MUNICIPALITY OF MORRIS-TURNBERRY
COUNCIL CHAMBERS
41342 Morris Road
Tuesday, February 19th, 2019 5:00 pm

AGENDA

Public Notice - Published in the Wingham Advance and Citizen Newspaper – January 30, 2019
Posted on the Website – January 24, 2019
Agenda placement on the counter - February 15th, 2019
Notice placed on the front door – February 13th, 2019

RECORDING EQUIPMENT: Excerpt from the Procedural By-law Section 28.1:
At the meetings of Council or a Committee, the use of cameras, electric lighting equipment, flash bulbs, recording equipment, television cameras and any other device of a mechanical, electronic or similar nature used for transcribing or recording proceedings by auditory or visual means by the members of the public, including accredited and other representatives of any news whatsoever, may be permitted and shall be subject to the approval of the Council and/or direction of the Mayor or Committee Chair, unless otherwise decided by the Council or a Committee, prior to the Call to order of the meeting.

Disclosure of recording equipment:
The Mayor or designate shall ask the members of the gallery if anyone wishes to request approval for the use of recording equipment, etc., as stated in the Council Procedural By-law. Please disclose Name and type of equipment to be used.

1) Call to order: Mayor Jamie Heffer

2) Agenda:
To add items to the agenda, please state item and nature of item
** Items added to the agenda must be to be discussed in ‘Other Business’; and must be items of an Urgent or Time sensitive nature. Otherwise the items brought forward by a member of council shall be an item to be added to the agenda for the next regular meeting.

Adoption of Agenda:
Moved by
"That the agenda for the meeting of February 19th, 2019 be adopted as circulated or amended...
Seconded by
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
3) Declaration of Pecuniary Interest:
Does any member wish to declare a pecuniary interest?
♦ State interest and nature

4) Minutes: attached

4.1 Minutes

Are there any errors or omissions to the minutes of the February 5 th and 11 th , 2019 Council Meetings?

Moved by Seconded by
"That the minutes of the February 5 th , 2019 and February 11 th , 2019, Council Meetings, be adopted as circulated or as amended."

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

5) Business from the Minutes

Is there any business from the minutes to be discussed.

6) Accounts

6.1 Account List: attached

A copy of the February 19 th , 2019 account listing is attached.

Moved by Seconded by
"That the 2019 Accounts dated February 5 th , 2019 be approved for payment in the amount of $ " or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

6.2 Pay Report attached

Moved by Seconded by
"That the Council of the Municipality of Morris-Turnberry accept the pay reports, dated February 6 th , 2019 or ."

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
7) **Morris Landfill Site:**

5:00 pm

Background of the Site proposed Future Development
Kent Hunter and Joy Rutherford- R J Burnside & Associates Limited
December 21, 2018 Memorandum is attached.

Moved by Seconded by
That the Council of the Municipality of Morris-Turnberry receive the presentation from R J Burnside & Associates Limited for the Morris Landfill Site
or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

**BREAK** - Lunch Break

6:15 pm

8) **Blind Line Bridge on Abraham Line**

6:45 pm

Ryan Munn P Eng and Kelly Vader- Planner - will be in attendance
Consultation Summary is attached.

Financing Report is attached for information.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry receive the report submitted by B M Ross and Associated Limited or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

9) **Budget Review**

Draft Budget Package is sent by separate email for presentation and review
Ministry of Finance Letter dated February 13, 2019 OMPF attached

Proposed Public Meeting for the 2019 Budget is March 19, 2019.

Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry receive the draft Budget Package dated February 19, 2019 and instruct staff to proceed as directed
or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
10) Business:

10.1 Tree Canopy By-law: attached

Moved by __________________________  Seconded by __________________________
"That By-Law No. 17-2019 be adopted as given first, second, third and final readings
being a by-law to adopt a Tree Canopy Policy, in the Municipality of Morris-Turnberry or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

10.2 Council and Staff Relationship Policy attached

Moved by __________________________  Seconded by __________________________
"That By-Law No. 18-2019 be adopted as given first, second, third and final readings
being a by-law to adopt a Council and Staff Relationship Policy, in the Municipality of
Morris-Turnberry or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

10.3 Council Code of Conduct attached

The By-law is attached and the draft Code of Conduct

Moved by __________________________  Seconded by __________________________
"That By-Law No. 19-2019 be adopted as given first, second, third and final readings
being a by-law to adopt a Council Code of Conduct, in the Municipality of Morris-

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

10.4 List of Agreements with North Huron attached

A list of the current agreements with North Huron is attached.

Moved by __________________________  Seconded by __________________________
"That the Council of the Municipality of Morris-Turnberry receive the report in regards to
the Agreements with North Huron or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried
10.5 **Sustainable Huron Steering Meeting**  attached

Moved by  
Seconded by  
“That the Council of the Municipality of Morris-Turnberry receive the Notice of the Sustainable Huron Steering Committee Meeting and that represents as a representative for Morris-Turnberry or.”

Any discussion  
Is everyone in Favour or Opposed  
Disposition  Carried

10.6 **2019 Interim Billing Estimate**  attached

Moved by  
Seconded by  
“That the Council of the Municipality of Morris-Turnberry give the following direction in regards to 2019 interim tax billing for a billing of 50% or”

Any discussion  
Is everyone in Favour or Opposed  
Disposition  Carried or Defeated

10.7 **Proposed Tax Due Dates for 2019**  attached

Moved by  
Seconded by  
“That the Council of the Municipality of Morris-Turnberry approve the following tax due dates for 2019:  
Thursday April, 25\textsuperscript{th} 2019;  
Thursday June 27\textsuperscript{th}, 2019;  
Thursday September 26\textsuperscript{th}, 2019; and  
Thursday November 28\textsuperscript{th}, 2019; or”

Any discussion  
Is everyone in Favour or Opposed  
Disposition  Carried or Defeated

10.8 **2019 Huron County Municipal Officers Association**  attached

Moved by  
Seconded by  
“That the Council of the Municipality of Morris-Turnberry approve that the following attend the 2019 Huron County Municipal Officers Meeting on March 21, 2019, with registration $30.00 per person and Membership of $50.00 per municipality be paid or”

Any discussion  
Is everyone in Favour or Opposed  
Disposition  Carried or Defeated

11) **Review 2018 Council Orientation Binder** –  
- given to council in binder or on a stick on January 16, 2019
12) Council Reports:

Sharen Zinn:

Jamie McCallum

Jim Nelemans:

Kevin Freiburger

Mayor Jamie Heffer:
13) **Items for Information** attached
   1. Drinking Water Source Water
   2. Cannabis Implementation Fund
   3. Saugeen Conservation – Reporting of Remuneration and Expenses
   4. Township of North Huron - Zoning By-law Amendment
   5. 2017 IPM Foundation - local hospital

14) **Minutes:**
   Maitland Valley Conservation Authority attached

15) **Other Business:**
   Items must be added to the agenda to be discussed in ‘Other Business’

16) **Additions to the agenda for the next meeting:**
   1. Is there any business to add to the agenda for the next or any following meeting?

17) **By-law No. 16-2019 Confirming By-law** attached

   Moved by Seconded by
   "That By-law No.16-2019 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the Meeting February 19th, 2019."

   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated

18) **Adjournment:**

   Moved by Seconded by
   "That the meeting be adjourned at pm. and this is deemed to be a hour meeting."

   Any discussion
   Is everyone in Favour or Opposed
   Disposition Carried or Defeated

**Next Meetings:**
1. Regular Meeting of Council Tuesday March 5th, 2019 7:30 pm
Minutes of the Meeting

1) Call to order: The meeting was called to order by Mayor Jamie Heffer at 7:30 pm with all members in attendance.

Council in Attendance:
Jamie Heffer
Kevin Freiburger
Jamie McCallum
Jim Nelemans
Sharen Zinn

Staff in Attendance:
Nancy Michie Administrator Clerk – Treasurer
Kirk Livingston Chief Building Official
Jenn Burns County Planner
Bob Trick Animal Control Officer
Kim Johnston Recording Secretary

Media in Attendance:
1. Denny Scott The Citizen
2. Colin Burrowes Wingham Advance Times- arrived at 7:35 pm

Others in Attendance
Jan McKague – Weisher Wingham & Area Health Professionals Recruitment Observer
Ranko Markelievic Property Owner
John Schwartzentruber Property Owner
Christine Marshall Property Owner
Alan Anderson Property Owner
Jenny Askes Property Owner
Chris Dietrich Dietrich Engineering

1.1 Recording Equipment:
No one disclosed the use recording equipment.
2) Agenda:
2.1 Adoption of Agenda:
An Addendum from the Clerk was presented with one item, for the Open Session of Council.

Motion: 45-2019   Moved by Jamie McCallum   Seconded by Kevin Freiburger
"That the agenda for the meeting of February 5th, 2019 be adopted as amended."
Disposition   Carried

3) Declaration of Pecuniary Interest:
No member declared a pecuniary interest, at this time.

4) Minutes:
4.1 Minutes:

Motion: 46-2019   Moved by Jim Nelemans   Seconded by Sharen Zinn
"That the minutes of the January 22nd, 2019 Council Meeting, be adopted as circulated."
Disposition   Carried

5) Business from the Minutes
There was no business from the minutes to be discussed.

Colin Burrowes arrived at the meeting at 7:35pm.

6) Accounts
6.1 Account List:

Motion: 47-2019   Moved by Sharen Zinn   Seconded by Kevin Freiburger
"That the 2019 Accounts dated February 5th, 2019 be approved for payment in the amount of $132,695.86; and the 2018 Accounts Payable dated February 5th, 2019 be approved for payment in the amount of $18,141.45."
Disposition   Carried

6.2 Pay Report

Motion: 48-2019   Moved by Jim Nelemans   Seconded by Sharen Zinn
"That the Council of the Municipality of Morris-Turnberry accepts the pay reports, dated January 23rd, 2019."
Disposition   Carried
11) Business:

11.1 Resolutions 7:35pm
1. Resolution – Township of Ashfield-Colborne-Wawanosh
2. Resolution – Town of Georgina

Motion: 49-2019 Moved by Jamie McCallum Seconded by Sharen Zinn
“That the Council of the Municipality of Morris-Turnberry support and endorse the following resolution,
1. Resolution – Township of Ashfield-Colborne-Wawanosh
2. Resolution – Town of Georgina.”
Disposition Carried

11.2 2019 Rural Municipal Drainage Course & 2019 Calculating Drainage Act Assessments Course
London – April 24, 2019

Motion: 50-2019 Moved by Jim Nelemans Seconded by Sharen Zinn
“That the Council of the Municipality of Morris-Turnberry approve Kevin Freiburger to attend the Rural Municipal Drainage Course on April 24, 2019 in London.”
Disposition Carried

11.4 R J Burnside Client Night

Motion: 51-2019 Moved by Jamie McCallum Seconded by Sharen Zinn
“That the Council of the Municipality of Morris-Turnberry approve the following attend the R J Burnside Client Night:
Sharen Zinn – yes No Curling
Jamie McCallum – yes Curling
Jim Nelemans – yes No Curling
Kevin Freiburger – yes Curling
Jamie Heffer – yes No Curling.”
Disposition Carried

11.9 Budget Meeting Date

January 30, 2019 Budget meeting was postponed due to weather.

Motion: 52-2019 Moved by Kevin Freiburger Seconded by Jamie McCallum
“That the Council of the Municipality of Morris-Turnberry set the following date as a meeting date to hold the postponed January 30th, 2019 meeting on February 11th, 2019 at 5:00pm.”
Disposition Carried

7) Deputation:
Wingham & Area Health Professionals Recruitment 7:40 pm
Jan McKague – Welsher was in attendance and made a presentation to Council.

Motion: 53-2019 Moved by Jamie McCallum Seconded by Jim Nelemans
“That the Council of the Municipality of Morris-Turnberry receive the presentation from the Wingham & Area Health Professionals Recruitment.”
Disposition Carried
Chris Dietrich arrived at the meeting at 7:55pm

Jan McKague-Weisher left the meeting at 8:03pm

8) **Consent Application:** 8:03pm
Jenn Burns – Huron County Planner was in attendance

8.1 Consent Application 42370 Jamestown Line, Part Lots 52 & 53, Con 1 Morris
Copy of the application, checklist and Planning report were presented.

**Motion: 54-2019** Moved by Jim Nelemans Seconded by Jamie McCallum
“That the Council of the Municipality of Morris-Turnberry recommend consent for File # C02-2019 with the following conditions as noted on the planning report:
1. That the severed parcel be zoned to AG 4.
2. That an entrance be installed for the retained lands, prior to finalizing the consent.
3. That a fee of $300.00 be paid, cash in lieu of parkland.
4. That a Drainage agreement be entered into by the parties and a fee of $200.00 be paid.”
Disposition Carried

Bob Trick arrived at the meeting at 8:04pm

8.2 Three (3) Consent applications for Lot 41 Concession 1 Turnberry
Landowners Jenny Askes, Alan Anderson and Christine Marshall were in attendance.
Copy of the applications, checklists and Planning report were presented.

**Motion: 55-2019** Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry recommend consent for File # C88, 89, 90-2018 with the conditions as noted on the planning report.”
Any discussion
Is everyone in Favour or Opposed
Disposition Carried

Jenn Burns, Jenny Askes, Alan Anderson and Christine Marshall left the meeting at 8:11pm

Kirk Livingston arrived at the meeting at 8:12pm

9) **Animal Control Report:** 8:13pm
Robert Trick – Animal Control Officer will be in attendance.

9.1 **Animal Control Report 2018**

**Motion: 56-2019** Moved by Jamie McCallum Seconded by Jim Nelemans
“That the Council of the Municipality of Morris-Turnberry receive the Animal Control Report for 2018 from Bob Trick.”
Disposition Carried

Bob Trick left the meeting at 8:20pm
11) Business Continued.  

11.3 Maitland Valley Conservation Authority: 
1. 2019 Priorities, Budget and Levy

The Morris-Turnberry share for 2019 is proposed to be $73,873, which has increased $5,027 or 7.3% increase.

Motion: 57-2019  Moved by Jim Nelemans  Seconded by Kevin Freiburger
"That the Council of the Municipality of Morris-Turnberry approve the draft 2019 budget for the Maitland Valley Conservation Authority."
Disposition  Defeated

2. Maitland Conservation Annual Meeting
Wednesday February 13, 2019 at 1:00pm – Wroxeter Community Hall
Kevin Freiburger will be in attendance
Jamie McCallum and Jim Nelemans will attend.

11.8 Tree Canopy Policy
Nancy Michie presented a report to Council

Motion: 58-2019  Moved by Jim Nelemans  Seconded by Sharen Zinn
"That the Council of the Municipality of Morris-Turnberry review and give consideration to the draft ‘Tree Canopy Policy’ and direction to staff to finalize the by-law or amend the policy as directed by Council."
Disposition  Carried

Kevin Freiburger will consider a request to review the delegation of the County under the Huron County Forest Conservation By-law in Morris-Turnberry and will report back if he is requesting a review.

10) Richmond Drain

Richmond Municipal Drain Report 2019  
Reading of the Report
Report by Dietrich Engineering
Chris Dietrich - Professional Engineers- was in attendance.

1. Presentation of Report- under Section 78 of the Drainage Act.

2. Comments:
   Council- No Council comments
   Property owners affected by the drainage- No Property Owners were in attendance.

3. Consideration of By-law:

Motion: 59-2019  Moved by Jamie McCallum  Seconded by Kevin Freiburger
"That By-Law No. 14-2019 be adopted as given first and second readings, being a by-law to provisionally adopt the Richmond Municipal Drain Report 2019."
Disposition  Carried
4. **Date of Court of Revision and Instruction to tender:**

**Motion: 60-2019**  
Moved by Jamie McCallum  
Seconded by Jim Nelemans

"That the Court of Revision for the Richmond Municipal Drain be set for March 5th, 2019 and the project be tendered for results to be presented on the same date."

Disposition  Carried

5. **Members for the Court of Revision:**

**Motion: 61-2019**  
Moved by Jim Nelemans  
Seconded by Sharen Zinn

"That the Members for the Court of Revision for the Blyth Creek Municipal Drain be:
3 members - Jamie Heffer, Jamie McCallum and Kevin Freiburger."

Disposition  Carried

Chris Dietrich left the meeting at 8:40pm

11) **Business Continued.**

8:40pm

11.5 **Huron County Municipal Officers Meeting**

**Motion: 62-2019**  
Moved by Jamie McCallum  
Seconded by Sharen Zinn

"That the Council of the Municipality of Morris-Turnberry receive the report in regards to the Municipal Officers meeting."

Disposition  Carried

11.6 **Council/Staff Relationship Policy**

**Motion: 63-2019**  
Moved by Jim Nelemans  
Seconded by Jamie McCallum

"That the Council of the Municipality of Morris-Turnberry approve the draft ‘Council/Staff Relationship Policy’ and direct staff to finalize a by-law to adopt the policy."

Disposition  Carried

11.7 **Code of Conduct for Members of Council and Local Boards**

**Motion: 64-2019**  
Moved by Jim Nelemans  
Seconded by Sharen Zinn

"That the Council of the Municipality of Morris-Turnberry approve the draft ‘Code of Conduct for the Members of Council and Local Boards’ and give direction to staff to prepare a by-law to adopt the new policy as presented."

Disposition  Carried

12) **Review 2018 Council Orientation Binder** –

This item was deferred to February 11, 2019 meeting
13) **By-laws:**

13.1 **Transfer Reserves and Establish a Reserve Fund:**

**Motion: 65-2019** Moved by Sharen Zinn Seconded by Kevin Freiburger

"That By-Law No. 12-2019 be adopted as given first, second, third and final readings being a by-law to Transfer Reserves and Establish a Reserve fund, in the Municipality of Morris-Turnberry."

Disposition Carried

13.2 **Establish the Pay Range Grid 2019:**

**Motion: 66-2019** Moved by Kevin Freiburger Seconded by Jim Nelemans

"That By-Law No. 11-2019 be adopted as given first, second, third and final readings being a by-law to Establish the Pay Range for the Year 2019 for the Municipality of Morris-Turnberry."

Disposition Carried

John Schwartzentruber and Ranko Markelievic left the meeting at 9:00pm

14) **Council Reports:**

**Sharen Zinn:**
She attended the ROMA Conference from January 26th to 29th, 2019.
She attended a 5 G’s workshop regarding Small Towers for Internet and a workshop on Labour Laws. At the workshop, they stressed the declaration of a Conflict of Interest. There are high penalties for not declaring. She also attended the Minister’s forum.

**Jamie McCallum**
No Report.

**Jim Nelemans:**
No Report.

**Kevin Freiburger**
No Report.

**Mayor Jamie Heffer:**
He attended ROMA Conference from January 26th to 29th, 2019.
He attended the workshop regarding the 5G’s Broadband Technology – Private companies.
There was a ‘Take home’ message for OMPF funding – 25% of 2018 funding was guaranteed.

Jim Nelemans – Jamie Heffer attended the Housing meeting?

Jamie Heffer – Yes he attended the Housing meeting in Teeswater. They are trying to eliminate red tape.
15) **Items for Information**
1. MPAC Update
2. Brussels Agricultural Society – Annual General Meeting Final Minutes
3. Drinking Water Source Protection – Update Report on Risk Management Services Provided by Ausable Bayfield Conservation Authority
4. Municipality of Bluewater – Spirits of Bluewater Tour Flyers
5. Maitland Conservation – Director’s Attendance at Authority Meetings
6. Ontario Farmland Trust - 2019 Farmland Forum
7. Ontario Nuclear Advantage – Bruce Power to Save Ontario Electricity Customers $200 Million

16) **Other Business:**

1. **Appointment to the Source Protection Committee**

   **Motion:** 67-2019  
   Moved by Jim Nelemans  Seconded by Sharen Zinn
   “That the Council of the Municipality of Morris-Turnberry hereby appoints Dave Blaney to remain as the Central representative to the Ausable Bayfield Maitland Valley Source Protection Committee.”
   Disposition  Carried

17) **Additions to the agenda for the next meeting:**

1. There was no business to be added to the agenda for the next or any following meeting.

**BREAK**  
The Council took a short break at 9:12 pm and returned at 9:25 pm.

Denny Scott, Colin Burrowes, and Kim Johnston, left the meeting at 9:12pm

18) **Closed Session:**

**Confidential Matters:**

1. Matter of a Confidential Nature, pursuant to Section 239 (2) (b) Personal matters of an identifiable individual and Section 239 (2) (c) Disposition of land.
2. Matters concerning Identifiable Individuals, pursuant to Section 239 (2) (b) Personal matters of an identifiable individual

18.1 **Enter into Closed Session:**  

   **Motion:** 68-2019  
   Moved by Jamie McCallum  Seconded by Sharen Zinn
   “That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:
   **Confidential Matters:**
   1. Matter of a Confidential Nature, pursuant to Section 239 (2) (b) Personal matters of an identifiable individual and Section 239 (2) (c) Disposition of land.
2. Matters concerning Identifiable Individuals, pursuant to Section 239 (2) (b) Personal matters of an identifiable individual.”
   Disposition  Carried
18.2 Adjourn the Closed Session: 10:08pm
Motion: 69-2019
Moved by Jamie McCallum  Seconded by Kevin Freiburger
"That the Council adjourn the Closed to the public session and re-enter regular open session of council."
Disposition  Carried

18.3 Report to the Public from Closed Session.
The Council discussed two items in Closed Session regarding Identifiable Individuals and Disposition of land.

19) By-law No. 13-2019  Confirming By-law
Motion: 70-2019
Moved by Jamie McCallum  Seconded by Kevin Freiburger
"That By-law No.13-2019 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the Meeting February 5th, 2019."
Disposition  Carried

20) Adjournment:
Motion: 71-2019
Moved by Jim Nelemans  Seconded by Sharen Zinn
"That the meeting be adjourned at 10:09pm. and this is deemed to be a 2-4 hour meeting."
Disposition  Carried

Mayor, Jamie Hefler

Clerk, Nancy Michie
Morris Turnberry
Account List for
February 5 2019

General
Bell Canada
Bell Mobility
Hydro One
HuronTel
Telizon
Huron Clean
PBS Business Systems
Huron County Mutual Fire Aid Association
Township of North Huron
Bluevale Community Committee
Township of North Huron
CIBC VISA
Minister of Finance
WSIB
Council Pay

Payroll
January 23 2019

Building Department
Bell Mobility
Steve Fortier
Minister of Finance
WSIB
Council Pay

Payroll
January 23 2019

Property Standards

Drainage
Dietrich Engineering Limited
Richmond Municipal Drain

Parks & Cemeteries

Belgrave Water
Bell Canada
Belgrave Water

Landfill
Hydro One
Bell Mobility

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<tr>
<th>Account List February 5 2019</th>
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<tbody>
<tr>
<td>Morris Office</td>
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<tr>
<td>Cell Phones</td>
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<tr>
<td>Development Property</td>
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<tr>
<td>Website Hosting</td>
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<tr>
<td>Long Distance Phone</td>
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<tr>
<td>Office Cleaning</td>
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<tr>
<td>Laser Cheques, Envelopes, Tax Bills</td>
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<tr>
<td>2019 Annual Dues</td>
</tr>
<tr>
<td>2019 Q1 Fire Agreement</td>
</tr>
<tr>
<td>Hall Rentals</td>
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<tr>
<td>High Speed Internet</td>
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<tr>
<td>Prepayment</td>
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<tr>
<td>EHT - January 2019</td>
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<tr>
<td>WSIB - January 2019</td>
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<td>January, 2019</td>
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<td>Landfill</td>
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### Roads
- Bell Canada
- Bell Mobility
- HuronTel
- Union Gas
- Huron Clean
- Purolator
- Schmidt's Power Equipment
- Letco Limited
- Nortrax Canada Inc.
- Altruck International Truck Centres
- Michelin North America
- New-Lift Hydraulics Ltd.
- Minister of Finance
- WSIB

#### Payroll
- January 23 2019
- Payroll
- Expenses

#### Account List February 5 2019

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<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Roads Total</td>
<td>25,972.13</td>
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<tr>
<td>Account Total</td>
<td>132,695.86</td>
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Approved By Council:
- February 5 2019

______________________________
Mayor - Jamie Heffer

______________________________
Treasurer- Nancy Michie
## Morris Turnberry
### Account List for
#### February 5 2019 - 2018 Payables

<table>
<thead>
<tr>
<th>Department</th>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td><strong>General</strong></td>
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</tr>
<tr>
<td>RJ Burnside &amp; Associates</td>
<td>Miscellaneous Printing</td>
<td>28.25</td>
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<td>BM Ross</td>
<td>Planning</td>
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<td>Davies Howe LLP</td>
<td>Legal</td>
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<td>OMERS Pension Plan</td>
<td>2018 Reconciliation</td>
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<td>Lloyd Collins Constr. Ltd.</td>
<td>Building Permit Overpayment</td>
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<td>Patrick Donnelly</td>
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<td></td>
<td>Building Total</td>
<td>1,190.00</td>
</tr>
<tr>
<td><strong>Property Standards</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courty Law</td>
<td>Workman Municipal Drain</td>
<td>757.10</td>
</tr>
<tr>
<td>Len Baird</td>
<td>Blyth Creek, Garniss, Black, Lament, Elliott-Linderwood MD</td>
<td>1,422.19</td>
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<tr>
<td></td>
<td>Property Standards Total</td>
<td></td>
</tr>
<tr>
<td><strong>Drainage</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AJN Builders Inc.</td>
<td>Clyde Line Bridge &amp; Orange Hill Rd. Bridge Construction</td>
<td>8,519.58</td>
</tr>
<tr>
<td>Township of Howick</td>
<td>Boundary Maintenance</td>
<td>2,193.35</td>
</tr>
<tr>
<td>Norjohn Contracting</td>
<td>Boundary Maintenance</td>
<td>2,936.03</td>
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<tr>
<td>Municipality of South Bruce</td>
<td>Huron Bruce Rd Construction</td>
<td>119.67</td>
</tr>
<tr>
<td></td>
<td>Drainage Total</td>
<td>2,179.29</td>
</tr>
<tr>
<td><strong>Parks &amp; Cemeteries</strong></td>
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<tr>
<td></td>
<td>Parks &amp; Cemeteries Total</td>
<td></td>
</tr>
<tr>
<td><strong>Belgrave Water</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Water Total</td>
<td></td>
</tr>
<tr>
<td><strong>Landfill</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Landfill Total</td>
<td></td>
</tr>
<tr>
<td><strong>Roads</strong></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Roads Total</td>
<td>13,768.63</td>
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<tr>
<td></td>
<td>Account Total</td>
<td>18,141.45</td>
</tr>
</tbody>
</table>

Approved By Council: February 5 2019 - 2018 Payables

Mayor - Jamie Heffer  
Treasurer- Nancy Michie
MUNICIPALITY OF MORRIS-TURNBERRY
COUNCIL CHAMBERS
41342 Morris Road

Monday February 11th, 2019   5:00 pm

Minutes for the Special Council Meeting

1) Call to order: Mayor Jamie Heffer called the meeting to order on February 5th, 2019 at 5 pm.

Council in Attendance:
Jamie Heffer Mayor
Sharen Zinn Deputy Mayor
Kevin Freiburger Councillor
Jamie McCallum Councillor
Jim Nelemans Councillor

Staff in Attendance:
Nancy Michie Administrator Clerk-Treasurer
Kirk Livingston Chief Building Official
Mike Alcock Director of Public Works

2) Purpose: Special meeting authorized by Motion: 52-2019 to authorize a special budget meeting, as approved on February 5, 2019.

3) Agenda:
Motion: 71-2019 Moved by Jim Nelemans Seconded by Kevin Freiburger
“That the agenda for the meeting of February 11, 2019 be adopted as circulated.”
Disposition Carried
Motion: 73-2019 Moved by Jim Nelemans Seconded by Jamie McCallum
“That the Council of the Municipality of Morris-Turnberry hereby support the inclusion of $25,000 in the 2019 BMG Recreation Budget, for the Campaign Coaches project, to prepare a feasibility fundraising research study.”
Disposition Carried

Motion: 74-2019 Moved by Jim Nelemans Seconded by Sharen Zinn
“That the following direction be given for the 2019 grant requests
1. Belgrave Elementary School Fair $500.00
2. Howick-Turnberry School Fair $500.00
3. Brussels Agricultural Society $500.00
4. Huron County Plowmen’s $125.00
5. Huron Perth Agriculture and Water Festival $200.00.”
Disposition Carried.

Instructions to Staff:
The Council asked that the Notice By-law be reviewed to update the locations for advertisements.

The Council has instructed staff that the levy increase should be brought back between 1.7% and 1.9% increase.

9) Next budget meeting:
   Tuesday February 19th, 2019 @ 5 pm

10) By-law No. 15-2019 Confirming By-law
Motion: 75-2019 Moved by Sharen Zinn Seconded by Jamie McCallum
"That By-law No.15-2019 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the Meeting February 11th, 2019."
Disposition Carried
11) **Adjournment:**

**Motion:** 76-2019   Moved by Kevin Freiburger  Seconded by Jim Nelemans

"That the meeting be adjourned at 8:45 pm and this is deemed to be 2-4 hour meeting."

Disposition  Carried

__________________________
Mayor, Jamie Heffer

__________________________
Clerk, Nancy Michie
## General

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hydro One Streetlights</td>
<td>972.97</td>
</tr>
<tr>
<td>Hydro One Development Property</td>
<td>245.48</td>
</tr>
<tr>
<td>Hydro One Morris Office</td>
<td>544.99</td>
</tr>
<tr>
<td>Union Gas Morris Office</td>
<td>170.24</td>
</tr>
<tr>
<td>Tuckersmith Communications Morris Office Internet</td>
<td>89.27</td>
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<tr>
<td>CJ Johnston Office Solutions Inc. Office Supplies</td>
<td>512.98</td>
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<tr>
<td>MicroAge Basics Office Supplies</td>
<td>1,263.45</td>
</tr>
<tr>
<td>CIBC VISA Water</td>
<td>49.92</td>
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<tr>
<td>CIBC VISA Refreshments for Meeting</td>
<td>15.92</td>
</tr>
<tr>
<td>Audit Papers Workshop</td>
<td>360.47</td>
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<tr>
<td>ROMA Registrations</td>
<td>1,356.00</td>
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<tr>
<td>AMO Hotel Room Deposits</td>
<td>2,654.37</td>
</tr>
<tr>
<td>Postage</td>
<td>63.51</td>
</tr>
<tr>
<td>ROMA Train Tickets</td>
<td>135.00</td>
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<tr>
<td>USTI Canada Inc. Keystone Software Licence</td>
<td>6,481.99</td>
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<tr>
<td>Local Authority Services Energy Planning Tool</td>
<td>282.50</td>
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<tr>
<td>North Huron Publishing Co Inc. (The Citizen)</td>
<td>97.59</td>
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<tr>
<td>The Wingham Advanced Times Advertisements</td>
<td>188.94</td>
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<tr>
<td>Tate Economic Research Inc. Retail Market Demand Study</td>
<td>9,611.94</td>
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<tr>
<td>Mailland Valley Conservation GIS Mapping Services</td>
<td>1,315.00</td>
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<tr>
<td>Simply Voting Inc. Election</td>
<td>5,313.19</td>
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<tr>
<td>Goderich Print Shop Print Mapping</td>
<td>67.80</td>
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<tr>
<td>Keith Black Livestock Evaluation</td>
<td>102.30</td>
</tr>
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<td>Minister of Finance Policing - December</td>
<td>39,147.00</td>
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<td>Minister of Finance Tile Drain Loans</td>
<td>1,879.08</td>
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<tr>
<td>Municipality of Huron East Fire Calls</td>
<td>1,177.13</td>
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<tr>
<td>Bluevale Community Committee January Hall Rentals</td>
<td>25.00</td>
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<tr>
<td>Saugeen Valley Conservation Authority 2019 General Levy</td>
<td>3,334.00</td>
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<tr>
<td>Huron Perth Agricultural &amp; Water Festival 2019 Grant</td>
<td>200.00</td>
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<tr>
<td>Huron County Plowmen's Association 2019 Grant</td>
<td>125.00</td>
</tr>
<tr>
<td>Brussels Agricultural Society 2019 Grant</td>
<td>500.00</td>
</tr>
<tr>
<td>Howick Agricultural Society 2019 Grant</td>
<td>500.00</td>
</tr>
<tr>
<td>Elementary School Fair 2019 Grant</td>
<td>500.00</td>
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<tr>
<td>Township of North Huron Water Billings</td>
<td>5,930.62</td>
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<td>Township of North Huron Arthur St Construction</td>
<td>12,084.82</td>
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<td>Township of North Huron High Speed Internet</td>
<td>226.00</td>
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<td>Minister of Finance EHT Reconciliation</td>
<td>142.43</td>
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### Payroll

- **February 6 2019**
  - Payroll: 16,949.21
  - Expenses: 170.70

**General Total**: 114,787.41

### Building Department

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Totally One Cell Phone SIM Card</td>
<td>9.04</td>
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<tr>
<td>MicroAge Basics USB Adapter</td>
<td>14.02</td>
</tr>
<tr>
<td>Foxton Fuels Fuel for Vehicle</td>
<td>36.92</td>
</tr>
<tr>
<td>Jordan Auto Inc. Vehicle Maintenance</td>
<td>54.24</td>
</tr>
<tr>
<td>CIBC VISA Job Advertisements</td>
<td>487.89</td>
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<tr>
<td>CIBC VISA Membership</td>
<td>357.08</td>
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<tr>
<td>CIBC VISA Training</td>
<td>1,346.53</td>
</tr>
</tbody>
</table>

**Payroll**

- **February 6 2019**
  - Payroll: 5,694.20
  - Expenses: 233.78

**Building Total**: 8,433.70

### Property Standards

**Property Standards Total**: -

### Drainage

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Van Bree Drainage and Bulldozing Limited Bird &amp; Cole Municipal Drain</td>
<td>35,060.09</td>
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<tr>
<td>GM Blueplan Engineering Limited Ellison Municipal Drain</td>
<td>2,200.68</td>
</tr>
<tr>
<td>CIBC VISA Drainage Superintendent Conference Expense</td>
<td>30.47</td>
</tr>
</tbody>
</table>

**Drainage Total**: 37,291.24
# Account List February 19 2019

## Parks & Cemeteries
- **Hydro One**
  - Kinsmen Park: $36.11

## Belgrave Water
- **Hydro One**
  - Humphrey Well: $223.81
- **Hydro One**
  - Belgrave Water: $1,515.79
- **Kincardine Cable TV**
  - Belgrave Water: $42.60
- **Allstream**
  - Belgrave Water: $47.46
- **Pai-Da Landscaping Ltd.**
  - Snow Removal: $508.50

## Water Total
- $2,338.16

## Landfill
- **Hydro One**
  - Morris Landfill: $469.94
- **McDonald Home Hardware**
  - Morris Landfill: $18.07
- **Bluewater Recycling Association**
  - Curbside Pickup - February: $12,813.92

## Landfill Total
- $13,301.93

## Roads
- **Hydro One**
  - Morris Shop: $272.49
- **Hydro One**
  - Turnberry Shop: $467.87
- **Union Gas**
  - Turnberry Shop: $340.48
- **MicroAge Basics**
  - Office Supplies: $73.47
- **Stainton Hardware**
  - Shop Supplies: $27.07
- **McDonald Home Hardware**
  - Shop Supplies: $142.02
- **Comco Fasteners Inc.**
  - Shop Supplies: $791.79
- **Huron Tractor**
  - Shop Supplies: $1,063.73
- **D. Culbert Ltd.**
  - Replace Property Stake: $452.00
- **CIBC VISA**
  - Hazardous Waste Info Network Shop Registrations: $100.00
- **Hodgins RONA**
  - Safety Gloves: $74.51
- **Centra Door North Co. Ltd.**
  - Remote Opener: $96.05
- **CE MacTavish Limited**
  - Chainsaw Fuel: $26.02
- **Foxton Fuels**
  - Fuel: $16,057.98
- **Steffen's Auto Supply**
  - Parts for 17-01 Grader, 09-02 Grader & 05-06 Tandem: $648.54
- **Altruck International Truck Centres**
  - Parts for 16-05 Tandem: $346.46
- **Radar Auto Parts**
  - Parts for 06-04 Grader, 01-12 Tractor & Shop Supplie: $874.87
- **Cedar Signs**
  - Road Signs: $831.37
- **Minister of Finance**
  - Radio Licence Renewal: $925.00
- **Municipality of Morris-Turnberry**
  - Turnberry Shop Water: $85.35

## Payroll
- **February 6 2019**
  - Payroll: $28,417.35
  - Expenses: $-

## Roads Total
- $52,114.42

## Account Total
- $228,302.97

---

**Approved By Council:**
- **Mayor - Jamie Heffer**
- **February 19 2019**

---

**Treasurer:** Nancy Michie
Below is a summary of our meeting held on Wednesday, December 12, 2018 to discuss the future development options at the Morris Landfill.

- Kent reviewed the existing Plan of Development and Operation, steps taken for establishing Interim Stage II fill area and the recommendations made in the 2011 Hydrogeological Assessment Related to Future Development at the Morris Landfill Site.

- Caitlin reviewed the waste projection calculations, indicating the 25-year waste projection was based on the 2017 annual fill rate. She also indicated that preliminary calculations show the 2018 fill rate to be slightly higher and an increasing trend in the fill rate has been observed since 2013.

- She then proceeded to discuss the location of three preliminary development options, along with their advantages and challenges.

- From an operations point of view, Mike indicated he preferred Option 1 (South Option) to be the next fill area and indicated Option 2 (Central Option) would be a good option after the completion of Option 1.
  
  o He also preferred staging the Option 1 cell construction from South to North for ease of access and to limit the extent of road construction required. Burnside indicated they would take this into consideration when completing the detailed contaminant calculations. However, it was noted that Area A is downgradient of the central cells in Option 1 and their construction may need to be last.

- Both Nancy and Mike agreed proceeding with Option 1 first would give the Municipality adequate time to plan for moving the stormwater pond (required for Option 2). Neither saw an issue with cutting a new stormwater ditch across the central part of the site and
constructing a new pond on the northeast portion of the site from a constructability perspective.

- Option 3 contained significantly more challenges and only seemed feasible if it was constructed using a liner system. It is very close to the north property boundary and would require CAZ lands if natural attenuation was used.

- Mike and Nancy both indicated constructing a public drop-off area at the site would be extremely beneficial. It would keep the residents out of the fill area, limiting the possibility for injuries and vehicle damage. It was suggested to include the public drop-off area in the tender for the next cell construction.

- Nancy indicated we should plan to consult with the MECP early to mid-January to get their input and any concerns on the preferred option (Option 1). Once consultation is complete, Burnside will present the development options to Council, along with any MECP comments and the suggested public drop-off area. The Council presentation should occur in late January or early February.

CF/KH

cc: Kent Hunter, R.J. Burnside & Associates Limited (Via: Email)
    Joy Rutherford, R.J. Burnside & Associates Limited (Via: Email)
Class EA for Blind Line Bridge on Abraham Line

Consultation Summary

Initial Public Notice

Contents: General study description, summary of proposed works, key plan
Issued: February 28, 2018
Placed In: Wingham Advance and Listowel Banner (February 28 and March 7, 2018)
Circulated To: 10 adjacent property owners
Input Period: Concluded March 30, 2018

Table 4.1 summarizes the feedback received from residents as a result of the Notice.

<table>
<thead>
<tr>
<th>Member of Public</th>
<th>Comments</th>
<th>Action Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Owner</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doug Garniss</td>
<td>- They need access to their property.</td>
<td>- Information noted and filed.</td>
</tr>
<tr>
<td>March 18, 2018</td>
<td>- Need a bridge that is wide and high enough for farm equipment – ideally 16’ wide.</td>
<td></td>
</tr>
<tr>
<td>(via email)</td>
<td>- Otherwise, maintain existing bridge and improve the low level crossing.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Road access from Amberley road adds 6km to route plus travel on major roads and road building through a wetland.</td>
<td></td>
</tr>
<tr>
<td>Adjacent Property</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Owner</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Smuck</td>
<td>- Indicated that another property owner, Mr. John Wessling was present and had also received the project notice.</td>
<td>- Information noted and filed.</td>
</tr>
<tr>
<td>March 29, 2018</td>
<td>- Existing bridge is ok for cars but can't accommodate agricultural equipment, which must use the river to cross upstream of bridge.</td>
<td>- Will contact in April to arrange for an on-site meeting.</td>
</tr>
<tr>
<td>(via phone)</td>
<td>- Mr. Smuck own the buildings on the north side of the river. They are currently rented but his son might move into the house.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Would prefer a new wider bridge at the crossing, but at minimum, a bridge needs to be provided.</td>
<td></td>
</tr>
<tr>
<td>Adjacent Property</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Owner</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gerald and Marilyn</td>
<td>- They live in the vicinity of the bridge and use the crossing to access their other farm which is separated by the river.</td>
<td>- Information noted and filed.</td>
</tr>
<tr>
<td>Freiburger</td>
<td>- They use the crossing to check on their livestock and to get farm implements over the river.</td>
<td>- Copy of letter forwarded to the County of Huron.</td>
</tr>
<tr>
<td>March 30, 2018</td>
<td>- Without the bridge their property north of the river would be inaccessible during high flow events putting their livestock at risk.</td>
<td></td>
</tr>
<tr>
<td>Member of Public</td>
<td>Comments</td>
<td>Action Taken</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Adjacent Property</td>
<td>- Owns farm properties at the north end of the proposed road route, Lot 17 &amp; 18, Concession 1, N. Pt. Lot 19 &amp; 20, Conc. 1&lt;br&gt;- Does not want the proposed road that would divide his two farms.&lt;br&gt;- Would be marginally ok with road at far east or far west end of his properties.&lt;br&gt;- Feels a 2 km long road access is not ideal for properties adjacent to the bridge and is no benefit to him.&lt;br&gt;- Not happy with boreholes but will provide access if there is limited compaction and no damage to his drainage tiles.</td>
<td>- Information noted and filed.&lt;br&gt;- Will contact in April to arrange on-site meeting.</td>
</tr>
<tr>
<td>Owner Mark Sluys</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October 17, 2018</td>
<td>(via email)</td>
<td></td>
</tr>
<tr>
<td>Adjacent Property</td>
<td>- Called Mr. Smuck to ask about access through the bush along the unopened road allowance.&lt;br&gt;- He indicated that there was no existing access through the bush.&lt;br&gt;- He asked if a mesh base could be used to build a road through the swamp. Indicated I was unsure, that it would need to be built to municipal standards.&lt;br&gt;- He complained about how long the EA was taking to complete and how much it was costing. Didn’t like how long it was taking to complete the boreholes along the road route.&lt;br&gt;- Was tired of how long and expensive the entire process was taking to complete.</td>
<td>- Information noted and filed.</td>
</tr>
<tr>
<td>Owner John Smuck</td>
<td></td>
<td></td>
</tr>
<tr>
<td>December 4, 2018</td>
<td>(via phone)</td>
<td></td>
</tr>
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</table>

**Review Agency and Stakeholder Consultation**

Input into the Class EA process was solicited from government review agencies and identified stakeholders by way of direct mail correspondence. Agencies and organizations that might have an interest in the project were sent an information package detailing the nature of the proposed works, an outline of the assessment process, and a general location plan of the project site. Photographs of the project site and surrounding properties were also incorporated into the location plan. The information was circulated to eight review agencies on February 26, 2018. The organizations were asked to comment on the project on or before March 30, 2018.

Table 4.2 summarizes the comments received as a result of this consultation.
<table>
<thead>
<tr>
<th>Review Agency</th>
<th>Comments</th>
<th>Action Taken</th>
</tr>
</thead>
</table>
| Craig Newton, MOECC           | - Noted that the Class EA process should include consultation with stakeholders, evaluation of alternatives, assessment of the effects of the proposed works, and identification of measures to mitigate any adverse impacts.  
- The Municipality has a responsibility to conduct adequate consultation with First Nation and Métis communities as part of the EA process. Provided a list of communities that should be contacted.  
- The crown is delegating procedural aspects of this consultation to the Municipality.  
- EA report must also address impacts of Climate Change and Source Water Protection policies in the report. | - Information noted and filed.  
- Copy of letter forwarded to the Municipality. |
| Brooke Herczeg, MTCS          | - MTCS has a mandate of conserving Ontario’s cultural heritage including archaeological resources, built heritage resources, and cultural heritage landscapes.  
- Under the EA process, proponent is required to determine a project’s potential impact on cultural heritage resources.  
- Check-lists used to identify potential impacts.  
- Completed check-lists should be included in the Class EA report. | - Information noted and filed.  
- Bridge check list completed and added to report.  
- Made arrangements for completion of CHER/HIA. |
| Dave Marriott, MNRF           | - Advised that Wavy-rayed lampmussel was present in the Little Maitland River system near the site and was protected under the ESA.  
- Suggested we review the Aquatic Species exemption regulation to see if it would apply to the project.  
- Rainbow mussels are also present which are protected through SARA.  
- Barn swallows may also be present.  
- An extended timing window would apply to the site due to the long-ear sunfish. No in-water work from April 1 – August 31. | - Information noted and filed.  
- Forwarded to project engineer for his information. |
| Patrick Huber-Kidby           | - Received a copy of the project information and apologized for the late response to the notice.  
- Advised that the bridge is located within an area regulated by the MVCA.  
- Suggested that MVCA regulations staff be contacted prior to implementation of the project to assist with the permit process. | - Information noted and filed. |
First Nations Consultation

a) Aboriginal Consultation Process

The Crown has a duty to consult with First Nation and Métis communities if there is a potential to impact on Aboriginal or treaty rights. This requirement is delegated to project proponents as part of the Class EA process, therefore the project proponent has a responsibility to conduct adequate and thorough consultation with Aboriginal communities as part of the Class EA consultation process.

The project study area is located in the traditional territories of the Saugeen Ojibway Nation and also contains a number of sensitive natural features which may be of concern to First Nation and Métis communities in the area. These features include the Little Maitland River and the wooded area located along the proposed road route.

b) Background Review

In order to identify Aboriginal Communities potentially impacted by the project the Aboriginal and Treaty Rights Information System (ATRIS) was consulted. A search was conducted for Aboriginal Communities, including their traditional territories that would lie within a 50 km radius of the project study area. Utilizing this process and feedback received from the MECP, eight aboriginal communities/organizations were identified in conjunction with this project including: Kettle and Stony Point First Nation, Chippewas of Saugeen First Nation, Chippewas of Nawash Unceded First Nation, Saugeen Ojibway Nation (SON) – Chippewas of Saugeen & Chippewas of Nawash, Historic Saugeen Métis, Metis Nation of Ontario, and Great Lakes Métis Council. Correspondence was subsequently forwarded to each community/organization detailing the proposed project and asking for input.

No responses to the Initial Project Notice were received from any of the Aboriginal communities that were circulated.
Report to the Council of Morris-Turnberry:
Subject- Financing for the Blind Line Bridge Project.

Executive Summary:
For Council’s information.

The Council is receiving a presentation on options for the Blind Line Bridge on Abraham Line. As mentioned at the meeting on February 11th, 2019, the Municipality does not have $3,000,000 in reserve to pay for this project. With the 2019 budgets amounts to the reserve, Morris-Turnberry is budgeting $1,863,552 for reserve.

The project could be partially financed by the reserves, but part will have to be financed; and the financial statement will show the expenditure and the repayments of annual debt. The Municipality can finance through Infrastructure Ontario currently at 3.59%.

The 2018 Annual Debt repayment limit for Morris-Turnberry is a maximum of $1,033,404 meaning the amount of repayments that the Municipality can have in 1 year.

To finance the project or part of the project- the costs would be:

<table>
<thead>
<tr>
<th>To finance $3,000,000</th>
<th>Repayment for 5 years $667,000/year</th>
<th>Repayment for 10 years $363,000/year</th>
<th>Repayment for 20 years $213,000/year</th>
</tr>
</thead>
<tbody>
<tr>
<td>To finance $1,500,000</td>
<td>Repayment for 5 years $333,069/year</td>
<td>Repayment for 10 years $181,181/year</td>
<td>Repayment for 20 years $107,000/year</td>
</tr>
</tbody>
</table>

We will fall within the borrowing limits, as the only other borrowing Morris-Turnberry has is for the Belgrave Water $89,976/year and the Tile Drain loans $26,449/year.

The repayments have to be added to the budget as an expenditure, so therefore, that year expenditure will have to be incorporated as the repayment of the debt in the annual budgets.

By financing the project, the future taxes collected will pay for the project, where by using reserves the funds already collected pay for the project. However, the full required funds are not available, so financing is a method for consideration.
Financing over 5 years, Morris-Turnberry repayment will be approximately $800,000 or $450,000 total debt. That is very close to the $1,033,404 limit, not leaving a lot of extra funds should an emergency arise that requires financing.

Thank you.

Submitted by:

Nancy Mitchie
February 13, 2019

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Recognizing that we are already well into the municipal budget year, the government will be maintaining the current structure of the OMPF for 2019 as well as Transitional Assistance. This means that the program and funding will remain virtually the same as in 2018, while allowing for annual data updates and related adjustments. We heard the concerns of municipalities and that is why we are now providing the certainty they need to begin finalizing their budgets.

Ministry staff are working to finalize data updates to ensure the OMPF continues to be responsive to changing municipal circumstances as is the case under the current program. Allocation notices with funding details for each municipality, as well as supporting material, will be available in mid-March. At that time, the final 2019 funding envelope will also be announced. Consistent with prior years, Transitional Assistance will continue to gradually decline as fewer municipalities require this funding.

As we communicated previously, Ontario inherited a $15 billion deficit. The rising cost of servicing our massive debt, if left unchecked, will imperil our hospitals, schools and other public services. We cannot allow this to happen. We continue to review government transfer payments, including the OMPF, as we work to put our province back on a sustainable and responsible fiscal path.

In the coming months, we will continue to consult with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. As we noted in December, the OMPF will be reviewed. For this reason, we are committed to announcing 2020 allocations well in advance of the municipal budget year so that municipalities have appropriate time to plan.
We respect our municipal partners and remain committed to listening and working together constructively to find smarter and more efficient ways to make life better for our communities.

Sincerely,

Original Signed by

Vic Fedeli
Minister of Finance

c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing
    Jamie McGarvey, President, Association of Municipalities of Ontario
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW No. 17– 2019

Being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to a Tree Canopy Policy for the Municipality of Morris-Turnberry

WHEREAS, Section 270 of the Municipal Act, 2001 S.O. 2001 C. 25 as amended, states that; ‘A Municipality shall adopt and maintain policies with respect to:

7. The manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality’;

AND WHEREAS, the Council of the Municipality of Morris-Turnberry deems it necessary and desirable to give consideration to a ‘Tree Canopy policy’ for the Municipality of Morris-Turnberry;

AND WHEREAS, the Policy is attached hereto and forms part of this By-law as “Schedule A”;

AND WHEREAS, the Corporation of the Municipality of Morris-Turnberry enacts as follows:

THAT the Mayor and Clerk of the Municipality be and they are hereby authorized to adopt, and execute and affix the Corporate Seal to ratify the 'Tree Canopy Policy', effective March 1, 2019.

Read a FIRST and SECOND time this 19th day of February, 2019
Read a THIRD time and FINALLY PASSED this 19th day of February, 2019

__________________________
Jamie Heffer - Mayor

__________________________
Nancy Michie- Administrator Clerk-Treasurer
Schedule ‘A’ to By-law No. 17-2019

Tree Canopy Policy
Municipality of Morris-Turnberry
Effective March 1, 2019

1. The Municipality of Morris-Turnberry hereby establishes a ‘Tree Canopy Policy’ pursuant to Bill 68, the Modernizing Ontario’s Municipal Legislation Act, 2016, requiring municipalities to adopt a policy with respect to the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality;

2. County of Huron Forest Conservation By-law:
The Municipality of Morris-Turnberry adopted By-law No. 37-2013, being a by-law to delegate to the County of Huron all of its power with respect to the destruction or injuring of trees in woodlots, in conjunction with the County of Huron ‘Forest Conservation By-law’ passed the 1st day of May, 2013.

3. Maitland Conservation Forestry Services:
The Municipality of Morris-Turnberry passed a resolution May 24th, 2001 stating that each year the Municipality will purchase 50 trees which will be available at the municipal office every spring for replacement of the roadside trees cut by Municipality. Trees have been ordered and distributed each year thereafter from the Maitland Conservation Forestry Services and the Municipality has ordered 110 trees for distribution in 2019.

It is the intent of the Council of the Municipality to continue with the current process for Forest Conservation and to purchase and distribute trees on an annual basis, which is a method to protect and enhance the tree canopy and natural vegetation of the municipality.
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW No. 18–2019

Being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to a Council and Staff Relationship Policy for the Municipality of Morris-Turnberry

WHEREAS, Section 270 of the Municipal Act, 2001 S.O. 2001 C. 25 as amended, states that; 'A Municipality shall adopt and maintain policies with respect to:

2.1. The relationship between the members of council and the officers and employees of the municipality;

AND WHEREAS, the Council of the Municipality of Morris-Turnberry deems it necessary and desirable to give consideration to a ‘Council and Staff Relationship Policy’ for the Municipality of Morris-Turnberry;

AND WHEREAS, the Policy is attached hereto and forms part of this By-law as “Schedule A”;

AND WHEREAS, the Corporation of the Municipality of Morris-Turnberry enacts as follows:

THAT the Mayor and Clerk of the Municipality be and they are hereby authorized to adopt, and execute and affix the Corporate Seal to ratify the ‘Council and Staff Relationship Policy’, effective March 1, 2019.

Read a FIRST and SECOND time this 19th day of February, 2019

Read a THIRD time and FINALLY PASSED this 19th day of February, 2019

______________________________
Jamie Heffer - Mayor

______________________________
Nancy Michie- Administrator Clerk-Treasurer
1.0 Application & Purpose

1.1 This Council and Staff Relationship Policy applies to all Members of the Council of the Municipality of Morris-Turnberry, including the Mayor, and all members of Staff of the Municipality of Morris-Turnberry, including the CAO.

1.2 The purpose of this Policy is set out a general standard to ensure that Council and Staff share a common understanding of their respective roles and responsibilities as well as a common basis of their relationship, and to set out acceptable standards to govern their relationship and to which all Members and Staff are expected to adhere to and comply with.

1.3 The purpose of this Policy is to establish a policy to govern the relationship between Members of Council and Staff of the Municipality in accordance with paragraph 2.1 of subsection 270(1) of the Municipal Act, 2001.

2.0 Statement of Principles

2.1 This Policy is intended to set a high standard for relations between Council and Staff in order to provide good governance and instill a high level of public confidence in the administration of the Municipality by its Members as duly elected public representatives and its Staff as public administrators.

2.2 The following key statements of principle are intended to guide Council and Staff and to assist with the interpretation of the Policy:

- Council and Staff shall recognize that positive internal relations are central to the collective ability of Members and Staff to provide good governance and instill a high level of public confidence in the administration of the Municipality;

- Members and Staff shall relate to one another in a respectful, professional and courteous manner;

- Members and Staff shall understand and respect each other's respective roles and responsibilities; and

- Members and Staff shall work together in furtherance of the common goal of serving the public good.

The above statements are key principles that are intended to facilitate an understanding, application and interpretation of the Policy – these principles are not operative provisions of the Policy.
3.0 Definitions

3.1 The following terms shall have the following meanings in this Policy:

(a) "Administrator/Clerk-Treasurer" means the Administrator/Clerk-Treasurer of the Municipality;

(b) "Clerk" means the Clerk of the Township;

(c) "Council" means the council for the Municipality;

(d) "Mayor" means the head of Council;

(e) "Member" means a Member of Council;

(f) "Municipality" means The Corporation of the Municipality of Morris-Turnberry;

(g) "Policy" means this Council and Staff Relationship Policy; and

(h) "Staff" means the Administrator/Clerk-Treasurer and all officers, directors, managers, supervisors and all non-union and union employees, whether full-time, part-time, contract, seasonal or volunteer employees, as well as agents and consultants acting in furtherance of the Municipality's business and interests.

4.0 General Obligations

4.1 In all respects, Members and Staff shall:

(a) relate to one another in a courteous, respectful and professional manner;

(b) maintain formal working relationships in order to promote equality and discourage favouritism, which includes but is not limited to using proper titles and avoiding first names during public meetings or formal business dealings;

(c) understand their respective roles and responsibilities, and appreciate and respect the roles and responsibilities of the other;

(d) work together to produce the best results and outcomes for the Municipality and always for the collective public interest of the Municipality; and

(e) act in a manner that enhances public confidence in local government.
5.0 Roles and Responsibilities of Members

5.1 Members acknowledge and agree that:

(a) Council as a whole is the governing body of the Municipality and that it comprises a collective decision-making body;

(b) they are representatives of the entire Municipality;

(c) Staff serve the whole of Council rather than any individual Member;

(d) they govern, provide political direction and make decisions as Council;

(e) they will respect the administrative and managerial chain of command by:
   
   (i) directing any questions or concerns in relation to the administration or management of the Municipality to the Mayor or the Administrator/Clerk-Treasurer for their consideration,

   (ii) giving direction to Staff only as Council and through the Administrator/Clerk-Treasurer, and

   (iii) refraining from becoming involved in the management of Staff;

(f) they shall use Staff time effectively, which includes but is not limited to only referring essential matters to Staff for reports;

(g) they ensure any requests for information to Staff that were not received at a meeting of Council are made in writing and circulated in writing to all Members;

(h) they understand that Staff will undertake significant projects only if they have been directed to do so by Council through the Administrator/Clerk-Treasurer;

(i) whenever possible, they shall notify Staff if an action or position of Staff is to be questioned or criticized at a public meeting to ensure Staff has sufficient time to formulate an intelligent, informed and helpful response for the consideration of Council and that any such questioning or criticism shall be undertaken with courtesy, respect and professionalism, and in no event shall there be any attempt to humiliate, berate, disparage or denigrate Staff and that they shall refrain from publicly criticizing members of Staff in relation to their intelligence, integrity, competence or otherwise;

(j) they shall request advice from the Administrator/Clerk-Treasurer about the appropriate wording of motions, amendments and formal directions of Staff;
(k) they shall request information regarding meeting agendas or minutes from the Administrator/Clerk-Treasurer;

(l) as individual Members, they have no greater access to records or information held by the Municipality than any member of the public and that they cannot access records or information otherwise protected from disclosure by the Municipal Freedom of Information and Protection of Privacy Act or in accordance with the process set out in that statute;

(m) they shall recognize Staff are not expected to provide information or take action in outside of regular administrative business hours, except in extenuating circumstances;

(n) certain members of Staff are statutory officers and have specific statutory authorities, duties, powers and responsibilities that cannot be interfered with or derogated from;

(o) they shall at all times comply with the Municipality's Code of Conduct for Members of Council; and

(p) they shall at all times comply with any policies relating to Council that the Council may implement from time to time.

6.0 Roles and Responsibilities of Staff

6.1 Staff acknowledge and agree that:

(a) Council is the collective decision-making and governing body of the Municipality and is ultimately responsible to the electorate for the good governance of the Municipality;

(b) they shall implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions and any duties specifically assigned to them by Council;

(c) they shall assist Council in their decision-making process with respect to its decision, policies and programs by providing Council with information based on professional expertise, research and good judgment in a professional and timely manner;

(d) they shall serve the whole of Council rather than any individual Member;

(e) all Members are equal and shall be treated as such and always with courtesy, respect and professionalism;

(f) they shall respond to inquiries from Council and provide appropriate and timely follow-up to such inquiries as necessary;
(g) they shall ensure any responses to requests for information by a Member that were not received at a meeting of Council are circulated to all Members;

(h) they shall refrain from becoming involved in the policy and decision-making process of Council, outside of ensuring that Council is provided with the information necessary in order to make their decisions and that Council is aware of any issues that may impact such decisions;

(i) they shall diligently and impartially implement Council’s decisions;

(j) they shall notify management or the Administrator/Clerk-Treasurer, as appropriate, of any issues that may impact the Municipality and of ongoing activities in each department;

(k) they shall not speak publicly on any matter respecting any Council decisions or policies without authorization to do so, and without limiting the generality of the foregoing, shall not publicly criticize any decision or policy of Council;

(l) they shall refrain from publicly criticizing decisions of Council or Members in relation to their intelligence, integrity, competence or otherwise; and

(m) they shall at all times comply with any policies relating to Staff that the Council may implement from time to time.
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW No. 19–2019

Being a by-law to adopt the Council Code of Conduct Policy for the Municipality of Morris-Turnberry

WHEREAS, Section 223.2 (1) of the Ontario Municipal Act, 2001 S.O. 2001 C. 25 as amended, states that;

'Section 9, 10 and 11 of the Municipal Act, authorize the municipality to establish codes of conduct for members of the council of the municipality and of local boards of the municipality'.

AND WHEREAS, the Council of the Municipality of Morris-Turnberry deems it necessary and desirable to enact a Code of Conduct for the Municipality of Morris-Turnberry;

AND WHEREAS, the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the Morris-Turnberry Code of Conduct is hereby attached as Schedule ‘A’ of this by-law;

2. That the Mayor and Clerk are hereby authorized to sign and execute the by-law and Code of Conduct, effective March 1, 2019;

3. That By-law No. 49-2014, passed on the 22nd day of July, 2014, is hereby rescinded and repealed;

Read a FIRST and SECOND time this 19th day of February, 2019
Read a THIRD time and FINALLY PASSED this 19th day of February, 2019

________________________________________
Jamie Heffer - Mayor

________________________________________
Nancy Michie- Administrator Clerk-Treasurer
The Corporation of the
Municipality of Morris-Turnberry
Code of Conduct for Members of Council and
Local Boards

1.0 Application & Purpose

1.1 This Code of Conduct applies to all Members of the Council of the Municipality of Huron East including the Mayor and, unless specifically provided, with necessary modifications to all Municipality committees, agencies, boards and commissions, which are defined as local boards in subsection 1(1) and section 223.1 of the Municipal Act, 2001.

1.2 The purpose of this Code of Conduct is to establish a general standard to ensure that all Members share a common basis for acceptable conduct, and to which all Members are expected to adhere to and comply with. This Code of Conduct augments other laws which Members are governed by and which requires Members to follow the Procedural By-law and other sources of applicable law, including but not limited to:

- Municipal Act, 2001
- Municipal Conflict of Interest Act
- Municipal Elections Act, 1996
- Municipal Freedom of Information and Protection of Privacy Act
- Human Rights Code
- Occupational Health and Safety Act
- Provincial Offences Act
- Criminal Code

2.0 Statement of Principles

2.1 This Code of Conduct is intended to set a high standard of conduct for Members in order to provide good governance and a high level of public confidence in the administration of the Municipality by its Members as duly elected public representatives to ensure that they each operate from a foundation of integrity, transparency, justice, truth, honesty and courtesy.
2.2 The following key statements of principle are intended to guide Members and assist with the interpretation of the Code of Conduct:

- Members shall serve and be seen to serve the public in a conscientious and diligent manner;
- Members shall observe and act with the highest standard of ethical conduct and integrity;
- Members shall avoid the improper use of the influence of their office and act without self-interest;
- Members shall act and are expected to perform their functions with honesty, integrity, accountability and transparency;
- Members shall perform their duties and arrange their private affairs in a manner that promotes public confidence and that will bear close public scrutiny;
- Members shall be cognizant that they are at all times representatives of the Municipality and of Council, recognize the importance of their duties and responsibilities, take into account the public character of their function, and maintain and promote the public trust in the Municipality; and
- Members shall uphold the spirit and the letter of the laws of Canada, Ontario and the laws and policies adopted by Council.

The above statements are key principles that are intended to facilitate an understanding, application and interpretation of the Code of Conduct – the principles are not operative provisions of the Code of Conduct and are not intended to be enforced independently as such.

3.0 Definitions

3.1 The following terms shall have the following meanings in this Code of Conduct:

(a) "Administrator/Clerk-Treasurer" means the Administrator/Clerk-Treasurer of the Municipality;

(b) "child" means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family;

(c) "confidential information" means information or records that are in the possession, in the custody or under the control of the Municipality that the Municipality is either precluded from disclosing under the Municipal Act, 2001 or other applicable legislation, its Procedural By-law or any of its other by-laws, policies, rules or procedures, or that it is required to
refuse to disclose under the Municipal Freedom of Information and Protection of Privacy Act or other legislation;

(d) "conflict of interest" means a situation in which a Member has competing interests or loyalties between the Member's personal or private interests and his or her public interests as an elected representative such that it might influence his or her decision in a particular matter;

(e) "Council" means the council for the Municipality and includes, as the context may require and with all necessary modifications, any Municipality committee, agency, board or commission, which are defined as local boards in the Municipal Act, 2001;

(f) "fiduciary" means the obligation of a person in a position of authority to act on behalf of another, assuming a duty to act in good faith and with care, candour and loyalty in fulfilling this obligation;

(g) "frivolous" means of little or no weight, worth, importance or any need of serious notice;

(h) "local board" means any Municipality committee, agency, board or commission, which is a local board as defined in subsection 1(1) and section 223.1 of the Municipal Act, 2001;

(i) "Mayor" means the head of Council for the Municipality;

(j) "meeting" means a regular, special or other meeting of Council or a committee of Council where:

(i) a quorum of Members is present, and

(ii) Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of Council;

(k) "Member" means a Member of the Council for the Municipality or a member of a local board;

(l) "Municipality" means The Corporation of the Municipality of Morris-Turnberry;

(m) "non-pecuniary interest" means a private or personal interest that a Member may have that is non-financial in nature and that would be considered by a reasonable person, apprised of all the circumstances, as being likely to influence the Member's decision in any matter in which the non-pecuniary interest arises, and may include, but is not limited to, an interest that arises from a relationship with a person or entity;
(n) "parent" means a person who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child;

(o) "spouse" means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage;

(p) "staff" means the Administrator/Clerk-Treasurer and all officers, directors, managers, supervisors and all non-union and union staff, whether full-time, part-time, contract, seasonal or volunteer, as well as agents and consultants acting in furtherance of the Municipality's business and interest; and

(q) "vexatious" means troublesome or annoying in the case of being instituted without sufficient grounds and serving only to cause irritation and aggravation to the person being complained of.

4.0 General Obligations

4.1 In all respects, a Member shall:

(a) make every effort to act with good faith and care;

(b) conduct themself with integrity, courtesy and respectability at all meetings of the Council or any committee and in accordance with the Municipality's Procedural By-law or other applicable procedural rules and policies;

(c) seek to advance the public interest with honesty;

(d) seek to serve their constituents is a conscientious and diligent manner;

(e) respect the individual rights, values, beliefs and personality traits of any other person, recognizing that all persons are entitled to be treated equally with dignity and respect for their personal status regarding gender, sexual orientation, race, creed, religion, ability and spirituality;

(f) refrain from making statements known to be false or with the intent to mislead Council or the public;

(g) recognize that they are representatives of the Municipality and that they owe a duty of loyalty to the residents of the Municipality at all times;

(h) accurately communicate the decisions of Council and respect Council's decision-making process even if they disagree with Council's ultimate determinations and rulings; and
(i) refrain from making disparaging comments about another Member or unfounded accusations about the motives of another Member.

5.0 The Role of Staff

5.1 Council as a whole approves the budget, policies and governance of the Municipality through its by-laws and resolutions. An individual Member does not direct nor oversee the functions of the staff of the Municipality.

5.2 The Municipality's staff serve Council and work for the Municipality as a body corporate under the direction of the Administrator/Clerk-Treasurer. Inquiries of staff from Members should be directed to the Administrator/Clerk-Treasurer or to the appropriate senior staff as directed by the Administrator/Clerk-Treasurer.

5.3 A Member shall comply with the Municipality's Council and Staff Relationship Policy.

5.4 A Member shall not publicly criticize staff. If a Member has any issue with respect to any staff member, such issue shall be referred to the Administrator/Clerk-Treasurer who will direct the matter to the particular staff member's appropriate superior.

5.5 A Member shall respect the role of staff in the administration of the business and governmental affairs of the Municipality, and acknowledge and appreciate that staff:

(a) provide advice and make policy recommendations in accordance with their professional ethics, expertise and obligations and that a Member must not falsely or maliciously injure the reputation of staff members whether professional or ethical or otherwise;

(b) work within the administration of justice and that a Member must not make requests, statements or take actions which may be construed as an attempt to influence the independent administration of justice and, therefore, a Member shall not attempt to intimidate, threaten, or influence any staff member from carrying out that person's duties, including any duty to disclose improper activity; and

(c) carry out their duties based on political neutrality and without undue influence from any individual Member and, therefore, a Member must not invite or pressure any member of staff to engage in partisan political activities or be subjected to discrimination or reprisal for refusing to engage in such activities.
6.0 **Municipality Property**

6.1 Council is the custodian of the assets of the Municipality. The community places its trust in Council and those it appoints to make decisions for the public good in relation to these assets.

6.2 By virtue of their office or appointment, a Member must not use or permit the use of the Municipality's land, facilities, equipment, supplies, services, staff or other resources for activities other than the business of the Municipality. No Member shall seek financial gain for themselves, family or friends from the use or sale of Municipality-owned intellectual property, computer programs, technological innovations, or other patent, trademarks or copyright held by the Municipality.

7.0 **Gifts and Benefits**

7.1 Any gift to a Member risks the appearance of improper influence. Gifts may improperly induce influence or create an incentive for a Member to make decisions on the basis of relationships rather than in the best interests of the Municipality. A Member shall not accept a fee, advance, gift, gift certificate, cash, hospitality or any form of personal benefit connected directly or indirectly with the performance of his or her duties except as provided in Section 7.2. A gift, benefit or hospitality provided with the Member's knowledge to a Member's spouse, child, or parent, or to a Member's staff that is connected directly or indirectly to the performance of the Member's duties is deemed to be a gift to that Member. Any doubt concerning the propriety of the gift should be resolved by the Member not accepting or keeping it.

7.2 For greater clarity, despite Section 7.1, a Member is entitled to accept any compensation, remuneration or benefits authorized by law but shall not accept any gift or benefit other than in the following circumstances:

(a) such gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation;

(b) a political contribution otherwise reported by law, in the case of a Member running for office;

(c) services provided without compensation by persons volunteering their time;

(d) nominal tokens, mementos or souvenirs received as an incident of protocol or social obligation that normally accompanies the responsibilities of elected office or at a function honouring the Member;

(e) food, lodging, transportation and entertainment provided by provincial, regional and local governments or any agencies or subdivisions of them or by the federal government or by a foreign government within a foreign country, or by a conference, seminar or event organizer where the
Member is either speaking or attending in an official capacity as a representative of the Municipality;

(f) entrance fees or food and beverages consumed at banquets, receptions or similar events, if:

(i) attendance serves a legitimate municipal business purpose related to the normal business of the Municipality,

(ii) the person extending the invitation or a representative of the organization is in attendance, and

(iii) the value is reasonable and the invitations are infrequent;

(g) gifts not having a value greater than $300;

(h) benefits received as a door prize, raffle or similar draw at an event, conference or seminar attended by the Member; and

(i) any gift or benefit, if the Integrity Commissioner is of the opinion, before the gift or personal benefit has been accepted, that it is unlikely that receipt of the gift or benefit gives rise to a reasonable presumption that the gift or benefit was given in order to influence the Member in the performance of his or her duties.

7.3 A Member who has received and accepted a gift or benefit pursuant to Section 7.2 shall file a disclosure of the gift or benefit indicating the person, body or entity from which it was received together with the estimated value of the gift or benefit in accordance with the Disclosure Statement set out in Appendix "A". The list shall be provided to the Administrator/Clerk-Treasurer on an annual basis commencing on March 31 of every year and shall be a matter of public record.

7.4 A Member shall not seek or obtain by reason of his or her office any personal privilege or advantage with respect to municipal services not otherwise available to the general public and not connected directly or indirectly to the performance of the Member's duties.

8.0 Confidential Information

8.1 Members receive confidential information from a number of sources as part of their work as elected officials. This includes information received in confidence by the Municipality that falls under the privacy provisions of the Municipal Freedom of Information and Protection of Privacy Act and other applicable privacy laws and information received during closed meetings of Council. Examples of types of information that a Member must keep confidential, unless expressly authorized by Council or as required by law, include, but are not limited to:
(a) matters related to ongoing litigation or negotiation, or that is the subject of solicitor-client privilege;

(b) information provided in confidence, for example the identity of a complainant where a complaint is made in confidence;

(c) price schedules in contract tender or Request for Proposal submissions if so specified;

(d) personnel matters about an identifiable individual;

(e) "personal information" as defined in the Municipal Freedom of Information and Protection of Privacy Act; and

(f) any census or assessment data that is deemed confidential.

8.2 A Member shall not disclose the content of any confidential information, or the substance of deliberations, of a closed meeting. A Member has a duty to hold any information received at closed meetings in strict confidence for as long and as broadly as the confidence applies. All confidential documents received at a closed meeting are to be turned into the Administrator/Clerk-Treasurer at the end of the closed meeting. A Member shall not, either directly or indirectly, release, make public or in any way divulge any such information or any confidential aspect of the closed deliberations to anyone, unless authorized by Council or as required by law.

8.3 A Member shall not disclose, use or release confidential information in contravention of applicable privacy laws. Members are only entitled to information in the possession of the Municipality that is relevant to matters before the Council, or a committee. Otherwise, Members enjoy the same access rights to information as any other member of the community or resident of the Municipality and must follow the same processes as any private citizen to obtain such information.

8.4 A Member shall not misuse confidential information in any way or manner such that it may cause detriment to the Municipality, Council or any other person, or for financial or other gain for themselves or others.

8.5 A Member shall respect the right to confidentiality and privacy of all clients, volunteers and staff, and should be aware of their responsibilities under applicable legislation, Municipality policies, procedures and rules, ethical standards and, where appropriate, professional standards.

8.6 A Member shall not disclose any confidential information received by virtue of his or her office, even if the Member ceases to be a Member.
9.0 **Discrimination and Harassment**

9.1 A Member shall treat all members of the public, one another and staff with respect and without abuse, bullying or intimidation and ensure that their work environment is free from discrimination and harassment.

9.2 A Member shall not use indecent, abusive or insulting words, phrases or expressions toward any member of the public, another Member or staff. A Member shall not make comments or conduct themselves in any manner that is discriminatory to any individual based on the individual’s race, colour, ancestry, citizenship, ethnic origin, place of origin, creed or religion, gender, sexual orientation, marital status, family status, disability, age or record of offences for which a pardon has not been granted.

9.3 A Member shall comply with the Municipality's workplace harassment and violence policy.

### 10.0 Improper Use of Influence

10.1 A Member shall not use the influence of their office or appointment for any purpose other than the exercise of his or her official duties in the public interest.

10.2 A Member shall not use the status of their position to influence the decision of another person to the private advantage or non-pecuniary interest of themselves, their parents, children or grandchildren, spouse, or friends or associates, or for the purpose of creating a disadvantage to another person or for providing an advantage to themselves.

### 11.0 Conflicts of Interest

11.1 A Member shall seek to avoid conflicts of interest, both pecuniary and non-pecuniary. A Member shall comply with the requirements of the *Municipal Conflict of Interest Act* with respect to obligations relating to pecuniary interests. A Member shall take proactive steps to mitigate any non-pecuniary conflicts of interest in order to maintain public confidence in the Municipality and its elected officials.

11.2 Members are encouraged to seek guidance from the Integrity Commissioner when they become aware that they may have a conflict between their responsibilities to the public as a Member and any other interest, pecuniary or non-pecuniary.

### 12.0 Council Policies and Procedures

12.1 A Member shall observe and adhere to the policies, procedures and rules established from time to time by Council.
13.0 Election Activity

13.1 A Member is required to conduct themselves in accordance with the Municipal Elections Act, 1996 and any Municipality policies pertaining to elections. The use of the Municipality’s resources, both property and staff time, for any election-related activity is strictly prohibited. Election-related activity applies to the Member’s campaign and any other election campaigns for municipal, provincial or federal office.

14.0 Respect for the Code of Conduct

14.1 A Member shall respect the process for complaints made under the Code of Conduct or through any process for complaints adopted by the Municipality. A Member shall not act in reprisal or threaten reprisal against a person who makes a complaint or provides information to the Integrity Commissioner during an investigation. A Member shall interact courteously and respectfully with the Integrity Commissioner and with any person acting under the direction of the Integrity Commissioner.

14.2 A Member shall cooperate with requests for information during any investigations or inquiries under the Code of Conduct. A Member shall not destroy or damage documents or erase electronic communications or refuse to respond to the Integrity Commissioner where a complaint has been filed under the Code of Conduct or any process for complaints adopted by the Municipality.

15.0 Penalties for Non-Compliance with the Code of Conduct

15.1 Where Council receives a report from the Integrity Commissioner that there has been a violation of the Code of Conduct by a Member, Council may impose the following penalties on the Member:

(a) a reprimand; or

(b) a suspension of the remuneration paid to the Member in respect of his or her services as a Member for a period up to 90 days.

15.2 Council may, on the basis of a recommendation from the Integrity Commissioner, also take any or all of the following corrective or remedial actions, and require that the Member:

(a) provide a written or verbal apology;

(b) return property or make reimbursement of its value or of money spent;
(c) be removed from or not be appointed to the membership on a committee of Council;

(d) be removed from or not be appointed as chair of a committee of Council; and

(e) comply with any other remedial or corrective action or measure deemed appropriate by the Integrity Commissioner.

16.0 Legal Fees

16.1 A Member of Council is responsible for his or her own legal costs if he or she retains a lawyer or paralegal to provide counsel, advice or representation on any matter related to the Code of Conduct, including, but not limited to, an investigation and the imposition of penalties or remedial or corrective measures or actions by the Integrity Commissioner.

17.0 Complaint Protocol

17.1 The Complaint Protocol – Code of Conduct is Appendix "B" to the Code of Conduct.
APPENDIX “A”

DISCLOSURE STATEMENT FOR GIFTS OR BENEFITS

Member's Name: ________________________________________________________________

Gift Received or Nature of Benefit: __________________________________________________

______________________________________________________________________________

Received From: _________________________________________________________________

Date of Receipt: ________________ Value or Estimate of Gift: ________________

Please describe the circumstances under which the Gift or Benefit was received:

______________________________________________________________________________

______________________________________________________________________________

Please describe your intentions with respect to the Gift or Benefit:

______________________________________________________________________________

______________________________________________________________________________

Do you anticipate transferring the Gift or Benefit described above to the municipality or the local board?

Yes, immediately ______________ Yes, eventually ______________ No ______________

Member’s Signature __________________________________ Date ________________________

35002024.1
APPENDIX “B”
COMPLAINT PROTOCOL

PART A - INFORMAL COMPLAINT PROCEDURE

1. Any individual who identifies or witnesses behaviour or activity by a Member that they believe contravenes the Code of Conduct may seek to address the prohibited behaviour or activity themselves in the following manner by following the Informal Complaint Procedure:

   (a) document the incident(s) where the Member may have contravened the Code of Conduct including dates, times, locations, other persons present, and any other relevant information;

   (b) advise a third party about the concerns regarding the Member’s actions;

   (c) advise the Member that the behaviour or activity appears to contravene the Code of Conduct;

   (d) identify to the Member the specific provision(s) of the Code of Conduct that may have been contravened;

   (e) encourage the Member to acknowledge and agree to stop the prohibited behaviour or activity and to undertake to refrain from future occurrences of the prohibited behaviour or activity;

   (f) request the Integrity Commissioner to assist in informal discussion of the alleged complaint with the Member in an attempt to settle or resolve the issue;

   (g) if applicable:

      (i) confirm to the Member that his or her response is satisfactory, or

      (ii) advise the Member that his or her response is unsatisfactory;

   (h) consider the need to pursue the matter in accordance with the Formal Complaint Procedure set out in Part B, or in accordance with any other applicable judicial or quasi-judicial process or complaint procedure.

2. Individuals are strongly encouraged to pursue the Informal Complaint Procedure as the first means of remedying behaviour or activity of a Member that they believe violates the Code of Conduct.

3. With the consent of both the complaining individual and the Member, the Integrity Commissioner may participate in any informal process. The parties involved are encouraged to take advantage of the Integrity Commissioner’s potential role as a mediator/conciliator of issues relating to a complaint.

4. The Informal Complaint Procedure is not a precondition or a prerequisite to pursuing the Formal Complaint Procedure related to the Code of Conduct set out in Part B.
PART B - FORMAL COMPLAINT PROCEDURE

Formal Complaints

1.(1) Any individual who identifies or witnesses behaviour or activity by a Member that they reasonably believe contravenes the Code of Conduct may file a formal complaint to request an inquiry by the Integrity Commissioner as to whether a Member has contravened the Code of Conduct in accordance with the following requirements:

(a) all complaints shall be in writing on the prescribed form (Formal Complaint Form # 1) and shall be dated and signed by an identifiable individual;

(b) the complaint must set out reasonable and probable grounds for the allegation that the Member has contravened the Code of Conduct must be accompanied by a supporting sworn affidavit setting out the evidence in full in support of the allegation; and

(c) Council may also file a complaint against any of its Members of an alleged contravention of the Code of Conduct by passing a resolution requesting the Integrity Commissioner to undertake an inquiry.

(2) An elector, as defined in section 1 of the Municipal Conflict of Interest Act, or a person demonstrably acting in the public interest (collectively, a “complainant”) may file a formal request that the Integrity Commissioner carry out an inquiry concerning an alleged contravention of section 5, 5.1 or 5.2 of that Act by a Member in accordance with the following requirements:

(a) all requests (also referred to as “complaints”) shall be in writing on the prescribed form (Formal Complaint Form # 2) dated and signed by an identifiable individual;

(b) the request shall include a statutory declaration attesting to the fact that:

(i) the complainant became aware of the contravention not more than six (6) weeks before the date of the complaint, or

(ii) in the case where the complainant became aware of the alleged contravention during the period of time described in paragraph 1 of subsection 223.4.1(5) of the Municipal Act, 2001, that the complainant became aware of the alleged contravention during that period of time;

(c) Council may also pass a resolution requesting the Integrity Commissioner to undertake an inquiry respecting an alleged contravention of sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act by a Member and provide a statutory declaration as required by Section 1(2).

(3) Individuals, electors or persons demonstrably acting in the public interest who file a formal complaint under Sections 1(1) or 1(2) must provide a full and complete record of evidence to the Integrity Commissioner who is under no obligation whatsoever to, but may, seek additional information to supplement or complete the evidentiary record to substantiate or support the allegations set out in the complaint or request.
Filing of Complaint and Classification by Integrity Commissioner

2.(1) The complaint may be filed with the Administrator/Clerk-Treasurer by hard copy or directly with Integrity Commissioner by a sealed hard copy or by e-mail to the email address(es) set out on the Municipality’s website.

(2) The Integrity Commissioner shall initially classify the complaint to determine if the matter is, on its face, a complaint with respect to non-compliance with the Code of Conduct and not covered by other legislation or other Council procedures, policies or rules as set out in Section 3 or whether it is a request under sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act.

Complaints Outside Integrity Commissioner’s Jurisdiction

3. If the complaint, including the supporting affidavit, is not, on its face, a complaint with respect to non-compliance with the Code of Conduct or the complaint relates to matters addressed by other legislation under another Municipality procedure, policy or rule or request in relation to sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act, the Integrity Commissioner shall advise the complainant in writing as follows:

Criminal Matter

(a) if the complaint is, on its face, an allegation of a criminal nature consistent with the Criminal Code, the complainant shall be advised that:

(i) the Integrity Commissioner will refer it to the appropriate police service, or

(ii) the complainant may pursue it with the appropriate police service if the complainant wishes to pursue any such allegation;

Municipal Freedom of Information and Protection of Privacy Act

(b) if the complaint is more appropriately addressed under the Municipal Freedom of Information and Protection of Privacy Act, the complainant shall be advised that the matter must be referred to the Administrator/Clerk-Treasurer to deal with under its access and privacy policies under that statute;

Other Procedure, Policy or Rule Applies

(c) if the complaint appears to fall within the scope of another procedure, policy or rule of the Municipality, the complainant shall be advised to pursue the matter under such procedure, policy or rule with the appropriate Municipality official or staff member;

Lack of Jurisdiction

(d) if the complaint is, for any other reason not within the jurisdiction of the Integrity Commissioner (for example, it relates to a decision of Council or a local board as a whole and not one or more individual Members), the complainant shall be so advised and provided with any additional reasons and referrals as the Integrity Commissioner considers appropriate;
Matter Already Pending

(e) if the complaint is in relation to a matter which is subject to an outstanding complaint under another process such as a court proceeding, a human rights or workplace harassment complaint or similar process, or to a civil matter that is pending before the courts, the Integrity Commissioner may, in his/her sole discretion, suspend any investigation, in whole or in part, pending the result of the other process;

Similar Matter Already Pending

(f) if the complaint is in relation to a similar matter which is subject to an outstanding complaint before the Integrity Commissioner, the Integrity Commissioner may, in his/her sole discretion, consider the matter in conjunction with the similar matter or deal with it separately, including not undertaking an inquiry if the matter can be adequately addressed in any report and/or recommendations made with respect to the complaint in the similar matter; and

Other Ethical Code or Policy Applies

(g) if the complaint is in relation to a matter which is governed by a code of conduct, ethical code or similar procedure or policy of another body or entity which also governs the Members (for example, another board, body or committee to which the Member has been appointed), the Integrity Commissioner shall consider the most appropriate forum for the complaint and may, in his/her sole discretion, defer consideration of the matter pending any determination made by the other body or entity and shall so advise the complainant and, if necessary, the Member.

Limitation Period

4.(1) The Integrity Commissioner shall not accept a complaint under the Code of Conduct for which the event giving rise to the complaint occurred or came to the attention of the complainant more than six (6) months prior to the date of the filing of the complaint. The complainant must establish that the event giving rise to the complaint occurred and/or came to the complainant’s attention within six (6) months of the complaint being filed in accordance with Section 2.

(2) The Integrity Commissioner shall not accept a request relating to sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act except in accordance with the requirements of subsections 8(2)-(6) of that statute and section 223.4.1 of the Municipal Act, 2001.

Refusal to Conduct Investigation

5. The Integrity Commissioner has a discretion as to whether to carry out an investigation. If the Integrity Commissioner is satisfied, after considering the information contained in the complaint, that a complaint:

(a) is frivolous or vexatious,
(b) is not made in good faith,
(c) constitutes an abuse of process,
(d) discloses no grounds or insufficient grounds for an investigation, or
(e) does not warrant a full investigation,

the Integrity Commissioner shall not be required to conduct an investigation and may summarily dismiss the complaint, and, where this becomes apparent during the course of an investigation, the Integrity Commissioner shall terminate the inquiry and provide notice to the complainant and, if necessary, to the Member.

Opportunities for Resolution

6. Following receipt and review of a formal complaint or at any time during the investigation where the Integrity Commissioner, in his or her discretion, believes that an opportunity to resolve the matter may be successfully pursued without a formal investigation, and both the complainant and the Member agree, efforts may be pursued to achieve an informal resolution.

Investigation

7.(1) The Integrity Commissioner may proceed as follows, except where the Integrity Commissioner has a full factual record and believes, in his or her sole discretion, that no additional information is required, or where otherwise required by the Public Inquiries Act, 2009, or where the Integrity Commissioner has not otherwise terminated the inquiry:

(a) provide the Member with an outline of the complaint with sufficient particularity to allow the Member to understand the complaint against him or her but the Integrity Commissioner shall not have any obligation to disclose:

(i) the identity of the complainant, or
(ii) the identity of any witnesses set out in the complaint or persons that are questioned/interviewed by the Integrity Commissioner,

unless it is essential for the Member to adequately respond to the complaint, which determination shall be made in the Integrity Commissioner’s sole and absolute discretion;

(b) request that the Member provide a written response to the allegations in the complaint to the Integrity Commissioner within ten (10) business days;

(c) provide a copy of the Member’s response to the complainant with a request that any written reply be provided by the complainant to the Integrity Commissioner within ten (10) business days; and

(d) extend the timelines set out above if the Integrity Commissioner deems it necessary to do so in his or her sole and absolute discretion.
(2) If necessary, after reviewing the submitted materials, the Integrity Commissioner may contact and speak to or correspond with any other persons, access and examine any other documents or electronic materials, including any materials on the Municipality's computers and servers, and may enter any Municipality work location relevant to the complaint for the purpose of investigation and potential resolution.

(3) The Integrity Commissioner may, but is under no obligation, to provide the Member with a draft of the proposed draft report on the complaint.

(4) The Integrity Commissioner shall not issue a report finding a violation of the Code of Conduct on the part of any Member unless the Member has had an opportunity either in person or in writing to comment to the Integrity Commissioner on any preliminary or proposed finding(s).

(5) The Integrity Commissioner may, but is under no obligation, to advise either the Member or the complainant of any proposed sanction or recommendation the Integrity Commissioner may include in the report to Council.

(6) The Integrity Commissioner may make interim reports to Council where necessary and as required to address any instances of interference, obstruction, intimidation, delay, reprisal or retaliation by the Member or by any other person encountered during the formal complaint investigation.

(7) The Integrity Commissioner is entitled to make such additional inquiries and provide such additional reports to Council where necessary and as required to address any instances of non-compliance with any decision of Council including the failure to comply with any penalties or corrective measure or actions imposed by Council.

(8) The Integrity Commissioner shall retain all records related to the complaint and investigation but may provide copies of certain records, in confidence, to Municipality administrative staff who are required to ensure that any such records are securely and confidentially retained.

No Complaint Prior to Municipal Election

8.(1) Notwithstanding any other provision of this Complaint Protocol, no complaint may be filed with the Integrity Commissioner, no report shall be made by the Integrity Commissioner to Council during the period of time starting on nomination day for a regular municipal election year, as set out in section 31 of the Municipal Elections Act, 1996 and ending on the voting day in a regular election as set out in section 5 of the Municipal Elections Act, 1996.

(2) If the Integrity Commissioner has received a complaint and has commenced an inquiry but has not completed the inquiry before nomination day in a regular municipal election year, the Integrity Commissioner shall terminate the inquiry on nomination day but may commence an inquiry in respect of the same complaint if within six (6) weeks after the voting day in a regular municipal election the individual who made the request makes a written request to the Integrity Commissioner in accordance with subsection 223.4(8) of the Municipal Act, 2001.
Advice Provided to Member by Integrity Commissioner

9.(1) Subject to Section 9(2), a Member is entitled to rely upon any written advice given by the Integrity Commissioner to the Member respecting the Code of Conduct in any subsequent consideration of the conduct of the Member in the same matter provided that the Member fully disclosed in writing all relevant facts known to him or her to the Integrity Commissioner and acted in accordance with the written advice provided by the Integrity Commissioner.

(2) If the Integrity Commissioner applies to a judge under section 8 of the Municipal Conflict of Interest Act for a determination as to whether the Member contravened section 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act, the Member is entitled to advise the judge of any written advice given by the Integrity Commissioner provided that the Member fully disclosed in writing all relevant facts known to him or her to the Integrity Commissioner and acted in accordance with the written advice provided by the Integrity Commissioner.

(3) A Member under investigation by the Integrity Commissioner shall not request advice from the Integrity Commissioner as to the Member's rights under the Code of Conduct, the Municipal Conflict of Interest Act or generally at law with respect to any matter that the Integrity Commissioner is investigating or reviewing with respect to the Member, nor is the Member entitled to rely upon any statement(s) made by the Integrity Commissioner during the course of any investigation or review that may impact the Member's rights under the Code of Conduct, the Municipal Conflict of Interest Act or generally at law.

Authority to Abridge or Extend

10.(1) Notwithstanding any requirement, obligation or timeline, set out in the Code of Conduct or this Complaint Protocol, the Integrity Commissioner shall retain the right to abridge or extend any provision therein in the public interest.

Investigation Report

11.(1) The Integrity Commissioner shall report to the complainant and the Member no later than ninety (90) days after the official receipt of any complaint under the Code of Conduct. If the investigation process is anticipated to or takes more than ninety (90) days, the Integrity Commissioner shall provide an interim report to Council and must advise the parties of the approximate date the report will be available. The Integrity Commissioner may also, at his or her discretion, advise any witnesses or other persons of the approximate date the report will be available.

(2) Where the complaint is sustained in whole or in part, the Integrity Commissioner shall report to Council outlining the findings, the terms of any settlement and/or any recommended remedial or corrective measure or action.

(3) The Integrity Commissioner may provide a copy of the report to the complainant and the Member whose conduct has been investigated in advance of the public release of the
report, in strict confidence until the report is publicly released. The Member shall have the right to address the report if it considered by Council.

(4) Where the complaint is not sustained, the Integrity Commissioner is not obligated to report to Council on the result of the investigation or any findings but may do so at his/her discretion and may also include such information as he/she deems necessary in a report or as part of an annual or other periodic report by the Integrity Commissioner.

(5) The Integrity Commissioner shall complete the investigation under the Municipal Conflict of Interest Act no later than one hundred eighty (180) days after the official receipt of any complaint validly made under Section 1(2) of this Part.

Findings

12.(1) If the Integrity Commissioner determines that:

(a) there has been no contravention of the Code of Conduct, or section 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act, or

(b) a contravention occurred but:

(i) the Member took all reasonable measures to prevent it, including having sought and followed the advice of the Integrity Commissioner;

(ii) it was trivial,

(iii) it was committed through inadvertence, or

(iv) it resulted from an error in judgment made in good faith,

the Integrity Commissioner may so state in the report and may make appropriate recommendations pursuant to the Municipal Act, 2001, including but not limited to, a recommendation of no penalty.

(2) If the Integrity Commissioner considers it appropriate, once he or she has concluded the investigation under Section 1(2) of this Part, he or she may apply to a judge under section 8 of the Municipal Conflict of Interest Act for a determination as to whether the Member has contravened section 5, 5.1 or 5.2 of that statute. If the Integrity Commissioner does not proceed with an application to the judge, he or she shall so advise the complainant.

Report to Council

13. Upon receipt of a report from the Integrity Commissioner with respect to the Code of Conduct, the Administrator/Clerk-Treasurer shall place the report on the next regular agenda of Council for consideration by Council and Council must consider the report at that meeting and may accept or refuse the recommendations set out in the report and accept, refuse or vary any penalties or sanctions contained in the report. A report from the Integrity Commissioner may also be considered by Council in advance of its next regular meeting should Council agree to hold a special or other meeting before its next regular meeting to consider the report.
Duty of Council

14. Council shall consider and make a determination on the Integrity Commissioner's report at the same meeting at which the report is tabled.

Public Disclosure

15. (1) The Integrity Commissioner and every person acting under his or her jurisdiction shall preserve confidentiality where appropriate and where it does not interfere with the course of any investigation, except as required by law and as required by this Complaint Protocol.

(2) The Integrity Commissioner shall retain all records related to the complaint and investigation although copies may be provided to the Municipality's administrative staff, subject to the duty of confidentiality under subsection 223.5 of the Municipal Act, 2001.

(3) The identity of the Member who is the subject of the complaint shall not be treated as confidential information in the Integrity Commissioner's report to Council. The identity of the complainant and of any other person, including witnesses, may be disclosed if deemed appropriate and necessary by the Integrity Commissioner or if consented to by the complainant.

(4) All reports from the Integrity Commissioner to Council shall be made available to the public by the Administrator/Clerk-Treasurer.

Delegation by Integrity Commissioner

16. The Integrity Commissioner may delegate in writing to any person, other than a Member of Council, any of the Integrity Commissioner's powers and duties under Part V.1 of the Municipal Act, 2001.
AFFIDAVIT

I, __________________________ (first and last name), of the Municipalit[y of __________________________ in the Province of Ontario.

MAKE OATH AND SAY (or AFFIRM):

1. I have reasonable and probable grounds to believe that:

_________________________________________________________ (specify name of Member),

a member of the Council of The Corporation of the Municipality of Morris-Turnberry or a local board of the Municipality, has contravened section(s) __________________________ of the Code of Conduct of the Municipality of Morris-Turnberry. The particulars of which are are attached hereto.

2. Facts constituting the alleged contravention (use separate page if required)

_________________________________________________________

_________________________________________________________

_________________________________________________________

_________________________________________________________

_________________________________________________________

_________________________________________________________

_________________________________________________________

_________________________________________________________

This affidavit is made for the purpose of requesting that this matter be reviewed and/or investigated by the Municipality of Morris Turnberry’s Integrity Commissioner and for no other improper purpose.

SWORN (or AFFIRMED) before me at the ________
the ________ of ____________ on ________ (date) __________

__________________________________________ (Signature) __________

A Commissioner for taking affidavits etc.

Please note that signing a false affidavit may expose you to prosecution under ss 131 and 132 or 134 of the Criminal Code, R.S.C. 1985, c. C-46 and also to civil liability for defamation.
Municipal Conflict of Interest Act—Formal Complaint Form # 2

STATUTORY DECLARATION

I, ____________________________ (first and last name), of the
Municipality of ______________________________ in the Province of Ontario.

I SOLEMNLY DECLARE THAT:

1. I have reasonable and probable grounds to believe that:

I have reasonable and probable grounds to believe that: ____________________________ (specify name of
Member), a member of the Council of The Corporation of the Municipality of Morris-Turnberry or a local
board of the Municipality, has contravened section(s) ______________ of the Municipal
Conflict of Interest Act, R.S.O. 1990, c. M.50. The particulars of which are are attached hereto.

2. I became aware of the facts constituting the alleged contravention not more than six (6)
weeks ago and they comprise the following: (use separate page if required)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

This declaration is made for the purpose of requesting that this matter be investigated by the
Municipality of Morris Turnberry’s Integrity Commissioner and for no other improper purpose.

DECLARED before me at the
the ______ of ______ on ______
__________________________ (date) ______
)
)
)
)
)
)(Signature)

A Commissioner for taking affidavits etc.

Please note that signing a false affidavit may expose you to prosecution under ss. 131 and 132 or 134 of the Criminal
Code, R.S.C. 1985, c. C-46 and also to civil liability for defamation.

35002583.1
AGREEMENTS
AS OF FEBRUARY 11TH, 2019

- between the Municipality of Morris-Turnberry and the Township of North Huron

1. CROSS BORDER AGREEMENT- for Water and Sewer on the North and East ends of Wingham,
   1. 2014 agreement
   2. 2017 Amendment to add Britespan and the Schedule F
   3. November, 2018 Amendment to the agreement for amended list of properties including the Harrett property – sale to Britespan and the Partnership agreement for contributions.
   3. Renewal date September 1, 2019

2. CROSS BORDER AGREEMENT FOR BELGRAVE WATER FOR THE HAMLET OF BELGRAVE
   1. Agreement to provide water to North Huron April 2010.
   2. April 2015 it automatically renewed for a 5 year term
   3. August 2018 - approved a new schedule of properties to be connected
   4. Renewal date April, 2020

3. FIRE AGREEMENTS WITH THE TOWNSHIP OF NORTH HURON
   1. Fire Suppression December, 2018 Renewal January 1, 2024
   2. Additional agreements with South Bruce and Howick for Automatic Aid

4. BUILDING SERVICES AGREEMENT
   1. 2018 Building Services agreement- Shared services building department to December 31, 2022.
   2. 2019 Property Standards Agreement effective until January 18, 2020

5. NORTH HURON CEMETERIES-
   1. 2018 Partnership agreement as part of the Cross Border agreement

6. RECREATION - NO AGREEMENT - DONATION TO THE
   1. NORTH HURON/WESCAST CC
   2. BELGRAVE CC
   3. BLYTH CC

   As part of the Partnership agreement 2018

9. AIRPORT - NO AGREEMENT - NO APPOINTMENT TO THE COMMITTEE
10. **Economic Development Committee - No Agreement**

11. 1. **Annexation Order/ Agreement — Willis Property**

   North Huron agrees to the extension of municipal water and sewer services from North Huron on lands in Schedule ‘A’ the Willis property

2. **Guidelines for Development of Willis Property**

12. **Commercial and Industrial Land** - Comprehensive Review by Huron County Planning Department

13. **Development Agreements**: No agreements

   1. Hwy 86 Development – pending
AGENDA

MEETING: Sustainable Huron Steering Committee
THEME: Sustainability Indicators and myPerthHuron Website
DATE: Friday, February 22, 2019
TIME: 9:00 a.m. – 12:00 p.m. followed by lunch
PLACE: White Carnation Hall, Holmesville

9:00 a.m. Welcome and Introductions – Victor Kloeze, Planner, Huron County Planning and Development Department

9:15 Huron County Official Plan 5 Year Review Update – Monica Walker-Bolton, Planner, Huron County Planning and Development Department

9:20 Meeting Overview and Sustainability Indicators – Erica Clark, Epidemiologist Huron County Health Unit and Co-Chair, Social Research and Planning Council

9:30 Canadian Index of Well Being – Gary Machan, Canadian Index of Well-Being Advisory Group

10:15 Break

10:30 Overview and History of myPerthHuron – Kathy Vassilakos, Co-Chair, Social Research and Planning Council and Stratford City Councillor and Ken Clarke, Data Analyst, SRPC

11:00 Break-out Sessions – Small group discussions on each domain (Housing, Leisure and Recreation, Living Standards, Healthy Population, Environment, Community Profile, Democratic Engagement, Education, Community Vitality, Time Use) of the myPerthHuron Website (Ken Clarke, Victor Kloeze)

What are important issues in your community?
What kind of questions could be answered by the data on myPerthHuron site?
What indicators could measure progress on these issues?

12:00 Adjourn / Lunch and Networking

Next Meetings: Friday, June 21, 2019 – Huron County Official Plan 5 Year Review
Friday, October 25, 2019 – Climate Change and Green Initiatives

Partners:

Sustainable Huron
T A K E A C T I O N

Social Research & Planning Council
## 2019 Interim Billing Estimate

prepared on February 12 2019

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Difference between 2019 Estimated Interim and 2019 Interim processed at 45%: **328,875.90**

The 2019 Interim processed at 50% is less than the 50% estimate by **6,002.90**

Therefore process the 2019 Interim Billing at 50%

Above calculations do not include local improvements or capping adjustments
Memorandum

To: Council
From: Kelly Tiffin, Tax Dept
Date: 2/12/2019
Re: Proposed Tax Due Dates for 2017

Please confirm the tax due dates for the 2019 Tax Year.

I am proposing that the dates be the last Thursday in April, June, September and November.

The dates would therefore be:

Thursday April 25th, 2019
Thursday June 27th, 2019
Thursday September 26th, 2019
Thursday November 28th, 2019

Thank You.
TO: All Local Clerks and CAOs
DATE: Feb 12, 2019
FROM: Kate Puska, Executive Assistant
RE: Huron County Municipal Officers’ Association Annual Meeting

The Annual Meeting of the Huron County Municipal Officers’ Association will be held on Thursday March 21, 2019 at the Four Winds Barn, 60 Orchard Lane, Brussels, Ontario.

Registration will be at 9:00 AM with the meeting to commence at 9:30 AM.

An invitation is extended to your Council members and any municipal officials authorized to attend, and is paid for by your municipality. The 2019 membership fee is $50.00 per municipality, the registration fee is $30.00 per person.

Please forward a cheque by March 1, 2019 covering the membership and any registration fees for the representatives who will be attending, along with the completed registration form which has been provided in the email.

We look forward to seeing you in Brussels.

Thank you.
Province of Ontario approves source protection plan amendments for Maitland Valley, Ausable Bayfield source protection areas

The Ontario Ministry of the Environment, Conservation and Parks (MECP) has approved the Ausable Bayfield and Maitland Valley Source Protection Authorities’ amendments to source protection plans to reflect recent changes in six area municipal well systems: Benmiller, Blyth, Dungannon, Molesworth, Ripley, and Varna. The Ministry also approved revisions to two source protection plan policies. The Ministry approved the amendments and revisions on January 31, 2019 and they took effect on February 5, 2019.

“The approved changes to wellhead protection area mapping and source protection plans reflect improvements that local municipalities have made to their drinking water systems,” said Matt Pearson, Chair of the Ausable Bayfield Maitland Valley Source Protection Committee (SPC). “Wells have been added or replaced to ensure communities continue to have reliable drinking water. The plan amendments ensure municipal water supply continues to be protected through the drinking water source protection program.”

The provincial approval follows a public notice period held from January 3, 2018 to February 8, 2018. Consultation included direct notification to landowners in the affected areas plus two Open House sessions held in Blyth and Varna in January of 2018. The local source protection region submitted the proposed amendments to the source protection plans, to Ontario’s environment ministry, on February 16, 2018 for review.

Drinking water sources in the Ausable Bayfield Maitland Valley Source Protection Region include groundwater, drawn from aquifers underground, and water drawn from Lake Huron. The source protection plans set out policies that use a variety of tools to protect municipal drinking water sources from contamination. These tools include education, risk management planning, prohibition and land use planning. Policies in the Ausable Bayfield and Maitland Valley Source Protection Plans first came into effect on April 1, 2015.

Visit the region’s local website at sourcewaterinfo.on.ca or the Province of Ontario web page at ontario.ca/page/source-protection to find out more. These web pages provide information about source protection plan policies, mapping of municipal wells and water resources, activities that could contaminate drinking water in certain circumstances and that require risk management, and positive actions you can take at home and work to help keep our drinking water safe and clean.

The Notice of Approval of the amended assessment reports and source protection plans for the Ausable Bayfield source protection area and Maitland Valley source protection area is also posted on Ontario’s environmental registry at https://www.ebr.gov.on.ca/ERS-WEB-External/

If you have questions about the approved changes, please contact Program Co-Supervisor Mary Lynn MacDonald at 1-888-286-2610 or Program Co-Supervisor Donna Clarkson at 1-519-335-3557.

– 30 –

MEDIA CONTACTS: Program Co-Supervisors, Ausable Bayfield Maitland Valley Source Protection Region:
Mary Lynn MacDonald, 519-235-2610, 1-888-286-2610, mmacdonald@abca.ca
Donna Clarkson, 519-335-3557, dclarkson@abca.ca
February 12, 2019

Dear Treasurer:

Re: Ontario Cannabis Legalization Implementation Fund – Second Payment

On November 26, 2018, your municipality received an allocation notice for the first payment of the Ontario Cannabis Legalization Implementation Fund ("Fund"). The Fund provides $40 million over two years to municipalities across Ontario to help with the implementation costs of recreational cannabis legalization.

In January 2019, the first payments totaling $15 million were processed.

The municipal opt-out deadline under the Cannabis Licence Act, 2018 passed on January 22, 2019. The Province will distribute the second payment to all municipalities in February 2019 as follows:

- Municipalities that have opted out of hosting private retail stores receive $5,000 each.
- Municipalities that have not opted out of hosting private retail stores receive funding on a per household basis, adjusted so that at least $5,000 is provided to each municipality. Household numbers are based on 2018 Municipal Property Assessment Corporation (MPAC) data.
- Upper tier municipalities receive funding in relation to opt-out decisions made by the lower tier municipalities. If a lower tier municipality opted out, the upper tier municipality does not receive funding on a per household basis in relation to that municipality.

The attached allocation notice sets out the amount your municipality will receive as a second payment from this Fund. These funding amounts will also be posted on the Ministry of Finance's website at www.fin.gov.on.ca/en/budget/ccilf/ this month.
As a reminder, municipalities must use the money they receive from the Fund solely for the purpose of paying for implementation costs directly related to the legalization of cannabis.

Examples of permitted costs include:

- Increased enforcement (e.g., police, public health and by-law enforcement, court administration, litigation)
- Increased response to public inquiries (e.g., 311 calls, correspondence)
- Increased paramedic services
- Increased fire services
- By-law / policy development (e.g., police, public health, workplace safety policy)

Municipalities must also adhere to the terms and conditions set out in the November 26, 2018 letter regarding ineligible use of funds, transfer of funds between upper-tier and lower-tier municipalities, and record keeping.

If you have any further questions, please contact:

Cannabis Retail Implementation Project
Ministry of Finance
Email: OCLIF@ontario.ca

Yours sincerely,

Greg Orenucsak
Deputy Minister

Attachment

c. Paul Boniferro, Deputy Attorney General
   Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing
   Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project, Ministry of Finance
   Allan Doheny, Assistant Deputy Minister, Provincial-Local Finance Division, Ministry of Finance
The Ontario Cannabis Legalization Implementation Fund (OCLIF) is provided to municipalities to help with the implementation costs of recreational cannabis legalization.

### Funding Allocation

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Funding</strong></td>
<td><strong>$5,000</strong></td>
</tr>
<tr>
<td>A. Funding Amount based on Number of Households (A1 x A2 + 100)</td>
<td><strong>$2,055</strong></td>
</tr>
<tr>
<td>1. Number of Households</td>
<td>1,317</td>
</tr>
<tr>
<td>2. Funding Amount per 100 Households</td>
<td>156</td>
</tr>
<tr>
<td>B. Minimum Municipal Funding Allocation</td>
<td><strong>$5,000</strong></td>
</tr>
<tr>
<td>C. Funding Allocation (maximum of A and B)</td>
<td><strong>$5,000</strong></td>
</tr>
</tbody>
</table>

**Notes and Data Sources**

- A - funding amount is rounded up to the nearest dollar.
- A1 - household figures are based on the 2018 returned roll provided by the Municipal Property Assessment Corporation (MPAC).
- A2 - represents the funding amount per 100 households for lower-tier municipalities.
- B - represents the minimum funding allocation to municipalities.
February 8, 2019

Municipality of Morris-Turnberry
RR#4
Brussels, ON, NOG 1H0
Attn: CAO/Clerk

Re: Reporting of Remuneration & Expenses

Dear Sir/Madam:

As required by the Municipal Act, 2001 Section 284 (3), the following is a statement of remuneration and expenses paid during the year 2018 to the Authority Member appointed to the Saugeen Valley Conservation Authority by your municipality.

<table>
<thead>
<tr>
<th>DIRECTOR:</th>
<th>PER DIEM</th>
<th>MILEAGE</th>
<th>TOTAL PAID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buckle, Robert</td>
<td>$655.00</td>
<td>$111.60</td>
<td>$766.60</td>
</tr>
</tbody>
</table>

Yours sincerely,

Laura Molson
Manager, Accounting

cc: SVCA Member

LM/jh
PUBLIC MEETING
CONCERNING A PROPOSED
ZONING BY-LAW AMENDMENT
AFFECTING THE TOWNSHIP OF NORTH HURON

TAKE NOTICE that Council of the Township of North Huron will hold a public meeting on February 19th, 2019 at 6:00 p.m. in the Council Chambers of the Township of North Huron to consider a proposed Zoning By-law Amendment under section 34 of the Planning Act, R.O.S. 1990, as amended. The amendment affects the Township of North Huron Zoning By-law.

BE ADVISED that the Corporation of the Township of North Huron considered this application to be complete on January 17 2019.

If you are an owner of any land containing seven or more residential units you are requested to post this notice in a location that is visible to all of the residents.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support or in opposition to the proposed zoning by-law amendment.

IF a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of North Huron before the by-law is passed, the person or public body is not entitled to appeal the decision of the Township of North Huron to the Local Planning Appeal Tribunal.

IF a person or public body does not make an oral submission at a public meeting or make written submissions to the Township of North Huron before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body.

IF you wish to be notified of the decision of North Huron Township on the proposed zoning by-law amendment, you must make a written request to the Township of North Huron, 274 Josephine Street, Wingham, ON N0G 2W0.

ADDITIONAL INFORMATION relating to the proposed zoning by-law amendment is available for inspection during regular office hours at the Township of North Huron, Municipal Office (519-357-3550) and the Huron County Planning and Development Department (519) 524-8394 ext. 3.

Dated at the Township of North Huron
This 30th day of January, 2019

Dwayne Evans, CAO/Clerk
Township of North Huron,
274 Josephine Street, Wingham ON
N0G 2W0
(519)-357-3550

Purpose and Effect:
This proposed Zoning By-law Amendment affects Part North Part Lot 34, Concession 6, East Wawanosh Ward, Township of North Huron. The By-law proposes to change the wording in the existing Special Zone on the subject property, Zone NE2-4 (Natural Environment Limited Protection- Special Zone).

The subject lands require a zone change to permit the proposed reconstruction of the existing house that is to be demolished. The single detached dwelling is proposing a reduction in the interior side yard setback and an increase in lot coverage. The subject property is designated Natural Environment- Limited Protection in the North Huron Official Plan. The special zone currently permits tanks for the purpose of a fish hatchery and fish production, which would remain in the NE2-4 zone wording.

The property is located on 84534 Marnoch Line.
WHEREAS Section 39.1(3) of the Planning Act, 1990, authorizes a municipality to pass a by-law under Section 34 of the Planning Act, 1990, for the purpose of authorizing the use of lands, buildings, or structures for purposes otherwise prohibited by the by-law.

WHEREAS the Council of the Corporation of the Township of North Huron considers it advisable to amend Zoning By-law 82-2008 of the Township of North Huron.

NOW, THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. This by-law shall apply to Part North Part Lot 34, Concession 6, East Wawanosh Ward, Township of North Huron and is comprised of the attached Schedules.

2. By-law 82-2008 is hereby amended by modifying the existing wording of the 'Natural Environment Limited Protection- Special Zone' NE2-4', the zone symbol on the lands designated 'NE2-4' on the attached Schedule.

3. Section 23.5 NE2 Special Zones is hereby amended by the addition of the following:

   **23.5.4. NE2-4**

   Notwithstanding the provisions of Section 23.1 to the contrary, the area zoned NE2-4 may include existing tanks for the purpose of a fish hatchery and fish production. Notwithstanding the provisions of Sections 23.1, 23.3 and 23.4 to the contrary, a single detached dwelling may be permitted on lands zoned NE2-4.

4. This by-law affects Key Map 8 of By-law 82-2008, as attached as Schedule A.

5. This by-law shall come into force upon final passing, pursuant to Section 34(21) and 39.1(3) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE DAY OF , 2019.
READ A SECOND TIME ON THE DAY OF , 2019.
READ A THIRD TIME AND PASSED THIS DAY OF , 2019.

__________________________________________  _______________________________________
Bernie Bailey, Reeve                              Dwayne Evans, CAO/Clerk
By-law 2019 has the following purpose and effect:

1. This proposed Zoning By-law Amendment affects Part North Part Lot 34, Concession 6, East Wawanosh Ward, Township of North Huron. The By-law proposes to change the wording in the existing Special Zone on the subject property, Zone NE2-4 (Natural Environment Limited Protection- Special Zone).

   The subject lands require a zone change to permit the proposed reconstruction of the existing house that is to be demolished. The single detached dwelling is proposing a reduction in the interior side yard setback and an increase in lot coverage. The subject property is designated Natural Environment- Limited Protection in the North Huron Official Plan. The special zone currently permits tanks for the purpose of a fish hatchery and fish production, which would remain in the NE2-4 zone wording.

2. The map showing the location of the lands to which this by-law applies is shown on the following page and is entitled Location Map.
Amendments

1. Amendment consistent of same as file 964-2019
   2. Amendment consistent of same as file 203-2019
   3. Amendment consistent of same as file 933-2019
   4. Amendment consistent of same as file 931-2019
   5. Temporary Ordinance 21-2019 (Effective June 9, 2019)

Schedule 'A'
Township of North Huron
South West NH
Zone Map

Area to which this text change applies

June 9, 2019

Amendments

January 21, 2019
The 2017 IPM foundation presented another cheque to benefit a local organization this morning.

This time it was a cheque for $20,000 towards the oncology unit at the Wingham and District Hospital.

Nicole Jutzi, the development officer of the Wingham Hospital Foundation, said the funds are greatly appreciated.
It was so appreciative of the IPM group. It is definitely something that's important to our community, the IPM was certainly something that the community really rallied around and so is the cancer clinic here in Wingham,” she said. “So it's a perfect match, and the legacy of the IPM is going to live on in all the great care that people get here at the cancer clinic in Wingham.”

The 2017 IPM Foundation will be the official sponsors of the patient kitchenette area of the newly renovated oncology unit, where they will have a plaque placed to honour their donation. Jutzi said the unit is a vital part of the hospital and the IPM cheque will help a lot.

“Our new oncology department here in Wingham has been renovated and expanded and it’s been open for about a year now, but it was a fairly costly project, so it is certainly a direct benefit, and this donation will help us pay for this beautiful new space,” she said.

The oncology unit within Wingham and District Hospital is a vital service, and Jutzi said having it there is a big benefit to many patients for a simple reason.

“It is the only chemotherapy clinic in Huron and Bruce, and we see about 750 visits each year, so we know it's well used and well valued by the community, and it's such an important service,” she said. “We know everyone is touched in some way by cancer, so we're really proud to be able to offer this service and partner with groups like the IPM to make sure it's here for a long time.”
Maitland Valley
Conservation Authority

Minutes
Working for a Healthy Environment!

General Membership Meeting #10/18

December 19, 2018

Location: Administration Centre, Wroxeter

Member’s Present: Jim Campbell, David Turton, Roger Watt, Art Versteeg, Deb Shewfelt, Alison Lobb, Matt Duncan, Bob Burtenshaw, Zoey Onn, Kevin Frieburger, Ed McGugan

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Danielle Livingston, Admin-Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator

Community Attendees: Shawn Jankura, Bob Illman, Dennis Dosman, Rick and Roxanne Lashbrook, Jenny Versteeg

1. Call to Order:

Chair Jim Campbell called the meeting to order at 6:58 pm.

2. Declaration of Pecuniary Interest:

There were no pecuniary interests declared at this time.
3. Minutes:

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #9/18 held on November 28, 2018 have been circulated for information and approval. The Member’s agreed with the minutes and the following motion was made.

Motion FA #111/18

Moved by: Deb Shewfelt  Seconded by: Dave Turton

That the minutes from the General Membership meeting #9/18 held on November 28, 2018 be approved.

(carried)

4. Presentations:

a) Gorrie Dam Study: Brian Greck, Greck and Associates Ltd.

Following this presentation, Chair Campbell asked the members if the MVCA should offer to authorize Mr. Greck to make a presentation on this report to the Township of Howick Council for their consideration and feedback.

This motion followed.

Motion FA #112/18

Moved by: Deb Shewfelt  Seconded by: Alison Lobb

THAT the MVCA offer for Greck and Associates Ltd. to present this report to the Township of Howick; and that MVCA cover the cost of the presentation.

(carried)

5. Business Out of the Minutes:

a) 2019 Annual Meeting Report: Report #70/18

Report #70/18 was presented and this motion followed.
Motion FA #113/18

Moved by: Alison Lobb Seconded by: Dave Turton

That the 2019 annual meeting be held on Wednesday, February 13, 2019 at 1:00pm at the Wroxeter Hall with a snow date of Wednesday, February 20, 2019 with a luncheon to be held prior to the meeting.

(carried)

6. Business Requiring Direction or Decision:

a) 2019 Draft Budget/Work Plan: Report #71/18

Report #71/18 was presented and this motion followed.

Motion FA #114/18

Moved by: Alison Lobb Seconded by: Zoey Onn

That the draft budget, work plan and levy be circulated to member municipalities for review, and that the final work plan and budget be brought back to the members on March 20, 2019 for final review and approval.

(carried)

b) 2019 Municipal Information Package: Report #72/18

Report #72/18 was presented and this motion followed.

Motion FA #115/18

Moved by: Roger Watt Seconded by: Dave Turton

That the information package be sent with the draft 2019 budget and levy information to member municipalities as outlined in Report #72/18.

(carried)

c) Members Manual Review/Update: Report #73/18

Report #73/18 was presented and this motion followed.
Motion FA #116/18
Moved by: Art Versteeg Seconded by: Alison Lobb

That the revisions to the Members Manual be approved as outlined in Report #73/18.

d) First Call: Declarations for Chair, Vice and 2nd Vice Chair: Report #74/18

(carry)

After the review of Report #74/18, the following member’s stated their interest in these positions.

Dave Turton declared his interest to run for Chair, Roger Watt declared interest to run for 1st Vice, and Deb Shewfelt declared interest to run for 2nd Vice. No other declarations were made.

7. Reports:

a) Chair’s Report

Chair Campbell reflected on his enjoyable visits to the WNC (Wawanosh Nature Centre) and said that it was so nice to see the boardwalk and trail system being used by so many.

Jim advised that further encouragement is required at Conservation Ontario to change their Bylaw so that GM’s and CAO’s couldn’t be appointed as Voting Delegates or Alternates on Conservation Ontario Council. Jim also advised that quarterly meetings could be reduced to two meetings annually as there is rarely any business that requires discussion or decision other than the work plan and budget.

b) Member’s Reports

Deb Shewfelt informed the Members that he and Phil Beard met with MPP Lisa Thompson to discuss the Provincial freeze on the funds that MVCA is supposed to receive from MECP and MNRF for the Garvey Glen Priority Watershed Project in 2018. Deb also discussed the shortfall in Water and Erosion Control Infrastructure funding and the need for a Provincial Flood/Erosion Damage Reduction Program.

Deb also advised the Members that the Carbon Footprint Initiative leaders met with Dianne Saxe, the Environmental Commissioner for Ontario to discuss the recommendations in the Environmental Commissioner’s latest report entitled “Climate Action in Ontario: What’s Next?” A follow up meeting is planned with the MPP’s for Huron-Brace and Perth-Wellington.

8. Consent Agenda:

The following items were circulated to the Member’s for their information.

a) Revenue/Expenditure Report November Report #75/18
b) Appointment of Regulations Officer: Report #76/18  
c) Conservation Ontario Council Mtg. Summary: Report #77/18  
d) Correspondence for Members Information

The following motion was made.

Motion FA #117/18

Moved by: Art Versteeg  Seconded by: Dave Turton

THAT reports #75/18 through #77/18 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

9. In-camera Session:

Motion FA #118/18

Moved by: Dave Turton  Seconded by: Roger Watt

THAT the Member's move in camera to review the performance of the GM/ST in 2018.

(carried)

All attendees except the Members and the Administrative/Financial Services Coordinator were excused from the meeting at this time.

The following motion was made at the in-camera session.

Motion FA #119/18

Moved by: Alison Lobb  Seconded by: Roger Watt

THAT the Member's resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

10. Review of Meeting Objectives:

Chair Campbell reviewed the meeting objectives and announced that they have been met.
11. **Next Meeting Date:**

The next meeting of the membership will take place on January 23, 2019 at 7:00pm at the Administration Centre in Wroxeter.

12. **Adjournment:**

The meeting adjourned at 9:07pm with this motion.

**Motion FA #121/18**

Moved by: Alison Lobb  
Seconded by: Zoey Onn

**THAT** the general membership meeting be adjourned.

carried

Jim Campbell  
Chair

Danielle Livingston  
Administrative/Financial Services Coordinator
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 16-2019

"CONFIRMATORY BY-LAW"

Being a by-law of the Corporation of the Municipality of Morris-Turnberry to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for the meeting dated February 19th, 2019;

WHEREAS by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 - A municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

WHEREAS by Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 – A municipal power, including a municipality’s capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the February 19th, 2019 meeting, be confirmed and adopted by By-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 19th day of February, 2019, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law;

2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorized and directed to all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;

3. The Mayor and Administrator Clerk-Treasurer are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a first, second and third time and passed this 19th day of February, 2019.

Mayor, Jamie Heffer  Clerk, Nancy Michie