services Provided by Ausable Bayfield Conservation Authority
4. Municipality of Bluewater – Spirits of Bluewater Tour Flyers
5. Maitland Conservation – Director’s Attendance at Authority Meetings
6. Ontario Farmland Trust - 2019 Farmland Forum
7. Ontario Nuclear Advantage – Bruce Power to Save Ontario Electricity Customers $200 Million

16) **Other Business:**

*Items must be added to the agenda to be discussed in ‘Other Business’*

17) **Additions to the agenda for the next meeting:**

1. Is there any business to add to the agenda for the next or any following meeting?

**BREAK**

18) **Closed Session:**

**Confidential Matters:**

1. Matter of a Confidential Nature, pursuant to Section 239 (2) b) Personal matters of an identifiable individual and Section 239 (2) (c) Disposition of land.
2. Matters concerning Identifiable Individuals, pursuant to Section 239 (2) b) Personal matters of an identifiable individual

18.1 **Enter into Closed Session:**

Moved by Seconded by

"That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:

**Confidential Matters:**

1. Matter of a Confidential Nature, pursuant to Section 239 (2) b) Personal matters of an identifiable individual and Section 239 (2) (c) Disposition of land.
2. Matters concerning Identifiable Individuals, pursuant to Section 239 (2) b) Personal matters of an identifiable individual

Or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
18.2  Adjourn the Closed Session:
Moved by  Seconded by
“That the Council adjourn the Closed to the public session and re-enter regular open session of council.”
Any discussion
Is everyone in Favour or Opposed
Disposition  Carried or Defeated

18.3  Report to the Public from Closed Session.

18.4  Action from the Closed Session:  (if required)

19)  By-law No. 13-2019  Confirming By-law

Moved by  Seconded by
"That By-law No.13-2019 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the Meeting February 5th, 2019.”

Any discussion
Is everyone in Favour or Opposed
Disposition  Carried or Defeated

20)  Adjournment:
Moved by  Seconded by
"That the meeting be adjourned at pm. and this is deemed to be a hour meeting.”
Any discussion
Is everyone in Favour or Opposed
Disposition  Carried or Defeated

Next Meetings:
1.  Orientation Meeting  Tuesday February 12th, 2019  5:00 pm
2.  County Joint Orientation  Thursday February 14th, 2019  9:00 am
3.  Regular Meeting of Council  Tuesday February 19th, 2019  7:30 pm
Minutes of the Meeting

1) **Call to order:** The meeting was called to order by Mayor Jamie Heffer at 7:30 pm with all members in attendance.

**Council in Attendance:**
Jamie Heffer
Kevin Freiburger
Jamie McCallum
Jim Nelemans
Sharen Zinn

**Staff in Attendance:**
Nancy Michie 
Kirk Livingston
Mike Alcock
Kim Johnston

**Media in Attendance:**
1. Denny Scott 
The Citizen
2. Colin Burrowes 
Wingham Advance Times

**Others in Attendance**
Doug McArter
John Van Vliet
Nicole Noble
Melissa Jacklin

B MG Project Building Committee
B MG Project Building Committee
Past Chair of the B MG Fundraising Committee
Chair of the B MG Fundraising Committee

1.1 **Recording Equipment:**
Colin Burrowes of the Wingham Advance Times disclosed the use recording equipment, for the use of writing articles.
2) Agenda:
2.1 Adoption of Agenda:
Nancy Michie requested a change to the order of the agenda to move the closed session ahead of the Orientation session. Kirk Livingston has an appointment at 9pm.

An Addendum from the Clerk was presented with five items, for the Open Session of Council and one item for the Closed Session of Council.

Motion: 21-2019 Moved by Sharen Zinn Seconded by Kevin Freiburger
"That the agenda for the meeting of January 22nd, 2019 be adopted as amended."
Disposition Carried

3) Declaration of Pecuniary Interest:
No member declared a pecuniary interest, at this time.

4) Minutes:
4.1 Minutes:

Motion: 22-2019 Moved by Jim Nelemans Seconded by Jamie McCallum
"That the minutes of the January 8th, and January 16th, 2019 Council Meeting, be adopted as circulated."
Disposition Carried

5) Business from the Minutes
Jamie McCallum asked for information regarding staff attending the whole Council meetings. He questioned staff attending the January 16th, 2019 council orientation session. Nancy Michie responded that it was an orientation meeting for council and staff to hear the same presentations.
Jamie Heffer concurred that it was appropriate for staff to attend the orientation meeting.

6) Accounts
6.1 Account List:

Motion: 23-2019 Moved by Jamie McCallum Seconded by Kevin Freiburger
"That the 2019 Accounts dated January 22nd, 2019 be approved for payment in the amount of $69,128.29; and the 2018 Accounts Payable dated January 22nd, 2019 be approved for payment in the amount of $85,697.48."
Disposition Carried

6.2 Pay Report
Motion: 24-2019 Moved by Jim Nelemans Seconded by Kevin Freiburger
"That the Council of the Municipality of Morris-Turnberry accepts the pay reports, dated January 9th, 2019."
Disposition Carried
7) **Building Department:**

Kirk Livingston - CBO was in attendance

7.1 **Building Department / Property Standards Activity Reports – 2018 Year End report**

**Motion:** 25-2019  Moved by Jamie McCallum  Seconded by Kevin Freiburger

"That the Council of the Municipality of Morris-Turnberry receive the Building Department Activity Report for the 2018 Year-end report and the Property Standards/By-law Enforcement report for December 2018, as submitted January 22\(^{nd}\), 2019."

Disposition  Carried

7.2 **OBOA Request for donation**

The Council of the Municipality of Morris-Turnberry discussed a donation to the OBOA 63\(^{rd}\) Annual Meeting and OBOA Training Session, to be held on September 29\(^{th}\) to October 2\(^{nd}\), 2019.

The motion was deferred to the next Council meeting for Kirk Livingston to investigate student registration from the local area.

7.3 **Service Agreement Property Standards /By-Law Enforcement**

**Motion:** 26-2019  Moved by Jamie McCallum  Seconded by Sharen Zinn

"That By-Law No. 7-2019 be adopted as given first, second, third and final readings being a by-law to authorize a joint agreement with North Huron for contracted Property Standards and By-law Enforcement Services."

Disposition  Carried

7.4 **Drainage Superintendent Program for 2018**

**Motion:** 27-2019  Moved by Jamie McCallum  Seconded by Jim Nelemans

"That the Council of the Municipality of Morris-Turnberry approve the grant application report for the 2018 Drainage Superintendent program."

Disposition  Carried

8) **Deputation:**

**BMG Fundraising committee**

This item was deferred until later in the meeting, as the group was not in attendance, at this time.
9) **Public Works:**

Mike Alcock – Director of Public Works

7:55pm

9.1 **Operations Report**

Motion: 28-2019 Moved by Sharen Zinn Seconded by Jamie McCallum
That the Council of the Municipality of Morris-Turnberry accept the Public Works Operation Report.”
Disposition Carried

9.2 **Landfill Forest Harvest tender Report:**

Motion: 29-2019 Moved by Jamie McCallum Seconded by Kevin Freiburger
That the Council of the Municipality of Morris-Turnberry accept the Landfill Forest Harvest tender report.”
Disposition Carried

9.3 **Early tender report**

Motion: 30-2019 Moved by Kevin Freiburger Seconded by Jim Nelemans
That the Council of the Municipality of Morris-Turnberry accept the early tender report.”
Disposition Carried

10) **Business:**

8:06pm

10.1 **Resolution – City of Hamilton**

Motion: 31-2019 Moved by Jamie McCallum Seconded by Sharen Zinn
“That the Council of the Municipality of Morris-Turnberry support and endorse the following resolution, in regards to Maintaining the Voter’s List for Municipal Elections.”
Disposition Carried

10.2 **Date for a Budget Meeting**

A budget meeting is set for January 30th, 2019.
We need to establish another date for the next budget meeting (possibly February 21st, 2019) or Public Meeting for Budget - March 19th, 2019

Motion: 32-2019 Moved by Jim Nelemans Seconded by Kevin Freiburger
“That the Council of the Municipality of Morris-Turnberry set the date for the following budget meetings: February 19th, 2019 at 5:00 pm; and the Public Budget meeting - March 19th, 2019.”
Disposition Carried
10.3 1/3rd tax exemption for Municipal Council Members

Motion: 33-2019 Moved by Sharen Zinn Seconded by Jim Nelemans
"That the Council of the Municipality of Morris-Turnberry receive the ‘1/3rd tax exemption for Municipal Council Members’ report and maintain the policy with a 2.2% increase."
Disposition Carried

10.4 2018 Council Remuneration Report

Motion: 34-2019 Moved by Jamie McCallum Seconded by Kevin Freiburger
"That the Council of the Municipality of Morris-Turnberry hereby receives the 2018 Council remuneration report."
Disposition Carried

11) By-laws:

11.1 Council Remuneration By-law – 2019:

Motion: 35-2019 Moved by Kevin Freiburger Seconded by Sharen Zinn
"That By-Law No. 6-2019 be adopted as given first, second, third and final readings being a by-law to adopt the Remuneration policy for the Municipal Councillors and members of Local Boards for 2019, in the Municipality of Morris-Turnberry."
Disposition Carried

A revised by-law for the mileage rate for staff will be presented at the next meeting.

11.2 Deputy Mayor as Alternate for Huron County Council:

Motion: 36-2019 Moved by Jamie McCallum Seconded by Jim Nelemans
"That By-Law No. 8-2019 be adopted as given first, second, third and final readings being a by-law to appoint Sharen Zinn, Deputy Mayor to be an Alternate Member of the Huron County Council, to represent the Municipality of Morris-Turnberry."
Disposition Carried
12) Council Reports:

Sharen Zinn:
She attended a Doctor Recruitment Meeting. They are coming to talk to the Council on February 5, 2019.

Jamie McCallum
He attended a CHIP meeting on January 9, 2019.
He attended a BMG meeting, will hear more from the deputation from the BMG Committee. They are having a Yuk’s Yuk’s show for Valentines.

Jim Nelemans:
He attended a Belmore Arena Board meeting on January 21, 2019. They discussed the speed on the County Road in Belmore.

Kevin Freiburger
He attended a Bluevale Community Committee meeting. They held a Wing night, it was a good social function. The Bluevale Community Committee is looking to build a small storage shed.

Mayor Jamie Heffer:
He attended a County Round table dinner on January 10, 2019 with Nancy Michie. He was speaking with Karl Ellis – Wingham Hospital and they are hoping to streamline the Ambulance and Voyager services.
He attended the annual meeting for SVCA, got a good feel for the group, they are upgrading flood maps.
He attended the Brussels Ag Society Annual meeting on January 18, 2019.

13) Items for Information
1. Huron Hospice Night – Burns Night
2. County of Huron Planning & Development - Consent- Township of North Huron-Part of Lot 18 Park Lot 14 Plan 426
3. Ford Announcement
4. Calls for service – OPP October to December, 2018
5. Post-Election Accessibility Report

14) Other Business:
1. Kevin Freiburger – Request to erect a storage building at the Bluevale Hall.

Motion: 37-2019    Moved by Jamie McCallum    Seconded by Sharen Zinn
"That the Council of the Municipality of Morris-Turnbery hereby give permission to the Bluevale Community Committee to erect a less than 100sq foot storage building at 32 Clyde Street."
Disposition    Carried
2. **MP/MPP Local Politician Day** Friday March 1, 2019 at the Clinton Legion at 10am

   **Motion:** 38-2019 Moved by Jim Nelemans Seconded by Sharen Zinn
   "That Council of the Municipality of Morris-Turnberry hereby approve the following to attend the MP/MPP Local Politician day on Friday March 1, 2019 at the Clinton Legion at 10am – Jamie Heffer and Kevin Freiburger.”
   Disposition Carried

3. **Council Information Session**
   Thursday February 14, 2019 at 9:00am Holmesville Community Hall
   All Council will attend.

4. **Meeting with the Ministers and Lisa Thompson**
   1. Breakfast – Friday January 25, 2019, Kincardine from 7:30am to 9:00am
      Jamie Heffer and Sharen Zinn will attend.
   2. **Information Meeting** - Saturday January 26, 2019, Teeswater Town Hall from 2:00pm to 3pm Jamie Heffer will attend.

5. **Huron County Municipal Officers Association – Morris Turnberry to host in 2019**

   **Motion:** 39-2019 Moved by Jim Nelemans Seconded by Jamie McCallum
   "That the Council of the Municipality of Morris-Turnberry hereby invite the Huron County Municipal Officers Meeting to be hosted by the Municipality of Morris-Turnberry in 2019.”
   Disposition Carried

15) **Additions to the agenda for the next meeting:**
   1. There was no business to add to the agenda for the next or any following meeting.

**BREAK** The Council took a short break at 8:45pm and returned at 9:10pm.
   Kim Johnston left the meeting at 8:45pm
   Doug McArter, Nicole Noble, John VanVliet and Melissa Jacklin arrived at the meeting at 9:10pm

8) **Deputation:**
   **BMG Fundraising Committee**

   **Motion:** 40-2019 Moved by Jim Nelemans Seconded by Jamie McCallum
   "That the Council of the Municipality of Morris-Turnberry receive the presentation from the BMG Fundraising committee and discuss supporting the project at the budget meeting on January 30, 2019.”
   Disposition Carried

   Mike Alcock, Doug McArter, Nicole Noble, John VanVliet and Melissa Jacklin left the meeting at 9:37pm
17) Closed Session:
Confidential Matters:
1. Matters concerning Employees, pursuant to Section 239 (2) b) Personal matters of an identifiable individual.
2. Matter concerning a property – Property of the Municipality – Section 239 (2) (a)

17.1 Enter into Closed Session: 9:37pm

Motion: 41-2019 Moved by Jamie McCallum Seconded by Kevin Freiburger
“That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:
Confidential Matters:
1. Matters concerning Employees, pursuant to Section 239 (2) b) Personal matters of an identifiable individual.
2. Matter concerning a property – Property of the Municipality – Section 239 (2) (a)
Disposition Carried

Kirk Livingston left the meeting after Closed Session 17.1.1.

17.2 Adjourn the Closed Session: 10:15pm

Motion: 42-2019 Moved by Jamie McCallum Seconded by Kevin Freiburger
“That the Council adjourn the Closed to the public session and re-enter regular open session of council.”
Disposition Carried

17.3 Report to the Public from Closed Session.
Council discussed two items in closed session regarding matters concerning Employees and Municipal property

This item was deferred until January 30, 2019.

18) By-law No. 09-2019 Confirming By-law

Motion: 43-2019 Moved by Jamie McCallum Seconded by Jim Nelemans
“That By-law No.09-2019 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the Meeting January 22nd, 2019.”
Disposition Carried
19) Adjournment:

Motion: 44-2019    Moved by Sharen Zinn    Seconded by Jamie McCallum

"That the meeting be adjourned at 10:18pm. and this is deemed to be a 2-4 hour meeting."

Disposition    Carried

Mayor, Jamie Heffer

Clerk, Nancy Michie
<table>
<thead>
<tr>
<th>Account List for</th>
<th>January 22 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General</strong></td>
<td></td>
</tr>
<tr>
<td>Bell Canada</td>
<td>Turnberry Shop - Emergency Lines</td>
</tr>
<tr>
<td>Shaw Direct</td>
<td>Satellite Programming</td>
</tr>
<tr>
<td>CJ Johnston Office Solutions Inc.</td>
<td>Office Supplies &amp; Floor Mat</td>
</tr>
<tr>
<td>G-Force Marketing</td>
<td>Assessment Binder</td>
</tr>
<tr>
<td>Innovative Security Systems</td>
<td>Morris Office Annual Security</td>
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<td>Ontario Municipal Management Institute</td>
<td>2019 Membership</td>
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<tr>
<td>Walkerton Clean Water Centre</td>
<td>Registrations</td>
</tr>
<tr>
<td>Township of Guelph/Eramosa</td>
<td>Fences Line Act Workshop</td>
</tr>
<tr>
<td><strong>Payroll</strong></td>
<td></td>
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<tr>
<td>January 9 2019</td>
<td>Payroll</td>
</tr>
<tr>
<td></td>
<td>Expenses</td>
</tr>
<tr>
<td><strong>General Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Building Department**

| Payroll          |                 |
| January 9 2019   | Payroll | 5,031.72 |
|                 | Expenses | - |
| **Building Total** |                 | 5,031.72 |

**Property Standards**

**Drainage**

**Parks & Cemeteries**

**Landfill**

| Landfill         | January Curbside Pickup | 12,813.92 |
|                 | **Landfill Total** | 12,813.92 |

**Roads**

| Roads            |                 |
| Bell Canada      | Turnberry Shop  | 84.92 |
| Innovative Security Systems | Morris Shop Annual Security | 135.60 |
| Purolator        | Courier         | 37.40 |
| Allstream        | Belgrave Water  | 47.46 |
| Nortrax Canada Inc. | Part for 13-03 Grader | 229.96 |
| Schmidt's Power Equipment | Chainsaw Supplies | 123.60 |
| Jordan Auto Inc. | Repair for 08-08 Pickup | 159.33 |
| **Payroll**      |                 |
| January 9 2019   | Payroll | 28,561.92 |
|                 | Expenses | - |
| **Roads Total**  |                 | 29,332.73 |

**Account Total**

**Approved By Council:**

January 22 2019

Mayor - Jamie Heffer
Treasurer- Nancy Michie
### General

<table>
<thead>
<tr>
<th>Company/Merchant</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
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<td>Hydro One</td>
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<td>MicroAge Basics</td>
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<td>Pitney Bowes</td>
<td>Postage</td>
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<td>North Huron Publishing Co. Inc.</td>
<td>Advertisements</td>
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<tr>
<td>Wingham Advance Times</td>
<td>Advertisements</td>
<td>422.62</td>
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<tr>
<td>Treasurer, County of Huron</td>
<td>Joint Orientation &amp; Staff Training</td>
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<td>Development Servicing</td>
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### Building Department

<table>
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<tr>
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<tbody>
<tr>
<td>MicroAge Basics</td>
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<tbody>
<tr>
<td>GM BluePlan Engineering Ltd.</td>
<td>Ellison Municipal Drain</td>
<td>3,395.65</td>
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<tr>
<td>Kurtis Smith Excavating Inc.</td>
<td>Hulpher Municipal Drain</td>
<td>3,813.95</td>
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<tr>
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### Drainage

<table>
<thead>
<tr>
<th>Company/Merchant</th>
<th>Description</th>
<th>Amount</th>
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</thead>
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<td></td>
<td>Ellison Municipal Drain</td>
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<tr>
<td></td>
<td>Hulpher Municipal Drain</td>
<td>3,813.95</td>
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<td></td>
<td><strong>Drainage Total</strong></td>
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### Parks & Cemeteries

<table>
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<td>Hydro One</td>
<td>Kinsmen Park</td>
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<td><strong>Parks &amp; Cemeteries Total</strong></td>
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### Belgrave Water

<table>
<thead>
<tr>
<th>Company/Merchant</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Hydro One</td>
<td>Belgrave Water</td>
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<tr>
<td>Hydro One</td>
<td>Humphrey Well</td>
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<td>Veolia Water</td>
<td>Belgrave Water</td>
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### Landfill

<table>
<thead>
<tr>
<th>Company/Merchant</th>
<th>Description</th>
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<tr>
<td>Hydro One</td>
<td>Morris Landfill</td>
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<tr>
<td>John McKercher Construction Ltd.</td>
<td>Morris Landfill</td>
<td>1,243.00</td>
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<tr>
<td>RJ Burnside &amp; Associates Limited</td>
<td>Morris Landfill</td>
<td>4,253.31</td>
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<td>Bluewater Recycling Association</td>
<td>Waste Disposal - December</td>
<td>2,147.95</td>
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<td>BM Ross &amp; Associates Limited</td>
<td>Turnberry Landfill</td>
<td>1,568.22</td>
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<tr>
<td>SGS Canada Inc.</td>
<td>Turnberry Landfill</td>
<td>1,157.12</td>
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<tr>
<td></td>
<td><strong>Landfill Total</strong></td>
<td><strong>10,836.59</strong></td>
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- General Total: 8,773.55
- Building Total: 50.84
- Property Standards Total: -
- Drainage Total: 7,209.60
- Parks & Cemeteries Total: 38.55
- Water Total: 6,317.58
- Landfill Total: 10,836.59
Account List January 22 2019 - 2018 Payables

Roads

<table>
<thead>
<tr>
<th>Roads</th>
<th>Morris Shop</th>
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<td>Hydro One</td>
<td>Turnberry Shop</td>
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<td>Hydro One</td>
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<td>Stainton Hardware</td>
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<td>Radar Auto Parts</td>
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<td>Ontario One Call</td>
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<td>Treasurer, County of Huron</td>
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<td>Foxton Fuels</td>
<td>Fuel</td>
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<td>CE MacTavish Limited</td>
<td>Chainsaw Fuel</td>
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<td>Ryan Construction Ltd.</td>
<td>November &amp; December Snow Removal</td>
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<td>Steffen’s Auto Supply</td>
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<tr>
<td>MGM Townsend Tire Inc.</td>
<td>Repair to 01-12 Tractor &amp; 15-10 Backhoe</td>
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<td>Leslie Motors</td>
<td>Part for 18-18 Pickup</td>
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<td>BM Ross &amp; Associates Ltd.</td>
<td>Abraham Line Bridge (M230)</td>
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<tr>
<td>BM Ross &amp; Associates Ltd.</td>
<td>Jamestown Rd. Bridge (M250)</td>
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<td>Norjohn Contracting</td>
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<td>Huron Bruce Road Construction</td>
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<tr>
<td>Municipality of Morris-Turnberry</td>
<td>Wallace Municipal Drain</td>
<td>956.46</td>
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Roads Total 52,470.77

Account Total 85,697.48

Approved By Council: January 22 2019 - 2018 Payables

Mayor - Jamie Heffer

Treasurer- Nancy Michie
## Morris Turnberry

**Account List for**

**February 5 2019**

### General

<table>
<thead>
<tr>
<th>Service Provider</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Bell Canada</td>
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<td>Telizon</td>
<td>Long Distance Phone</td>
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<td>Huron Clean</td>
<td>Office Cleaning</td>
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<td>PBS Business Systems</td>
<td>Laser Cheques, Envelopes, Tax Bills</td>
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<td>Huron County Mutual Fire Aid Association</td>
<td>2019 Annual Dues</td>
<td>608.02</td>
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<td>2019 Q1 Fire Agreement</td>
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<td>Hall Rentals</td>
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<td>Township of North Huron</td>
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<td>WSIB</td>
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### Payroll

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<thead>
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<th>Description</th>
<th>Amount</th>
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<tbody>
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**General Total** 86,935.44

### Building Department

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<tr>
<td>Bell Mobility</td>
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<td>Steve Fortier</td>
<td>OMERS Reconciliation</td>
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**Payroll**

<table>
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<tr>
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**Building Total** 5,858.14

### Property Standards

**Property Standards Total** -

### Drainage

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<tbody>
<tr>
<td>Dietrich Engineering Limited</td>
<td>Richmond Municipal Drain</td>
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**Drainage Total** 13,334.00

### Parks & Cemeteries

**Parks & Cemeteries Total** -

### Belgrave Water

<table>
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<tr>
<th>Service Provider</th>
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</thead>
<tbody>
<tr>
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**Water Total** 116.45

### Landfill

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<tr>
<td>Hydro One</td>
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**Landfill Total** 479.70
### Roads

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<td>Purolator</td>
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<td>Schmidt's Power Equipment</td>
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<td><strong>Payroll</strong></td>
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#### Roads Total

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#### Account Total

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Approved By Council:

- Mayor - Jamie Heffer
- Treasurer - Nancy Michie

Date:

- February 5 2019
**Morris Turnberry**  
**Account List for**

**February 5 2019 - 2018 Payables**

### General
- RJ Burnside & Associates
- BM Ross
- Davies Howe LLP
- OMERS Pension Plan

<table>
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<tbody>
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<td>Legal</td>
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**General Total**: 1,003.53

### Building Department
- Lloyd Collins Construction Ltd.
- Patrick Donnelly

<table>
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<tbody>
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<td>Building Permit Overpayment</td>
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**Building Total**: 1,190.00

### Property Standards

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<tbody>
<tr>
<td>Workman Municipal Drain</td>
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<tr>
<td>Blyth Creek, Garniss, Black, Lamont, Elliott-Underwood MD</td>
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**Property Standards Total**: -

### Drainage
- Courey Law
- Len Baird

<table>
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<tr>
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<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Clyde Line Bridge &amp; Orange Hill Rd. Bridge Construction</td>
<td>8,519.58</td>
</tr>
<tr>
<td>Boundary Maintenance</td>
<td>2,193.35</td>
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<tr>
<td>Boundary Maintenance</td>
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<tr>
<td>Huron Bruce Rd Construction</td>
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**Drainage Total**: 2,179.29

### Parks & Cemeteries

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<tr>
<td>Clyde Une Bridge &amp; Orange Hill Rd. Bridge Construction</td>
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**Parks & Cemeteries Total**: -

### Belgrave Water

<table>
<thead>
<tr>
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<th>Amount</th>
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<tbody>
<tr>
<td>Boundary Maintenance</td>
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**Water Total**: -

### Landfill

<table>
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<tr>
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<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Boundary Maintenance</td>
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</table>

**Landfill Total**: -

### Roads
- AJN Builders Inc.
- Township of Howick
- Norjohn Contracting
- Municipality of South Bruce

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Clyde Line Bridge &amp; Orange Hill Rd. Bridge Construction</td>
<td>8,519.58</td>
</tr>
<tr>
<td>Boundary Maintenance</td>
<td>2,193.35</td>
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<td>Boundary Maintenance</td>
<td>2,936.03</td>
</tr>
<tr>
<td>Huron Bruce Rd Construction</td>
<td>119.67</td>
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</table>

**Roads Total**: 13,768.63

**Account Total**: 18,141.45

---

**Approved By Council:**

**Mayor - Jamie Heffer**  
**Treasurer - Nancy Michie**
1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application for information specific to their application.

Date of Applicant's consultation meeting with County Planner assigned to Municipality:

2. APPLICATION INFORMATION

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Name of Owner</th>
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</thead>
<tbody>
<tr>
<td>Beau Riegling</td>
<td>Beau &amp; Cheryl Riegling</td>
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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Home 519-887-6546, Work 519-357-2929</td>
<td>Home 519-887-6546, Work 519-357-2929</td>
</tr>
<tr>
<td>Fax 519-357-2936</td>
<td>Fax 519-357-2936</td>
</tr>
<tr>
<td>Cell 519-357-8551</td>
<td>Cell 519-357-8551</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Email</th>
<th>Email</th>
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</thead>
<tbody>
<tr>
<td><a href="mailto:briegling@rieglingaccounting.ca">briegling@rieglingaccounting.ca</a></td>
<td><a href="mailto:briegling@rieglingaccounting.ca">briegling@rieglingaccounting.ca</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>85946 Brussels Line, Bluevale On</td>
<td>85946 Brussels Line, Bluevale On</td>
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<table>
<thead>
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<td>N0G 1G0</td>
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Solicitor name (if known) John Schenk - Schenk Legal

Address: Wingham, ON

Tel: 519-357-4500

Email: john@schenklegal.ca

Correspondence to be sent to: ☐ to all parties, or ☑ applicant, and/or ☑ owner

3. LOCATION OF THE SUBJECT PROPERTY – SEVERED & RETAINED (Complete applicable lines)

<table>
<thead>
<tr>
<th>Municipality: Morris-Turnberry</th>
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<td>Ward: Morris</td>
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<td>Reference Plan:</td>
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<td>Municipal Address (911 number and street/road name): 42370 Jamestown Line</td>
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</tr>
<tr>
<td>Lot Number(s): SPT Lot 52 &amp; 53</td>
<td></td>
</tr>
<tr>
<td>Lot(s) Block(s):</td>
<td></td>
</tr>
<tr>
<td>Part Number(s):</td>
<td></td>
</tr>
<tr>
<td>Roll # (if available) 4054000100008700</td>
<td></td>
</tr>
</tbody>
</table>
APPLICATION FOR CONSENT

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?

b)  □ Yes  ■ No

If Yes, describe the location of the right-of-way or easement or covenant and its effect:

c) Is any of the severed or retained land in Wellhead Protection Area C?  □ Yes  ■ No  □ Unknown

If Yes, please obtain a Restricted Land Use Permit from the Risk Management Official. If Unknown, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

d) Is the subject property systematically tiled? If yes, please submit tile maps with your application.

4. PURPOSE OF THE APPLICATION

Type of proposed transaction:

<table>
<thead>
<tr>
<th>Transfer:</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ creation of a new lot</td>
<td>□ Charge</td>
</tr>
<tr>
<td>□ Addition to lot</td>
<td>□ Lease</td>
</tr>
<tr>
<td>□ An easement</td>
<td>□ Correction of title</td>
</tr>
<tr>
<td>□ Other purpose (please specify)</td>
<td></td>
</tr>
</tbody>
</table>

Briefly describe the proposed transaction.

Surplus Farmhouse Severance

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser.

85946 Brussels Line

If a lot addition, identify the lands to which the parcel will be added.

<table>
<thead>
<tr>
<th>Municipality:</th>
<th>Concession:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ward:</td>
<td>Lot Number(s):</td>
</tr>
<tr>
<td>Registered Plan:</td>
<td>Lot(s) Block(s):</td>
</tr>
<tr>
<td>Reference Plan:</td>
<td>Part Number(s):</td>
</tr>
<tr>
<td>Municipal Address (911 number and street/road name):</td>
<td>Roll # (if available)</td>
</tr>
</tbody>
</table>

219 Hevetsed. N'lvemher 21, 2018
### APPLICATION FOR CONSENT

#### 5. DESCRIPTION OF SUBJECT LAND

<table>
<thead>
<tr>
<th>a) Description of land intended to be severed:</th>
<th>a) Description of land intended to be retained:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frontage: 50m +/-</td>
<td>Frontage: 357m +/-</td>
</tr>
<tr>
<td>Depth: 180m +/-</td>
<td>Depth: 970 m +/-</td>
</tr>
<tr>
<td>Area: 2.2 acres +/-</td>
<td>Area: 97.5 acres +/-</td>
</tr>
<tr>
<td>Existing Use(s) Residential</td>
<td>Existing Use(s) Agricultural</td>
</tr>
<tr>
<td>Proposed Use(s) Residential</td>
<td>Proposed Use(s) Agricultural</td>
</tr>
<tr>
<td>Existing Building(s) or Structure(s) House, granary, garage</td>
<td>Existing Building(s) or Structure(s) Shed (to be removed)</td>
</tr>
<tr>
<td>Proposed Building(s) or Structures</td>
<td>Proposed Building(s) or Structures</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>b) <strong>Type of access:</strong> (check appropriate space)</th>
<th>b) <strong>Type of access:</strong> (check appropriate space)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ provincial highway</td>
<td>☐ provincial highway</td>
</tr>
<tr>
<td>☐ county road</td>
<td>☐ county road</td>
</tr>
<tr>
<td>☐ municipal road, maintained all year</td>
<td>☐ municipal road, maintained all year</td>
</tr>
<tr>
<td>☐ municipal road, seasonally maintained</td>
<td>☐ municipal road, seasonally maintained</td>
</tr>
<tr>
<td>☐ other</td>
<td>☐ other</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>c) <strong>Type of water supply proposed:</strong> (check appropriate space)</th>
<th>c) <strong>Type of water supply proposed:</strong> (check appropriate space)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ publicly owned and operated piped water system</td>
<td>☐ publicly owned and operated piped water system</td>
</tr>
<tr>
<td>☐ privately owned and operated individual well</td>
<td>☐ privately owned and operated individual well</td>
</tr>
<tr>
<td>☐ dug</td>
<td>☐ dug</td>
</tr>
<tr>
<td>☐ drilled</td>
<td>☐ drilled</td>
</tr>
<tr>
<td>☐ privately owned and operated communal well</td>
<td>☐ privately owned and operated communal well</td>
</tr>
<tr>
<td>☐ lake or other water body</td>
<td>☐ lake or other water body</td>
</tr>
<tr>
<td>☐ other means (please specify)</td>
<td>☐ other means (please specify)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>d) <strong>Type of sewage disposal proposed:</strong> (check appropriate space)</th>
<th>d) <strong>Type of sewage disposal proposed:</strong> (check appropriate space)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ publicly owned &amp; operated sanitary sewage system</td>
<td>☐ publicly owned &amp; operated sanitary sewage system</td>
</tr>
<tr>
<td>☐ privately owned &amp; operated individual septic tank</td>
<td>☐ privately owned &amp; operated individual septic tank</td>
</tr>
<tr>
<td>☐ privately owned &amp; operated communal septic system</td>
<td>☐ privately owned &amp; operated communal septic system</td>
</tr>
<tr>
<td>☐ privy</td>
<td>☐ privy</td>
</tr>
<tr>
<td>☐ other means (please specify)</td>
<td>☐ other means (please specify)</td>
</tr>
</tbody>
</table>
6. LAND USE

a) What is the existing Official Plan designation of the property?
   Agriculture, Natural Environment, Mineral Aggregate

b) What is the zoning of the property?
   NE2, AG1

c) Are any of the following uses or features on the subject land or on adjacent land, within 500 metres of the subject land?
   Please respond Yes or No to each use or feature.

<table>
<thead>
<tr>
<th>Use of Feature</th>
<th>On Subject Land?</th>
<th>On adjacent land within 500 metres of the subject land?</th>
</tr>
</thead>
<tbody>
<tr>
<td>An agricultural operation, including livestock facility or stockyard</td>
<td>no</td>
<td>yes</td>
</tr>
<tr>
<td>A landfill</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>A sewage treatment plant or waste stabilization plant</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>A provincially significant wetland (Class 1,2 or 3 wetland)</td>
<td>yes</td>
<td>yes</td>
</tr>
<tr>
<td>Flood plain</td>
<td>yes</td>
<td>yes</td>
</tr>
<tr>
<td>A rehabilitated mine site</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>A non-operating mine site within 1 km of the subject land</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>An active mine site</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>An industrial or commercial use (specify the use(s))</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>A former industrial or commercial use</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>An active railway line</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>A municipal airport</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>An underground storage tank or buried waste</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>A current Environmental Site Assessment for the site or has one been prepared within the last 5 years. If Yes, please submit with application</td>
<td>no</td>
<td>no</td>
</tr>
</tbody>
</table>
APPLICATION FOR CONSENT

7. HISTORY OF PROPERTY
   a) Has the subject land ever been the subject of an application for approval of a plan of subdivision under Section 51 of the Planning Act or a consent under Section 53 of the Planning Act?
      □ Yes  □ No  □ Unknown
      If Yes, and known, provide file number of the application and the decision made on the application.
      File Number: ____________________________
      Decision: ______________________________

   b) If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

   c) Is the subject land reserved for manure applications under the nutrient management plan or manure agreement that was submitted to the municipality?  Yes □  No □

8. PROVINCIAL POLICY
   Is the application consistent with the provincial policy statement issued under Section 3 (1) of the Planning Act?
      Yes □  No □  Unknown □

9. NATURAL HERITAGE
   Has the Planner advised the Applicant that this application needs to be reviewed by the Huron County Stewardship Coordinator for comments on Natural Heritage matters.
      Yes □  (submit a fee of $204.00 made payable to the Treasurer, County of Huron)
      No □

10. HEALTH UNIT REVIEW:
    Please answer Section A or Section B, depending on the type of servicing available.

   Section A – Where SANITARY SEWERS are available.
   Is the property within 183 metres (600 feet) of an abattoir? (slaughter house)  Yes □  No □

   Section B – Where SEPTIC SYSTEMS are available.
   The application is for the creation of a new lot for which the primary use will be a new dwelling (other than a new dwelling on a farm).  Yes □  No □

   The severed parcel contains a residence or other building(s) serviced by an on-site sewage system?  Yes □  No □

   If you answered Yes; is the on-site sewage system older than 5 years of age?  Yes □  No □

   If you answered Yes; has the on-site sewage system been inspected by a licenced contractor within the past 3 years?  Yes □  No □

   If you answered Yes; you are required to provide a certificate of inspection with your application.

   If you answered No; you will be required to have an inspection carried out and provide a certificate of inspection as a condition of consent (severance) approval.

   Is the property less than .4 hectares (1 acre) in area?  Yes □  No □
APPLICATION FOR CONSENT

Does the property have less than .2 hectares (1/2 acre) of "useable land" for a septic tank and tile bed? See definition of "useable land" below.

Yes □ No □

* "Useable Land" means an area of land with suitable original soil for the installation of a Class 4 subsurface sewage disposal system, free of any buildings, structures, swimming pools, etc. and such land is or will be used solely for a septic tank and tile bed and any future replacement of the tile bed, and which area is at least 3 metres (10 feet) from any property line, at least 15 metres (50 feet) from any drilled well, at least 30 metres (100 feet) from any dug well, at least 15 metres (50 feet) from any top-of-bank of a watercourse or lake, not located in a flood plain, not located in an environmentally sensitive area, and does not contain field tile or other artificial drainage. (Other restrictions may apply according to legislation).

Note: Regardless of the results from Section A or B, some applications may require comments from the Health Unit as identified through the planning process. In these cases, the relevant fee shall apply.

If the answer to any question in Section 10 is "Yes" the Health Unit comments will be required and a fee must be submitted with your application: Cheque should be made payable to the Treasurer, County of Huron.

Health Unit Review Fee: $268.00

Severance resulting in 2 lots or fewer: $268.00
Severance resulting in 3 lots or more: $509.00
Total Paid $

11. SKETCH CHECKLIST

The application shall be accompanied by a clear, legible sketch showing the following information. Failure to supply this information will result in a delay in processing the application.

Please do not use pencils for completing sketch as they do not copy well.

Please check the boxes indicating that your sketch provides the following information:

☐ boundaries and dimensions of the land that is to be severed and the part that is to be retained;
☐ boundaries and dimensions of any land owned by the owner of the subject land that abuts the severed and retained land;
☐ distance between the subject land and the nearest township lot line and/or landmark, such as a railway crossing or bridge;
☐ location of all land previously severed from the parcel;
☐ location of all wells, including abandoned wells, on neighbouring properties within 30m of lot lines of both the severed and retained lands subject to this consent application
☐ location of all natural and artificial features in the subject land and adjacent lands such as railways, roads, watercourses, drainage ditches, field drains, river or stream banks, wetlands, wooded areas and the location and nature of any easement affecting the subject land;
☐ location of all buildings, wells, abandoned wells and all components of a sewage system (i.e. septic tanks and weeping beds) on the severed and retained lands, and the distance of each to the proposed new lot line;
☐ existing uses on adjacent land such as residential, agricultural and commercial uses;
☐ location of beach access - if the property is a recreational property, adjacent to or in proximity to the waterfront;
☐ location and nature of any easements affecting the property.
☐ whether sewage disposal will be provided by a publicly owned and operated sanitary sewage system, a privately owned and operated individual or communal septic system, or privy or other means.
12. APPLICANT'S/OWNER'S DECLARATION

(This must be completed by the Person Filing the Application for the proposed development site.)

I, Beau & Cheryl Riegling of the

Huron East

In the Region/County/District Huron solemnly declare that all of the statements contained in this application and supporting documentation are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the “Canada Evidence Act.” I hereby acknowledge and accept the requirements and costs referred to in Notes listed.

NOTES:

Please be advised the responsibility for filing a complete application rests solely with the owner/applicant. Anything not requested or applied for in this application and subsequently found to be necessary (which may require another application(s) and fee(s)) are the sole responsibility of the owner/applicant. The County/Municipality will address only the application as applied for, and any items that are not included in the application are not the responsibility of the County/Municipality.

All studies required to support this application shall be at the expense of the applicant and included at the time of submission as a complete application. Where the County/Municipality incurs costs for the peer review of any consultants' reports or fees for legal opinions, the County/Municipality will be reimbursed such costs by the applicant.

In the event of third-party appeals to applications approved by the County/Municipality, the applicant may be responsible for some or all of the legal and other costs incurred by the County/Municipality, at the discretion of the County/Municipality.

DECLARED before me at:

Region/County/District Huron

In the Municipality of Morris-Turnberry of

This day of January, 2019

Beau Riegling

Please Print name of Applicant

[Signature]

Commissioner of Oaths

Municipality of Morris-Turnberry
PO Box 310, 41342 Morris Road,
BRUSSELS, ON NOG 1HO
TO: PLANNING & DEVELOPMENT DEPT.  
FILE: C02/2019  

Owner/Applicant:  
Beau and Cheryl Riegling  

57 NAPIER STREET,  
GODERICH ON N7A 1W2  

Part Lots 52 & 53  
Con 1 Morris,  
Municipality of Morris-Turnberry  

<table>
<thead>
<tr>
<th>MUNICIPAL CONTROLS</th>
<th>YES or NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is this transaction in conformity with your Official Plan?</td>
<td>Yes</td>
</tr>
<tr>
<td>Have you a Restricted Area (Zoning) By-law in effect under the Act?</td>
<td>Yes</td>
</tr>
<tr>
<td>If so, is this transaction in conformity with it?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADDITIONAL INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Which of these services will be available and are connected to this land?</td>
</tr>
<tr>
<td>Electricity &amp; garbage collection</td>
</tr>
<tr>
<td>911 Addressing</td>
</tr>
<tr>
<td>If municipal water and septic sewers are available, but not connected, please note.</td>
</tr>
<tr>
<td>Do the lots have direct access to a public road which is open and maintained by the municipality?</td>
</tr>
<tr>
<td>Are the lots concerned subject to assessment under The Drainage Act?</td>
</tr>
<tr>
<td>Does Council wish to impose Section 65 of the Drainage Act by the appointment of an engineer [65(1)] or by mutual agreement [65(6)]?</td>
</tr>
<tr>
<td>What is the surrounding land presently used for?</td>
</tr>
<tr>
<td>If this application results in a new building lot, does Council consider the location to be satisfactory taking into account the rest of the municipality?</td>
</tr>
<tr>
<td>Does Council foresee any new demands for municipal services as a result of this kind of application?</td>
</tr>
<tr>
<td>Does Council intend to provide any new municipal services as a result of this kind of application?</td>
</tr>
<tr>
<td>Have the taxes been paid in full on the property subject to this severance?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RECOMMENDATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does Council wish to recommend that up to 5% of the land be set aside for public purposes under Sec. 42(1) of the Act?</td>
</tr>
<tr>
<td>OR, alternatively, does Council wish to seek authorization to accept cash to the value of 5% land under Sec. 42(6) of the Act?</td>
</tr>
<tr>
<td>Having regard to the matters noted in the attached letter, does Council recommend consent be given?</td>
</tr>
</tbody>
</table>
Why? The application conforms to Section 3.4 (9) of the Morris-Turnberry Official Plan.

Should consent be granted, what conditions, if any would Council wish to see attached?

1. That the severed parcel be zoned to AG 4.
2. Drainage agreement for the Peacock Drain is required and a fee of $200.00
3. That a fee of $300.00 be paid, cash in lieu of parkland.
4. Public Works comments- The severed and retained currently have sufficient road access.
5. Building Comments- the entire septic system is located on the severed lot with a minimum of 10 feet to all lot lines for the weeping bed area.

DATE: January 28, 2019

SIGNED-Clerk-
**Consent Application Report – File C02/2019**

**Owner/Applicant:** Beau & Cheryl Riegling  
**Date:** January 17, 2019

**Property Address:** 42370 Jamestown Line  
**Property Description:** Concession 1, South Part Lot 52 & 53, Morris Ward

**Recommendation:** That provisional consent be:

- [✓] recommended for approval with the attached conditions (and any additional municipal conditions)
- [ ] deferred to allow the applicant to provide additional information
- [ ] recommended for denial (referred to the County Committee of the Whole Day 1 for a decision)

**Purpose:**
- [ ] enlarge abutting lot
- [ ] create new lot
- [✓] surplus farm dwelling
- [ ] right-of-way / easement
- [ ] other:

<table>
<thead>
<tr>
<th>Area Severed:</th>
<th>Official Plan Designation: Agriculture, Natural Environment, Mineral Aggregate</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.89 ha (2.2 acres)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Area Retained:</th>
<th>Zoning: General Agriculture (AG1), Natural Environment (NE2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>39.46 ha (97.5 acres)</td>
<td></td>
</tr>
</tbody>
</table>

**Review:** This application:

- [✓] Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- [✓] Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- [✓] Conforms with section 51(24) of the Planning Act;
- [✓] Conforms with the Huron County Official Plan;
- [✓] Conforms with the Morris Turnberry Official Plan (S.3.4 (9))
- [✓] Complies with the Morris Turnberry Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance); and
- [✓] Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that are unable to meet all of the foregoing criteria will be referred to the County Committee of the Whole Day 1 for a decision)

**Agency Comments:**

<table>
<thead>
<tr>
<th>Agency</th>
<th>Not Received</th>
<th>No Objections</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huron County Health Unit</td>
<td>[✓]</td>
<td></td>
<td>It has been determined that both lots have sufficient space for the septic system and contingency bed. Application to be approved with condition included within this report.</td>
</tr>
<tr>
<td>Municipal Staff</td>
<td>[✓]</td>
<td></td>
<td>No concerns have been raised by municipal staff. Application to be approved with conditions.</td>
</tr>
</tbody>
</table>
Subject Property: Orange = Retained parcel; Yellow = Severed parcel

Severed Parcel: Yellow = Severed parcel

Additional Comments:

- This application is for the purpose of proposing to sever a surplus farm dwelling and an additional building from the remaining farmland. It has been determined that the subject residence is surplus to the farmer’s needs, as the owner currently owns another farm parcel, located at 85946 Brussels Line.

- The Provincial Policy Statement (PPS) 2014 permits the severance of surplus farm dwellings provided that the new lot will be kept to a minimum size that is needed in order to accommodate sewage and water services for the property and that no residence be permitted to be constructed on the retained parcel. This application is consistent with these criteria. This shall be fulfilled through the severance provisions within the Morris-Turnberry Official Plan to rezone the severed and retained to prohibit the construction of a residence on the retained parcel.
• Under the Huron County Official Plan and the Morris-Turnberry Official Plan, there are several criteria that need to be met:
  - The proposed severed parcel consists of 0.89 hectares (2.2 acres) of land with a residence, a granary, and a garage. The proposed retained parcel is 39.46 hectares (97.5 acres) of agricultural land. This conforms to minimum lot size requirements for severed agricultural land.
  - The residence must be a minimum of 15 years old and is habitable. This criteria is met.
  - There has been no previous severance on the property for residential purposes before June 28, 1973. This criteria is met.
  - The retained lands must be a minimum of 19 hectares and that the area of the severed parcel limited to a minimum size that is still greater than 1 acre to support the residence. This criteria is met.
  - Where the residence is within 300 metres of an existing aggregate operation or aggregate deposit, an assessment of potential impacts may be required. An Aggregate Impact Assessment was completed and it was determined that the proposed severance would not negatively impact or cause any additional sterilization of the Secondary Aggregate Resource located on the subject property.
  - Since there are no barns located on the severed or retained parcel and within the Morris-Turnberry Official Plan Minimum Distance Separation (MDS) does not apply to separately titled lots, Minimum Distance Separation has not been applied to this application.
  - The severed parcel be rezoned in order to prohibit the construction of a residence on the retained parcel.

This application is in conformity with all of the above criteria.

• Morris-Turnberry staff have no objections to the proposed consent, however have provided the following comments:
  1. That the severed parcel be zoned to AG 4.
  2. That an entrance be installed for the retained lands, prior to finalizing the consent.
  3. That a fee of $300.00 be paid, cash in lieu of parkland.
  4. That a Drainage agreement be entered into by the parties and a fee of $200.00 be paid.

These comments have been addressed through the conditions that are attached to the approval of this application.

• The Huron County Health Unit (HCHU) has commented on the application and have raised no concerns with the application, as the lot has sufficient space for the septic system and contingency bed. The HCHU has commented that the applicant is to provide a letter from a licensed contractor that ensures the tank has been pumped and is properly functioning.

• In light of the above comments, the proposed consent is recommended for approval with the following conditions:

Recommended Conditions

Note: The list below may not contain all Municipal conditions and should be reviewed by Morris-Turnberry Council.

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.
Municipal Requirements
2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of $300 be paid to the Municipality as cash-in-lieu of parkland.
4. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.

Survey/Reference Plan
5. Provide to the satisfaction of the County and the Municipality:
   a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
   b) a reference plan based on the approved survey.

Zoning
6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Storm Water and Drainage
7. Section 65 of the Drainage Act be addressed to the satisfaction of the Municipality.

Septic System Inspection
8. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Huron County Health Unit and the Municipality.

Other
9. If a new entrance for the retained lands is required, that an access/entrance permit be obtained to the satisfaction of the Municipality.

Note
The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-Special) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2-Special) in the Municipal Zoning By-law.

Sincerely,

"original signed by"

Celina Whaling-Rae
Student Planner

"original signed by"

Jenn Burns
Planner
APPLICATION FOR CONSENT

For office use only
File # C80/18
Received DEC 10, 2018
Considered Complete JAN 16, 2019

1. PRE-SUBMISSION CONSULTATION
Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application for information specific to their application.

Date of Applicant’s consultation meeting with County Planner assigned to Municipality:

2. APPLICATION INFORMATION

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Name of Owner</th>
<th>Telephone Numbers</th>
<th>Telephone Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albertus and Janette Askes</td>
<td>Ray and Dawn-Marie Brown</td>
<td>Home 519-335-3664 Work 519-335-4554</td>
<td>Home 519-571-9424 Work</td>
</tr>
<tr>
<td>Fax 519-335-2879 Cell 519-335-5868</td>
<td></td>
<td>Fax</td>
<td>Cell</td>
</tr>
</tbody>
</table>

Solicitor name (if known) John W. Schenk

Address PO Box 1150, 5 Veterans Rd Wingham, ON NOG 2W0

Correspondence to be sent to: □ to all parties, or □ applicant, and/□ owner

3. LOCATION OF THE SUBJECT PROPERTY—SEVERED & RETAINED

<table>
<thead>
<tr>
<th>Municipality:</th>
<th>Municipality of Morris-Turnberry</th>
<th>Ward:</th>
<th>Turnberry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concession: 1</td>
<td>Registered Plan:</td>
<td>Lot Number(s): 41</td>
<td></td>
</tr>
<tr>
<td>Registered Plan:</td>
<td>Reference Plan: 22R5982</td>
<td>Lot(s) Block(s):</td>
<td></td>
</tr>
<tr>
<td>Municipal Address (911 number and street/road name):</td>
<td>Street Number:</td>
<td>Part Number(s): 1</td>
<td></td>
</tr>
</tbody>
</table>

Roll # (if available): **
APPLICATION FOR CONSENT

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?
   b) Yes ☐ No ☑

   If Yes, describe the location of the right-of-way or easement or covenant and its effect:

   c) Is any of the severed or retained land in Wellhead Protection Area C? ☐ Yes ☐ No ☐ Unknown

   If Yes, please obtain a Restricted Land Use Permit from the Risk Management Official. If Unknown, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

4. PURPOSE OF THE APPLICATION

   Type of proposed transaction: (Choose from drop down menu)

<table>
<thead>
<tr>
<th>Transfer:</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ creation of a new lot</td>
<td>☐ charge</td>
</tr>
<tr>
<td>☐ addition to a lot</td>
<td>☐ lease</td>
</tr>
<tr>
<td>☐ easement</td>
<td>☐ correction of title</td>
</tr>
<tr>
<td>☐ other purpose (please specify)</td>
<td></td>
</tr>
</tbody>
</table>

   Briefly, describe the proposed transaction.

   To convey a narrow strip along the river bank to the abutting property owners.

   Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

   Albertus & Janette Askes

   If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser.

   N/A

   If a lot addition, identify the lands to which the parcel will be added.

   Municipality: Municipality of Morris-Turnberry
   Ward: Turnberry
   Concession: 1
   Registered Plan: ________________________________
   Reference Plan: N/A
   Name of Street/Road: Amberley Road
   Lot Number(s): 41
   Lot(s) Block(s): ________________________________
   Part Number(s): ________________________________
   Street Number: ________________________________

Revised: July 24, 2018
T:\AIS\1P\Planners\Planning Application Documents
## 5. DESCRIPTION OF SUBJECT LAND

### a) Description land intended to be severed:

- **Frontage:** 62 m.  
- **Depth:** variable  
- **Area:** Unknown  
- **Existing Use(s):** river bank  
- **Proposed Use(s):** river bank  
- **Existing Building(s) or Structure(s):** none  
- **Proposed Building(s) or Structures:** none

### b) Type of access: (check appropriate space)

- [ ] provincial highway  
- [ ] county road  
- [x] municipal road, maintained all year  
- [ ] municipal road, seasonally maintained  
- [ ] other

### c) Type of water supply proposed: (check appropriate space)

- [ ] publicly owned and operated piped water system  
- [ ] privately owned and operated individual well  
  - [ ] dug  
  - [ ] drilled  
- [ ] privately owned and operated communal well  
- [ ] lake or other water body  
- [ ] other means (please specify)

### d) Type of sewage disposal proposed:

(please specify)

- [ ] publicly owned & operated sanitary sewage system  
- [x] privately owned & operated individual septic tank  
- [ ] privately owned & operated communal septic tank  
- [ ] privy  
- [ ] other means (please specify)

---

### a) Description of land intended to be retained:

- **Frontage:** 250 m.  
- **Depth:** 78 m.  
- **Area:** 2.75 ha.  
- **Existing Use(s):** agricultural  
- **Proposed Use(s):** agricultural  
- **Existing Building(s) or Structure(s):** none  
- **Proposed Building(s) or Structures:** none

### b) Type of access: (check appropriate space)

- [ ] provincial highway  
- [ ] county road  
- [x] municipal road, maintained all year  
- [ ] municipal road, seasonally maintained  
- [ ] other

### c) Type of water supply proposed: (check appropriate space)

- [ ] publicly owned and operated piped water system  
- [ ] privately owned and operated individual well  
  - [ ] dug  
  - [ ] drilled  
- [ ] privately owned and operated communal well  
- [ ] lake or other water body  
- [ ] other means (please specify)  
- [ ] other means (please specify)  
  - [ ] N/A

### d) Type of sewage disposal proposed:

(please specify)

- [ ] publicly owned & operated sanitary sewage system  
- [ ] privately owned & operated individual septic tank  
- [ ] privately owned & operated communal septic tank  
- [ ] privy  
- [ ] other means (please specify)  
  - [ ] N/A

---

*Revised: October 2, 2018*
1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application for information specific to their application.

Date of Applicant's consultation meeting with County Planner assigned to Municipality:

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<tbody>
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<td>Albertus (Bert) and Janette (Jenny) Askes</td>
<td>Ray and Dawn-Marie Brown</td>
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<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>41893 Amberley Rd., RR1 Bluevale, ON</td>
<td>Bluevale, ON</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Postal Code</th>
<th>Postal Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>N0G 1G0</td>
<td>N0G 1G0</td>
</tr>
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Solicitor name (if known) John. W. Schenk

Address PO Box 1150, 5 Veterans Rd Wingham, ON N0G 2W0

Correspondence to be sent to: [ ] to all parties, or [ ] applicant, and/or [ ] owner

3. LOCATION OF THE SUBJECT PROPERTY – SEVERED & RETAINED (Complete applicable lines)

<table>
<thead>
<tr>
<th>Municipality:</th>
<th>Municipality of Morris-Turnberry</th>
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<tbody>
<tr>
<td>Concession:</td>
<td>1</td>
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<tr>
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<table>
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<tr>
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<tr>
<td></td>
<td>41</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Lot Number(s):</th>
<th>Lot(s) Block(s):</th>
<th>Part Number(s):</th>
<th>Street Number:</th>
<th>Roll # (if available):</th>
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a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?
   b) Yes ☐ No ☑
   If Yes, describe the location of the right-of-way or easement or covenant and its effect:

   
   c) Is any of the severed or retained land in Wellhead Protection Area C? ☐ Yes ☐ No ☐ Unknown
   If Yes, please obtain a Restricted Land Use Permit from the Risk Management Official. If Unknown, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

4. PURPOSE OF THE APPLICATION

   Type of proposed transaction: (Choose from drop down menu)

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<td>☐ other purpose (please specify)</td>
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</tbody>
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   Briefly, describe the proposed transaction.

   To convey a narrow strip along the river bank to the abutting property owners.

   Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

   Al and Jane Klages

   If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser.

   N/A

   If a lot addition, identify the lands to which the parcel will be added.

<table>
<thead>
<tr>
<th>Municipality:</th>
<th>Municipality of Morris-Turnberry</th>
<th>Ward:</th>
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<td></td>
<td>Lot(s) Block(s):</td>
<td></td>
</tr>
<tr>
<td>Reference Plan:</td>
<td>N/A</td>
<td>Part Number(s):</td>
<td></td>
</tr>
<tr>
<td>Name of Street/Road:</td>
<td>Amberley Road</td>
<td>Street Number:</td>
<td>41869</td>
</tr>
</tbody>
</table>

Revised: July 24, 2018
T:\\A\51\PD\Planners\Planning Application Documents
# APPLICATION FOR CONSENT

## 5. DESCRIPTION OF SUBJECT LAND

### Description of land intended to be severed:

<table>
<thead>
<tr>
<th>a) Frontage:</th>
<th>45.15m</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depth:</td>
<td>Variable</td>
</tr>
<tr>
<td>Area:</td>
<td>Unknown</td>
</tr>
<tr>
<td>Existing Use(s):</td>
<td>River Bank</td>
</tr>
<tr>
<td>Proposed Use(s):</td>
<td>River Bank</td>
</tr>
<tr>
<td>Existing Building(s) or Structure(s):</td>
<td>None</td>
</tr>
<tr>
<td>Proposed Building(s) or Structures:</td>
<td>None</td>
</tr>
</tbody>
</table>

#### b) Type of access: (check appropriate space)

- □ provincial highway
- □ county road
- □ municipal road, maintained all year
- □ municipal road, seasonally maintained
- □ other

#### c) Type of water supply proposed: (check appropriate space)

- □ publicly owned and operated piped water system
- □ privately owned and operated individual well
  - □ dug
  - □ drilled
- □ privately owned and operated communal well
- □ lake or other water body
- □ other means (please specify)

#### d) Type of sewage disposal proposed:

- □ publicly owned & operated sanitary sewage system
- □ privately owned & operated individual septic tank
- □ privately owned & operated communal septic system
- □ privy
- □ other means (please specify)

### Description of land intended to be retained:

<table>
<thead>
<tr>
<th>a) Frontage:</th>
<th>250m</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depth:</td>
<td>78m</td>
</tr>
<tr>
<td>Area:</td>
<td>2.75ha</td>
</tr>
<tr>
<td>Existing Use(s):</td>
<td>Agriculture</td>
</tr>
<tr>
<td>Proposed Use(s):</td>
<td>Agriculture</td>
</tr>
<tr>
<td>Existing Building(s) or Structure(s):</td>
<td>None</td>
</tr>
<tr>
<td>Proposed Building(s) or Structures:</td>
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- □ other means (please specify)
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Date of Applicant's consultation meeting with County Planner assigned to Municipality:

2. **APPLICATION INFORMATION**

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Name of Owner</th>
<th>Alan Anderson &amp; Christine Marshall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bert &amp; Jenny Askes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone Numbers</th>
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</tr>
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<tbody>
<tr>
<td>Home 519-335-3665</td>
<td>Home 705-930-6009</td>
</tr>
<tr>
<td>Work 519-357-4554</td>
<td>Work</td>
</tr>
<tr>
<td>Fax 519-357-2879</td>
<td>Fax</td>
</tr>
<tr>
<td>Cell 519-357-5888</td>
<td>Cell</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Email</th>
<th>Email</th>
<th>John Schenk</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td><a href="mailto:john@schenklegal.ca">john@schenklegal.ca</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>41893 Amberley Road RR#1 Bluevale</td>
<td>41885 Amberley Road RR#1 Bluevale</td>
</tr>
</tbody>
</table>

Postal Code N0G1G0

Solicitor name (if known) John Schenk

Address: 5 Veterans Road P.O. Box 1150 Wingham N0G2W0

Tel: 519-357-4500

Email: john@schenklegal.ca

Correspondence to be sent to: □ all parties, or □ applicant, and/or □ owner

3. **LOCATION OF THE SUBJECT PROPERTY—SEVERED & RETAINED** (Complete applicable lines)

<table>
<thead>
<tr>
<th>Municipality: Morris-Turnberry</th>
<th>Concession: 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ward: Turnberry</td>
<td>Lot Number(s): 41</td>
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<tr>
<td>Registered Plan:</td>
<td>Lot(s) Block(s):</td>
</tr>
<tr>
<td>Reference Plan:</td>
<td>Part Number(s):</td>
</tr>
<tr>
<td>Municipal Address (911 number and street/road name): Roll # (if available)</td>
<td>41885 Amberley Road RR#1 Bluevale ON N0G1G0</td>
</tr>
</tbody>
</table>
APPLICATION FOR CONSENT

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?
b) Yes [ ] No [X]
   If Yes, describe the location of the right-of-way or easement or covenant and its effect:

c) Is any of the severed or retained land in Wellhead Protection Area C?
   Yes [ ] No [ ] Unknown [ ]
   If Yes, please obtain a Restricted Land Use Permit from the Risk Management Official. If Unknown, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

4. PURPOSE OF THE APPLICATION

   Type of proposed transaction: (Choose from drop down menu)

   transfer: [ ] creation of a new lot  [ ] addition to a lot
   [ ] an easement  [ ] other purpose (please specify)

   other: [ ] charge  [ ] lease  [ ] correction of title

Briefly, describe the proposed transaction.

To acquire a strip of land from neighbouring property to comply with side yard and to recognize occupation by laneway and sidewalk.

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:
Bert and Jenny Askes

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser.
not applicable

If a lot addition, identify the lands to which the parcel will be added.

<table>
<thead>
<tr>
<th>Municipality:</th>
<th>Municipality of South Huron</th>
<th>Ward:</th>
<th>Tumbury</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concession:</td>
<td>1</td>
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<tr>
<td>Name of Street/Road:</td>
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Revised: July 24, 2018
T:\A\51\PDP\Planners\Planning Application Documents
### APPLICATION FOR CONSENT

#### 5. DESCRIPTION OF SUBJECT LAND

<table>
<thead>
<tr>
<th>a) Description of land intended to be severed:</th>
<th>a) Description of land intended to be retained:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frontage: 1 meter</td>
<td>Frontage: 48.76 meters</td>
</tr>
<tr>
<td>Depth: 82.3 m.</td>
<td>Depth: 82.296 m.</td>
</tr>
<tr>
<td>Area: 82.3 sq. m.</td>
<td>Area: 401 ha.</td>
</tr>
<tr>
<td>Existing Use(s) AG4</td>
<td>Existing Use(s) AG4</td>
</tr>
<tr>
<td>Proposed Use(s) AG4</td>
<td>Proposed Use(s) AG4</td>
</tr>
<tr>
<td>Existing Building(s) or Structure(s) none</td>
<td>Existing Building(s) or Structure(s) house</td>
</tr>
<tr>
<td>Proposed Building(s) or Structures none</td>
<td>Proposed Building(s) or Structures house</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>b) Type of access: (check appropriate space)</th>
</tr>
</thead>
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<td>□ provincial highway</td>
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<th>c) Type of water supply proposed: (check appropriate space)</th>
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<td>□ publicly owned and operated piped water system</td>
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<tr>
<td>□ privy</td>
</tr>
<tr>
<td>□ other means (please specify)</td>
</tr>
</tbody>
</table>
6. LAND USE

a) What is the existing Official Plan designation of the property?
   rural residential

b) What is the zoning of the property?
   AG4

c) Are any of the following uses or features on the subject land or on adjacent land, within 500 metres of the subject land?

Please respond Yes or No to each use or feature.

<table>
<thead>
<tr>
<th>Use of Feature</th>
<th>On Subject Land?</th>
<th>On adjacent land within 500 metres of the subject land?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Please indicate Yes or No</td>
<td>Please indicate Yes or No if Yes, give distance from subject land in metres</td>
</tr>
<tr>
<td>An agricultural operation, including livestock facility or stockyard</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>A landfill</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>A sewage treatment plant or waste stabilization plant</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>A provincially significant wetland (Class 1,2 or 3 wetland)</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Flood plain</td>
<td>Yes</td>
<td>adjoining</td>
</tr>
<tr>
<td>A rehabilitated mine site</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>A non-operating mine site within 1 km of the subject land</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>An active mine site</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>An industrial or commercial use (specify the use(s))</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>A former industrial or commercial use</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>An active railway line</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>A municipal airport</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>An underground storage tank or buried waste</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>A current Environmental Site Assessment for the site or has one been prepared within the last 5 years. If Yes, please submit with application</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>
TO: PLANNING & DEVELOPMENT DEPT.

FILE: C 88-2018

Owner: Ray and Don-Marie Brown

Applicant: Albertus and Janette Askes

Lot 41 Con 1, Part 1 on Plan
22R-5982
Tumberry, Municipality of Morris-Tumberry

57 NAPIER STREET,

GODERICH ON N7A 1W2

<table>
<thead>
<tr>
<th>MUNICIPAL CONTROLS</th>
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<td>If municipal water and septic sewers are available, but not connected, please note.</td>
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Should consent be granted, what conditions, if any would Council wish to see attached?

1. That the severed parcel be automatically zoned to AG 4.
2. No impact on driveways.
3. No In lieu of fee is required for a lot addition.

| DATE:     | January 30, 2019 | SIGNED-Clerk- |
TO: PLANNING & DEVELOPMENT DEPT.  

FILE: C 89-2018

Owner: Ray and Don-Marie Brown

Applicant: Albertus and Janette Askes

Lot 41 Con 1, Part 1 on Plan 22R-5982
Turnberry, Municipality of Morris-Turnberry

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Should consent be granted, what conditions, if any would Council wish to see attached?

1. That the severed parcel be automatically zoned to AG 4.
2. No impact on driveways.
3. No In lieu of fee is required for a lot addition.

DATE: January 30, 2019
SIGNED-Clerk-
TO: PLANNING & DEVELOPMENT DEPT.  

FILE: C 90-2018

Owner:  
Alan Anderson and  
Christine Marshall

Applicant:  
Albertus and  
Janette Askes

Lot 41 Con 1,  
Turnberry,  
Municipality of  
Morris-Turnberry

57 NAPIER STREET,  
GODERICH ON N7A 1W2

### MUNICIPAL CONTROLS

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| Note: If municipal water and septic sewers are available, but not connected, please note. | N/A |

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### RECOMMENDATIONS

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**Why?** The application conforms to Section 3.4 (4) of the Morris-Turnberry Official Plan.
Should consent be granted, what conditions, if any would Council wish to see attached?

1. That the severed parcel be automatically zoned to AG 4.
2. No impact on driveways.
3. No In lieu of fee is required for a lot addition.

DATE: January 30, 2019
SIGNED-Clerk-
Consent Application Report – File C88/18

Owner: Ray & Dawn-Marie Brown
Applicant: Albertus and Jeanette Askes
Date: January 30, 2019

Property Address: 41869 Amberley Road
Property Description: Lot 41, Concession 1

Recommendation:
- ✓ recommended for approval with the attached conditions (and any additional municipal conditions)
- □ deferred to allow the applicant to provide additional information
- □ recommended for denial (referred to County Council for a decision)

Purpose:
- ✓ enlarge abutting lot

Area of Severed Property: 727 m² (0.2 ac) +/-
Official Plan Designation: Agriculture, Natural Environment
Zoning: Agriculture – Small Holding (AG4), Natural Environment – Limited Protection (NE2)

Area of Retained Property: 2.75 ha (6.8 ac) +/-
Official Plan Designation: Agriculture, Natural Environment
Zoning: General Agriculture (AG1), Natural Environment – Limited Protection (NE2)

Review:
- ✓ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- ✓ Conforms with section 51(24) of the Planning Act;
- ✓ Conforms with the Huron County Official Plan;
- ✓ Conforms with the Morris Turnberry Official Plan (S.3.4 (8))
- ✓ Complies with the Morris Turnberry Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance); and
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Application that are unable to meet all of the foregoing criteria will be referred to County Council)

Agency Comments:

<table>
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<tr>
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<th>Comments</th>
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<tbody>
<tr>
<td>Huron County Health Unit</td>
<td></td>
<td>✓</td>
<td>No HCHU conditions required.</td>
</tr>
<tr>
<td>Municipal Staff</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Figure 1: Subject Property (Red= Severed, Yellow= Retained, Blue= property to which severed land to be merged to)

Figure 2: Property Lines after C88/18, C89/18, & C90/18 are Complete
(Yellow= lot lines after process complete. Orange= original lot fabric)
Additional Comments:
- This application is for a minor lot enlargement for a residential parcel (zoned AG4). Currently, there is a strip of farmland between the existing rear property lines and the river bank. The property owners intend to purchase this land from the neighbouring farmer, as they currently maintain this portion of property.
- The residential parcel to which the 0.02 acres of severed farmland will be merged is currently 1.12 acres in size. After the completion of the severance and merging process, the subject property will be approximately 1.14 acres in size, which is suitable for on-site servicing (septic and well).
- The properties are designated Agriculture and Natural Environment within the Morris-Turnberry Official Plan and are zoned AG4 (Agricultural Small Holding) and NE2 (Natural Environment- Limited Protection) in the Morris-Turnberry Zoning By-law.
- The Provincial Policy Statement (PPS) 2014 allows for severances in the agricultural area subject to a list of criteria, including for legal or technical reasons, such as minor lot enlargements, provided no new lot is created.
- The Morris Turnberry Official Plan and the Huron County Official Plan contain criteria for the severing of farmland:
  - The Morris Turnberry and Huron County Official Plan both permit severances for minor lot boundary adjustments.
  - Severances for agricultural purposes may be granted provided that the lots will have suitable agricultural operations either by themselves or in conjunction with other lands owned by the operator. These operations must also be suitable for long term agricultural use and flexibility.
- This severance will not impact the agricultural use of the retained farmland and as such, the application conforms to the Morris-Turnberry and Huron County Official Plans.
- Section 3.21 of the Morris-Turnberry Zoning By-law provides policy for Minor Lot Enlargements. Where lands are severed and merged on title with abutting lands, the zoning on the abutting lands property shall apply to the lands to be merged on title.
- The Huron County Health Unit commented on the applications and do not have any concerns.
- No concerns have been raised by Morris-Turnberry staff at this time.
- In light of the above comments, consent C88/18 is recommended for approval, with the following conditions:

Recommended Conditions
Note: The list below may not contain all Municipal conditions and should be reviewed by Morris-Turnberry Council.

Expiry Period
1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements
2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
Merging

3. The severed land merge on title with the property to the north upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

4. A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:
   a. the severed land and the abutting property to the north will be consolidated into one P.I.N. under the Land Titles system, or
   b. where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.

Survey/Reference Plan

5. Provide to the satisfaction of the County and the Municipality:
   a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
   b) a reference plan based on the approved survey.
   c) the right-of-way be shown as a part on the reference plan.

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Other

7. A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that consent files C88/18-C90/18 be registered simultaneously.

Sincerely,

“original signed by”

Jenn Burns
Planner
Consent Application Report – File C89/18

Owner: Ray & Dawn-Marie Brown
Applicant: Albertus and Jeanette Askes

Date: January 30, 2019

Property Address: 41885 Amberley Road
Property Description: Lot 41, Concession 1

Recommendation: That provisional consent be:
- ☑ recommended for approval with the attached conditions (and any additional municipal conditions)
- ☐ deferred to allow the applicant to provide additional information
- ☐ recommended for denial (referred to County Council for a decision)

Purpose: ☑ enlarge abutting lot

Area of Severed Property: 368 m² (0.1 ac) +/-
Official Plan Designation: Agriculture, Natural Environment
Zoning: Agriculture – Small Holding (AG4), Natural Environment – Limited Protection (NE2)

Area of Retained Property: 2.75 ha (6.8 ac) +/-
Official Plan Designation: Agriculture, Natural Environment
Zoning: General Agriculture (AG1), Natural Environment – Limited Protection (NE2)

Review: This application:
- ☑ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ☑ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- ☑ Conforms with section 51(24) of the Planning Act;
- ☑ Conforms with the Huron County Official Plan;
- ☑ Conforms with the Morris Turnberry Official Plan (S.3.4 (8))
- ☑ Complies with the Morris Turnberry Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance); and
- ☑ Has no unresolved objections/concerns raised (to date) from agencies or the public.
(Applications that are unable to meet all of the foregoing criteria will be referred to County Council)

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Figure 1: Green = Property severed in application C88/18, Red = Severed, Yellow = Retained A & Retained B, Blue = property severed land to be merged to

Figure 2: Property Lines after C88/18, C89/18, & C90/18 are Complete
(Yellow = lot lines after process complete. Orange = original lot fabric)
Additional Comments:

- This application is for a minor lot enlargement for a residential parcel (zoned AG4). Currently, there is a strip of farmland between the existing rear property lines and the river bank (see Figure 1, red). The property owners intend to purchase this land from the neighbouring farmer, as they currently maintain this portion of property.

- The residential parcel (see Figure 1, blue) to which the 0.1 acres of severed farmland (see Figure 1, red) will be merged is currently 1.16 acres in size. After the completion of the severance and merging process, the subject property will be 1.17 acres in size, which is suitable for on-site servicing (septic and well). See Figure 2 for a visual as to the final product of severance application C88/18-C90/18.

- Retained A (see Figure 1) will be created as a result of severance application C88/18 and C89/18. Retained A will merge with the property directly to the north. Retained B will not merge with any abutting property.

- The properties are designated Agriculture and Natural Environment within the Morris-Turnberry Official Plan and are zoned AG4 (Agricultural Small Holding) and NE2 (Natural Environment- Limited Protection) in the Morris-Turnberry Zoning By-law.

- The Provincial Policy Statement (PPS) 2014 allows for severances in the agricultural area subject to a list of criteria, including for legal or technical reasons, such as minor lot enlargements, provided no new lot is created.

- The Morris Turnberry Official Plan and the Huron County Official Plan contain criteria for the severing of farmland:
  - The Morris Turnberry and Huron County Official Plan both permit severances for minor lot boundary adjustments.
  - Severances for agricultural purposes may be granted provided that the lots will have suitable agricultural operations either by themselves or in conjunction with other lands owned by the operator. These operations must also be suitable for long term agricultural use and flexibility.

- This severance will not impact the agricultural use of the retained farmland and as such, the application conforms to the Morris-Turnberry and Huron County Official Plans.

- Section 3.21 of the Morris-Turnberry Zoning By-law provides policy for Minor Lot Enlargements. Where lands are severed and merged on title with abutting lands, the zoning on the abutting lands property shall apply to the lands to be merged on title.

- The Huron County Health Unit commented on the applications and do not have any concerns.

- No concerns have been raised by Morris-Turnberry staff at this time.

- In light of the above comments, consent C89/18 is recommended for approval, with the following conditions:

Recommended Conditions

Note: The list below may not contain all Municipal conditions and should be reviewed by Morris-Turnberry Council.

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.
Municipal Requirements

2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).

Merging

3. The severed land merge on title with the property to the north (41839 Amberley Road) upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

4. A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:
   a. the severed land and the abutting property to the north (41839 Amberley Road) will be consolidated into one P.I.N. under the Land Titles system; or
   b. where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.

5. The land identified as "Retained A" merge on title with the property to the north (41885 Amberley Road) upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

6. A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:
   c. the land identified as "Retained A" and the abutting property to the north (41885 Amberley Road) will be consolidated into one P.I.N. under the Land Titles system; or
   d. where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.

Survey/Reference Plan

7. Provide to the satisfaction of the County and the Municipality:
   a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
   b) a reference plan based on the approved survey.
   c) the right-of-way be shown as a part on the reference plan.

Zoning

8. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Other

9. A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that consent files C88/18-C90/18 be registered simultaneously.

Sincerely,

"original signed by"

Jenn Burns
Planner
Consent Application Report – File C90/18

Owner: Alan Anderson & Christine Marshall
Application: Albertus and Jeanette Askes
Date: January 30, 2019
Property Address: 41885 Amberley Road
Property Description: Lot 41, Concession 1

Recommendation: That provisional consent be:
✓ recommended for approval with the attached conditions (and any additional municipal conditions)
 deferred to allow the applicant to provide additional information
✓ recommended for denial (referred to County Council for a decision)

Purpose: ✓ enlarge abutting lot

Area of Severed Property: 82.3 m² (0.02 ac) +/-
Official Plan Designation: Agriculture, Natural Environment
Zoning: Agriculture – Small Holding (AG4), Natural Environment – Limited Protection (NE2)

Area of Retained Property: 0.401 ha (0.9 ac) +/-
Official Plan Designation: Agriculture, Natural Environment
Zoning: Agriculture – Small Holding (AG4), Natural Environment – Limited Protection (NE2)

Review: This application:
✓ is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
✓ does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
✓ conforms with section 51(24) of the Planning Act;
✓ conforms with the Huron County Official Plan;
✓ conforms with the Morris Turnberry Official Plan (S.3.4 (8))
✓ complies with the Morris Turnberry Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance); and
✓ has no unresolved objections/concerns raised (to date) from agencies or the public.
(Applications that are unable to meet all of the foregoing criteria will be referred to County Council)

Agency Comments:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Not Received</th>
<th>No Objections</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huron County Health Unit</td>
<td></td>
<td>✓</td>
<td>No HCHU conditions required.</td>
</tr>
<tr>
<td>Municipal Staff</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Figure 1: Subject Property (Orange= Subject Property, Red= Severed, Yellow= Retained, Blue= property to which severed land to be merged to, Purple= to be created through severance C88/18 and C89/18 to be merged with yellow)

Figure 2: Property Lines after C88/18, C89/18, & C90/18 are Complete
(Yellow= lot lines after process complete. Orange= original lot fabric)
Additional Comments:

- This application is for a minor lot enlargement for a residential parcel (zoned AG4). This severance is required as the existing pathway that provides access to the house to the east is currently located on the neighbouring property. A small portion of farmland abutting the river will be created (see purple above) and merged with the subject property, once severance application C88/18 and C89/18 are approved and registered.

- The subject property is currently 0.9 acres in size. 0.02 acres is proposed to be severed from the subject property and merged with the property to the east, to correct the sidewalk issue. 0.06 acres will be created to the south of the property along the riverbank and merged with the subject property. After the completion of the severance and merging process, the subject property will be 0.94 acres in size, which is suitable for on-site servicing (septic and well). The severance reflects the current use of each property.

- The properties are designated Agriculture and Natural Environment within the Morris-Turnberry Official Plan and are zoned AG4 (Agricultural Small Holding) and NE2 (Natural Environment- Limited Protection) in the Morris-Turnberry Zoning By-law.

- The Provincial Policy Statement (PPS) 2014 allows for severances in the agricultural area subject to a list of criteria, including for legal or technical reasons, such as minor lot enlargements, provided no new lot is created.

- The Morris Turnberry Official Plan and the Huron County Official Plan contain criteria for the severing of farmland:
  - The Morris Turnberry and Huron County Official Plan both permit severances for minor lot boundary adjustments.
  - Severances for agricultural purposes may be granted provided that the lots will have suitable agricultural operations either by themselves or in conjunction with other lands owned by the operator. These operations must also be suitable for long term agricultural use and flexibility.

- This severance will not impact the agricultural use of the retained farmland and as such, the application conforms to the Morris-Turnberry and Huron County Official Plans.

- The Huron County Health Unit commented on the applications and do not have any concerns.

- No concerns have been raised by Morris-Turnberry staff at this time.

- In light of the above comments, consent C90/18 is recommended for approval, with the following conditions:

Recommended Conditions

Note: The list below may not contain all Municipal conditions and should be reviewed by Morris-Turnberry Council.

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
Merging

3. The severed land merge on title with the property to the east upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

4. A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:
   a. the severed land and the abutting property to the east will be consolidated into one P.I.N. under the Land Titles system; or
   b. where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.

Survey/Reference Plan

5. Provide to the satisfaction of the County and the Municipality:
   a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
   b) a reference plan based on the approved survey.
   c) the right-of-way be shown as a part on the reference plan.

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Other

7. A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that consent files C88/18-C90/18 be registered simultaneously.

Sincerely,

"original signed by"

________________________

Jenn Burns
Planner
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 14-2019

Engineer's Report
Richmond Municipal Drain 2019

A By-law to provide for a drainage works in the Municipality of Morris-Turnberry in the County of Huron.

Whereas, the requisite numbers of owners have petitioned the council of the Municipality of Morris-Turnberry, in the County of Huron in accordance with the provisions of Section 78 of the Drainage Act, R.S.O. 1990, requesting that the following lands and roads be drained by a drainage works:

Lands and Roads in Morris of the Municipality of Morris-Turnberry, as follows:
- Concession 9 Parts of Lots 5 & 6 Morris

And Whereas, the council of the Municipality of Morris-Turnberry, in the County of Huron has procured a report made by Dietrich Engineering Limited, 10 Alpine Court, Kitchener, Ontario N2E 2M7; and the report is attached hereto and forms part of this by-law.

And Whereas, the estimated total cost of constructing the drainage works is $75,700.00.

And Whereas, $75,700.00 is the amount to be contributed by the municipality for construction of the drainage works.

And Whereas, the council is of the opinion that the drainage of the area is desirable;

Therefore, the council of the Municipality of Morris-Turnberry under the Drainage Act, enacts as follows:

1/ The report dated January 22, 2019 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith;
2/ (1) The Corporation of the Municipality of Morris-Turnberry may borrow on the credit of the Corporation the amount of $75,700.00 being the amount necessary for the construction of the Drainage Works;

(2) The corporation may issue debentures for the amount borrowed less the total amount of:
   (a) grants received under Section 85 of the Act;
   (b) commuted payments made in respect of lands and roads assessed within the municipality;
   (c) money paid under subsection 61 (3) of the Act; and
   (d) money assessed in and payable by another municipality,

And such debentures shall be made payable within three (3) years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by the Ontario Municipal Improvement Corporation on the date of sale of such debenture.

3/ A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for three (3) years after the passing of this by-law.

Schedule

<table>
<thead>
<tr>
<th>Concession</th>
<th>Parcel or Land or Part Thereof</th>
<th>Total Amount Assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads and Lands</td>
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<td>0.00</td>
</tr>
<tr>
<td>of Municipality</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>0.00</td>
</tr>
</tbody>
</table>

4/ For paying the amount of $75,700.00 being the amount assessed upon the lands and roads, belonging to or controlled by the municipality, a special rate sufficient to pay the amount assessed, plus interest thereon, shall be levied upon the whole rateable property in the Municipality of Morris-Turnberry.

5/ All assessments of $1,000.00 or less are payable in the first year in which the assessment is imposed. Under special arrangement, assessments may be paid over a three year period and will be collected in the same manner and at the same time as other taxes are collected.
6/ This By-law comes into force on the final passing thereof, and may be cited as the “Richmond Municipal Drain 2019 By-law.”

FIRST READING this 5th day of February, 2019
SECOND READING this 5th day of February, 2019

Provisionally adopted this 5th day of February, 2019

Mayor- Paul Gowing

Clerk-Nancy Michie

THIRD READING

Enacted this day of , 20 .

Mayor - Paul Gowing

Clerk-Nancy Michie


Nancy Michie, Clerk
### Schedule C - Assessment For Construction

<table>
<thead>
<tr>
<th>Lot or Part</th>
<th>Con.</th>
<th>Landowner</th>
<th>Roll No.</th>
<th>Approx. Hectares Affected</th>
<th>Benefit (Section 22)</th>
<th>Outlet Liability (Section 23)</th>
<th>Special Assessment (Section 26)</th>
<th>Less 1/3 Gov't Grant</th>
<th>Less Allowances</th>
<th>Net Assessment</th>
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<tbody>
<tr>
<td>Morris Ward</td>
<td>Pt. 5</td>
<td>9</td>
<td>Flynn Farms (Clinton) Ltd.</td>
<td>9-004</td>
<td>4.0</td>
<td>$3,000</td>
<td>$8,837</td>
<td>$3,946</td>
<td>$500</td>
<td>$7,391</td>
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<tr>
<td></td>
<td>Npt. 6</td>
<td>9</td>
<td>H J Sieber Farms Ltd.</td>
<td>9-006</td>
<td>8.1</td>
<td>$16,000</td>
<td>$6,222</td>
<td>$7,407</td>
<td>$4,515</td>
<td>$10,300</td>
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<td></td>
<td>Spt. 6</td>
<td>9</td>
<td>W. Rammeloo</td>
<td>9-034</td>
<td>2.0</td>
<td>$9,000</td>
<td>$861</td>
<td>$3,287</td>
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<td>Total Assessment on Lands</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
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<td><strong>$18,580</strong></td>
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<tr>
<td>Elevator Line</td>
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<td>Municipality of Morris-Turnberry</td>
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<td>$3,000</td>
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<td>Total Assessment on Roads</td>
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<td><strong>$50,360</strong></td>
</tr>
</tbody>
</table>

**NOTES:**

1. All the above lands are eligible for ADIP grants.
2. The NET ASSESSMENT is the total estimated assessment less a one-third (1/3) Provincial grant, and allowances, if applicable.
3. The NET ASSESSMENT is provided for information purposes only.
Heather Watt
Chief of Staff
Ministry of Health and Long-Term Care
Hepburn Block
10th Floor
80 Grosvenor St.
Toronto, ON M7A 1E9

Ms. Watt,

Please be advised that at their January 22nd meeting, The Council of the Township of Ashfield-Colborne-Wawanosh passed the following resolution:

WHEREAS family physicians are key to the success of the Family Health Team model that provides quality and specialized healthcare to communities in rural Ontario and to the residents of Ashfield-Colborne-Wawanosh;

AND WHEREAS the Ontario Medical Association (OMA) and the Ontario Ministry of Health and Long-Term Care (MOHLTC) are currently in arbitration regarding the Physician Services Agreement;

AND WHEREAS the current position of the MOHLTC will adversely affect rural communities by creating physician shortages and loss of medical services to the public;

NOW THEREFORE the Council of the Township of Ashfield-Colborne-Wawanosh supports the review and modification of the position of the MOHLTC in the ongoing arbitration of the Physician Services Agreement in order to consider and take into account the impact it will have on rural communities.

Background:

Family physicians provide the bulk of all aspects of medical care in small towns and rural areas (primary care clinics, hospitals, nursing homes, hospice, etc), including acting as coroners, and participating in the education of physicians and other health providers.

In compliance with provincial policy, medical care in these areas is currently comprehensive and collaborative with physicians working through Family Health Organization or Family Health Network (FHO/FHN) delivery models.
Adoption of these models allowed Family Health Teams (FHTs) to be created. FHTs brought additional resources and access to specialized care from practitioners such as dietitians, social workers, psychologists, adolescent/child counsellors, diabetes educators, nurses and nurse practitioners. As a result, these previously inaccessible resources are available in small towns and rural areas.

The Ontario Medical Association (OMA) and the Ontario Ministry of Health and Long-Term Care (MOHLTC) are currently in arbitration regarding the existing Physician Services Agreement. The MOHLTC arbitration position towards primary care is problematic for small and rural areas. Along with a reduction in physician compensation there would be mandated hours physicians have to spend in the office during the week, plus evening and weekend office hours. To comply with the MOHLTC requirements these physicians would not be able to work anywhere other than their medical office, greatly limiting or eliminating their ability to staff hospitals, nursing homes, or hospices. These physicians will not be able to staff the ER, care for admitted in-patients, provide anesthesia and surgical assistance in the operating room or with deliveries. They will not be available to fulfill administrative duties at these facilities, or to be on call for or work extra evenings and weekends in any of these facilities when already mandated to work one evening a week and every 3rd weekend in a medical clinic.

With the MOHLTC position, the very feasibility of FHO/FHN models is in question and with it the services and resources provided by FHTs.

In short, the MOHLTC primary care arbitration position is particularly problematic for small towns and rural areas. Its negative effects will disproportionately impact these areas, almost immediately creating physician shortages and loss of medical services to the public.

The Council of the Township of Ashfield-Colborne-Wawanosh respectfully asks that the MOHLTC primary care arbitration position be reviewed and modified, and its impact on small towns and rural areas be considered.

Sincerely,

Trevor Hallam
Deputy Clerk
Township of Ashfield-Colborne-Wawanosh

Copied:
Lisa Thompson, MPP Huron-Bruce
All Huron County Municipalities
GEORGINA

Council Resolution
January 16, 2019

Moved by Councillor Neeson, Seconded by Councillor Harding

RESOLUTION NO. C-2019-0021

WHEREAS the Provincial Government introduced Bill 66 entitled “Restoring Ontario’s Competitiveness Act” on the final day of sitting in the 2018 Ontario Legislature, December 6th, 2018 and;

WHEREAS significant concerns have been communicated regarding schedule 10, among other schedules contained therein by residents, community leaders, legal and environmental organizations such as the Canadian Environmental Law Association (CELA), EcoJustice, Environmental Defence Canada, Ontario Nature, South Lake Simcoe Naturalists, The Simcoe County Greenbelt Coalition, The David Suzuki Foundation, AWARE-Simcoe, Lake Simcoe Watch and the North Gwillimbury Forest Alliance that provisions within Bill 66 will weaken environmental protection, undermine democratic processes and potentially endanger public health and;

WHEREAS provisions of Bill 66 allow for an “Open for Business” bylaw, which may be approved without any public consultation of the citizens of the Town of Georgina and;

WHEREAS provisions of Bill 66 allow an “Open for Business Bylaw” which would permit major development in the Town of Georgina which most notably would no longer have to have any legislative regard for certain sections of:

• The Planning Act
• The Provincial Policy Statement
• The Clean Water Act
• The Great Lakes Protection Act
• The Greenbelt Act
• The Lake Simcoe Protection Act
• The Oak Ridges Moraine Conservation Act and;

WHEREAS the Town of Georgina remains committed to source water protection, The Lake Simcoe Protection Act, the integrity of the Greenbelt and it understands the benefits for protecting these features in support of our local economy and quality of life, and

WHEREAS notwithstanding the potential future adoption of Bill 66, that the Town of Georgina will continue to remain committed to making sound decision regarding resource and environmental preservation that remain consistent with the Clean Water Act, 2006, the Provincial Policy Statement and other legislative tools which provide for good planning, while balancing the need for economic development and providing environmental and public health protection;
NOW THEREFORE BE IT RESOLVED THAT the Town of Georgina strongly recommends that schedule 10 of Bill 66 be immediately abandoned or withdrawn by the Ontario Government and;

BE IT FURTHER RESOLVED THAT The Town of Georgina declares that notwithstanding the potential future adoption of Bill 66, the Town of Georgina’s Council will not exercise the powers granted to it in schedule 10 or any successor schedules or sections to pass an “open for business planning bylaw” without a minimum of two (02) public meetings which shall be advertised twenty (20) days in advance in the Georgina Advocate or its successor, and also shall be advertised in any other local media resource that is widely available to the public in the Town of Georgina, by way of bylaw and;

BE IT FURTHER RESOLVED THAT staff be directed to draft such a bylaw for Council’s consideration should Bill 66 be given royal assent and be given force and effect and;

BE IT FURTHER RESOLVED THAT the Town of Georgina requests the Province of Ontario to release draft criteria and draft regulations, and to provide a commenting period in advance of consideration by the legislature, and;

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP John Fraser, Interim Leader of the Ontario Liberal Party, MPP and Leader of the Green Party of Ontario, Mike Schreiner, the Honourable Caroline Mulroney, MPP York-Simcoe, Attorney General and Minister Responsible for Francophone Affairs and;

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities Ontario (AMO), all MPP’s in the Province of Ontario and all Municipalities in Ontario for their consideration.

A recorded vote was requested; the Deputy Clerk recorded the vote as follows:

<table>
<thead>
<tr>
<th></th>
<th>YEA</th>
<th>NAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Quirk</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor Waddington</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor Neeson</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor Sebo</td>
<td>X</td>
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</tr>
<tr>
<td>Councillor Harding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional Councillor Grossi</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Councillor Fellini</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Yea – 5  Nay - 2

Carried.
Course Locations/Dates

Morrisburg —March 27-28, 2019
McIntosh Country Inn & Conference Centre
12495 Hwy. #2 East
Morrisburg ON K0C 1X0
Tel: 613-543-3788
Deadline: March 6, 2019

Fort Frances —April 11-12, 2019
La Place Rendez-Vous
1201 Idylwild Drive B2, R#2
Fort Frances ON P9A 3M3
Tel: 807-274-9811
Deadline: March 20, 2019

London—April 24-25, 2019
Best Western Plus Lamplighter Inn & Conference Centre
591 Wellington Road South
London ON N6C 4R3
Tel: 519-681-7151
Deadline: April 3, 2019

How to Register

Online: bdc.ridgetownc.com/takecourse
Mail: fill out the attached registration form with payment and mail to:
University of Guelph, Ridgetown Campus
c/o Loree Elgie
120 Main Street East
Ridgetown ON N0P 2C0
Phone: call 519-674-1500 ext. 63273
Fax: call 519-674-1512
Email questions to leligie@uoguelph.ca

Registration Fee
One day—$175.15 ($155.00 + $20.15 HST)
Both days—$310.75 ($275.00 + $35.75 HST)

Withdrawal, Transfer and Refund Policy
- Requests received 14 days before the course start date will result in a 100% refund, after that time no refunds will be issued
- If you notify us at least 14 days before the course start date, we can transfer you to the next course offering; no subsequent transfers or refunds will be allowed
- You can substitute another participant if you notify us at least 2 business days before the start date
Rural Municipal Drainage Course
(Day 1)

What You Will Learn
- Drainage law in general, including the common law as it relates to drainage
- The administrative procedures under the Drainage Act for new drains and the maintenance of existing drains
- Overview of drainage assessments
- The roles and responsibilities of council, clerk, treasurer and drainage superintendents under the Drainage Act
- The Agricultural Drainage Infrastructure Program
- The Tile Drainage Act

Who Should Attend
- Municipal clerks and treasurers
- Municipal council members
- Other municipal staff (drainage superintendents, road staff)
- Court of Revision members
- Tile inspectors appointed under the Tile Drainage Act
- Staff from conservation authorities and other government agencies

Calculating Drainage Act Assessments Course (Day 2)*

What You Will Learn
- Municipal drain management
- Drainage Act assessments
- Calculating maintenance/repair assessments
- Dealing with those tricky problems
- Construction/Improvement assessments
- Grant applications for drain maintenance work

Who Should Attend
- Drainage superintendents
- Municipal clerks and treasurers

*Prerequisite
- Individuals registering for the Calculating Drainage Act Assessments Course must have completed the Rural Municipal Drainage Course or the Drainage Superintendents Course

Day 1 and Day 2 Course Information
- Registration time: 8:30am
- Course time: 9:00am—4:00pm
- Participants should bring pens, pencils, paper and highlighters. A calculator is required for the Calculating Drainage Act Assessments Course.
- Lunch is included in the registration fee
- Participants are responsible for their own accommodations.

Register online at: bdc.ridgetownc.com/takecourse
January 21, 2019

Municipality of Morris-Turnberry
RR #4
Brussels, ON
NOG 1H0

Dear Mayor Jamie Heffer:

Re: 2019 Priorities and Draft Budget

I am writing to you at this time to outline the Maitland Valley Conservation Authority’s (MVCA) priorities for 2019 along with our draft budget and levy.

Over the last few years the MVCA has been restructuring its services to focus on doing important things well. The Conservation Authority plans to continue to focus on strengthening our Flood and Erosion Safety Services due to the amount of development and land in the watershed that is at risk from flooding and/or erosion.

We also plan to continue to strengthen our Watershed Stewardship Extension Services due to the amount of agricultural land there is in the Maitland and Nine Mile River watersheds. This service is focused on helping landowners to keep soil and nutrients on the land and out of watercourses.

MVCA’s third priority is to stabilize our operating budget so that we can afford to provide effective services and maintain the essential infrastructure and equipment associated with our core services.

The MVCA considers its conservation areas to be of significant value to the municipalities and citizens in the Maitland and Nine Mile River watersheds. We want to ensure that they are maintained so that they may continue to be enjoyed by the public.

We have enclosed additional information on the conservation work that we will be undertaking in 2019.

We have also attached a copy of MVCA’s draft budget and levy for 2019. The budget includes a levy increase of $58,000 for 2019. The apportionment of the levy is based upon each municipality’s assessment in the watershed. The assessment schedule is developed by the Ministry of Natural Resources and Forestry.
MVCA’s members plan to vote on the 2019 work plan, budget and levy on Wednesday March 20, 2019. If your municipality has any comments regarding the draft priorities, work plan or budget, please forward your comments to the Chair and your Member by March 13, 2019.

Yours sincerely;

Jim Campbell
Chair
Maitland Valley Conservation Authority
Maitland Conservation is jointly owned by its member municipalities. Conservation Authorities are established by the provincial government at the request of municipalities.

The activities of Maitland Conservation are driven by municipalities, landowners and community partners. We are committed to providing effective community-based conservation services in a cost efficient manner.

Maitland Conservation is working to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds. We are focussing our services on mitigating the impacts of a rapidly changing climate.
Watershed Stewardship Services

**Key Functions:**

Assist municipalities and landowners to manage rural stormwater and develop conservation systems (reforestation, grassed waterways, berms, etc.) that build resiliency. The goal is to reduce soil and nutrient loss from farmland and to protect municipal drainage infrastructure.
2019 Stewardship Services Priorities

• Identification of areas in the watershed where cover crops, rural stormwater management and reforestation are needed.

• Development of a stewardship strategy to support the adoption of these conservation systems. This strategy will be developed as part of Healthy Lake Huron’s priorities over the next five years.

• Delivery of Huron County Clean Water Project and Wellington Rural Water Quality Program.

• Middle Maitland Headwaters Restoration Project - work with landowners to restore floodplain and river valley lands and plant buffer strips.

• Garvey-Glenn Watershed Restoration Project - continue to work with landowners to create buffer strips, implement rural stormwater management measures and plant cover crops. Continue to monitor the impact of the restoration work on water quality.

• Scott Municipal Drain Restoration Project - restore the downstream section of the drain and incorporate the existing conservation measures into the municipal drainage report so that they will be maintained over the long term.
Flood and Erosion Safety Services

Key Functions:

Regulation of activities in hazardous areas to prevent loss of life and to reduce property damage due to flooding and erosion; flood forecasting; assisting municipalities with flood and erosion emergency preparedness.
2019 Flood & Erosion Safety Services Priorities

- Harriston Flood Damage Reduction Support - technical Support to be provided to the Town of Minto to assist with selecting the most appropriate option(s) for reducing the potential for flood damages in the community. Supporting the Town of Minto’s advocacy efforts for Federal/Provincial funding for a flood damage reduction project.

- Flood Forecasting System Improvements - completion of improvements identified in the June 2017 flood including backup alarming and revamping River Watch program.

- Municipal Flood and Erosion Emergency Planning Support - support municipal officials with flood emergency planning within their communities.

- Erosion Damage Reduction Education - provide information to shoreline associations and municipalities.


- Flood mapping update for North Huron and Morris-Turnberry for the areas in and around Wingham - hydraulic modelling of floodplain using newly acquired LiDAR.

- Data collection for Listowel and Lucknow hydrology projects - water level and rating curve development for the future flood forecast model.
Conservation Areas Services

Key Functions:

Management of 28 Conservation Areas (1,862 ha); showcase good examples of soil, forest, floodplain and wetland conservation practices.
2019 Conservation Areas Priorities

- Implement best management practices on conservation lands - replant trees on marginal farmland at Saratoga Swamp Tract and develop a “low maintenance” landscape at Maitland Conservation’s Administration Centre.

- Maintain conservation areas for safe public use - removal of hazardous ash trees due to the emerald ash borer and repair a section of trail at Naftel’s Creek Conservation Area.

- Development of an agreement with the Maitland Mills Group regarding future use of the Gorrie and Brussels Mill buildings.

- Gorrie Dam and Conservation Area - Identification of future direction for the structure and associated lands working with the Township of Howick.

- Development of agreements related to the cost sharing of maintenance and repairs to recreational dams (Municipality of Huron East- Brussels Dam, Township of Morris-Turnberry- Bluevale Dam).

- Galbraith Conservation Area - determine if municipalities in the County of Perth and City of Stratford would like to lease the conservation area.

- Falls Reserve Conservation Area - replacement of septic systems in the lower river valley with a new MOECP approved system in approved location.

- Carbon Footprint Reduction Strategy - continue to identify ways to reduce the Authority’s use of fossil fuels in its motor pool and to plant trees to sequester carbon on Maitland Conservation’s properties.
For additional information contact your Maitland Conservation member or:

[e] maitland@mvca.on.ca
[t] 519-335-3557
[w] mvca.on.ca

Maitland Conservation information is also available on our Facebook page and through our Twitter account: @maitlandvalley
<table>
<thead>
<tr>
<th>ITEM</th>
<th>Expenditures</th>
<th>Service Area Revenue</th>
<th>NET COST</th>
<th>GRANTS</th>
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2019 Project Budget Summary - Maitland Valley Conservation Authority Table 2
## DRAFT Schedule of General Levies for 2019

December 12/18

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<th>Municipality</th>
<th>% of Municipality In Watershed</th>
<th>2018 CVA (modified) in Watershed $</th>
<th>CVA Based Apportionment Percentage</th>
<th>2019 Draft General Levy $</th>
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Total: $8,815,804,501  100.00%  $1,474,049  $1,416,049  $58,000

Increase: 1.39%
Good Afternoon,

The Annual Meeting of Maitland Conservation is scheduled for Wed. Feb. 13th. The meeting is being held at the Wroxeter Community Hall located at 1094 Centre St. in Wroxeter. The meeting begins at 1:00 p.m.

On behalf of Maitland Conservation, I would like to invite the Council of the Municipality of Morris-Turnberry to attend the Annual Meeting.

A detailed meeting agenda will be posted shortly on our website at www.mvca.on.ca.

Please feel free to extend the invitation to municipal staff and partners who may be interested in attending the meeting.

To ensure we have enough packages prepared, please email maitland@mvca.on.ca or call 519-335-3557 ext. 222 to let us know how many of your Councillors and staff are planning to attend. We hope to see you at the meeting. Thank you,

-- Jayne
Jayne Thompson, Communications Coordinator
Maitland Conservation
519-335-3557 ext. 226
Nancy Michie

From: Tara Pipe <Tara.Pipe@rjburnside.com>
Sent: Thursday, January 24, 2019 2:22 PM
To: Tara Pipe
Cc: Jeremy Taylor
Subject: 33rd Annual Client Appreciation Night - Wednesday, March 27, 2019

This is your official invitation to our 33rd Annual Client Appreciation Night.

Please pass this invitation on to your Council members and associated Staff that we interact with throughout the year.

Hope to see you there!

33rd ANNUAL CLIENT APPRECIATION NIGHT

As an expression of our appreciation, we cordially invite council and senior staff to our Annual Client Appreciation Night –
Wednesday, March 27, 2019

Schedule Of Events
Curling/Social Time ........ 4:00 – 6:00
Dinner ......................... 6:00 – 7:00
Guest Speaker & Draw ... 7:00 – 7:30
Turkey Shoot ............... 7:30 – 8:00

Wingham Golf & Curling Club
Please RSVP for curling and dinner
to Tara Pipe by March 20, 2019
at tara.pipe@rjburnside.com or 226-476-3121
Report to the Council on February 5th, 2019
Subject: - Huron County Municipal Officers Meeting
Presented by: Nancy Michie

Recommendation: That the Council of the Municipality of Morris-Turnberry receive the report in regards to the Municipal Officers meeting

Executive Summary:

The Huron County Municipal Officers meeting has been set for:

Date: Thursday March 21st, 2019 @ 9 am
Location: Four Winds Barn, Brussels
Host: Municipality of Morris-Turnberry

A formal invitation should be received for the next council meeting to confirm attendance.

Morris-Turnberry token- normally the Host Municipality gives each person a token from Morris -Turnberry.

Does Council have any suggestions:

1. Honey from Fears
2. Nuts from Rutherfords
3. Pepperettes from Greens
4. Stones – with a stamp and date
5. Other- ???

Something of this nature is placed at each place setting.

Thank you

Nancy Michie
Recommendation: That the Council review and give consideration to the draft ‘Council/Staff Relationship Policy’ and direction to staff to finalize the by-law or amend the policy as directed by Council.

Executive Summary:


Under Bill 68, passed in 2017, the Province of Ontario enacted that: Municipalities are required to adopt a policy with respect to the manner in which the municipality’s relationship between members of Council and the officers and employees of the municipality, by March 1, 2019.

Therefore, John Mascarin, the Integrity Commissioner, has prepared a draft policy for consideration.

This draft policy is recommended by John Mascarin and will fulfill the requirement of the Municipal Act.

Please review the Policy and if you require an amendment, please advise.

Thank you.

Submitted by:

Nancy Michie
1.0 Application & Purpose

1.1 This Council and Staff Relationship Policy applies to all Members of the Council of the Municipality of Morris-Turnberry, including the Mayor, and all members of Staff of the Municipality of Morris-Turnberry, including the CAO.

1.2 The purpose of this Policy is set out a general standard to ensure that Council and Staff share a common understanding of their respective roles and responsibilities as well as a common basis of their relationship, and to set out acceptable standards to govern their relationship and to which all Members and Staff are expected to adhere to and comply with.

1.3 The purpose of this Policy is to establish a policy to govern the relationship between Members of Council and Staff of the Municipality in accordance with paragraph 2.1 of subsection 270(1) of the Municipal Act, 2001.

2.0 Statement of Principles

2.1 This Policy is intended to set a high standard for relations between Council and Staff in order to provide good governance and instill a high level of public confidence in the administration of the Municipality by its Members as duly elected public representatives and its Staff as public administrators.

2.2 The following key statements of principle are intended to guide Council and Staff and to assist with the interpretation of the Policy:

- Council and Staff shall recognize that positive internal relations are central to the collective ability of Members and Staff to provide good governance and instill a high level of public confidence in the administration of the Municipality;

- Members and Staff shall relate to one another in a respectful, professional and courteous manner;

- Members and Staff shall understand and respect each other's respective roles and responsibilities; and

- Members and Staff shall work together in furtherance of the common goal of serving the public good.

The above statements are key principles that are intended to facilitate an understanding, application and interpretation of the Policy – these principles are not operative provisions of the Policy.
3.0 Definitions

3.1 The following terms shall have the following meanings in this Policy:

(a) "Administrator/Clerk-Treasurer" means the Administrator/Clerk-Treasurer of the Municipality;

(b) "Clerk" means the Clerk of the Township;

(c) "Council" means the council for the Municipality;

(d) "Mayor" means the head of Council;

(e) "Member" means a Member of Council;

(f) "Municipality" means The Corporation of the Municipality of Morris-Turnberry;

(g) "Policy" means this Council and Staff Relationship Policy; and

(h) "Staff" means the Administrator/Clerk-Treasurer and all officers, directors, managers, supervisors and all non-union and union employees, whether full-time, part-time, contract, seasonal or volunteer employees, as well as agents and consultants acting in furtherance of the Municipality's business and interests.

4.0 General Obligations

4.1 In all respects, Members and Staff shall:

(a) relate to one another in a courteous, respectful and professional manner;

(b) maintain formal working relationships in order to promote equality and discourage favouritism, which includes but is not limited to using proper titles and avoiding first names during public meetings or formal business dealings;

(c) understand their respective roles and responsibilities, and appreciate and respect the roles and responsibilities of the other;

(d) work together to produce the best results and outcomes for the Municipality and always for the collective public interest of the Municipality; and

(e) act in a manner that enhances public confidence in local government.
5.0 Roles and Responsibilities of Members

5.1 Members acknowledge and agree that:

(a) Council as a whole is the governing body of the Municipality and that it comprises a collective decision-making body;

(b) they are representatives of the entire Municipality;

(c) Staff serve the whole of Council rather than any individual Member;

(d) they govern, provide political direction and make decisions as Council;

(e) they will respect the administrative and managerial chain of command by:

(1) directing any questions or concerns in relation to the administration or management of the Municipality to the Mayor or the Administrator/Clerk-Treasurer for their consideration;

(2) giving direction to Staff only as Council and through the Administrator/Clerk-Treasurer, and

(3) refraining from becoming involved in the management of Staff;

(f) they shall use Staff time effectively, which includes but is not limited to only referring essential matters to Staff for reports;

(g) they ensure any requests for information to Staff that were not received at a meeting of Council are made in writing and circulated in writing to all Members;

(h) they understand that Staff will undertake significant projects only if they have been directed to do so by Council through the Administrator/Clerk-Treasurer;

(i) whenever possible, they shall notify Staff if an action or position of Staff is to be questioned or criticized at a public meeting to ensure Staff has sufficient time to formulate an intelligent, informed and helpful response for the consideration of Council and that any such questioning or criticism shall be undertaken with courtesy, respect and professionalism, and in no event shall there be any attempt to humiliate, berate, disparage or denigrate Staff and that they shall refrain from publicly criticizing members of Staff in relation to their intelligence, integrity, competence or otherwise;

(j) they shall request advice from the Administrator/Clerk-Treasurer about the appropriate wording of motions, amendments, and formal directions of Staff,
they shall request information regarding meeting agendas or minutes from the Administrator/Clerk-Treasurer;

as individual Members, they have no greater access to records or information held by the Municipality than any member of the public and that they cannot access records or information otherwise protected from disclosure by the Municipal Freedom of Information and Protection of Privacy Act or in accordance with the process set out in that statute;

they shall recognize Staff are not expected to provide information or take action in outside of regular administrative business hours, except in extenuating circumstances;

certain members of Staff are statutory officers and have specific statutory authorities, duties, powers and responsibilities that cannot be interfered with or derogated from;

they shall at all times comply with the Municipality’s Code of Conduct for Members of Council; and

they shall at all times comply with any policies relating to Council that the Council may implement from time to time.

6.0 Roles and Responsibilities of Staff

6.1 Staff acknowledge and agree that:

(a) Council is the collective decision-making and governing body of the Municipality and is ultimately responsible to the electorate for the good governance of the Municipality;

(b) they shall implement Council’s decisions and establish administrative practices and procedures to carry out Council’s decisions and any duties specifically assigned to them by Council;

(c) they shall assist Council in their decision-making process with respect to its decision, policies and programs by providing Council with information based on professional expertise, research and good judgment in a professional and timely manner;

(d) they shall serve the whole of Council rather than any individual Member;

(e) all Members are equal and shall be treated as such and always with courtesy, respect and professionalism;

(f) they shall respond to inquiries from Council and provide appropriate and timely follow-up to such inquiries as necessary;
(g) they shall ensure any responses to requests for information by a Member that were not received at a meeting of Council are circulated to all Members;

(h) they shall refrain from becoming involved in the policy and decision-making process of Council, outside of ensuring that Council is provided with the information necessary in order to make their decisions and that Council is aware of any issues that may impact such decisions;

(i) they shall diligently and impartially implement Council's decisions;

(j) they shall notify management or the Administrator/Clerk-Treasurer, as appropriate, of any issues that may impact the Municipality and of ongoing activities in each department;

(k) they shall not speak publicly on any matter respecting any Council decisions or policies without authorization to do so, and without limiting the generality of the foregoing, shall not publicly criticize any decision or policy of Council;

(l) they shall refrain from publicly criticizing decisions of Council or Members in relation to their intelligence, integrity, competence or otherwise; and

(m) they shall at all times comply with any policies relating to Staff that the Council may implement from time to time.
Report to the Council of Morris-Turnberry:
Subject- Code of Conduct for Members of Council and Local Boards

Recommendation: That the Council review and give consideration to the draft ‘Code of Conduct for the Members of Council and Local Boards’ and give direction as follows:

Executive Summary:


Under Bill 68, passed in 2017, the Province of Ontario enacted that:
Municipalities are required to adopt a ‘Code of Conduct’ by March 1, 2019.

Therefore, John Mascarin - the Integrity Commissioner, has prepared a draft policy for consideration.

Morris-Turnberry has a Code of Conduct in place, however, since John Mascarin is the Integrity Commissioner for the Municipality, it may be best if the Council give consideration to the policy drafted by John Mascarin. The current policy was adopted in 2014.

I have attached the following:
1. Current Code of Conduct

Please review the Policy and if you require an amendment, please advise.

Thank you.

Submitted by:
Nancy Michie
CORPORATION OF THE MUNICIPALITY OF Morris-Turnberry

BY-LAW No. 49-2014

"Being a by-law to adopt the Council Code of Conduct Policy for the Municipality of Morris-Turnberry."

WHEREAS, Section 223.2 (1) of the Ontario Municipal Act. S.O. 2001, c.25, as amended, states that Section 9, 10 and 11 of the Municipal Act, authorize the municipality to establish codes of conduct for members of the council of the municipality and of local boards of the municipality;

AND WHEREAS, the Council of the Corporation of the Municipality of Morris-Turnberry has prepared and is desirous to enact a Code of Conduct for the Municipality;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. THAT the Morris-Turnberry Code of Conduct is hereby attached as Schedule ‘A’ of this by-law;

2. THAT the Mayor and Clerk are hereby authorized to sign and execute the by-law and policy;

3. THAT this by-law and policy comes into force and effect on the 1st day of December, 2014, thereof and may be cited as the ‘Council Code of Conduct’.

Read a First Time and Second Time 22nd day of July, 2014

Read a Third Time and Finally Passed 22nd day of July, 2014

Mayor, Paul Gowing

Administrator, Clerk, Treasurer, Nancy Michie
Municipality of Morris-Turnberry
Council Code of Conduct

I. Purpose

The public expects the highest standards of professional conduct from its elected officials. The purpose of this Code is to establish guidelines for the ethical and inter-personal conduct of the Members of the Municipality of Morris-Turnberry Council. It is acknowledged that a Member’s conduct and communications are regulated by legislative acts including the Municipal Act, the Public Inquiry Act, the Occupational Health and Safety Act, The Ontario Human Rights Code, Freedom of Information and Protection of Privacy Act, and the Municipal Conflict of Interest Act.

II. Standards of Conduct

Members shall uphold the law and shall at all times:

   a) Seek to advance the common good of the Morris-Turnberry as a whole while conscientiously representing the communities they serve;

   b) Perform the functions of the office truly, faithfully and impartially to the best of their knowledge and ability in accordance with the following core values:
      i. Integrity – giving the Morris-Turnberry’s interests absolute priority over private individual interests;
      ii. Honesty and Transparency – being truthful and open;
      iii. Objectivity – making decisions based on a careful analysis of the facts and avoidance of conflict of interest;
      iv. Accountability – being accountable to the public and each other for decisions taken;
      v. Leadership – confronting challenges and providing direction on the issues of the day;
      vi. Respect – acting, at all times, in a respectful manner that is consistent with legal obligations under various Acts, regulations and Morris-Turnberry policies;

   c) Uphold this Code as means of promoting the standards of behavior expected of Members and enhancing credibility and integrity of Council in the broader community.
III. Member Responsibilities

a) Respect For Decision-Making Process
All members shall accurately and adequately communicate the decisions and attitudes of Council, even if they disagree with those decisions, such that respect for the decision-making processes of Council is fostered. It is recognized that the majority decision of Council is the final decision.

b) Conflict of Interest
Members have strict obligations to avoid conflicts of interest by taking the following steps whenever a member has a direct or indirect pecuniary interest in any matter that is before Council in a meeting where the member is present:

i) Disclose the general nature of the member’s interest prior to any consideration of the matter in the meeting by declaring their Pecuniary Interest;

ii) Refrain from participating in the discussion of the matter or in any vote on the matter;

iii) Refrain from attempting to influence the voting on the matter or question, before, during or after the meeting.

All members have important ethical and statutory obligations to adhere to the steps outlined above to ensure avoidance of any conflict of interest in connection with carrying out the obligations of the Member’s office. It is expected that Member’s will seek independent legal advice on a specific question of individual compliance with the Municipal Conflict of Interest Act. The declaration of a Conflict of Interest is the sole responsibility of the Member, and it is not the responsibility of staff to advise a Member on whether he or she has a conflict. It is at the discretion of the Member whether they choose to leave the room during the discussion on the topic they have declared a conflict with. If the discussion takes place in a closed meeting, the Member must leave the room.

c) Release of Confidential Information Prohibited
All information (written or oral) received, reviewed or taken in Closed Session of Council and Committees shall remain confidential unless otherwise approved by motion of Council in Open Session.
Members shall not divulge information subject to Solicitor-client privilege unless otherwise approved by motion of Council to do so.

Members shall not misuse confidential information (information they have knowledge of by virtue of their position as Councilor, Board or Committee Member that is not in the public domain, including emails and correspondence from other members of Council, Board or Committee Member or third parties) such that it may cause detriment to the Corporation, Council or others, or benefit or detriment to themselves or others.

d) Release of Information to Public and Media
Members acknowledge that official information related to decisions and resolutions of Council will normally be communicated to the community and the media by Council as a whole or the Mayor as Head of Council or by his designate.

e) Conduct at Meetings
Members shall conduct themselves with decorum and show respect for the Chair, colleagues, staff and members of the public during all meetings and proceedings of the Morris-Turnberry. Meetings shall be conducted in a transparent and impartial manner that fosters healthy debate. Members shall conduct debates in a constructive and democratic manner.

f) Gifts and Benefits
No member shall show favouritism or bias towards any vendor, contractor or others conducting business with the municipality. Members are prohibited from accepting gifts or favours from any vendor, contractor or others doing business with the municipality personally or through a family member or friend, which could give rise to a reasonable suspicion of influence to show favour or disadvantage to any individual or organization.

Members are not precluded from accepting:

i. Personal gifts, normal hospitality among persons doing business, benefits, rewards, commissions or advantages from any person or organization not connected directly or indirectly with the performance or duties of office;

Morris-Turnberry Code of Conduct
ii. Political contributions that are reported in accordance with applicable law;

iii. Food and beverages at banquets, receptions, ceremonies or similar events;

iv. Food, lodging, transportation and entertainment provided by other levels of government or by other Counties or lower tier municipalities, boards or commissions;

v. A reimbursement of reasonable expenses incurred in the performance of duties of office or activities connected with commissions or associations;

vi. Token gifts that are received as a protocol or social obligation that do not exceed a value of $100;

vii. Prizes won by random draw or games of chance

Members shall return any gifts or benefits that do not meet these criteria along with an explanation of why the gift or benefit cannot be accepted. A copy of this correspondence shall be provided to the Mayor.

g) Use of Public Property

No Member shall request or permit the use of municipal-owned vehicles, equipment, materials or property for personal convenience or profit, except where such privileges are granted to the general public. Members shall ensure that the business of the Morris-Turnberry is conducted with efficiency and shall avoid waste, abuse and extravagance in the provision or use of municipal resources. Members shall follow the Morris-Turnberry’s travel expenses policies to minimize travel costs.

h) Council/Staff Roles and Responsibilities

Members of Council are elected legislators and representatives of their constituents. The Morris-Turnberry operates on a one employee model with the Administrator Clerk-Treasurer as the only staff person responsible to Council. The ACT is responsible for implementing the decisions of Council and ensuring the efficient and effective operation of municipal services. All other staff are accountable to the ACT. Members of Council and staff will work cooperatively based on shared values of honesty, mutual respect and leadership and always strive for continuous improvement.

Members shall be respectful of the fact that staff work for Morris-Turnberry as a corporate body and are charged with making recommendations that reflect their professional expertise and corporate perspective, without undue influence from any individual member or group of members of Council.
Members are encouraged to contact staff to answer questions, identify concerns or request services that are normally available to any Morris-Turnberry resident. Members of Council shall not dictate the timing or type of service provided in response to their request. This is especially true where staff is not authorized, or do not have the resources to complete a member of Council’s request for information or service.

Where a member of Council’s request for information or service is outside the employee’s realm of responsibility, approved plan, or available resources, the employee shall inform the member of Council and their direct supervisor or department head for an appropriate and timely response. Any requests that interfere with a department’s ability to conform to workplans designed to meet Council objectives shall require a motion of Council.

Council Members shall direct any criticism of staff through the Chief Administrative Officer and shall refrain from criticizing staff in public, at any Council or Committee meeting, whether in open or closed session or to the media.

Staff shall recognize their duty of loyalty to their employer and shall refrain from criticizing Council in public or in private meetings.

i) Interpersonal Conduct and Communication
Members have an important duty to treat their colleagues, staff and members of the public appropriately and without abuse, bullying or intimidation and to ensure their work environment is free from discrimination and harassment. Members have legal responsibilities and accountabilities in relation to the tone and substance of their interpersonal interactions, conduct and communications. Members are responsible for understanding and adhering to the Ontario Human Rights Code.

j) Representing the Morris-Turnberry
Members shall make every effort to participate diligently in the activities of the agencies, boards and commissions to which they are appointed.

Members shall observe a high standard of professionalism when representing the Morris-Turnberry and in their dealings with the broader community.

Members shall encourage public respect for the Morris-Turnberry, and its staff, services, policies and bylaws.
k) **Obligations to Citizens**

No member shall grant any special consideration, treatment or advantage to any citizen or group of citizens beyond that which is accorded to all citizens.

## IV. Compliance/Enforcement

The Morris-Turnberry has an obligation to ensure compliance with the ethical and interpersonal conduct standards required of Members by this Code of Conduct. The Morris-Turnberry shall respond to all allegations, complaints or incidents of alleged conduct inconsistent with the standards in this Code of Conduct in a manner consistent with the interests and legal obligations of the Morris-Turnberry.

### Informal Complaint Process

Individuals (Councilors, staff or the public) who have witnessed behavior that they believe to be in contravention of the *Code of Conduct* are encouraged to first pursue resolution through an informal process which may include:

1. Advise the Member that the behavior or activity may contravene the Code of Conduct
2. Encourage the Member to stop the behavior or activity
3. Keep a written record including date, time, location, witnesses and other details
4. Tell someone else (for example the Mayor, ACT or other Councilor) about your concern and your discussion with the Member.
5. Consider the need to pursue a formal complaint or other legal resolutions

### Formal Complaint Process

While the Informal Complaint Process is encouraged as a first step, any individual who believes there has been a violation of the *Code of Conduct* may pursue a formal complaint without attempting to resolve the issue through the Informal Complaint Process.

### Phase 1

- Formal complaints regarding the ethical conduct of a Council Member shall be submitted in writing to the Mayor (or the Past Mayor if the complaint involves the current Mayor) explaining the grounds for the complaint.
All complaints are treated as confidential and the complainant’s name shall be kept confidential.

A copy of the complaint shall be immediately provided to the affected Member with a request for a written response to be forwarded to the Mayor within 15 days.

The Mayor shall bring the written complaint and the written response to the attention of the Council and the ACT without the affected member in attendance.

The Ethics Committee shall determine if there has been a breach of the Code of Conduct and any action to be taken or they shall recommend that an Integrity Commissioner be retained to investigate and report back to Council.

Penalties may include: a written reprimand.

Phase 2 (if needed)

Where deemed necessary, an independent Integrity Commissioner may be retained by Council to investigate and report on the alleged misconduct of a Member. The advice of legal counsel will be sought to ensure that any investigation does not interfere or conflict with any legal proceedings.

The Council may appoint an Integrity Commissioner under Section 223.3(1) of the Municipal Act to inquire and determine any alleged breach of the Code of Conduct.

Formal complaints regarding the ethical conduct of a Council Member shall be submitted in writing to the Integrity Commissioner explaining the grounds for the complaint.

The Integrity Commissioner shall conduct an independent inquiry to determine whether the Member has breached the Code of Conduct.

The Integrity Commissioner shall prepare a written report for Council. If a breach has been substantiated, the Report shall recommend the penalty (within the parameters defined in the Municipal Act).

Penalties may include: a written reprimand; Suspension of remuneration paid to a Member with respect to services up to 90 days; or; Censure including removal from appointed Committees, Boards and /or liaison roles.

It is acknowledged that access to this Informal and /or Formal Complaint Process is only one means of redress to serious concerns regarding prohibited activities. All
individuals have the ability to advance their concerns to the Ontario Human Rights Tribunal, the judicial system, or other appropriate administrative tribunals.

In cases where the liability has been denied and the misconduct is of a serious nature, Council may pass a resolution pursuant to Section 274(1) of the Municipal Act, requesting a judicial investigation into the Member's conduct.
1.0 Application & Purpose

1.1 This Code of Conduct applies to all Members of the Council of the Municipality of Huron East including the Mayor and, unless specifically provided, with necessary modifications to all Municipality committees, agencies, boards and commissions, which are defined as local boards in subsection 1(1) and section 223.1 of the Municipal Act, 2001.

1.2 The purpose of this Code of Conduct is to establish a general standard to ensure that all Members share a common basis for acceptable conduct, and to which all Members are expected to adhere to and comply with. This Code of Conduct augments other laws which Members are governed by and which requires Members to follow the Procedural By-law and other sources of applicable law, including but not limited to:

- Municipal Act, 2001
- Municipal Conflict of Interest Act
- Municipal Elections Act, 1996
- Municipal Freedom of Information and Protection of Privacy Act
- Human Rights Code
- Occupational Health and Safety Act
- Provincial Offences Act
- Criminal Code

2.0 Statement of Principles

2.1 This Code of Conduct is intended to set a high standard of conduct for Members in order to provide good governance and a high level of public confidence in the administration of the Municipality by its Members as duly elected public representatives to ensure that they each operate from a foundation of integrity, transparency, justice, truth, honesty and courtesy.
2.2 The following key statements of principle are intended to guide Members and assist with the interpretation of the Code of Conduct:

- Members shall serve and be seen to serve the public in a conscientious and diligent manner;
- Members shall observe and act with the highest standard of ethical conduct and integrity;
- Members shall avoid the improper use of the influence of their office and act without self-interest;
- Members shall act and are expected to perform their functions with honesty, integrity, accountability and transparency;
- Members shall perform their duties and arrange their private affairs in a manner that promotes public confidence and that will bear close public scrutiny;
- Members shall be cognizant that they are at all times representatives of the Municipality and of Council, recognize the importance of their duties and responsibilities, take into account the public character of their function, and maintain and promote the public trust in the Municipality; and
- Members shall uphold the spirit and the letter of the laws of Canada, Ontario and the laws and policies adopted by Council.

The above statements are key principles that are intended to facilitate an understanding, application and interpretation of the Code of Conduct – the principles are not operative provisions of the Code of Conduct and are not intended to be enforced independently as such.

3.0 Definitions

3.1 The following terms shall have the following meanings in this Code of Conduct:

(a) “Administrator/Clerk-Treasurer” means the Administrator/Clerk-Treasurer of the Municipality;

(b) “child” means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family;

(c) “confidential information” means information or records that are in the possession, in the custody or under the control of the Municipality that the Municipality is either precluded from disclosing under the Municipal Act, 2001 or other applicable legislation, its Procedural By-law or any of its other by-laws, policies, rules or procedures, or that it is required to
refuse to disclose under the *Municipal Freedom of Information and Protection of Privacy Act* or other legislation;

(d) “conflict of interest” means a situation in which a Member has competing interests or loyalties between the Member’s personal or private interests and his or her public interests as an elected representative such that it might influence his or her decision in a particular matter;

(e) “Council” means the council for the Municipality and includes, as the context may require and with all necessary modifications, any Municipality committee, agency, board or commission, which are defined as local boards in the *Municipal Act, 2001*;

(f) “fiduciary” means the obligation of a person in a position of authority to act on behalf of another, assuming a duty to act in good faith and with care, candour and loyalty in fulfilling this obligation;

(g) “frivolous” means of little or no weight, worth, importance or any need of serious notice;

(h) “local board” means any Municipality committee, agency, board or commission, which is a local board as defined in subsection 1(1) and section 223.1 of the *Municipal Act, 2001*;

(i) “Mayor” means the head of Council for the Municipality;

(j) “meeting” means a regular, special or other meeting of Council or a committee of Council where:

(i) a quorum of Members is present, and

(ii) Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of Council;

(k) “Member” means a Member of the Council for the Municipality or a member of a local board;

(l) “Municipality” means The Corporation of the Municipality of Morris-Turnberry;

(m) “non-pecuniary interest” means a private or personal interest that a Member may have that is non-financial in nature and that would be considered by a reasonable person, apprised of all the circumstances, as being likely to influence the Member’s decision in any matter in which the non-pecuniary interest arises, and may include, but is not limited to, an interest that arises from a relationship with a person or entity;
(n) "parent" means a person who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child;

(o) "spouse" means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage;

(p) "staff" means the Administrator/Clerk-Treasurer and all officers, directors, managers, supervisors and all non-union and union staff, whether full-time, part-time, contract, seasonal or volunteer, as well as agents and consultants acting in furtherance of the Municipality's business and interest; and

(q) "vexatious" means troublesome or annoying in the case of being instituted without sufficient grounds and serving only to cause irritation and aggravation to the person being complained of.

4.0 General Obligations

4.1 In all respects, a Member shall:

(a) make every effort to act with good faith and care;

(b) conduct themselves with integrity, courtesy and respectability at all meetings of the Council or any committee and in accordance with the Municipality’s Procedural By-law or other applicable procedural rules and policies;

(c) seek to advance the public interest with honesty;

(d) seek to serve their constituents is a conscientious and diligent manner;

(e) respect the individual rights, values, beliefs and personality traits of any other person, recognizing that all persons are entitled to be treated equally with dignity and respect for their personal status regarding gender, sexual orientation, race, creed, religion, ability and spirituality;

(f) refrain from making statements known to be false or with the intent to mislead Council or the public;

(g) recognize that they are representatives of the Municipality and that they owe a duty of loyalty to the residents of the Municipality at all times;

(h) accurately communicate the decisions of Council and respect Council’s decision-making process even if they disagree with Council’s ultimate determinations and rulings; and
(i) refrain from making disparaging comments about another Member or unfounded accusations about the motives of another Member.

5.0 The Role of Staff

5.1 Council as a whole approves the budget, policies and governance of the Municipality through its by-laws and resolutions. An individual Member does not direct nor oversee the functions of the staff of the Municipality.

5.2 The Municipality’s staff serve Council and work for the Municipality as a body corporate under the direction of the Administrator/Clerk-Treasurer. Inquiries of staff from Members should be directed to the Administrator/Clerk-Treasurer or to the appropriate senior staff as directed by the Administrator/Clerk-Treasurer.

5.3 A Member shall comply with the Municipality's Council and Staff Relationship Policy.

5.4 A Member shall not publicly criticize staff. If a Member has any issue with respect to any staff member, such issue shall be referred to the Administrator/Clerk-Treasurer who will direct the matter to the particular staff member's appropriate superior.

5.5 A Member shall respect the role of staff in the administration of the business and governmental affairs of the Municipality, and acknowledge and appreciate that staff:

   (a) provide advice and make policy recommendations in accordance with their professional ethics, expertise and obligations and that a Member must not falsely or maliciously injure the reputation of staff members whether professional or ethical or otherwise;

   (b) work within the administration of justice and that a Member must not make requests, statements or take actions which may be construed as an attempt to influence the independent administration of justice and, therefore, a Member shall not attempt to intimidate, threaten, or influence any staff member from carrying out that person's duties, including any duty to disclose improper activity; and

   (c) carry out their duties based on political neutrality and without undue influence from any individual Member and, therefore, a Member must not invite or pressure any member of staff to engage in partisan political activities or be subjected to discrimination or reprisal for refusing to engage in such activities.

6.0 Municipality Property
6.1 Council is the custodian of the assets of the Municipality. The community places its trust in Council and those it appoints to make decisions for the public good in relation to these assets.

6.2 By virtue of their office or appointment, a Member must not use or permit the use of the Municipality’s land, facilities, equipment, supplies, services, staff or other resources for activities other than the business of the Municipality. No Member shall seek financial gain for themselves, family or friends from the use or sale of Municipality-owned intellectual property, computer programs, technological innovations, or other patent, trademarks or copyright held by the Municipality.

7.0 Gifts and Benefits

7.1 Any gift to a Member risks the appearance of improper influence. Gifts may improperly induce influence or create an incentive for a Member to make decisions on the basis of relationships rather than in the best interests of the Municipality. A Member shall not accept a fee, advance, gift, gift certificate, cash, hospitality or any form of personal benefit connected directly or indirectly with the performance of his or her duties except as provided in Section 7.2. A gift, benefit or hospitality provided with the Member’s knowledge to a Member’s spouse, child, or parent, or to a Member’s staff that is connected directly or indirectly to the performance of the Member’s duties is deemed to be a gift to that Member. Any doubt concerning the propriety of the gift should be resolved by the Member not accepting or keeping it.

7.2 For greater clarity, despite Section 7.1, a Member is entitled to accept any compensation, remuneration or benefits authorized by law but shall not accept any gift or benefit other than in the following circumstances:

(a) such gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation;

(b) a political contribution otherwise reported by law, in the case of a Member running for office;

(c) services provided without compensation by persons volunteering their time;

(d) nominal tokens, mementos or souvenirs received as an incident of protocol or social obligation that normally accompanies the responsibilities of elected office or at a function honouring the Member;

(e) food, lodging, transportation and entertainment provided by provincial, regional and local governments or any agencies or subdivisions of them or by the federal government or by a foreign government within a foreign country, or by a conference, seminar or event organizer where the Member is either speaking or attending in an official capacity as a representative of the Municipality;
(f) entrance fees or food and beverages consumed at banquets, receptions or similar events, if:

(i) attendance serves a legitimate municipal business purpose related to the normal business of the Municipality,

(ii) the person extending the invitation or a representative of the organization is in attendance, and

(iii) the value is reasonable and the invitations are infrequent;

(g) gifts not having a value greater than $300;

(h) benefits received as a door prize, raffle or similar draw at an event, conference or seminar attended by the Member; and

(i) any gift or benefit, if the Integrity Commissioner is of the opinion, before the gift or personal benefit has been accepted, that it is unlikely that receipt of the gift or benefit gives rise to a reasonable presumption that the gift or benefit was given in order to influence the Member in the performance of his or her duties.

7.3 A Member who has received and accepted a gift or benefit pursuant to Section 7.2 shall file a disclosure of the gift or benefit indicating the person, body or entity from which it was received together with the estimated value of the gift or benefit in accordance with the Disclosure Statement set out in Appendix “A”. The list shall be provided to the Administrator/Clerk-Treasurer on an annual basis commencing on March 31 of every year and shall be a matter of public record.

7.4 A Member shall not seek or obtain by reason of his or her office any personal privilege or advantage with respect to municipal services not otherwise available to the general public and not connected directly or indirectly to the performance of the Member’s duties.

8.0 Confidential Information

8.1 Members receive confidential information from a number of sources as part of their work as elected officials. This includes information received in confidence by the Municipality that falls under the privacy provisions of the Municipal Freedom of Information and Protection of Privacy Act and other applicable privacy laws and information received during closed meetings of Council. Examples of types of information that a Member must keep confidential, unless expressly authorized by Council or as required by law, include, but are not limited to:

(a) matters related to ongoing litigation or negotiation, or that is the subject of solicitor-client privilege;
(b) information provided in confidence, for example the identity of a complainant where a complaint is made in confidence;

c) price schedules in contract tender or Request for Proposal submissions if so specified;

d) personnel matters about an identifiable individual;

e) “personal information” as defined in the Municipal Freedom of Information and Protection of Privacy Act; and

(f) any census or assessment data that is deemed confidential.

8.2 A Member shall not disclose the content of any confidential information, or the substance of deliberations, of a closed meeting. A Member has a duty to hold any information received at closed meetings in strict confidence for as long and as broadly as the confidence applies. All confidential documents received at a closed meeting are to be turned into the Administrator/Clerk-Treasurer at the end of the closed meeting. A Member shall not, either directly or indirectly, release, make public or in any way divulge any such information or any confidential aspect of the closed deliberations to anyone, unless authorized by Council or as required by law.

8.3 A Member shall not disclose, use or release confidential information in contravention of applicable privacy laws. Members are only entitled to information in the possession of the Municipality that is relevant to matters before the Council, or a committee. Otherwise, Members enjoy the same access rights to information as any other member of the community or resident of the Municipality and must follow the same processes as any private citizen to obtain such information.

8.4 A Member shall not misuse confidential information in any way or manner such that it may cause detriment to the Municipality, Council or any other person, or for financial or other gain for themselves or others.

8.5 A Member shall respect the right to confidentiality and privacy of all clients, volunteers and staff, and should be aware of their responsibilities under applicable legislation, Municipality policies, procedures and rules, ethical standards and, where appropriate, professional standards.

8.6 A Member shall not disclose any confidential information received by virtue of his or her office, even if the Member ceases to be a Member.

9.0 Discrimination and Harassment
9.1 A Member shall treat all members of the public, one another and staff with respect and without abuse, bullying or intimidation and ensure that their work environment is free from discrimination and harassment.

9.2 A Member shall not use indecent, abusive or insulting words, phrases or expressions toward any member of the public, another Member or staff. A Member shall not make comments or conduct themselves in any manner that is discriminatory to any individual based on the individual’s race, colour, ancestry, citizenship, ethnic origin, place of origin, creed or religion, gender, sexual orientation, marital status, family status, disability, age or record of offences for which a pardon has not been granted.

9.3 A Member shall comply with the Municipality’s workplace harassment and violence policy.

10.0 Improper Use of Influence

10.1 A Member shall not use the influence of their office or appointment for any purpose other than the exercise of his or her official duties in the public interest.

10.2 A Member shall not use the status of their position to influence the decision of another person to the private advantage or non-pecuniary interest of themselves, their parents, children or grandchildren, spouse, or friends or associates, or for the purpose of creating a disadvantage to another person or for providing an advantage to themselves.

11.0 Conflicts of Interest

11.1 A Member shall seek to avoid conflicts of interest, both pecuniary and non-pecuniary. A Member shall comply with the requirements of the Municipal Conflict of Interest Act with respect to obligations relating to pecuniary interests. A Member shall take proactive steps to mitigate any non-pecuniary conflicts of interest in order to maintain public confidence in the Municipality and its elected officials.

11.2 Members are encouraged to seek guidance from the Integrity Commissioner when they become aware that they may have a conflict between their responsibilities to the public as a Member and any other interest, pecuniary or non-pecuniary.

12.0 Council Policies and Procedures

12.1 A Member shall observe and adhere to the policies, procedures and rules established from time to time by Council.

13.0 Election Activity
13.1 A Member is required to conduct themselves in accordance with the Municipal Elections Act, 1996 and any Municipality policies pertaining to elections. The use of the Municipality’s resources, both property and staff time, for any election-related activity is strictly prohibited. Election-related activity applies to the Member’s campaign and any other election campaigns for municipal, provincial or federal office.

14.0 Respect for the Code of Conduct

14.1 A Member shall respect the process for complaints made under the Code of Conduct or through any process for complaints adopted by the Municipality. A Member shall not act in reprisal or threaten reprisal against a person who makes a complaint or provides information to the Integrity Commissioner during an investigation. A Member shall interact courteously and respectfully with the Integrity Commissioner and with any person acting under the direction of the Integrity Commissioner.

14.2 A Member shall cooperate with requests for information during any investigations or inquiries under the Code of Conduct. A Member shall not destroy or damage documents or erase electronic communications or refuse to respond to the Integrity Commissioner where a complaint has been filed under the Code of Conduct or any process for complaints adopted by the Municipality.

15.0 Penalties for Non-Compliance with the Code of Conduct

15.1 Where Council receives a report from the Integrity Commissioner that there has been a violation of the Code of Conduct by a Member, Council may impose the following penalties on the Member:

(a) a reprimand; or

(b) a suspension of the remuneration paid to the Member in respect of his or her services as a Member for a period up to 90 days.

15.2 Council may, on the basis of a recommendation from the Integrity Commissioner, also take any or all of the following corrective or remedial actions, and require that the Member:

(a) provide a written or verbal apology;

(b) return property or make reimbursement of its value or of money spent;

(c) be removed from or not be appointed to the membership on a committee of Council;
(d) be removed from or not be appointed as chair of a committee of Council; and

(e) comply with any other remedial or corrective action or measure deemed appropriate by the Integrity Commissioner.

16.0 Legal Fees

16.1 A Member of Council is responsible for his or her own legal costs if he or she retains a lawyer or paralegal to provide counsel, advice or representation on any matter related to the Code of Conduct, including, but not limited to, an investigation and the imposition of penalties or remedial or corrective measures or actions by the Integrity Commissioner.

17.0 Complaint Protocol

17.1 The Complaint Protocol – Code of Conduct is Appendix “B” to the Code of Conduct.
DISCLOSURE STATEMENT FOR GIFTS OR BENEFITS

Member’s Name: __________________________________________________________

Gift Received or Nature of Benefit: _____________________________________________

-----------------------------------------------------------------------------

Received From: _____________________________________________________________

Date of Receipt: _______________ Value or Estimate of Gift: _______________

Please describe the circumstances under which the Gift or Benefit was received:

-----------------------------------------------------------------------------

Please describe your intentions with respect to the Gift or Benefit:

-----------------------------------------------------------------------------

Do you anticipate transferring the Gift or Benefit described above to the municipality or the local board?

Yes, immediately____________ Yes, eventually _____________ No ________

Member’s Signature ___________________________ Date __________________________

35002024.1
APPENDIX “B”
COMPLAINT PROTOCOL

PART A - INFORMAL COMPLAINT PROCEDURE

1. Any individual who identifies or witnesses behaviour or activity by a Member that they believe contravenes the Code of Conduct may seek to address the prohibited behaviour or activity themselves in the following manner by following the Informal Complaint Procedure:

   (a) document the incident(s) where the Member may have contravened the Code of Conduct including dates, times, locations, other persons present, and any other relevant information;

   (b) advise a third party about the concerns regarding the Member’s actions;

   (c) advise the Member that the behaviour or activity appears to contravene the Code of Conduct;

   (d) identify to the Member the specific provision(s) of the Code of Conduct that may have been contravened;

   (e) encourage the Member to acknowledge and agree to stop the prohibited behaviour or activity and to undertake to refrain from future occurrences of the prohibited behaviour or activity;

   (f) request the Integrity Commissioner to assist in informal discussion of the alleged complaint with the Member in an attempt to settle or resolve the issue;

   (g) if applicable:

      (i) confirm to the Member that his or her response is satisfactory, or

      (ii) advise the Member that his or her response is unsatisfactory;

   (h) consider the need to pursue the matter in accordance with the Formal Complaint Procedure set out in Part B, or in accordance with any other applicable judicial or quasi-judicial process or complaint procedure.

2. Individuals are strongly encouraged to pursue the Informal Complaint Procedure as the first means of remedying behaviour or activity of a Member that they believe violates the Code of Conduct.

3. With the consent of both the complaining individual and the Member, the Integrity Commissioner may participate in any informal process. The parties involved are encouraged to take advantage of the Integrity Commissioner’s potential role as a mediator/conciliator of issues relating to a complaint.

4. The Informal Complaint Procedure is not a precondition or a prerequisite to pursuing the Formal Complaint Procedure related to the Code of Conduct set out in Part B.
PART B - FORMAL COMPLAINT PROCEDURE

Formal Complaints

1.(1) Any individual who identifies or witnesses behaviour or activity by a Member that they reasonably believe contravenes the Code of Conduct may file a formal complaint to request an inquiry by the Integrity Commissioner as to whether a Member has contravened the Code of Conduct in accordance with the following requirements:

(a) all complaints shall be in writing on the prescribed form (Formal Complaint Form # 1) and shall be dated and signed by an identifiable individual;

(b) the complaint must set out reasonable and probable grounds for the allegation that the Member has contravened the Code of Conduct must be accompanied by a supporting sworn affidavit setting out the evidence in full in support of the allegation; and

(c) Council may also file a complaint against any of its Members of an alleged contravention of the Code of Conduct by passing a resolution requesting the Integrity Commissioner to undertake an inquiry.

(2) An elector, as defined in section 1 of the Municipal Conflict of Interest Act, or a person demonstrably acting in the public interest (collectively, a “complainant”) may file a formal request that the Integrity Commissioner carry out an inquiry concerning an alleged contravention of section 5, 5.1 or 5.2 of that Act by a Member in accordance with the following requirements:

(a) all requests (also referred to as “complaints”) shall be in writing on the prescribed form (Formal Complaint Form # 2) dated and signed by an identifiable individual;

(b) the request shall include a statutory declaration attesting to the fact that:

(i) the complainant became aware of the contravention not more than six (6) weeks before the date of the complaint, or

(ii) in the case where the complainant became aware of the alleged contravention during the period of time described in paragraph 1 of subsection 223.4.1(5) of the Municipal Act, 2001, that the complainant became aware of the alleged contravention during that period of time;

(c) Council may also pass a resolution requesting the Integrity Commissioner to undertake an inquiry respecting an alleged contravention of sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act by a Member and provide a statutory declaration as required by Section 1(2).

(3) Individuals, electors or persons demonstrably acting in the public interest who file a formal complaint under Sections 1(1) or 1(2) must provide a full and complete record of evidence to the Integrity Commissioner who is under no obligation whatsoever to, but may, seek additional information to supplement or complete the evidentiary record to substantiate or support the allegations set out in the complaint or request.
Filing of Complaint and Classification by Integrity Commissioner

2.(1) The complaint may be filed with the Administrator/Clerk-Treasurer by hard copy or directly with Integrity Commissioner by a sealed hard copy or by e-mail to the email address(es) set out on the Municipality's website.

(2) The Integrity Commissioner shall initially classify the complaint to determine if the matter is, on its face, a complaint with respect to non-compliance with the Code of Conduct and not covered by other legislation or other Council procedures, policies or rules as set out in Section 3 or whether it is a request under sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act.

Complaints Outside Integrity Commissioner's Jurisdiction

3. If the complaint, including the supporting affidavit, is not, on its face, a complaint with respect to non-compliance with the Code of Conduct or the complaint relates to matters addressed by other legislation under another Municipality procedure, policy or rule or request in relation to sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act, the Integrity Commissioner shall advise the complainant in writing as follows:

**Criminal Matter**

(a) if the complaint is, on its face, an allegation of a criminal nature consistent with the Criminal Code, the complainant shall be advised that:

(i) the Integrity Commissioner will refer it to the appropriate police service, or

(ii) the complainant may pursue it with the appropriate police service if the complainant wishes to pursue any such allegation;

**Municipal Freedom of Information and Protection of Privacy Act**

(b) if the complaint is more appropriately addressed under the Municipal Freedom of Information and Protection of Privacy Act, the complainant shall be advised that the matter must be referred to the Administrator/Clerk-Treasurer to deal with under its access and privacy policies under that statute;

**Other Procedure, Policy or Rule Applies**

(c) if the complaint appears to fall within the scope of another procedure, policy or rule of the Municipality, the complainant shall be advised to pursue the matter under such procedure, policy or rule with the appropriate Municipality official or staff member;

**Lack of Jurisdiction**

(d) if the complaint is, for any other reason not within the jurisdiction of the Integrity Commissioner (for example, it relates to a decision of Council or a local board as a whole and not one or more individual Members), the complainant shall be so advised and provided with any additional reasons and referrals as the Integrity Commissioner considers appropriate;
**Matter Already Pending**

(e) if the complaint is in relation to a matter which is subject to an outstanding complaint under another process such as a court proceeding, a human rights or workplace harassment complaint or similar process, or to a civil matter that is pending before the courts, the Integrity Commissioner may, in his/her sole discretion, suspend any investigation, in whole or in part, pending the result of the other process;

**Similar Matter Already Pending**

(f) if the complaint is in relation to a similar matter which is subject to an outstanding complaint before the Integrity Commissioner, the Integrity Commissioner may, in his/her sole discretion, consider the matter in conjunction with the similar matter or deal with it separately, including not undertaking an inquiry if the matter can be adequately addressed in any report and/or recommendations made with respect to the complaint in the similar matter; and

**Other Ethical Code or Policy Applies**

(g) if the complaint is in relation to a matter which is governed by a code of conduct, ethical code or similar procedure or policy of another body or entity which also governs the Members (for example, another board, body or committee to which the Member has been appointed), the Integrity Commissioner shall consider the most appropriate forum for the complaint and may, in his/her sole discretion, defer consideration of the matter pending any determination made by the other body or entity and shall so advise the complainant and, if necessary, the Member.

**Limitation Period**

4.(1) The Integrity Commissioner shall not accept a complaint under the Code of Conduct for which the event giving rise to the complaint occurred or came to the attention of the complainant more than six (6) months prior to the date of the filing of the complaint. The complainant must establish that the event giving rise to the complaint occurred and/or came to the complainant's attention within six (6) months of the complaint being filed in accordance with Section 2.

(2) The Integrity Commissioner shall not accept a request relating to sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act except in accordance with the requirements of subsections 8(2)-(6) of that statute and section 223.4.1 of the Municipal Act, 2001.

**Refusal to Conduct Investigation**

5. The Integrity Commissioner has a discretion as to whether to carry out an investigation. If the Integrity Commissioner is satisfied, after considering the information contained in the complaint, that a complaint:

(a) is frivolous or vexatious,
(b) is not made in good faith,
(c) constitutes an abuse of process,
(d) discloses no grounds or insufficient grounds for an investigation, or
(e) does not warrant a full investigation,

the Integrity Commissioner shall not be required to conduct an investigation and may summarily dismiss the complaint, and, where this becomes apparent during the course of an investigation, the Integrity Commissioner shall terminate the inquiry and provide notice to the complainant and, if necessary, to the Member.

Opportunities for Resolution

6. Following receipt and review of a formal complaint or at any time during the investigation where the Integrity Commissioner, in his or her discretion, believes that an opportunity to resolve the matter may be successfully pursued without a formal investigation, and both the complainant and the Member agree, efforts may be pursued to achieve an informal resolution.

Investigation

7.(1) The Integrity Commissioner may proceed as follows, except where the Integrity Commissioner has a full factual record and believes, in his or her sole discretion, that no additional information is required, or where otherwise required by the Public Inquiries Act, 2009, or where the Integrity Commissioner has not otherwise terminated the inquiry:

(a) provide the Member with an outline of the complaint with sufficient particularity to allow the Member to understand the complaint against him or her but the Integrity Commissioner shall not have any obligation to disclose:

(i) the identity of the complainant, or

(ii) the identity of any witnesses set out in the complaint or persons that are questioned/interviewed by the Integrity Commissioner,

unless it is essential for the Member to adequately respond to the complaint, which determination shall be made in the Integrity Commissioner’s sole and absolute discretion;

(b) request that the Member provide a written response to the allegations in the complaint to the Integrity Commissioner within ten (10) business days;

(c) provide a copy of the Member’s response to the complainant with a request that any written reply be provided by the complainant to the Integrity Commissioner within ten (10) business days; and

(d) extend the timelines set out above if the Integrity Commissioner deems it necessary to do so in his or her sole and absolute discretion.
If necessary, after reviewing the submitted materials, the Integrity Commissioner may contact and speak to or correspond with any other persons, access and examine any other documents or electronic materials, including any materials on the Municipality’s computers and servers, and may enter any Municipality work location relevant to the complaint for the purpose of investigation and potential resolution.

The Integrity Commissioner may, but is under no obligation, to provide the Member with a draft of the proposed draft report on the complaint.

The Integrity Commissioner shall not issue a report finding a violation of the Code of Conduct on the part of any Member unless the Member has had an opportunity either in person or in writing to comment to the Integrity Commissioner on any preliminary or proposed finding(s).

The Integrity Commissioner may, but is under no obligation, to advise either the Member or the complainant of any proposed sanction or recommendation the Integrity Commissioner may include in the report to Council.

The Integrity Commissioner may make interim reports to Council where necessary and as required to address any instances of interference, obstruction, intimidation, delay, reprisal or retaliation by the Member or by any other person encountered during the formal complaint investigation.

The Integrity Commissioner is entitled to make such additional inquiries and provide such additional reports to Council where necessary and as required to address any instances of non-compliance with any decision of Council including the failure to comply with any penalties or corrective measure or actions imposed by Council.

The Integrity Commissioner shall retain all records related to the complaint and investigation but may provide copies of certain records, in confidence, to Municipality administrative staff who are required to ensure that any such records are securely and confidentially retained.

No Complaint Prior to Municipal Election

Notwithstanding any other provision of this Complaint Protocol, no complaint may be filed with the Integrity Commissioner, no report shall be made by the Integrity Commissioner to Council during the period of time starting on nomination day for a regular municipal election year, as set out in section 31 of the Municipal Elections Act, 1996 and ending on the voting day in a regular election as set out in section 5 of the Municipal Elections Act, 1996.

If the Integrity Commissioner has received a complaint and has commenced an inquiry but has not completed the inquiry before nomination day in a regular municipal election year, the Integrity Commissioner shall terminate the inquiry on nomination day but may commence an inquiry in respect of the same complaint if within six (6) weeks after the voting day in a regular municipal election the individual who made the request makes a written request to the Integrity Commissioner in accordance with subsection 223.4(8) of the Municipal Act, 2001.
Advice Provided to Member by Integrity Commissioner

9.(1) Subject to Section 9(2), a Member is entitled to rely upon any written advice given by the Integrity Commissioner to the Member respecting the Code of Conduct in any subsequent consideration of the conduct of the Member in the same matter provided that the Member fully disclosed in writing all relevant facts known to him or her to the Integrity Commissioner and acted in accordance with the written advice provided by the Integrity Commissioner.

(2) If the Integrity Commissioner applies to a judge under section 8 of the Municipal Conflict of Interest Act for a determination as to whether the Member contravened section 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act, the Member is entitled to advise the judge of any written advice given by the Integrity Commissioner provided that the Member fully disclosed in writing all relevant facts known to him or her to the Integrity Commissioner and acted in accordance with the written advice provided by the Integrity Commissioner.

(3) A Member under investigation by the Integrity Commissioner shall not request advice from the Integrity Commissioner as to the Member's rights under the Code of Conduct, the Municipal Conflict of Interest Act or generally at law with respect to any matter that the Integrity Commissioner is investigating or reviewing with respect to the Member, nor is the Member entitled to rely upon any statement(s) made by the Integrity Commissioner during the course of any investigation or review that may impact the Member's rights under the Code of Conduct, the Municipal Conflict of Interest Act or generally at law.

Authority to Abridge or Extend

10.(1) Notwithstanding any requirement, obligation or timeline set out in the Code of Conduct or this Complaint Protocol, the Integrity Commissioner shall retain the right to abridge or extend any provision therein in the public interest.

Investigation Report

11.(1) The Integrity Commissioner shall report to the complainant and the Member no later than ninety (90) days after the official receipt of any complaint under the Code of Conduct. If the investigation process is anticipated to or takes more than ninety (90) days, the Integrity Commissioner shall provide an interim report to Council and must advise the parties of the approximate date the report will be available. The Integrity Commissioner may also, at his or her discretion, advise any witnesses or other persons of the approximate date the report will be available.

(2) Where the complaint is sustained in whole or in part, the Integrity Commissioner shall report to Council outlining the findings, the terms of any settlement and/or any recommended remedial or corrective measure or action.

(3) The Integrity Commissioner may provide a copy of the report to the complainant and the Member whose conduct has been investigated in advance of the public release of the
report, in strict confidence until the report is publicly released. The Member shall have the right to address the report if it is considered by Council.

(4) Where the complaint is not sustained, the Integrity Commissioner is not obligated to report to Council on the result of the investigation or any findings but may do so at his/her discretion and may also include such information as he/she deems necessary in a report or as part of an annual or other periodic report by the Integrity Commissioner.

(5) The Integrity Commissioner shall complete the investigation under the *Municipal Conflict of Interest Act* no later than one hundred eighty (180) days after the official receipt of any complaint validly made under Section 1(2) of this Part.

**Findings**

12.(1) If the Integrity Commissioner determines that:

(a) there has been no contravention of the Code of Conduct, or section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*, or

(b) a contravention occurred but:

(i) the Member took all reasonable measures to prevent it, including having sought and followed the advice of the Integrity Commissioner;

(ii) it was trivial,

(iii) it was committed through inadvertence, or

(iv) it resulted from an error in judgment made in good faith,

the Integrity Commissioner may so state in the report and may make appropriate recommendations pursuant to the *Municipal Act, 2001*, including but not limited to, a recommendation of no penalty.

(2) If the Integrity Commissioner considers it appropriate, once he or she has concluded the investigation under Section 1(2) of this Part, he or she may apply to a judge under section 8 of the *Municipal Conflict of Interest Act* for a determination as to whether the Member has contravened section 5, 5.1 or 5.2 of that statute. If the Integrity Commissioner does not proceed with an application to the judge, he or she shall so advise the complainant.

**Report to Council**

13. Upon receipt of a report from the Integrity Commissioner with respect to the Code of Conduct, the Administrator/Clerk-Treasurer shall place the report on the next regular agenda of Council for consideration by Council and Council must consider the report at that meeting and may accept or refuse the recommendations set out in the report and accept, refuse or vary any penalties or sanctions contained in the report. A report from the Integrity Commissioner may also be considered by Council in advance of its next regular meeting should Council agree to hold a special or other meeting before its next regular meeting to consider the report.
Duty of Council

14. Council shall consider and make a determination on the Integrity Commissioner’s report at the same meeting at which the report is tabled.

Public Disclosure

15. (1) The Integrity Commissioner and every person acting under his or her jurisdiction shall preserve confidentiality where appropriate and where it does not interfere with the course of any investigation, except as required by law and as required by this Complaint Protocol.

(2) The Integrity Commissioner shall retain all records related to the complaint and investigation although copies may be provided to the Municipality’s administrative staff, subject to the duty of confidentiality under subsection 223.5 of the Municipal Act, 2001.

(3) The identity of the Member who is the subject of the complaint shall not be treated as confidential information in the Integrity Commissioner’s report to Council. The identity of the complainant and of any other person, including witnesses, may be disclosed if deemed appropriate and necessary by the Integrity Commissioner or if consented to by the complainant.

(4) All reports from the Integrity Commissioner to Council shall be made available to the public by the Administrator/Clerk-Treasurer.

Delegation by Integrity Commissioner

16. The Integrity Commissioner may delegate in writing to any person, other than a Member of Council, any of the Integrity Commissioner’s powers and duties under Part V.1 of the Municipal Act, 2001.
Code of Conduct — Formal Complaint Form # 1

AFFIDAVIT

I, ___________________________ (first and last name), of the Municipality of ___________________________ in the Province of Ontario.

MAKE OATH AND SAY (or AFFIRM):

1. I have reasonable and probable grounds to believe that:

   ____________________________________________ (specify name of Member),

   a member of the Council of The Corporation of the Municipality of Morris-Turnberry or a local board of the Municipality, has contravened section(s) ____________________________________________ of the Code of Conduct of the Municipality of Morris-Turnberry. The particulars of which are attached hereto.

2. Facts constituting the alleged contravention (use separate page if required)

   ____________________________________________

   ____________________________________________

   ____________________________________________

   ____________________________________________

   ____________________________________________

   ____________________________________________

   ____________________________________________

   ____________________________________________

   ____________________________________________

This affidavit is made for the purpose of requesting that this matter be reviewed and/or investigated by the Municipality of Morris Turnberry’s Integrity Commissioner and for no other improper purpose.

SWORN (or AFFIRMED) before me at the )
the __________ of __________ on )
_____________ (date) )

(Signature)

A Commissioner for taking affidavits etc.

Please note that signing a false affidavit may expose you to prosecution under ss. 131 and 132 or 134 of the Criminal Code, R.S.C. 1985, c. C-46 and also to civil liability for defamation.
Municipal Conflict of Interest Act— Formal Complaint Form # 2

STATUTORY DECLARATION

I, _______________________________ (first and last name), of the
Municipality of _______________________________ in the Province of Ontario.

I SOLEMNLY DECLARE THAT:

1. I have reasonable and probable grounds to believe that:
   _______________________________ (specify name of Member),
   a member of the Council of The Corporation of the Municipality of Morris-Turnberry or a local
   board of the Municipality, has contravened section(s) ____________ of the Municipal
   Conflict of Interest Act, R.S.O. 1990, c. M.50. The particulars of which are are attached hereto.

2. I became aware of the facts constituting the alleged contravention not more than six (6)
   weeks ago and they comprise the following: (use separate page if required)

   _______________________________
   _______________________________
   _______________________________
   _______________________________
   _______________________________
   _______________________________

   This declaration is made for the purpose of requesting that this matter be investigated by the
   Municipality of Morris Turnberry's Integrity Commissioner and for no other improper purpose.

DECLARED before me at the
the ____________ of ____________ on ____________ (date)

(Signature)

A Commissioner for taking affidavits etc.

Please note that signing a false affidavit may expose you to prosecution under ss. 131 and 132 or 134 of the Criminal
Code, R.S.C. 1985, c. C-46 and also to civil liability for defamation.

35002583.1
Recommendation: That the Council review and give consideration to the draft ‘Tree Canopy Policy’ and direction to staff to finalize the by-law or amend the policy as directed by Council.

Executive Summary:


Under Bill 68, passed in 2017, under the Climate Change category, the Province of Ontario enacted that: Municipalities are required to adopt a policy with respect to the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality, by March 1, 2019.

Therefore, I have prepared a draft policy for consideration.

My understanding is that within the limits of the County of Huron, our tree cover is protected by the Huron County Forest Conservation By-law.
The Municipality of Morris-Turnberry has a policy of distributing trees to property owners on an annual basis.
A policy such as this will fulfill the requirement of the Municipal Act.

Please review the Policy and if you require an amendment, please advise.

Thank you.

Submitted by:

Nancy Michie
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW No. – 2019

Being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to a Tree Canopy Policy for the Municipality of Morris-Turnberry

WHEREAS, Section 270 of the Municipal Act, 2001 S.O. 2001 C. 25 as amended, states that; ‘A Municipality shall adopt and maintain policies with respect to:

7. The manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality’;

AND WHEREAS, the Council of the Municipality of Morris-Turnberry deems it necessary and desirable to give consideration to a ‘Tree Canopy policy’ for the Municipality of Morris-Turnberry;

AND WHEREAS, the Policy is attached hereto and forms part of this By-law as “Schedule A”;

AND WHEREAS, the Corporation of the Municipality of Morris-Turnberry enacts as follows:

THAT the Mayor and Clerk of the Municipality be and they are hereby authorized to adopt, and execute and affix the Corporate Seal to ratify the ‘Tree Canopy Policy’, effective March 1, 2019.

Read a FIRST and SECOND time this day of February, 2019

Read a THIRD time and FINALLY PASSED this day of February , 2019

________________________________________
Jamie Heffer - Mayor

________________________________________
Nancy Michie- Administrator Clerk-Treasurer
Schedule 'A’ to By-law No. 2019

Tree Canopy Policy
Municipality of Morris-Turnberry
Effective March 1, 2019

1. The Municipality of Morris-Turnberry hereby establishes a 'Tree Canopy Policy' pursuant to Bill 68, the Modernizing Ontario's Municipal Legislation Act, 2016, requiring municipalities to adopt a policy with respect to the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality;

2. County of Huron Forest Conservation By-law:
The Municipality of Morris-Turnberry adopted By-law No. 37-2013, being a by-law to delegate to the County of Huron all of its power with respect to the destruction or injuring of trees in woodlots, in conjunction with the County of Huron 'Forest Conservation By-law' passed the 1st day of May, 2013.

3. Maitland Conservation Forestry Services:
The Municipality of Morris-Turnberry passed a resolution May 24th, 2001 stating that each year the Municipality will purchase 50 trees which will be available at the municipal office every spring for replacement of the roadside trees cut by Municipality. Trees have been ordered and distributed each year thereafter from the Maitland Conservation Forestry Services and the Municipality has ordered 110 trees for distribution in 2019.

It is the intent of the Council of the Municipality to continue with the current process for Forest Conservation and to purchase and distribute trees on an annual basis, which is a method to protect and enhance the tree canopy and natural vegetation of the municipality.
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

By –Law No. 12-2019

"TO TRANSFER RESERVES AND ESTABLISH A RESERVE FUND"

WHEREAS Section 290 (1) of the Municipal Act 2001, (S.O. 2001 c. 25) provides that:
“A local municipality shall prepare and adopt a budget” and Section (3) (e) states that “In preparing the budget for a year, the local municipality may provide for such reserves as the municipality considers necessary.”

AND WHEREAS Section 9 of the Municipal Act 2001, (S.O. 2001 c. 25) provides that:
“A municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any Act.”

THEREFORE, THE COUNCIL OF THE MUNICIPALITY OF MORRIS-TURNBERRY hereby establishes the following Reserve Fund:

1/ That $650,000 be transferred from the Roads Reserve to the 2018 revenue for the purchase of the Pletch property in 2018;

2/ That $200,000 be transferred from the Fire Reserve to the 2018 revenue for the purchase of the Pletch property in 2018;

3/ This by-law is effective as of December 31, 2018; and supercedes all former by-laws enacted under the Authority of this Act or its predecessors.

4/ That the Mayor and Clerk are hereby empowered to sign and execute this by-law.

Read a First, Second, Third and Final Time this 5th day of February, 2019.

Mayor – Jamie Heffer

Clerk – Nancy Michie
MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW No. 11-2019

A BY-LAW TO ESTABLISH THE PAY RANGE GRID FOR THE YEAR 2019
FOR THE MUNICIPALITY OF MORRIS-TURNBERRY

WHEREAS, Section 283 (1) of the Municipal Act, S.O. 2001, c. 25, states
"A municipality may pay any part of the remuneration and expenses of the members of any local
board of the municipality and of the officers and employees of the local board";

WHEREAS Section 283 (2) of the Municipal Act, S.O. 2001 c.25 states “Despite any
Act, a municipality may only pay the expenses of the members of its council or of a local board
of the municipality and of the officers and employees of the municipality or local board if the
expenses are of those persons in their capacity as members, officers or employees and if
a) the expenses are actually incurred; or
b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the
opinion of the council or local board, of the actual expenses that would be incurred”;

AND WHEREAS the Council passed By-law No. 3-2019, on January 8th, 2019
and hereby is desirous to amend the mileage rate to conform to the Government of
Canada Automobile allowance rates;

THEREFORE the Council of the Municipality of Morris-Turnberry enacts as
follows:

1/ That the Mileage Rate in Schedule “B” is hereby amended, effective as of January 1,
2019;

2/ That this by-law comes into force on the final passing thereof and hereby rescinds
and repeals the mileage rate of By-Law No. 3-2019. All other sections of the By-law
No. 3-2019 remain as passed on January 8th, 2019/

Read a first, second, third and final time this 5th day of February, 2019.

Mayor- Jamie Heffer

Clerk- Nancy Michie
EMPLOYEE EXPENSE POLICY:

To be effective January 1, 2019  2.2 % increase

1. **Meeting Allowance:** (for meetings held after work hours)
   This section applies to Administrator Clerk - Treasurer (excludes two meetings per month) and the Director of Public Works and the Chief Building Official.
   - Any meeting less than 2 hours: $77.79
   - Any meeting from 2-4 hours: $129.62
   - Any meeting greater than 4 hours: $194.44

2. **Mileage Policy:**
   A travel allowance be paid on per Kilometer basis equal to the official non-taxable Canada Customs & Revenue Agency rate for kilometers below 5,000 in a year.

   **The rate for 2019 is $.58 per kilometer**
   **And over 5000 km at the rate of $.52**

   Mileage will be paid for travel which is required for the duties of the municipality;

3. **Convention Policy:**
   The Municipality will support conventions attended by the Administrator Clerk - Treasurer, Director of Public Works and Chief Building Official and the Drainage Superintendent with remuneration to be paid as follows:

   **For all Officials attending Conferences:**
   1/ Convention Expenses:
      - Room expenses
      - Meal expenses after submitting receipts
      - Registration

   2/ Mileage and or travel expenses

   3/ Banquet tickets for the employee

   4/ Spousal registration will be paid by the municipality and reimbursed by the employee

4. **Pay Period:**
   The Employees will be paid on a bi-weekly basis
Good afternoon,

At MPAC, our focus on listening and creating true partnership with the municipal community has never been stronger. In large part, this has been due to the leadership of Carla Y. Nell, who for the past three years has been Vice-President, Municipal and Stakeholder Relations. I’m writing today to let you know that Carla will be leaving MPAC, effective February 8. I would like to thank Carla for her leadership, vision and dedication and wish her much success in her future endeavours.

Under Carla’s leadership the Municipal and Stakeholder Relations team has implemented service improvements including the new Municipal Connect experience, the Service Level Agreements and a number of other significant operational initiatives. Carla has been a strong advocate for customer focus in everything we do. We intend to continue to build on these strengths.

Given the strong alignment that exists between the stakeholder relations and valuation functions at MPAC, going forward Municipal and Stakeholder Relations will be led by Carmelo Lipsi, COO and VP of Valuation and Customer Relations. This is a natural evolution of our customer focus that also serves to strengthen the core business.

No changes are being made to services, processes or staff. Please don’t hesitate to reach out to Regional Manager, Amanda Macdougall, if you have questions.

Regards,
Nicole

Nicole McNeill
President & CAO
T: 905-837-6166 | C: 416-523-3552

For immediate assistance, contact:
Carla Hipolito
Executive Assistant to President & CAO
P: 289-315-3068 | E: Carla.Hipolito@mpac.ca

Municipal Property Assessment Corporation
1340 Pickering Parkway
Pickering, ON L1V 0C4

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AVIS : le présent courriel et toute pièce jointe qui l’accompagne sont confidentiels, protégés par le droit d’auteur et peuvent être couverts par le secret professionnel. Toute utilisation, copie ou divulgation non autorisée est
Annual General Meeting Final Minutes  
– January 18, 2019–

In attendance: Amanda Morrison, Betty McCallum, Kaleigh McCallum, Dave & Joan Perrie, Cathy & Jeff Cardiff, Matt Cardiff, Janelle Caldwell, Bessie Johnson, Joan Bernard, Betty Cardiff, Jean Davidson, Sandra Cable, Murray Hoover, Jim & Dona Knight, Yvonne Knight, Linda & Elwin Garland, Mary & Maurice Douma, Karen & Fred Uhler, Pam McLellan, Peggy Aitchison, Hanna McCutcheon, Sandra Machan, Zoey Onn, Bonnie Lindsay, Marie McCutcheon, Dorothy Cummings, Monique Baan, Nicole Noble, Mary Ann Thompson, Evelyn Hillier, Barb Cadotte, John Lowe, Maggie Speer, Cherida McCullagh, Brian Schlosser, Guests, Crystal, Chad & Bridget McCallum, Cheryl & Allie Reigling, Bernie McLellan, Jamie Heffer, Thom Onn, Shawn Loughlin

6:00 - 6:30 pm  -Social Time  
6:30 – 7:15 pm  -Pot Luck Supper :  
7:15 pm  -Annual Meeting begins..  Meeting started at 7:50

Welcome from  Dorothy Cummings
Huron East  Bernie McLellan
Morris Turnberry  Jamie Heffer

Presentation of Awards:  

David & Joan Perrie Award  (most points in junior section)  
Ally Riegling  

Optimists All Around Participation –  
(most points in junior & general sections of fair combined)  
Kaleigh McCallum
**Guest Speaker**  
**John Lowe**  - John is a Huron East councillor who is the liaison between council and the BMG revitalization committee.
- Last year the BMG rec. group took care of the Tailgate supper, served on the Tuesday night of the fall fair.
- The rebuilding committee has been discussing for several months the feasibility of renovating or building new onto the BMG arena.
- Total cost would be approx. 4 million dollars.
- The group would make use of campaign coaches, for fund raising, but first a study would have to determine if the project is practical.

- Immediate future plans for the arena are: 2 new west wall ventilation fans, to improve air flow.
- Replace the dehumidifiers, to reduce the humidity during ice laying in the fall and thru out the winter months.
- Also to acid wash the hall floors, to bring their original colour.

- A fundraiser is planned for Feb. 9th, having a Yuk Yuk show.
  Tickets are $40, available at the BMG office.

**Annual Business Meeting**

1. **Minutes of Previous Year**  
   Motion to accept made by Monique, 2nd by Jeff. Carried

2. **Business Arising from Minutes**  
   No business arising

3. **Treasurer’s Report**  – see attached sheets

As of Dec. 31, 2018

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<td>Manulife GIC #2</td>
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<tr>
<td>Manulife GIC #3</td>
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**TOTAL**  
$27,535.41

Comparison of expenses between 2016 & 2018 Fairs (2017 IPM fair)

Any questions regarding these reports?

- We have 2 x $6,000.00 GIC’s coming due on March 1/19. They had previously been entered as 1 year terms, at 2%, do we want to reinvest again? How long a term?

  Current rates…1 yr. …… 2.510%
  2 yr. …… 2.75%
  3 yr. …… 2.85%
  4 yr. …… 3.00%
  5 yr. …… 3.15%

**Motion**  
by Zoe, that the Ag society invest 1 of the $6,000 GIC for a 1 year term, and the 2nd $6,000 GIC for a 5 year term. 2nd by Jeff. Carried
4. **President's Report** - Are we having a meal at the 2019 fair?

**Motion** by Matt that we have a meal on the Tuesday night of the fair, 2nd by Mary Ann. Carried.

- Vice president position open, needs to be filled?
- Will deal with this at February meeting
- Food booth prices? (increase?)
- Will deal with this at Feb. meeting
- New, larger door to the cattle shed, on the west wall?
- Will deal with this at Feb. meeting
- Placemats, to get them again for 2019, colour? ($238 for 1200)
- Will deal with this at Feb. meeting.
- Education committee, needs some new volunteers
- Will deal with this at Feb. meeting
- Photography section needs a new chairperson
- John Lowe has agreed to be the new photography/art chairperson
- Would like to welcome 2 new members to the Ag society

-Evelyn Hillier & Barbara Cadotte

5. **Home Craft President's Report** - Mary Douma- Had a great time during her tenure of Homecraft pres., glad she is now retired from it and wishes Monique all the best in taking over the new position from Mary.

6. **Ambassador Report** - Amanda Morrison - over the last few months have done lots, been to the District 8 meeting in Kirkton. Ladies Night Out, had lots of fun there, went to the Seaforth, Wingham, Blyth and Brussels Santa Claus parades, they were cold and wet. At Brussels, helped to judge the colouring contest and had pictures with Santa Claus. 2018 was very exciting and can't wait to see what 2019 has to offer.

**Junior Ambassador** Maddy Bernard- unable to attend, report by Maggee. Was very busy in September with Seaforth and Brussels fall fairs. Brussels Wednesday helped at school program, the parade, 4H shows. LNO helped to set up, with the draws and also served. And was in the Brussels SIC parade. Very excited about 2019.

**Little Ambassador** Kaleigh McCallum- since our last fair meeting, was invited to the Erin Fall Fair, where took part in an ambassador cake decorating contest. Cake was auctioned later and total money raised from the auction was $4,100. Went to the S/C parade in Seaforth and Wingham, they were cold and wet. Helped to set up the Brussels S/C float, where I had to set up ALL the teddy bears for the float. Also rode in the Clinton S/C parade. Can't wait to take part in this spring events.
7. Election of Officers for 2019  

Jeff ran the election process.

Farm & Field President -  *Dorothy*, in 2\textsuperscript{nd} year of her term

First Vice Farm & Field President - several nominations were presented, but no nominees offered to stand, position open

Home Craft President -  *Monique begins role as Pres. For 2 year term*

First Vice Home Craft President -  *Pam McLellan accepts nomination for 2 year term*

\textbf{Motion} by Mary Ann to accept nominations as presented, 2\textsuperscript{nd} by Joan. Carried.

Secretary/Treasurer -  *Brian Schlosser for 1 more year.*

8. Correspondence & Information Items  (Brian)

-An fair executive was held on December 3, 2018, with Dorothy, Monique, Mary, Matt, Jeff & Brian attending.

-Annual OAAS Convention - Sheraton Parkway, Toronto from Feb. 14-16, 2019

-So far, attending will be Amanda, Hanna as chaperone, Dorothy and Brian. Anyone else interest in going? Registration deadline is next week, Feb 25\textsuperscript{th}

\textit{If you wish to attend convention, let Brian know ASAP}

Joan Perrie’s lovely picture board, showcasing our 2018 fair, is being stored at Barny Tech. She encourages anyone to borrow it for a group gathering or any other chance to show off our fair.

-A letter of appreciation was received from the Water Festival for our donation in 2018 ($100). Are we going to support the Festival in 2019? Motion?

\textbf{Motion} - by Dorothy to support the Water Festival for 2019, 2\textsuperscript{nd} by Zoe. Carried.

-The OMAF grant application still has not been submitted, waiting for the books to be audited, and for our AGM. The entire application has to be submitted before Feb 1. It used to be that the application just had to be started before that date, but OMAF have changed their rules. Included in that application there are certain requirements, one being that our AGM has to have been held previously to their deadline (Feb 1). With us normally holding our AGM the last week of January used to be ok, it does not suit anymore, there is not enough time for ALL the paperwork to be filed and gotten to Guelph in time. This is one of the reasons this year’s AGM is being held mid-month, do we need a resolution to move our AGM forward to this date? Can it be moved even further forward. There is a $1800 (approx.) grant on the line
here, OMAF provides NO exceptions.

-Brian to investigate constitution and see if it would be possible to hold AGM in the middle of January, to allow the OMAF grant to be done in a timely manner. Report back in Feb.

-Our Charity Status application has arrived, and has been filled out and mailed in.

-It is once again time to start working on the fair books, for those that don't know, there is also a preliminary book, that is send out early for the people who enter into the Hobbycraft, Quilting & Knitting, and Photography sections of the fair, to give those folks lots of time to get exhibits together and made.

If I could make a suggestion, as this is a bit of a touchy subject for some folks, but wouldn't it be easier to make your changes shortly after our fair, when everything is still fresh in your minds yet. Leaving the changes till now, well first of all the fair is 5 months past, (hard to remember what it was you wanted to changes back then), people are travelling south, maybe you had some notes made, but where are they now? Is there really any reason why ALL the sections couldn't have their changes decided on shortly after the fair?

-Listowel Ag Society is holding their 2nd annual Trade show, April 6, featuring demos, and fair related information and acts.

-District 8 is once again holding a Farm Tour, Sunday June 16, featuring farm sites around Brussels and Blyth. These include Brussels Fireman's breakfast, 4 Winds barn, Bill Van Nes's organic dairy farm and Turkey Run Ranch (Brian & Joanne Workman), and there will also be farm sites at the Blyth end of the route.

-Volunteers from our society will be needed that day to answer questions at the different sites.

9 Fall Fair

This year's Fair Theme - **Back to Our Roots**

Date for 2019 Fair? Sept 17-18th. Held at BMG arena. Motion?

**Motion** by Mary to hold our fair on Sept 17-18, 2nd by Matt. Carried.

Theme for 2020 Fair? 5 themes were presented, this was voted down to 2 themes.

**2020 theme is** "Twist and Sprout"

**2021 theme is** "Bank Barns and Spinning Yarns"

-Gift basket winners for 2018

<table>
<thead>
<tr>
<th>Fanny Somers</th>
<th>Gardener's Basket</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonnie Lindsay</td>
<td>Handyman's Basket</td>
</tr>
<tr>
<td>Isla Fischer</td>
<td>Travelers Basket</td>
</tr>
<tr>
<td>Mary Jean Pearson</td>
<td>Crockpot Basket</td>
</tr>
</tbody>
</table>
There will be a Gift Basket Raffle for the 2019 fair.

*The Ambassador Competition for 2019 is booked for Aug 10*

10 New Business
- Motion to approve an internal auditor to do the Ag Society’s books for 2019?
  (Ralph Watson & Peter Allison currently do the auditing.)

  **Motion** by Sandra to have Ralph and Peter do our books for 2019, 2nd by Dona. Carried.

11. Ladies Night Out, is on again for this year, 4 tables of tickets already sold, more info in Feb. meeting, need ideas for entertainment.

11. Adjournment

**** Remember to pay your Ag Society Dues - $3.00 – if they weren’t deducted from any prize money in 2018 or if you don’t enter anything. To be a Director, with a right to vote, you need to pay your dues! ****

Next meeting will be Wednesday February 6, 7:30pm in the Community Room at the Brussels Public Library.

P.S. If you know of anyone who has recently acquired an email address, please let them know that they can receive minutes of our meetings, these people just need to let me know their email addresses. Get in touch with Brian at 226 622 2175
Ontario

AUDIT CERTIFICATE

(TO BE USED IF NO AUDIT REPORT IS SUPPLIED BY OUTSIDE AUDITORS)

Society financial records must be audited for the protection of both the treasurer and the Society.

One of the following must be submitted:

• a completed Audit Certificate with two signatures that are not executive officers or board members of the Society or related to one another or the treasurer.

OR

• an Audit Report (not a Compilation, also known as, Notice to Reader) that has been completed by a professional firm (CA, CMA, CPA, CGA). Please send a copy of the Audit Report and retain the original for your files. This usually has only one signature.

Note that Compilations, also known as Notice to Readers, will no longer be acceptable as formats for reviews. If your financial statements are in this format, please also supply the Audit Certificate as described above.

We certify that the statements of receipts & disbursements and assets & liabilities of the Brussels Agricultural Society for the fiscal year ended 2018 are correct, and that our examination of the books and records of the Society included tests to ensure:

1. all cash receipts were correctly recorded;
2. all recorded vouchers were accurate and authentic;
3. all investment and similar assets which were reported actually exist.

Date 04 JAN 2019
Auditor / Financial Reviewer RALPH WATSON
Signature ____________________________
Phone 519-887-6011

Date 05 January 2019
Auditor / Financial Reviewer PETER ALLISON
Signature ____________________________
Phone 519-887-8443

Any officer, director or auditor of an organization who makes a false statement in any report or information required under the Agricultural and Horticultural Organizations Act is guilty of an offence and on conviction is liable to a fine of not more than $2000. R.S.O. 1990, c. A.9, s. 16

Ministry of Agricultural, Food and Rural Affairs
Executive Officers

President: Dorothy Cummings
RR #2 Brussels, ON N0G 1H0
519 881-9393
dorothy@barnytech.on.ca

1st Vice President: position open

Past President: Matt Cardill
RR #3 Brussels, NOG 1H0
519 357 6695
matt.cardill.92@gmail.com

Homesteck President: Monique Baron
R.3 Walton on N0K 1Z0
519 887-1998
jmbaron@telco.on.ca

Homesteck Past President: Mary Dume
R.2 Brussels on NOG 1H0
519 887-6887
margedume@gmail.com

Secretary Treasurer: Brian Schluss
K.2 Brussels on NOG 1H0
226 622 2125
bschluss@iol.net
Banking Summary - Last year
1/1/2018 through 12/31/2018 (in Canadian Dollars)

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<thead>
<tr>
<th>Category</th>
<th>1/1/2018-12/31/2018</th>
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<td>Ambassador Income</td>
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<td>Ambassador Campaign</td>
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<td>Ambassador Door Receipts</td>
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<td>Municipality of Morris-Turnberry</td>
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<td><strong>TOTAL Grants</strong></td>
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<td>Conference</td>
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<td>Tractor Pull</td>
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<td>Trophies</td>
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<td>TOTAL Fair</td>
<td>16,126.38</td>
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<td>Award</td>
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<td>Gifts</td>
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<td>TOTAL Fair Board</td>
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<td>Accident Insurance</td>
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<td>Property Insurance</td>
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<td>TOTAL Insurance</td>
<td>1,875.33</td>
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<td>Misc</td>
<td>209.06</td>
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<td>OASS - District 8</td>
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<tr>
<td>Association Membership</td>
<td>75.00</td>
</tr>
<tr>
<td>Meals</td>
<td>132.00</td>
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<tr>
<td>TOTAL OASS - District 8</td>
<td>207.00</td>
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<td>Accommodations</td>
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<td>Auction Donation</td>
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<td>Meals</td>
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<td>Mileage</td>
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<td>Postage and Delivery</td>
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<td>Printing</td>
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<tr>
<td>Stationery</td>
<td>82.78</td>
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## Banking Summary - Last year

1/1/2018 through 12/31/2018 (in Canadian Dollars)

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<thead>
<tr>
<th>Category</th>
<th>1/1/2018-12/31/2018</th>
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<tr>
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<tr>
<td>Remembrance Day Wreath</td>
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<td>Service Charge</td>
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<td>Bank Charge</td>
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<td>Cheque Printing</td>
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<tr>
<td>Transfer To Manulife Acct.</td>
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<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td><strong>40,426.94</strong></td>
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</tbody>
</table>

**OVERALL TOTAL**: 7,573.87
December 2018

To Municipal CAO / Clerk

RE: Update Report on Risk Management Services Provided by Ausable Bayfield Conservation Authority

Ausable Bayfield Conservation Authority (ABCA) was delegated Part IV authorities (as per Ontario Clean Water Act, 2006 (CWA)) to provide Risk Management Services on behalf of your municipality in the autumn of 2014, with renewal of that agreement in 2017. Several ABCA staff have received the training to act a Rick Management Official / Inspectors, as required under the CWA. These staff are tasked with implementing the Part IV (risk management plan, prohibition, and restricted land use) policies of the Ausable Bayfield and Maitland Valley Source Protection Plans, which came into effect on April 1st, 2015. This report provides an update on the progress of our work to date.

Services
Under our current service agreements, we are providing the following services to your municipality:

- Communicating the purpose, effect and function of the Part IV policies to residents and businesses in the subject vulnerable areas (municipal wellhead protection areas, zones A, B, and C);
- Monitoring and enforcement of source protection plan prohibition policies;
- Negotiating, establishing, and ensuring compliance with risk management plans;
- Collaborate with municipal building and planning staff to ensure that activities proposed in vulnerable areas are consistent with the source protection plans through development application review and approval;
- Development and delivery of education and outreach materials as per source protection plan policies for new wellhead areas;
- Keeping records for the purpose of reporting to the Ontario Ministry of the Environment and Climate Change.

Risk Management Plans

Risk Management Officials at ABCA continue to work on behalf of municipalities to complete all of the Risk Management Plans required under CWA, Part IV legislation for properties.
across this region. Within the eight municipalities where ABCA is providing risk management services, early estimates were that approximately 200 Risk Management Plans (RMPs) would be required. Through threat verification, and consultation with landowners and business owners, the actual number of risk management plans dropped to less than 150. This number is expected to decrease in future, as activities change. For example, homeowners may replace heating oil with another heating source, eliminating the need for a RMP. The majority of RMPs have been finalized, are in negotiation or are awaiting confirmation of activities due to transition of ownership. See Table 1 below.

Risk Management Plans have been completed for the following significant threat activities:
- Storage and handling of fuel, including home heating oil
- Storage of Hazardous Waste
- Storage and handling of chemicals - dense non-aqueous phase liquids (DNAPLs)
- Application and storage of fertilizer
- Application of pesticides
- Application of manure
- Grazing / pasturing of livestock

The majority of Risk Management Plans continue to be for fuel - home heating oil and bulk fuel threats, agricultural activities, and chemical (Dense Non-Aqueous Liquid (DNAPL) storage. We have good compliance for manure application prohibition in 100m zones or Wellhead Protection Area-A. Although some farm operations are exempt from RMP requirements because they hold a Nutrient Management Strategy, we continue to work with their custom applicators to ensure that they have digital mapping of vulnerable areas for their equipment. Several Risk Management Plans have been revised due to new ownership or lease holders, or due to changes in activity. While we have had challenges with some owners to get a Risk Management Plan in place, most are resolved over time. Risk Management Plans for DNAPL (retail and industry) continues to be challenging. The area where the DNAPL prohibition policy applies extends out to a WHPA-C, the 5-year time-of-travel. It is difficult to intercept and inform new property owners/leasing and explain restriction on land uses prior to business establishment. Ongoing education regarding Drinking Water Source Protection and provision of mapping for real estate agents is helpful but not fool-proof.

A suite of best management practices is typically discussed with landowners during negotiation of the risk management plan, and the management measures ultimately agreed upon are based on what is most practical for a specific property, while still complying with the policies and relevant legislation. Typical RMPs include requirements for spill prevention plans, secondary containment of chemicals, staff training and implementation of agricultural best management practices, where applicable.

Our Risk Management Officials have, for the most part, been well-received in the community, with full cooperation from most landowners and business owners. Individuals are concerned about drinking water, and we have received some excellent ideas and suggestions from landowners themselves. Some of the challenges we have been experiencing have to do with initiating contact with some landowners. The shift in telecommunications from land lines to mobile phones has made finding contact information for some property owners difficult and
time-consuming. Negotiating RMPs with large corporations has also proven to be a lengthy process, as the local business may not have authority to sign the RMP.

**Restricted Land Use Notices**

Within certain parts of a wellhead protection area (WHPA) a person cannot submit an application for an approval under the Planning Act, or for a building permit under the Building Code Act, unless they first obtain a 'Section 59' notice from the Risk Management Official, as per the Clean Water Act, 2006. The purpose of requiring a Section 59 notice is to allow the risk management official an opportunity to determine if the development proposal will introduce a significant threat activity that is prohibited by the source protection plan, or one that requires a risk management plan. The table below outlines the number of notices issued to date, within each municipality, in between April 2015 and December 1st, 2018.

**TABLE 1**

<table>
<thead>
<tr>
<th>Municipality</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>(\text{sum S. 59 Notices})</th>
<th>(\text{Number Completed RMP })*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashfield-Colborne-Wawanosh</td>
<td>2</td>
<td>3</td>
<td>5</td>
<td>1</td>
<td>11</td>
<td>8</td>
</tr>
<tr>
<td>Bluewater</td>
<td>6</td>
<td>5</td>
<td>6</td>
<td>3</td>
<td>20</td>
<td>9</td>
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<tr>
<td>Central Huron</td>
<td>4</td>
<td>5</td>
<td>13</td>
<td>7</td>
<td>29</td>
<td>10</td>
</tr>
<tr>
<td>Huron East</td>
<td>7</td>
<td>4</td>
<td>5</td>
<td>8</td>
<td>24</td>
<td>12</td>
</tr>
<tr>
<td>Huron-Kinloss</td>
<td>2</td>
<td>6</td>
<td>4</td>
<td>1</td>
<td>13</td>
<td>12</td>
</tr>
<tr>
<td>Morris-Turnberry</td>
<td>3</td>
<td>8</td>
<td>7</td>
<td>5</td>
<td>23</td>
<td>2</td>
</tr>
<tr>
<td>North Huron</td>
<td>8</td>
<td>1</td>
<td>6</td>
<td>4</td>
<td>19</td>
<td>10</td>
</tr>
<tr>
<td>North Perth</td>
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<td>3</td>
<td>7</td>
<td>13</td>
<td>25</td>
<td>12</td>
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<tr>
<td><strong>Sum</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>164</strong></td>
<td><strong>75</strong></td>
</tr>
</tbody>
</table>

* some Risk Management Plans (RMP) cover more than one activity (eg chemical and hazardous waste storage may be covered under one RMP.

ABC staff members have streamlined the development review process, making the timeline for review and the issuance of notices very short. Typically, applications are reviewed and notices are issued the same day that applications are received.

**Education and Outreach**

Staff members from ABCA and Maitland Valley Conservation Authority (MVCA) have developed education materials specific to each significant drinking water threat. These threat-specific education materials are largely being delivered by the Risk Management Officials as a first step in developing Risk Management Plans. Education products include fact sheets; maps; an updated source protection region website and interactive mapping portal at sourcewaterinfo.on.ca; training materials; and a new micro website at...
www.keepingwaterclean.ca. Promotional videos were also developed and can be viewed by visiting our website at www.sourcewaterinfo.on.ca.

If you would like any further information about the activities of the Risk Management Office at Ausable Bayfield Conservation Authority, we would be pleased to respond. Please direct any inquiries by email to dclarkson@abca.on.ca or mmacdonald@abca.ca: or by phone at: 519-235-2610, extension 226.

Sincerely,

Donna Clarkson and Mary Lynn MacDonald
Risk Management Officials and Program Co-Supervisor, Drinking Water Source Protection
Ausable Bayfield Maitland Valley Source Protection Region
December 2018

Re: Spirits of Bluewater Tour flyers

Dear Friend:

In the spirit of community development and tourism, we've recently created some fun tours of local craft breweries, wineries and cideries. These are driving tours that we are promoting for free to everyone. Enclosed, please find some flyers to boost awareness of the tours. It would be greatly appreciated if you could help us spread the word by putting these flyers in areas where people will see them and grab one to take with them!

Please be sure to visit our website explorebeyondtheshore.ca!

Sincerely,

Deb Thomas
Digital Tour Developer
dthomas@municipalityofbluewater.ca
Spirits of Bluewater

Free Tours of Local Breweries & Wineries to download to your Smartphone or Tablet!

6 NEW TOURS!
Beverages of Bayfield & Beyond
Heading Through Huron
Grand Bend & Beyond
Pints in Perth County
Worth the Drive Around Grey-Bruce
Where to Go for Vino

Available for download at:
ExploreBeyondtheShore.ca

Bluewater

Ontario This project is funded by the Government of Ontario.
MEMORANDUM

TO: Clerks of Municipalities in the Watershed

FROM: Danielle Livingston, Administrative/Financial Services Coordinator

DATE: January 23, 2019

SUBJECT: Directors’ Attendance at Authority Meetings

Enclosed you will find a summary of the meetings that have been attended by your representative or representatives in 2018 and the remuneration paid by the Authority.

If you have any questions regarding the enclosed information, please do not hesitate to contact this office.
DIRECTORS ATTENDANCE AT AUTHORITY MEETINGS

Director’s Attendance at Authority Meetings

2018

<table>
<thead>
<tr>
<th>NAME</th>
<th>Paul Gowing</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUNICIPALITY</td>
<td>Municipality of Morris/Turnberry</td>
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### Meetings

<table>
<thead>
<tr>
<th>Meetings</th>
<th>Meetings Held</th>
<th>Per Diem</th>
<th>Meetings Attended</th>
<th>Paid</th>
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<tbody>
<tr>
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<td>10</td>
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**Total per diem paid for 2018** $660.00
DIRECTORS ATTENDANCE AT AUTHORITY MEETINGS

Director’s Attendance at Authority Meetings

2018

NAME: Kevin Freiburger
MUNICIPALITY: Municipality of Morris-Turnberry

<table>
<thead>
<tr>
<th>Meetings</th>
<th>Meetings Held</th>
<th>Per Diem</th>
<th>Meetings Attended</th>
<th>Paid</th>
</tr>
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<td>Board of Directors</td>
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<td></td>
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<tr>
<td></td>
<td>2</td>
<td></td>
<td>2</td>
<td>$132.00</td>
</tr>
</tbody>
</table>

Total per diem paid for 2018 $132.00
2019 Farmland Forum
A Natural Systems Approach to Farmland Protection

A day of sharing, networking, and exploring policy innovation and land-use planning for whole-farm systems in Ontario

Join us for presentations & discussion on:
- Public-private partnerships in New York that use farmer-driven approaches to promote water quality protection and agricultural viability
- Planning strategies/tools that take a farm-first approach to farmland and environmental feature protection
- Whole-farm and broader system approaches and land use planning policy in Ontario and beyond

Forum Details
Date: March 28, 2019
Time: 8:30 am – 4:05 pm
Place: Balls Falls Centre for Conservation, Lincoln, ON
Cost (includes breakfast & lunch):
- $125 early-bird rate by March 7th
- $140 after March 7th
- $100 farmer rate (w/ valid OFA, CFFO, or NFU card)
- $60 student rate (w/ valid student ID)

Who should attend?
Farmers
Land Use Planners
Researchers
Land Conservation Enthusiasts
Provincial Policy Makers
Municipal Councillors

Tickets
To purchase your ticket:
www.ontariofarmlandtrust.ca
519-824-4120 x 52654
heather@ontariofarmlandtrust.ca

Thank you to our 2019 Farmland Forum Supporters

Town of Lincoln
Ontario Professional Planners Institute
University of Guelph
Ontario Agricultural College
SCHOOL OF ENVIRONMENTAL DESIGN AND RURAL DEVELOPMENT

**May be subject to change**
Bruce Power to Save Ontario Electricity Customers $200 Million

Bruce Power’s focus on innovation, simplification and delivering efficiencies, while increasing site output and reliability, means Ontario electricity consumers will benefit from over $200 million in efficiency payments between 2019 and 2021.

"As a private-sector company, Bruce Power remains constantly focused on operational excellence and efficiency," said Mike Rencheck, Bruce Power’s President and CEO. "We are a low-cost generator providing 30 per cent of Ontario’s electricity at 30 per cent less than the average cost to generate residential power. By achieving these efficiencies through this framework, we are proud to build on this and contribute more than $200 million to reduce electricity system costs from 2019-21, through our arrangement with the Independent Electricity System Operator (IESO)."

The announcement was made during a visit to the Bruce Power site by the Hon. Greg Rickford, Minister of Energy, Mines, Northern Development, and Minister of Indigenous Affairs Ontario. He was joined by Hon. Lisa Thompson, Minister of Education and Huron-Bruce MPP, and Hon. Bill Walker, Minister of Government and Consumer Services and MPP for Bruce-Grey-Owen Sound.

"Nuclear power continues to be a great investment for the people of Ontario, providing a clean, reliable and low-cost source of electricity," said Hon. Rickford. "I'm pleased that consumers across the province will benefit from cost savings realized through operational efficiencies at Bruce Power."

During the Ministers’ visit, Bruce Power reiterated its commitment to build on these efficiencies on an ongoing basis by exploring new long-term strategies to increase the output from the Bruce facility during the company’s Life-Extension Program, which remains on time and on budget. These efficiencies will benefit the electricity system as a whole, Rencheck added.
“The IESO’s agreement with Bruce Power puts the Ontario consumer first,” said Peter Gregg, President and CEO of the IESO. “Ontarians will continue to benefit from reliable power, while the $200 million in efficiencies announced today will help reduce electricity costs.”

Bruce Power’s Life-Extension Program will also create and sustain 22,000 direct and indirect jobs annually, and inject $4 billion into Ontario’s economy every year, while still providing 30 per cent of Ontario’s electricity at a competitive price, said Hon. Lisa Thompson, Minister of Education and MPP for Huron-Bruce.

“This has a significant impact on our regional economy, with over 40 companies supporting this project who are now based locally,” Minister Thompson said.

The Life-Extension Program remains on time and on budget with the next phase of the project commencing in January 2020, with the Major Component Replacement (MCR) on Unit 6. The first MCR is the next step in Bruce Power providing low-cost, clean, reliable nuclear power, as well as good jobs and medical isotopes, through 2064.

Hon. Bill Walker, MPP for Bruce-Grey-Owen Sound who also serves as Government Nuclear Caucus Chair, re-enforced the importance of Bruce Power’s work at the core of Ontario’s nuclear industry supplying low-cost power, creating jobs and producing life-saving isotopes.

“Bruce Power is home to Canada’s largest infrastructure project,” MPP Walker said. “Private investment in these public assets will help the facility remain a source of low-cost, reliable, clean electricity for decades to come, while creating jobs in the region and across Ontario. This will ensure our province remains a global exporting leader for medical isotopes.”

The visit also included an employee recognition luncheon, a tour for members of Caucus, and the grand opening of the new Major Component Replacement Training Facility, in Kincardine.

By increasing site output by 150 megawatts in recent years, leveraging economies of scale, and delivering work more safely, predictably and to a higher quality, the electricity system will benefit from $200 million in benefit from 2019-21. This will be carried out through Bruce Power’s arrangement with the IESO, and every three years these efficiencies will be calculated to reduce the cost of the electricity system.

FACTS

- Nuclear power provides about 80 per cent of Ontario’s electricity supply and supports 60,000 jobs across the province.
- Refurbishing Bruce reactors will also secure the long-term supply of medical isotopes used for cancer treatment and sterilization of medical equipment around the globe.
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 13-2019

"CONFIRMATORY BY-LAW"

Being a by-law of the Corporation of the Municipality of Morris-Turnberry to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for the meeting, dated February 5th, 2019;

WHEREAS by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25- A municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

WHEREAS by Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 – A municipal power, including a municipality’s capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the February 5th, 2019 meeting, be confirmed and adopted by By-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 5th day of February, 2019, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law;

2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorized and directed to all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;

3. The Mayor and Administrator Clerk-Treasurer are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a first, second and third time and passed this 5th day of February, 2019.

Mayor, Jamie Heffer

Clerk, Nancy Michie