MUNICIPALITY OF MORRIS-TURNBERRY
COUNCIL CHAMBERS
41342 Morris Road
Tuesday, December 4th, 2018 5:00 pm

AGENDA

Council Picture will be taken at 5:30 pm - Please dress in suit and tie for the picture.

Public Notice- Published in the Wingham Advance and Citizen Newspaper - November 21st, 2018
Posted on the Website – November 9th, 2018
Agenda placement on the counter – November 30th, 2018
Notice placed on the front door – November 23rd, 2018

A- Inaugural Session of Council-
1) Call to order: Mayor Elect – Paul Gowing
   Please stand to attention for ‘O’Canada’

2) Declaration of Elected Office- by Nancy Michie - Clerk attached
   Mayor - Jamie Heffer
   Council Members- Kevin Freiburger
   Jamie McCallum
   Jim Nelemans
   Sharen Zinn

   2.1 All members will be asked to declare with their left hand on the Bible or affirm
   and read their Declaration of Elected Office witnessed by the Clerk.

   2.2 Following the declarations, Don Vair, will give Invocation and prayer.

3) Mayor Jamie Heffer address

4) Declaration of Confidentiality: attached
   Forms will be handed out for the Council members to review for signing.
5) **Appointment of the Deputy Mayor:**

Attached

**Criteria and procedure for the appointment of the Deputy Mayor**

Does Sharen Zinn (who obtained the highest councilor votes) wish to be appointed? If not, then the other councilors should have the opportunity.

Moved by __________ Seconded by __________

"That the Council of the Municipality of Morris-Turnberry hereby appoint as Deputy Mayor for the Municipality of Morris-Turnberry, for the Council term of December 4th, 2018 to November 14th, 2022 and That By-law No. 86-2018 be passed as given first, second, third and final readings, being a by-law to appoint the Deputy Mayor for the Municipality of Morris-Turnberry for the term December 4th, 2018 to November 14th, 2022 or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

6) **Break:** That the meeting be adjourned for a Council picture and lunch break.

7) **Picture:**

Angela Smith and local newspapers will be in attendance to take a picture of the new council.

8) **Lunch:**

9) **Reconvene Council Session**
B. Regular Session:

RECORDING EQUIPMENT: Excerpt from the Procedural By-law Section 28.1:
At the meetings of Council or a Committee, the use of cameras, electric lighting equipment, flash bulbs, recording equipment, television cameras and any other device of a mechanical, electronic or similar nature used for transcribing or recording proceedings by auditory or visual means by the members of the public, including accredited and other representatives of any news whatsoever, may be permitted and shall be subject to the approval of the Council and/or direction of the Mayor or Committee Chair, unless otherwise decided by the Council or a Committee, prior to the Call to order of the meeting.

Disclosure of recording equipment:
The Mayor or designate shall ask the members of the gallery if anyone wishes to request approval for the use of recording equipment, etc., as stated in the Council Procedural By-law.
Please disclose Name and type of equipment to be used.

10) Agenda:
To add items to the agenda, please state item and nature of item
** Items must be added to the agenda to be discussed in ‘Other Business’

Adoption of Agenda:
Moved by Seconded by
“That the agenda for the meeting of December 4th, 2018 be adopted as circulated or amended.”
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

11) Declaration of Pecuniary Interest:
Does any member wish to declare a pecuniary interest
♦ State interest and nature

12) Minutes: attached
Are there any errors or omissions to the minutes of the November 20th, 2018 and November 27th, 2018 Council Meetings.

Moved by Seconded by
“That the minutes of the November 20th, 2018 and November 27th, 2018 Council Meetings be adopted as circulated or amended.”
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

13) Business from the Minutes
Is there any business from the minutes to be discussed.
14) 14.1 Accounts
attached
Moved by Seconded by
"That the Accounts dated December 4th, 2018 be approved for payment in the amount of $ ".
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

14.2 Pay Report
attached
Moved by Seconded by
"That the Council of the Municipality of Morris-Turnberry accept the pay reports, dated November 28th, 2018 or ."
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

15) Business:

15.1 Orientation Report:
attached
Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry approve the orientation report and advise of the following:
1. Orientation date
2. Possible dates to meet with North Huron Council or .”
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

15.2 Appointments:
Draft list is attached.
1. Draft Appointments
Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry approve the draft appointment list for the period effective December, 2019 and 2020 or .”
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
2. Appointment to the Ausable/Bayfield Maitland Valley Source Water Protection Committee

(This appointment is required for 1 member from a group of municipalities, we will receive further information on this matter, as the size of the committee must be reduced by one-third. The structure of the board has not been determined, to date. Dave Blaney from Huron East is the current member for this area.)

Moved by Seconded by
"That the Council of the Municipality of Morris-Turnberry appoint

to the Ausable/Bayfield Maitland Valley Source Water Protection Committee or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

15.3 Banking Documents:

1. Banking Signing Authorization:

(move 2 pieces of ID)

Moved by Seconded by
"That the Council of the Municipality of Morris-Turnberry approve the signing authorization for the Banking function, be the Mayor and Administrator Clerk-Treasurer and the Deputy Mayor as alternate or ."

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

2. By-law 87-20148 Borrowing by-law

Moved by Seconded by
"That By-law No. 88-20148 be passed as given first, second, third and final readings, being a by-law to authorize the borrowing of money to meet current expenditures from the Canadian Imperial Bank of Commerce, for the Municipality of Morris-Turnberry."

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

15.4 2019 Conferences:

Listing of 2019 conferences for Council attendance.

Council can attend 1 conference per year.

Who wishes to attend?

Moved by Seconded by
"That the following wish to attend the following conference for 2019:

Jamie Heffer
Kevin Freiburger
Jamie McCallum
Jim Nelemans
Sharet Zinn

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

Delegation request for the ROMA conference- if any delegations to present? attached
15.5 2019-2020 Warden’s Election and Inaugural Session of County Council
Wednesday, December 12th, 2018  1:00 pm  attached
Sharen Zinn, Jamie McCallum and Kevin Freiburger are registered to attend.
Jim Nelemans- do you wish to attend?

15.6 Christmas Hours and Meeting Report:  attached
Moved by Seconded by
“That the Council of the Municipality of Morris-Turnberry approve the Christmas hours
and meeting dates in January 2019 or  .”
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

16) By-laws
16.1 Disposition of property  attached
Moved by Seconded by
"That By-Law No 88 -2018 be adopted as given first, second, third and final readings being
a by-law to sell property, located in the Geographic Township of Morris, being described
as: 30 McCrea Street, Hamlet of Belgrave, more particularly described as Plan 162 Pt Lot
71 RP 22R2144 Parts 1 and 2 and RP 22R-  Part 2
being all of PIN 41331 - ), Morris, subject to no appeal to the Local Planning Appeal
Tribunal or  .”
Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

16.2 CBO Sharing Agreement
- to be sent out prior to the meeting-if to be considered
Moved by Seconded by
"That By-Law No 84 -2018 be adopted as given first, second, third and final readings being
a by-law to authorize a cost sharing agreement with South Bruce for CBO services, for
the Municipality of Morris-Turnberry or

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated
17) Council Reports:
   (This report should be committee and activity reports that the council member has
   attended on behalf of the municipality)

   Sharen Zinn:

   Jamie McCallum

   Jim Nelemans:

   Kevin Freiburger

   Mayor Jamie Heffer:

18) Items for Information: attached
   1. Consent – Huron East – for information
   2. Dean Croker - OPP
   3. Ontario Good Roads Association

19) Board and Committee Minutes: attached
   1. Source Protection Committee
   2. Brussels Fire Area Protection Committee Meeting
20) **Other Business:**

Items must be added to the agenda to be discussed in ‘Other Business’

21) **Additions to the agenda for the next meeting:**

1. Is there any business to add to the agenda for the next or any following meeting?

22) **Closed Session:**

1. **Matters in regards to request of an Identifiable Individual** - Section 239 (2) (b)
   - personal matters about an identifiable individual. Employee Matters and Identifiable Individual

**22.1 Enter into Closed Session:**

**Motion:** -2018

Moved by Seconded by

“That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:

- personal matters about an identifiable individual. Employee Matters and Identifiable Individual

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

**22.2 Adjourn the Closed Session:**

**Motion:** -2018

Moved by Seconded by

“That the Council adjourn the Closed to the public session and re-enter regular open session of council.”

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

**22.3 Report to the Public from Closed Session.**
23) **By-law 89 - 2014 Confirming by-law**

Moved by Seconded by
"That By-law No. 89-2018 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the meeting December 4th, 2018."

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

24) **Adjournment:**

Moved by Seconded by
"That the meeting be adjourned at pm. and this is deemed to be hour meeting"

Any discussion
Is everyone in Favour or Opposed
Disposition Carried or Defeated

**Next Meetings:**

1. Warden’s Election  Wednesday December 12, 2018  1 pm
2. Budget Meeting  Tuesday December 11th, 2018  7 pm
3. Regular Council Meeting  Tuesday December 18, 2014  7:30 pm
DECLARATION OF OFFICE
(Section 232 of the Municipal Act, 2001)

I, ___________________ , having been elected or appointed to the office
(name of person)
of ________________________________
(name of office)
in the municipality of ____________________________
(name of municipality)
do solemnly promise and declare that:

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.

2. I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner.

3. I will disclose any pecuniary interest, direct or indirect, in accordance with the Municipal Conflict of Interest Act.

4. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second (or the reigning sovereign for the time being).

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me
at the .............................................................
.............................................................
.............................................................
.............................................................
.............................................................
.............................................................
on .............................................................
20......

______________________________
signature of declarant

Commissioner for taking Affidavits
Declaration of Confidentiality

Municipality of Morris-Turnberry

I, ____________________________, do swear or solemnly affirm that in the performance of my duties as ____________________________ of the Municipality of Morris-Turnberry:

I will faithfully discharge my duties, and I will observe and comply with all the policies of the Municipality pertaining to the confidentiality of the staff and public;

Except as I may be legally required or authorized in the course of my duties, I will not disclose or give to any person any confidential personnel information or documents that comes to my knowledge or possession by reason of my employment/placement/volunteer work with the Municipality of Morris-Turnberry;

And, I understand that breach of my obligation of confidentiality may result in disciplinary action.

Dated at the Municipality of Morris-Turnberry, in the County of Huron, in the Province of Ontario this 4th day of December, 2018.

Sworn or affirmed by: ____________________________

signed

Witnessed by: ____________________________

signed
Being a by-law to appoint to the position of Deputy Mayor:

WHEREAS, the Municipal Act, S.O. 2001 c.25 Section 242 states:
A municipality may by by-law or resolution appoint a member of council to act in the place of the head of council when the head of council is absent or refuses to act or the office is vacant and while so acting such member has all the powers and duties of the head of council;

AND WHEREAS, the Council of the Corporation of the Municipality of Morris-Turnberry deems it expedient to appoint a Deputy Mayor, as set out in the Restructuring Order, 2001 for the Municipality. The Procedural By-law No. 19-2018 (Section 5), states:
5.1 a) The member shall be the one who polled the largest number of votes in the last regular election. If the member does not wish to be appointed as ‘Deputy Mayor’ Sections 5.2 to 5.5 of the By-law shall be followed.

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry hereby enacts as follows:

1. THAT the Council of the Municipality of Morris-Turnberry hereby appoints as Deputy Mayor, for the Corporation of the Municipality of Morris-Turnberry, for the term of Council, December 4th, 2018 to November 14th, 2022;

2. THAT the Mayor and Clerk are hereby empowered to sign and execute this bylaw.

3. THAT all previous by-laws passed under the authority of this act are hereby repealed.

Read a first, second and third time and finally passed this 4th day of December, 2018

Mayor, Jamie Heffer
Administrator Clerk-Treasurer, Nancy Michie
Minutes of the Meeting

1) Call to order: The meeting was called to order by Mayor Paul Gowing at 7:30 pm with all members in attendance, except Jim Nelemans who was absent.

Council in Attendance:
Paul Gowing
Jamie Heffer
Dorothy Kelly
John Smuck
Sharen Zinn
Jim Nelemans Absent

Staff in Attendance:
Nancy Michie Administrator Clerk –Treasurer
Kirk Livingston Chief Building Official
Mike Alcock Director of Public Works
Jenn Burns Huron County Planner
Marty Bedard Huron East/North Huron Fire Chief
Kim Johnston Recording Secretary

Media in Attendance:
1. Denny Scott The Citizen

Others in Attendance:
1. Ranko Mackeljevic Gallery Observer
2. Ron Cook Property Owner
3. Jamie McCallum Gallery Observer
4. Murray Keffer Gallery Observer
5. Lucas Keffer Property Owner
6. Kayla Riehl Gallery Observer
7. John Schwartzentruber Property Owner
8. Kevin Freiburger Gallery Observer
1.1 Recording Equipment:
John Schwartzentruber disclosed the use recording equipment, for the use of research and writing articles.

2) Agenda:
2.1 Adoption of Agenda:
An Addendum from the Clerk was presented with three items, One item was for the Closed Session of Council and two items for Open Session of Council.

Adoption of Agenda:
Motion: 492-2018 Moved by Jamie Heffer Seconded by Sharen Zinn
"That the agenda for the meeting of November 20th, 2018 be adopted as amended."
Disposition Carried

3) Declaration of Pecuniary Interest:
No member declared a pecuniary interest, at this time

4) Minutes:
4.1 Minutes
Motion: 493-2018 Moved by Sharen Zinn Seconded by Dorothy Kelly
"That the minutes of the November 6th, 2018 Council Meeting, be adopted as circulated."
Disposition Carried

5) Business from the Minutes
The Complaint Handling Policy - John Smuck asked if all complaints regarding staff come to Council? Do all other complaints come to Council? How to stop frivolous complaints.
Nancy Michie stated all complaints regarding staff are presented to Council.
Kirk Livingston stated the Property Standards complaints must be written complaints and are investigated to see if valid.

6) Accounts
6.1 Account List:
Motion: 494-2018 Moved by Sharen Zinn Seconded by Jamie Heffer
"That the 2018 Accounts dated November 20th, 2018 be approved for payment in the amount of $1,400,023.45."
Disposition Carried

6.2 Pay Report
Motion: 495-2018 Moved by Sharen Zinn Seconded by Dorothy Kelly
"That the Council of the Municipality of Morris-Turnberry accepts the pay reports, dated November 14th, 2018."
Disposition Carried
7) **Building Department:** 7:40 pm

Kirk Livingston - CBO was in attendance

7.1 **Building Department / Property Standards Activity Reports – October and November, 2018**

**Motion:** 496-2018  Moved by John Smuck  Seconded by Dorothy Kelly

“That the Council of the Municipality of Morris-Turnberry receive the Building Department Activity Report for October and November, 2018, and the Property Standards/ By-law Enforcement report for October, 2018, as submitted November 20th, 2018.”

Disposition  Carried

8) **Public Works:** 7:45 pm

Mike Alcock – Director of Public Works was in attendance

8.1 **Operations Report**

**Motion:** 497-2018  Moved by Jamie Heffer  Seconded by Dorothy Kelly

“That the Council of the Municipality of Morris-Turnberry accept the Public Works Operations Report.”

Disposition  Carried

8.2 **Sale of 2008 Case 580 Backhoe on Gov Deals**

A report was presented

**Motion:** 498-2018  Moved by Sharen Zinn  Seconded by Dorothy Kelly

“That the Council of the Municipality of Morris-Turnberry receive the Report on the Sale of the 2008 Case 580 Backhoe and approve the sale for the bid price of $36,025.00.”

Disposition  Carried

Marty Bedard arrived at the meeting at 7:55pm

8.3 **Preliminary Design Options for M230 Blind Line Bridge on Abraham Line**

A report was presented.

**Motion:** 499-2018  Moved by Dorothy Kelly  Seconded by Jamie Heffer

“That the Council of the Municipality of Morris-Turnberry receive the Report on Structure M230 for discussion and information purposes.”

Disposition  Carried
9) **Fire Agreement with North Huron**
Marty Bedard, Fire Chief was in attendance.
A report was presented.

Nancy Michie explained the process of each Municipality paying their own fire calls in the Huron East fire agreement.

**Motion: 500-2018**
Moved by Jamie Heffer  
Seconded by Sharen Zinn
That the Council of the Municipality of Morris-Turnberry hereby accepts the report from the Fire Chief regarding our Renewal of the Fire Agreement with North Huron and that the process that each Municipality paying for their own fire calls be investigated.”
Disposition Carried

Jenn Burns arrived at the meeting at 8:15pm.

10) **AG4 (Agricultural Small Holding) Properties and the Keeping of Livestock.**

Jenn Burns, Huron County Planner was in attendance.

Jenn Burns presented the Sandra Weber planning report on AG 4 properties.

**Addendum #3 – John Schwartzentruber has requested a deputation at the Council meeting on AG 4 Zoning**

**Motion: 501-2018**
Moved by Sharen Zinn  
Seconded by John Smuck
“That the Council of the Municipality of Morris-Turnberry allow a deputation from John Schwartzentruber regarding AG 4 zoning, to be presented at the November 20, 2018 Council Meeting.”
Disposition Carried

**Motion: 502-2018**
Moved by Sharen Zinn  
Seconded by John Smuck
“That the Council of the Municipality of Morris-Turnberry receive the report from John Schwartzentruber.”
Disposition Carried

**Motion: 503-2018**
Moved by Jamie Heffer  
Seconded by Sharen Zinn
That the Council of the Municipality of Morris-Turnberry receive the Report for information purposes from Sandra Weber at the Huron County Planning Department and send in recommendations to be discussed further regarding AG4 properties in the Municipality of Morris-Turnberry.”
Disposition Carried

Jenn Burns, John Schwartzentruber, Ranko Mackeljivic, Ron Cook, Murray Keffer, Lucas Keffer, and Kayla Riehl left the meeting at 8:50pm.
11) Business:

11.1 Resolutions- McKellar – Governance Models

Motion: 504-2018 Moved by Sharen Zinn Seconded by Jamie Heffer

"That the Council of the Municipality of Morris-Turnberry support and endorse the following resolution:

1. McKellar – Governance Models."

Disposition Carried

11.2 Municipal Insurance Coverage

A Report was presented.

Motion: 505-2018 Moved by Dorothy Kelly Seconded by John Smuck

"That the Council of the Municipality of Morris-Turnberry approve the for renewal of the Municipal Insurance coverage for the year 2019 from JLT Canada for $40,363.00, and that a quote be requested for Cyber Liability Insurance."

Disposition Carried

12) By-laws:

12.1 By-law to authorize the purchase of land

Motion: 506-2018 Moved by Jamie Heffer Seconded by Sharen Zinn

"That By-Law No 74-2018 be adopted as given first, second, third and final readings being a by-law to authorize the purchase of land at Pt Lots 2 and 3, Concession 5, Morris, in the Municipality of Morris-Turnberry."

Disposition Carried

12.2 By-law to appoint an Integrity Commissioner, Closed Meeting Investigator and Ombudsman

Motion: 507-2018 Moved by Dorothy Kelly Seconded by Sharen Zinn

"That By-Law No 75-2018 be adopted as given first, second, third and final readings being a by-law to appoint an Integrity Commissioner, Closed Meeting Investigator and Ombudsman."

Disposition Carried

12.3 By-law to sell property

Motion: 508-2018 Moved by Dorothy Kelly Seconded by Sharen Zinn

"That By-Law No 76-2018 be adopted as given first, second, third and final readings being a by-law to sell property, located in the Geographic Township of Turnberry, being property, located in the Geographic Township of Turnberry, municipality of Morris-Turnberry, being described as: 236 Alice Street, Lower Town, Wingham, Ontario, more particularly described as Plan 410 Park Lots 31 and 34; Pt Park Lot 33, Parts 1, 2, 3, 4, and 5 on RP 22R- (being all of PIN 41052-0137), Turnberry."

Disposition Carried
12.4 By-law to authorize the renewal of the contract with Veolia Water Canada Inc

Motion: 509-2018 Moved by John Smuck Seconded by Jamie Heffer
"That By-Law No 77 -2018 be adopted as given first, second, third and final readings being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate seal to authorize the renewal of the contract with Veolia Water Canada Inc. for the Belgrave Water System."
Disposition Carried

12.5 By-law to establish a Procurement of Goods & Services Policy

Motion: 510-2018 Moved by Jamie Heffer Seconded by Sharen Zinn
"That By-Law No 78 -2018 be adopted as given first, second, third and final readings being a by-law to establish a Procurement of Goods & Services Policy for the Municipality of Morris-Turnberry."
Disposition Carried

12.6 By-law to Confirm Reserves and Establish Reserve funds

Motion: 511-2018 Moved by Sharen Zinn Seconded by Dorothy Kelly
"That By-Law No 79 -2018 be adopted as given first, second, third and final readings being a by-law to confirm reserves and establish reserve funds, for the Municipality of Morris-Turnberry."
Disposition Carried

12.7 By-law to Authorize Borrowing

Motion: 512-2018 Moved by Dorothy Kelly Seconded by John Smuck
"That By-Law No 80 -2018 be adopted as given first, second, third and final readings being a by-law to authorize the borrowing of money to meet current expenditures of the council of the Municipality of Morris-Turnberry for Bridge Financing and that the CIBC credit agreement be approved."
Disposition Carried

12.8 By-law to amend the Cross Boarder Agreement

Motion: 513-2018 Moved by Sharen Zinn Seconded by Jamie Heffer
"That By-Law No 81 -2018 be adopted as given first, second, third and final readings being a by-law to amend the Cross Border Agreement under the Authority of By-Law No. 44-2017 and to authorize the signing of an Agreement between the Corporation of the Municipality of Morris-Turnberry and the Corporation of the Township of North Huron, regarding the Supply of Water and Sewer Services, to the owners or occupants of land within the limits of the Municipality of Morris-Turnberry."
Disposition Carried
13) Council Reports:

Jamie Heffer:
The Interview process for the CAO/Clerk is ongoing.
He attended the Emergency session on November 15, 2018, it was a good exercise.
He attended the Huron Manufacturing Awards Gala on November 15, 2018. Britespan won Manufacturer of the Year award. Britespan made an encouraging thank you to the Municipality.

Sharen Zinn:
She attended the Remembrance Day ceremony in Wingham. Thought Jamie Heffer did a good job.
She attended the Huron Manufacturing Awards Gala, the barn is impressive.
She attended a cycling meeting on November 19, 2018. They have three items to take to County Council for 2019.

Jim Nelemans:
Absent.

Dorothy Kelly
She attended a BMG meeting on November 14, 2018. They discussed items regarding the pool and arena operations. They had a presentation from the Committee on the renovations. The costs are rising. There is a public meeting regarding the renovations on November 27, 2018.

John Smuck
He attended a Fire Department meeting on November 15, 2018. They discussed the calls that have been split with Morris-Turnberry and Huron East. They discussed the budget with the new tanker truck.

Mayor Paul Gowing:
He attended the Remembrance Service in Brussels. There was a large crowd
The interview process for the CAO/Clerk is ongoing.
He attended the Emergency exercise on November 15th, 2018. It went very well
He attended the Huron Manufacturing Awards Gala on November 15, 2018. It was great for Morris-Turnberry businesses.
He attended an Economic Development Summit with the Warden for a Day of Recognition at Bruce Power. 43 business have relocated to the area. Bruce Power includes Huron and Perth Counties.
The Christmas parades are November 24th in Wingham and December 1, 2018 in Blyth and Brussels.

14) Items for Information
1. Ministry of Municipal Affairs and Housing – Wingham and Area Flood Plain Mapping Update Project
2. MPAC – Municipal Change Profile – Estimated Phased – in Growth
15) Minutes
   1. There were no minutes to review.

16) Other Business:
   1. Decision of LPAT – 30 McCrea Street, Belgrave.
      Nancy Michie presented the Decision of LPAT on the property at 30 McCrea Street, Belgrave. LPAT deemed the appeal to be not valid.
      There is a period until December 4, 2018 to challenge the determination.

17) Additions to the agenda for the next meeting:
   1. There was no business to add to the agenda for the next or any following meeting.

BREAK
   The Council took a short break at 9:20 pm and returned at 9:30pm.
   Denny Scott, Kim Johnston, Kirk Livingston, Mike Alcock, Jamie McCallum and Kevin Freiburger left the meeting at 9:20pm.

18) Closed Session:
    Confidential Matters:
    1. Proposed Acquisition and Disposition of Land by the Municipality, pursuant to Section 239 (2) (c) of the Municipal Act;
    2. Matters concerning Employees, pursuant to Section 239 (2) (b) Personal matters of an identifiable individual.
    3. Matters concerning an Identifiable Individual – Identifiable Individual pursuant to Section 239 (2) (b) – 2 Employee Matters

18.1 Enter into Closed Session: 9:30pm
   Motion: 514-2018 Moved by Dorothy Kelly Seconded by Sharen Zinn
   “That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:
   1. Proposed Acquisition and Disposition of Land by the Municipality, pursuant to Section 239 (2) (c) of the Municipal Act;
   2. Matters concerning Employees, pursuant to Section 239 (2) (b) Personal matters of an identifiable individual.
   3. Matters concerning an Identifiable Individual – Identifiable Individual pursuant to Section 239 (2) (b) – 2 Employee Matters.”
   Disposition Carried
18.2 Adjourn the Closed Session: 10:45pm
Motion: 515-2018 Moved by Dorothy Kelly, Seconded by Sharen Zinn
"That the Council adjourn the Closed to the public session and re-enter regular open session of council."
Disposition Carried

18.3 Report to the Public from Closed Session.
The Council discussed three (3) items in closed session regarding a Proposed Acquisition and Disposition of Land by the Municipality, Matters concerning Employees and Identifiable Individuals.

19) By-law No. 73 - 2018 Confirming By-law
Motion: 516-2018 Moved by Sharen Zinn, Seconded by Jamie Heffer
"That By-law No.73 - 2018 be passed as given first, second, third and final readings, being a by-law to Confirm the actions of the Municipality of Morris-Turnberry for the Meeting November 20th, 2018."
Disposition Carried

20) Adjournment:
Motion: 517-2018 Moved by Dorothy Kelly, Seconded by John Smuck
"That the meeting be adjourned at 10:46 pm and this is deemed to be a 2-4 hour meeting."
Disposition Carried

Mayor, Paul Gowing

Clerk, Nancy Michie
**Morris Turnberry**  
**Account List November 20 2018.xlsx**  

### General

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<td>CJ Johnston Office Solutions Inc.</td>
<td>105.09</td>
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<td>MicroAge Basics</td>
<td>732.02</td>
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<tr>
<td>Goderich Print Shop</td>
<td>577.94</td>
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<tr>
<td>The Citizen</td>
<td>378.55</td>
</tr>
<tr>
<td>The Wingham Advanced Times</td>
<td>273.46</td>
</tr>
<tr>
<td>Municipal World</td>
<td>67.74</td>
</tr>
<tr>
<td>CIBC VISA</td>
<td>27.58</td>
</tr>
</tbody>
</table>

### Payroll

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 14 2018 Payroll</td>
<td>16,953.57</td>
</tr>
<tr>
<td>Expenses</td>
<td>168.85</td>
</tr>
</tbody>
</table>

### Building Department

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIBC VISA</td>
<td>1,057.70</td>
</tr>
<tr>
<td>MicroAge Basics</td>
<td>41.09</td>
</tr>
<tr>
<td>Foxton Fuels</td>
<td>83.98</td>
</tr>
<tr>
<td>The Corporation of the County of Bruce</td>
<td>250.00</td>
</tr>
</tbody>
</table>

### Property Standards

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keppelcreek</td>
<td>592.00</td>
</tr>
</tbody>
</table>

### Drainage

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hydro One</td>
<td>29.46</td>
</tr>
<tr>
<td>RJ Burnside &amp; Associates</td>
<td>7,180.66</td>
</tr>
<tr>
<td>Robinson Farm Drainage Ltd.</td>
<td>11,021.70</td>
</tr>
<tr>
<td>Dietrich Engineering Limited</td>
<td>28,137.00</td>
</tr>
</tbody>
</table>

### Subtotals

- **General Total**: 1,040,499.52
- **Building Total**: 9,666.54
- **Property Standards Total**: 592.00
- **Drainage Total**: 46,368.82
# Parks & Cemeteries

## Belgrave Water

<table>
<thead>
<tr>
<th>Company</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bell Canada</td>
<td>Flushing Notice</td>
<td>116.45</td>
</tr>
<tr>
<td>Kincardine Cable</td>
<td>Belgrave Water</td>
<td>41.75</td>
</tr>
<tr>
<td>Allstream</td>
<td>Belgrave Water</td>
<td>47.46</td>
</tr>
<tr>
<td>RJ Burnside &amp; Associates</td>
<td>Belgrave Water</td>
<td>1,154.57</td>
</tr>
<tr>
<td>CIBC VISA</td>
<td>Flushing Notice</td>
<td>28.00</td>
</tr>
</tbody>
</table>

**Water Total**: 1,388.23

## Landfill

<table>
<thead>
<tr>
<th>Company</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>John McKercher Construction Ltd.</td>
<td>Morris Landfill</td>
<td>3,321.17</td>
</tr>
<tr>
<td>Goderich Print Shop</td>
<td>Landfill Weigh Slips</td>
<td>291.54</td>
</tr>
<tr>
<td>Bluewater Recycling Association</td>
<td>Curbside Pickup - November</td>
<td>12,536.91</td>
</tr>
<tr>
<td>The Citizen</td>
<td>Fall Yard Waste Ad</td>
<td>49.44</td>
</tr>
<tr>
<td>The Wingham Advanced Times</td>
<td>Fall Yard Waste Flyers</td>
<td>71.77</td>
</tr>
</tbody>
</table>

**Landfill Total**: 16,474.23

## Roads

<table>
<thead>
<tr>
<th>Company</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bell Canada</td>
<td>Turnberry Shop</td>
<td>84.92</td>
</tr>
<tr>
<td>Huron Tel</td>
<td>Turnberry Shop</td>
<td>57.52</td>
</tr>
<tr>
<td>Hydro One</td>
<td>Turnberry Shop</td>
<td>240.76</td>
</tr>
<tr>
<td>MicroAge Basics</td>
<td>Office Supplies</td>
<td>187.32</td>
</tr>
<tr>
<td>Ontario One Call</td>
<td>Locates</td>
<td>62.15</td>
</tr>
<tr>
<td>Stainton Hardware</td>
<td>Shop Supplies</td>
<td>15.81</td>
</tr>
<tr>
<td>McDonald Home Hardware</td>
<td>Shop Supplies</td>
<td>300.25</td>
</tr>
<tr>
<td>Conco Fasteners</td>
<td>Shop Supplies</td>
<td>230.36</td>
</tr>
<tr>
<td>CIBC VISA</td>
<td>Water</td>
<td>39.80</td>
</tr>
<tr>
<td></td>
<td>Road School Registrations x2</td>
<td>2,101.80</td>
</tr>
<tr>
<td></td>
<td>Health &amp; Safety Training</td>
<td>21.05</td>
</tr>
<tr>
<td></td>
<td>Stump Grinding</td>
<td>1,310.80</td>
</tr>
<tr>
<td></td>
<td>Stump Grinding</td>
<td>1,336.00</td>
</tr>
<tr>
<td></td>
<td>Fuel</td>
<td>4,289.00</td>
</tr>
<tr>
<td></td>
<td>Parts for 16-05 Tandem</td>
<td>75.40</td>
</tr>
<tr>
<td>Radar Auto Parts</td>
<td>Parts for 03-04, Chipper, 09-02 Grader &amp; Shop Supplies</td>
<td>1,205.14</td>
</tr>
<tr>
<td>Steffen's Auto Supply</td>
<td>Service for 17-14 Pickup</td>
<td>59.66</td>
</tr>
<tr>
<td>Leslie Motors</td>
<td>Roller/Packer for Grader</td>
<td>21,470.00</td>
</tr>
<tr>
<td>Neilson Custom Metal Works Inc.</td>
<td>Arthur St. Construction</td>
<td>231,723.98</td>
</tr>
</tbody>
</table>

**Roads Total**: 285,036.01

## Payroll

<table>
<thead>
<tr>
<th>Date</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 14, 2018</td>
<td>Payroll</td>
<td>20,204.28</td>
</tr>
</tbody>
</table>

**Account Total**: 1,400,025.45

Approved By Council: November 20 2018

Mayor - Paul Gowing  
Treasurer- Nancy Michie
1) **Call to order:** The meeting was called to order by Mayor Paul Gowing at 6:30 pm with all members in attendance, except Jim Nelemans who was absent and John Smuck who was late.

**Council in Attendance:**
- Paul Gowing, Mayor
- Jamie Heffer, Councillor
- Dorothy Kelly, Councillor
- John Smuck, Councillor Late
- Sharen Zinn, Councillor

Jim Nelemans, Absent

**Staff in Attendance:**
- Nancy Michie, Administrator Clerk-Treasurer
- Kirk Livingston, Chief Building Official @7:30 pm.

**Others in Attendance:**
- Jamie McCallum, Gallery Observer @ 7:30 pm
- Kevin Freiburger, Gallery Observer @ 7:30 pm

1.1 **Recording Equipment:** No one disclosed the use of recording equipment, at this time.
2018-11-27 Minutes Special Meeting

2) **Purpose:** A special council meeting has been approved by motion of Council –

**Motion:** 489-2018  
Moved by Dorothy Kelly  
Seconded by Sharen Zinn

“That the Council of the Municipality of Morris-Turnberry hereby approve the following Council meetings and the meetings shall be advertised pursuant to the required Notice of the Meetings:

1. November 19th  
   Special Meeting of Council- Employee Matter  @ 7:30 pm.
2. November 20th  
   Regular Meeting of Council  @ 7:30 pm
3. November 27th  
   Special Meeting of Council - Meeting to finalize the business of the current council @ 7:30 pm.
4. December 4th  
   Inaugural Meeting  @ 5 pm
5. December 11th  
   Budget Meeting  @ 7 pm
6. December 18th  
   Regular Meeting of Council  @ 7:30 pm”

Disposition Carried

3) **Agenda**

**Motion:** 518-2018  
Moved by Dorothy Kelly  
Seconded by Jamie Heffer

“That the agenda for the meeting of November 27th, 2018 be adopted as amended.”

Disposition Carried

4) **Declaration of Pecuniary Interest**

No member declared a pecuniary interest, at this time

5) **Closed Session:**

1. **Matter in regards to request of an Identifiable Individual** - Section 239 (2) (b) personal matters about an identifiable individual. Employee Matter

5.1 **Enter into Closed Session:** 6:33 pm

**Motion:** 519-2018  
Moved by Sharen Zinn  
Seconded by Jamie Heffer

“That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:

1. Matter in regards to request of an Identifiable Individual - Section 239 (2) (b) personal matters about an identifiable individual. Employee Matter

Disposition Carried

John Smuck arrived at the meeting.

5.2 **Adjourn the Closed Session:** 7:10 pm

**Motion:** 520-2018  
Moved by Jamie Heffer  
Seconded by Dorothy Kelly

“That the Council adjourn the Closed to the public session and re-enter regular open session of council.”

Disposition Carried
5.3 Report to the Public from Closed Session.
The Council discussed (1) one matter in closed session regarding an Employee Matter.

Open Session: 7:30 pm.

6) Accounts
6.1 Account List:

Motion: 521-2018 Moved by Sharen Zinn Seconded by Dorothy Kelly
"That the 2018 Accounts dated November 27th, 2018 be approved for payment in the amount of $9,051.36."
Disposition Carried

7) Business:

7.1 Report on the North Huron Fire Agreement:
Nancy Michie presented a report to the Council on the proposed North Huron Fire agreement. The matter of the fire calls being user pay was reviewed. A draft agreement should be received from North Huron by December 6th, 2018 and presented to the Council on December 11th, 2018.

7.2 2018 Financial Indicator Review:

Motion: 522-2018 Moved by Dorothy Kelly Seconded by Sharen Zinn
"That the 2018 Financial Indicator be received as presented November 27, 2018."
Disposition Carried

7.3 Agreement for Sharing CBO Service with South Bruce
Kirk Livingston - CBO was in attendance.
The Council reviewed the report of the draft agreement with South Bruce for reciprocal CBO services.

Kirk Livingston left the table at 7:45 pm.

7.4 2018 Inaugural Session of County Council:
Dorothy Kelly, Sharen Zinn, Kevin Freiburger and Jamie McCallum will attend.

7.5 BMG Community Centre Expansion – Public Meeting November 27, 2018
The Council received this for information, only.
The people in the gallery left the meeting at 7:55 pm.

8) Closed Session:

1. **Matters in regards to request of an Identifiable Individual** - Section 239 (2) (b)
   - personal matters about an identifiable individual. Employee Matters
2. **Confidential Report in regard to a proposed Acquisition and Disposition of property**
   - pursuant to Section 239 (2) (c) proposed acquisition of land by the municipality

8.1 Enter into Closed Session: 7:55 pm

Motion: 523 -2018 Moved by Sharen Zinn Seconded by Dorothy Kelly

"That the Council adjourn the Public Session of Council and enter into a Closed to the Public Session for the following matters:

1. **Matters in regards to request of an Identifiable Individual** - Section 239 (2) (b)
   personal matters about an identifiable individual. Employee Matters

2. **Confidential Report in regard to a proposed Acquisition and Disposition of property** - pursuant to Section 239 (2) (c) proposed acquisition of land by the municipality

Disposition Carried

8.2 Adjourn the Closed Session: 8:55 pm

Motion: 524 -2018 Moved by Dorothy Kelly Seconded by Sharen Zinn

"That the Council adjourn the Closed to the public session and re-enter regular open session of council."

Disposition Carried

8.3 Report to the Public from Closed Session.

The Council discussed (2) two matters in closed session regarding Employee Matters and Acquisition and Disposition of property.

A Press Release will be held November 29, 2018.
8.4 Actions from the Closed Session No. 2:

1. By-law No. 83-2018  By-law to approve the 2019 Pay Grid

Motion: 525-2019  Moved by Dorothy Kelly  Seconded by Jamie Heffer

"That By-Law No 83 -2018 be adopted as given first, second, third and final readings being a by-law to approve the 2019 Pay Grid."

Disposition  Carried

2. Press Releases:

Motion: 526-2018  Moved by Jamie Heffer  Seconded by Sharen Zinn

"That the Press Releases dated November 29th, 2018 be approved for the Municipality of Morris-Turnberry."

Disposition  Carried

9) Council Reports:

Jamie Heffer:
He attended Steve Fortier’s farewell lunch. Steve will be missed.
He attended the Council training on November 22nd. The new Council needs training on the Integrity Commissioner.
He attended the Wingham Santa Claus parade on November 24th.
On November 26th he attended a Head of Council Training.
He says farewell to Paul. Paul kept his cool. Nancy and the staff are very good. Sharon will be here the next 4 years. The Council is leaving with good decisions made.

Sharen Zinn:
She went to the Council orientation in Clinton. She learnt some new info and some review.
The parade in Wingham was very wet.
She enjoyed working with Paul and thanked the Council for 4 years and will work with Jamie.

Jim Nelemans:  Absent
Dorothy Kelly:
She attended a physician recruitment meeting on November 26<sup>th</sup>. They are looking at another
doctor to replace Dr Gear. They are looking for a financial officer. They are wanting Howick to
be involved on the committee.

John Smuck:
He has been on Council for 8 years and is glad it's over. He doesn't know it all. It is an excellent
staff to work with.

Mayor Paul Gowing:
1. Has done some good things.
2. Spending more money on grass, one pass and specialized equipment.
3. Bruce power expansion will affect Morris-Turnberry
4. He enjoyed his time in Morris-Turnberry
5. He enjoyed term on Council. He hopes Dorothy and John enjoy their futures.
6. Proud of his accomplishments.

10) Additions:
1. OPP ground breaking ceremony – Friday November 30, 2018, no time to date.

2. 2019 Assessment – For Council’s information.

3. Nancy Michie advised the Council that a By-law will be drawn up for the December 4<sup>th</sup>
meeting, for the disposition of 30 McCrae St., Belgrave.

11) By-law No. 85 - 2018 Confirming By-law

Motion: 527-2018 Moved by Dorothy Kelly Seconded by Sharen Zinn

"That By-law No.73 - 2018 be passed as given first, second, third and final readings, being a by-

law to Confirm the actions of the Municipality of Morris-Turnberry for the Meeting November
27<sup>th</sup>, 2018."

Disposition Carried
12) Adjournment:
Motion: 528-2018  Moved by John Smuck  Seconded by Dorothy Kelly
“That the meeting be adjourned at 9:25 pm and this is deemed to be an under 4 hour meeting.”
Disposition  Carried

_________________________
Mayor, Paul Gowing

_________________________
Clerk, Nancy Michie
<table>
<thead>
<tr>
<th>Payroll - Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>November, 2018</td>
</tr>
<tr>
<td>Payroll</td>
</tr>
<tr>
<td>Rec General</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

**Approved By Council:**

November 27, 2018

---

**Mayor - Paul Gowing**

**Treasurer - Nancy Michie**
<table>
<thead>
<tr>
<th>Account List December 4 2018</th>
</tr>
</thead>
</table>

### General
- **Hydro One**
- **Bell Canada**
- **Telizon**
- **Minister of Finance**
- **Artech Signs & Graphic Ltd.**
- **ML Consulting**
- **Davies Howe**
- **Enrie King Music Ltd.**
- **Bluevale Community Committee**
- **Murray Keith**
- **Ministry of Finance**
- **WSIB**
- **Building Department**
- **Property Standards**
- **Drainage**
- **Parks & Cemeteries**
- **Belgrave Water**
- **Landfill**

#### Payroll
- **November 28 2018**
  - Payroll Expenses: 18,287.30
  - Payroll Expenses Total: 915.81

#### Building Department
- **November 28 2018**
  - Payroll Expenses: 12,370.03
  - Payroll Expenses Total: 257.51

#### Property Standards
- **RJ Burnside & Associates Limited**
  - Blyth Creek Municipal Drain: 2,875.84
  - Drainage Total: 2,875.84

#### Parks & Cemeteries
- **Hydro One**
  - Kinsmen Park: 32.82
  - Portable Unit: 61.02
  - Bluevale Park Property Taxes: 331.25
  - Parks & Cemeteries Total: 425.09

#### Belgrave Water
- **Hydro One**
  - Humphrey Well: 94.39
  - Belgrave Water System: 853.92
  - Refund of Connection Fee: 100.00
  - Belgrave Water System: 4,690.95
  - Water Total: 5,739.26

#### Landfill
- **Hydro One**
  - Morris Landfill: 139.18
  - Pai-Da Landscaping Ltd.: 593.25
  - Joe Kerr Ltd.: 1,275.06
  - Turnberry Landfill: 2,894.95
  - Waste Disposal - October: 3,247.85
  - Landfill Total: 8,150.29

### General Total
- 760,037.32

### Building Total
- 13,490.80

### Property Standards Total
- -

### Drainage Total
- 2,875.84

### Parks & Cemeteries Total
- 425.09

### Water Total
- 5,739.26

### Landfill Total
- 8,150.29
Account List December 4 2018

**Roads**
- Bell Canada
- Hydro One
- Union Gas
- Centra Door North Co. Ltd.
- Ryan Construction Brussels Ltd.
- Valley Blades Limited
- Smyth Welding & Machine Shop Ltd.
- MGM Townsend Tire Inc.
- BM Ross & Associates Ltd.
- BM Ross & Associates Ltd.
- BM Ross & Associates Ltd.
- BM Ross & Associates Ltd.
- Township of North Huron
- Minister of Finance
- WSIB

**Payroll**
- November 28 2018

---

**Roads Total** 41,722.71

**Account Total** 832,441.31

Approved By Council: December 4 2018

Mayor - Jamie Heffer

Treasurer - Nancy Michie
Report to the Council of Morris-Turnberry:
Subject: Orientation for the New Council

Recommendation: That the Council of the Municipality of Morris-Turnberry approve the report and approve date for the Morris-Turnberry Orientation for Council

Executive Report:

Orientation material - The following will be presented to the Council members on a memory stick:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Morris-Turnberry Procedural By-law,</td>
</tr>
<tr>
<td>2.</td>
<td>Code of Conduct</td>
</tr>
<tr>
<td>3.</td>
<td>2018 Remuneration Policy for Council - a 2019 by-law will be considered on December 18, 2018</td>
</tr>
<tr>
<td>4.</td>
<td>November 22, 2018 Orientation handouts</td>
</tr>
<tr>
<td>5.</td>
<td>February 14, 2019 there will be a County wide joint session on the following topics - MPAC and the Integrity Commissioner</td>
</tr>
<tr>
<td>6.</td>
<td>Morris-Turnberry Orientation session possible date - Tuesday January 15th, 2019?</td>
</tr>
<tr>
<td>7.</td>
<td>Booklets will be given to each member - Municipal Leaders Volume 1 &amp; 2 George Cuff</td>
</tr>
<tr>
<td>8.</td>
<td>The Huron County Economic Development Board will host a Meet and Greet meeting for Morris-Turnberry and North Huron Council. North Huron Reeve has indicated that he will inform the North Huron CAO when he is ready for a meeting of the two Councils. Any suggestions for dates?</td>
</tr>
</tbody>
</table>

Thank you.

Nancy Michie
WHEREAS the Municipal Act 2001, as amended, provides under Section 5(1) that the powers of a municipality shall be exercised by its council, and under Section 5(3) provides that a municipal power including a municipality’s capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise, and under Section 5(4) provides that Subsections (1) to (3) apply to all municipal powers, whether conferred by this Act or otherwise;

AND WHEREAS the Municipal Act 2001, as amended, provides under Section 229 for the appointment of an Administrator Clerk - Treasurer; under Section 228(1) provides for the appointment of a Clerk; under Section 286(1) provides for the appointment of a Treasurer; under Section 286(5) provides for the appointment of a collector for the municipality; and under Section 296(1) provides for the appointment of one or more auditors;

AND WHEREAS the Building Code Act, Section 3 states that the Council of each municipality shall appoint a Chief Building Official for the purposes of enforcement of the Act;

AND WHEREAS the Municipal Act 2001, as amended, provides under Section 227 it is the role of officers and employees to

(a) implement council’s decisions and establish administrative practices and procedures to carry out council’s decisions;
(b) undertake research and provide advice to council on the policies and programs of the municipality; and
(c) carry out other duties required under this or any Act and other duties assigned by the municipality, 2001, c.25, s. 227.

AND WHEREAS, any community representative will be appointed at the commencement of each term of council, and the municipality will advertise in the local papers for interested persons prior to the commencement of the new term of council;
**NOW THEREFORE** the Council of the Corporation of the Municipality of Morris-Turnberry **ENACTS** as follows:

1. That **MEMBERS OF COUNCIL:**
   
   Mayor Jamie Heffer  
   Councillors: Kevin Freiburger  
   Deputy Mayor __________  
   Jamie McCallum  
   Jim Nelemans  
   Sharen Zinn

   **Representative to Huron County Council:**  
   Mayor Jamie Heffer

2. **APPOINTED OFFICIALS:**
   
   Administrator Clerk – Treasurer; CAO/Clerk  
   Community Emergency Management Coordinator  
   Director of Public Works  
   Drainage Superintendent  
   Tile Drainage Inspector  
   Chief Building Official/ Bylaw Enforcement Officer  
   Property Standards Officer  
   Chief Fire Official  
   Fire Chief - North Huron Fire Department  
   Fire Chief- Huron East - Brussels Fire Department  
   Nancy Michie  
   Dave Clarke/ Alternate Nancy Michie  
   Michael Alcock  
   Kirk Livingston  
   Kirk Livingston  
   Kirk Livingston  
   Kirk Livingston/ Bruce Brockelbank  
   Marty Bedard  
   Marty Bedard  
   Marty Bedard

3. **OTHER APPOINTMENTS:**
   a) AUDITOR – Vodden, Bender and Seeback, C.A  
   b) ANIMAL CONTROL OFFICER – Bob Trick  
   c) DOG POUND – Wingham Veterinary Clinic  
   d) POUNDKEEPER – Bob Trick  
   e) LIVESTOCK POUND – Brussels Livestock  
   f) FENCEVIEWERS – Robert Hammell, Paul Coultes, Don Ruttan and Bob Trick  
   g) LIVESTOCK INSPECTOR for the Ontario Wildlife Damage Compensation Program – Don Ruttan / Keith Black  
   h) LIVESTOCK EVALUATOR for Protection of Livestock and Poultry from Dogs – Don Ruttan/Keith Black  
   i) SOLICITORS – Donnelly & Murphy Law Office - for General Legal matter  
   j) Freedom of Information – Municipal Clerk  
   k) Health and Safety Committee- Administrator Clerk/Treasurer; or CAO/Clerk; Director of Public Works, Staff representatives- Building Department- Building Inspector, Public Works- Brian McArter, Municipal Office- Sean Brophy  
   l) WEED INSPECTOR – County of Huron
4. **COUNCIL COMMITTEES:**

"Council Committee" means any advisory or other committee, subcommittee or similar entity of which at least 50 percent of the members are also members of one or more councils or local boards. The structure of the meetings are pursuant to the Morris-Turnberry Procedural By-law.

a) COMMITTEE OF ADJUSTMENT (Planning Act) – All members of Council and the Clerk be Secretary

b) Compliance Audit Committee - Jacquie Bishop, Jack McLachlan, Tom Prout, and Luanne Phair- alternate.

c) COURT OF REVISION (Drainage Act) – Appointed from members of Council

d) PROPERTY STANDARDS COMMITTEE – All members of Council

e) EMERGENCY MANAGEMENT PLANNING AND PROGRAM COMMITTEE – Mayor Jamie Heffer, Administrator Clerk-Treasurer or CAO/Clerk, Director of Public Works, Fire Chief and Office assistant.

f) Human Resources Committee - Mayor Jamie Heffer, Deputy Mayor and the Administrator Clerk-Treasurer or CAO/Clerk be the secretary.

f) Sharing of Services Committee - Mayor Jamie Heffer and the Mayor and the Administrator Clerk-Treasurer or CAO/Clerk

5. **LOCAL BOARDS:**

a) AUSAUBLE BAYFIELD MAITLAND SOURCE WATER PROTECTION COMMITTEE- (SHARE WITH North Huron and Huron East)

b) SEWAGE/SEPTIC INSPECTIONS – Kirk Livingston

c) BLUEVALE COMMUNITY COMMITTEE- we will obtain correct names
Chairman- Jason Breckenridge
Vice-Chairman – Mark Campbell
Treasurer – Katie Clark
Secretary – Becky Buchanan
Activity Club - Rozalyn Schlosser
Happy Card Players - John Mundie
Municipal rep: Kevin Freiburger
Representatives at Large: Tyler Johnson, Ryan Shaw, Jason Breckenridge, Mark Campbell, Rob Warwick, Jamie Caswell,
Darren Tanner, Tyler Verbeek
Volunteer – Keith Moffat
d) **BELMORE ARENA BOARD** – Jim Nelemans

e) **BRUSSELS, MORRIS & GREY COMMUNITY CENTRE BOARD** – Jamie McCallum

community rep- to be discussed in closed session- 3 applicants

f) **BRUSSELS MEDICAL DENTAL CENTRE BOARD** – Sharen Zinn, Maurice Douma

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 **6.** The Municipality of Morris-Turnberry hereby rescinds and repeals all former appointments to Council Committee and Local Boards, and appoints the named representatives.

 **7.** This By-Law shall take effect and come into force as of December 4th, 2018

 **8.** That the Mayor and Clerk are hereby empowered to sign and execute this said By-law;
9. That all previous by-laws, including By- No. 56-2017, passed under the authority of this Act are hereby repealed.

READ A FIRST TIME and SECOND TIME this 18th day of December, 2018

_________________________  ____________________________  
Jamie Heffer, Mayor                       Nancy Michie, Clerk

READ A THIRD TIME AND FINALLY PASSED this 18th day of December, 2018

_________________________  ____________________________  
Jamie Heffer, Mayor                       Nancy Michie, Clerk
**Summary of Resolution**

**THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

<table>
<thead>
<tr>
<th>Date: December 4, 2018</th>
<th>Service Request #1-176976036</th>
</tr>
</thead>
</table>

Certificate of Incorporation: N/A  
Certificate Registration/BIN #: N/A  
Province of Registration: N/A

**Transit # 05652**  
**Account #(s)**

**SIGNING OFFICERS**  
**Two to sign**

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor</td>
<td>Jamie Heffer</td>
</tr>
<tr>
<td>Admin Clerk, Treasurer</td>
<td>Nancy Michie</td>
</tr>
<tr>
<td>Deputy Mayor</td>
<td>To be filled in</td>
</tr>
</tbody>
</table>

**DELEGATION of AUTHORITY**

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
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<tbody>
<tr>
<td></td>
<td>Same as above</td>
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</table>

**Exceptions/Additional Details**

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
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</table>

**Wires/Transfers**

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Same as above</td>
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</tbody>
</table>

**Investment Agreements**

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Same as above</td>
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</tbody>
</table>

**Credit Agreements/Legal Agreements**

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Same as above</td>
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</tbody>
</table>

**Safety Deposit Box**

<table>
<thead>
<tr>
<th>Transit #</th>
<th>List of Signing Officers authorized access to Box</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Title</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
By-Law No. 87-2018

A by-law authorizing the borrowing of money to meet current expenditures of the council of the "Municipality"

A. In accordance with subsection 407(1) of the Ontario Municipal Act, S.O. 2001, c.25 (the "Act"), the Municipality considers it necessary to borrow the amount of $ to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year.

B. Pursuant to subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the Municipality shall have obtained the approval of the Ontario Municipal Board.

Therefore, the Council of the Municipality enacts as follows:

1. The Head and the Treasurer are authorized on behalf of the Municipality to borrow from time to time from Canadian Imperial Bank of Commerce ("CIBC") a sum or sums not exceeding in the aggregate $ to meet, until taxes are collected, the current expenditures of the Municipality for the year pursuant to subsection 407(1) of the Act, and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC, in addition to any reasonable charges of CIBC associated with this borrowing.

2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.

3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.

4. The Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

Passed this ___ day of December, 2018.

Head of the Municipality

Clerk

I hereby certify that the foregoing is a true and complete copy of the By-law numbered above of the Municipality in the Province of Ontario, duly passed at a meeting of the Council of the Municipality and that this By-law is in full force and effect.

Dated this ___ day of December, 2018.

Witness the corporate seal.
Report to the Council of Morris-Turnberry:
Subject- 2019 Conferences

Recommendation: That the Council of the Municipality of Morris-Turnberry approve the report on the 2019 conferences and advise which conference they wish to attend

Background:

The Council policy for Conferences is:

2018 Convention Policy:
The Municipality will support only (1) one convention per year, to be attended by the Council, with remuneration to be paid as follows:

For Council Members – only:
- Per Diem rate of $190.25 per day
- Meal allowance of $95.13 per day

For Council members:
1/ Conference expense allowance of $1,697.83 as allowance permits, which includes:
• Registration
• Room expenses
• 1 banquet ticket

2/ Other allowable expenses are: 2018
• per diem rate of $190.25
• meal allowance of $95.13
• travel expenses

3/ Spousal expenses:
• banquet tickets for the spouse will be initially paid by the municipality and reimbursed to the Municipality by the member
• spousal registration will be initially paid by the municipality and reimbursed by the member

The 2019 Conferences are:
1. ROMA conference January 27 – 29, 2019 attached
2. OGRA conference February 24-27, 2019 attached
3. AMO Conference August 19-21, 2019 attached

Which conference does each member wish to attend?

Thank you
Nancy Michie

Rural Matters 2019 will be a full educational conference, with access to industry experts, provincial representatives, and product and service providers.

**Sunday, January 27:**

1:00 – 6:00 pm: Exhibit Hall Open  
1:00 – 2:15 pm: Concurrent Sessions  
2:45 – 4:30 pm: Plenary Stage Programming  
4:30 – 6:00 pm: Welcome Reception

**Plenary Stage Programming includes:**

- Opening Keynote Speaker: Lance Secretan  
- Cannabis Update: Regulations and Implementation  
- Michael J. Smither Question Box  
- Closing Keynote Speaker: Peter Kenyon, Founder and Director, Bank of I.D.E.A.S.

**Monday, January 28:**

7:30 am – 3:00 pm: Exhibit Hall Open  
7:30 – 8:15 am: Breakfast  
8:30 – 10:00 am: Plenary Stage Programming  
10:30 – 11:45 am: Concurrent Sessions  
11:45 am – 12:45 pm: Learning Lunches  
1:15 – 2:30 pm: Concurrent Sessions  
3:00 – 5:00 pm: Plenary Stage Programming

**Concurrent Sessions Topics include:**

- Conflict of Interest  
- Alternate Funding Sources and Revenue Streams  
- Asset Management Plans  
- Government Relations  
- Planning  
- Communications without Local Media  
- Affordable Housing  
- Economic Revitalization through Food Tourism  
- Transit for Large Geographical Areas  
- Small Servicing Innovations  
- Bill 68  
- Building Code

**Tuesday, January 29:**

7:30 – 8:15 am: Learning Breakfasts  
8:30 – 11:45 am: Plenary Stage Programming

**Plenary Stage Speakers**

- Lance Secretan  
- Peter Kenyon

*Book your accommodations and register at roma.on.ca*
About

2019 marks OGRA's quasquicentennial: the 125th anniversary of our founding in 1894. The 2019 OGRA Conference will highlight this milestone and much more.

Mark Your Calendars

- Conference housing is now open. Click Here for Hotel Listings
- 2019 OGRA Conference – Sunday, February 24 – Wednesday, February 27
- The 2019 OGRA Conference will be held at the Sheraton Centre Toronto Hotel.
Hi Lloyd,

Thank you for registering for the 2018 AMO AGM and Annual Conference. We look forward to welcoming you to Ottawa, August 19th to 22nd.

As you start to plan your journey to Ottawa, please take note of the hours and location of conference registration.

Location: Parliament Foyer, Third Floor, Shaw Convention Centre

- Sunday, August 19: 9:00 am - 12:00 pm | 1:00 - 7:00 pm
- Monday, August 20: 7:00 am - 5:30 pm
- Tuesday, August 21: 7:30 am - 3:30 pm

Location: 4th Floor Foyer, Westin Hotel Ottawa

- Wednesday, August 22: 7:30 - 10:00 am

There are two ways to pick up your conference credentials this year:

1. The Traditional. Bring a piece of ID with your full name and present it to any
member of AMO staff at the registration desks. They will verify your details and print your badge for you.

2. The Express. Bring this e-mail in digital or print form to the new Express Registration area. Scan your personalized QR code and print your name badge directly at any express registration kiosk. Staff will be nearby to assist.

See you in Ottawa!
Hello/ Bonjour,

Please be advised that the Municipal Delegation Request Form for the Rural Ontario Municipal Association 2019 Annual Conference is available online. Information about delegations and a link to the form are available here: http://www.mah.gov.on.ca/Page19881.aspx . The deadline to submit requests is Monday December 10, 2018.


Thank you/ Merci
Good afternoon,

The Inaugural Session of County Council is scheduled for 1:00pm Wednesday December 12, 2018. At this session, the 2019-2020 Warden will be elected by the members of County Council. The process of the election is listed below, times are approximate.

1:00pm Inaugural Session begins
2:00 – 2:30pm Striking Committee meets to recommend to Council the appointment of members to Council Committees and Boards
2:30 – 3:00pm Council Resumes, Striking Committee Report is presented
3:30 – 5:30pm Reception at Beach Street Station

Following the Inaugural Session, the Council of the County of Huron invites you to attend a reception in honour of the 2019-2020 Warden at the Beach Street Station, 2 Beach St, Goderich.

Please confirm your attendance and number of guests attending in your party to kpuska@huroncounty.ca before December 1st, 2018.

Please share this information with your clerks and staff.

Thanks,
Kate

Kate Puska
Executive Assistant to the CAO and Warden
Corporation of the County of Huron
1 Courthouse Square
Goderich, ON N7A 1M2
519.524.8394 ext 3224
kpuska@huroncounty.ca

This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential or privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender and destroy the original message and all copies.
Report to the Council of the Municipality of Morris-Turnberry
December 4th, 2018

Subject: Christmas hours and meetings in January 2019.

Recommendation: That the office close from December 21st at 12 noon - January 2nd, 2019, and that the meeting dates for January, 2019 meeting be established.

Executive Summary:
We propose to close the office from 12 noon on December 21st, 2018 to Tuesday January 2, 2019.

The proposed dates for January, 2019 Council meetings would be:

1st regular meeting- Orientation meeting- 2nd regular meeting- Budget meeting
Tuesday January 8th, 2019 Tuesday January 15th, 2019 Tuesday January 22, 2019 Tuesday January 29th, 2019
7:30 pm 5:00 pm 7:30 pm 5:00 pm

Thank you.

Nancy Michie
THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY LAW NO. 88-2018

"A BY-LAW TO SELL PROPERTY, LOCATED IN THE GEOGRAPHIC TOWNSHIP OF MORRIS,
being a property located in the Geographic Township of Morris, Municipality of Morris-
Turnberry, being described as:

30 McCrea Street, Hamlet of Belgrave, more particularly described as Plan 162 Pt Lot 71
RP 22R2144 Parts 1 and 2 and RP 22R- Part 2
( being all of PIN 41331 - ), Morris

WHEREAS PURSUANT TO THE MUNICIPAL ACT 2001, S.O. 2001, c. 25, SECTION 270 (1), states that a
Municipality shall adopt and maintain policies with respect to the following matters:
1. Its sale and other disposition of land;

AND WHEREAS," The Corporation of the Municipality of Morris-Turnberry" has enacted By-law No. 79-
2007 being a By-law to establish Notice procedures and By-law No. 58-2003 being a bylaw to establish
procedures for the sale of real property owned by the Municipality;

AND WHEREAS it is deemed expedient in the interest of "The Corporation of the Municipality of Morris-
Turnberry", hereinafter called the "Corporation", that the surplus land, located at 236 Alice Street,
Lower Town, Wingham, Ontario, more particularly described as Plan 162 Pt Lot 71 RP 22R-2144 Parts 1
and 2, and RP 22R- Part 2; Geographic Township of Morris, Municipality of Morris-Turnberry,
being described as Schedule 'A', to this by-law, be sold;

AND WHEREAS the property was declared as surplus to the needs of The Corporation of the
Municipality of Morris-Turnberry on the 5th day of December, 2017 and public notice was given as set
out in By-law No. 58-2003;

AND WHEREAS notice of intent to sell and dispose of the property was given in the local newspaper on
the 13th day of December, 2017; and by posting of notices in conspicuous locations in the
Municipality and by posting on the Municipal Website on the 1th day of December, 2017;

NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY HEREBY ENACTS
AS FOLLOWS:

1/ That upon and after passing of this By-law the property, as set out and described in Schedule
'A', attached hereto, be transferred to the persons listed on Schedule ‘C’;
2/ That the Compliance Certificate attached as Schedule ‘B’, attached hereto, forms part of this
By-law;
3/ That the property be sold for the price of $75,000.00 plus costs;
4/ That the property be transferred to Dave Franken
‘or ‘as directed by him’;
5/ That the Mayor and Clerk of The Corporation of the Municipality of Morris-Turnberry are hereby authorized to sign or execute such deeds or other documents as may be necessary to effect conveyance of the land as hereinbefore described.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this 4th day of December, 2018.

__________________________________________
Paul Gowing, Mayor

__________________________________________
Nancy Michie, Clerk

I, Nancy Michie, Clerk of The Corporation of the Municipality of Morris-Turnberry do hereby certify this to be a true copy of By-law No. 88-2018, passed by the council of The Corporation of the Municipality of Morris-Turnberry on the 4th day of December, 2018.

__________________________________________
Nancy Michie, Clerk
SCHEDULE ‘A’ of By-law No. 88-2018

1. ALL AND SINGULAR THAT CERTAIN PARCEL OR TRACT OF LAND AND PREMISES
   SITUATE, located at Geographic Township of Morris, Municipality of Morris-Turnberry,
   being described as:
   
   30 McCrea Street, Hamlet of Belgrave, more particularly described as Plan 162 Pt Lot
   71 RP 22R2144 Parts 1 and 2 and RP 22R- Part 2
   ( being all of PIN 41331 – ), Morris

And being all or Part of PIN Number:

<table>
<thead>
<tr>
<th>PIN Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 McCrea Street, Hamlet of Belgrave, more particularly described as Plan 162 Pt Lot 71 RP 22R2144 Parts 1 and 2</td>
</tr>
<tr>
<td>and RP 22R- Part 2, Morris</td>
</tr>
</tbody>
</table>

being all of PIN 41331 -
SCHEDULE ‘B’ of By-law No. 88-2018

CERTIFICATE OF COMPLIANCE

Certificate of Compliance with respect to the sale or disposition of the real property described as:

ALL AND SINGULAR THAT CERTAIN PARCEL OR TRACT OF LAND AND PREMISES
SITUATE,
30 McCrea Street, Hamlet of Belgrave, more particularly described as Plan 162 Pt Lot 71
RP 22R2144 Parts 1 and 2 and RP 22R- Part 2
(being all of PIN 41331-), Morris

<table>
<thead>
<tr>
<th>And being all or Part of PIN Number:</th>
<th>PIN Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part of Plan</td>
<td>PIN 41331-</td>
</tr>
<tr>
<td>30 McCrea Street, Hamlet of Belgrave, more particularly described as Plan 162 Pt Lot 71 RP 22R2144 Parts 1 and 2 and RP 22R- Part 2, Morris</td>
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</table>

I, Nancy Michie, Clerk of The Corporation of the Municipality of Morris-Turnberry do hereby certify that:

1. The Corporation of the Municipality of Morris-Turnberry passed By-law No. 58-2003, on September 2nd, 2003, being the procedural by-law for the purposes of the sale or other disposition of real property and such by-law was in force on the date of the sale or disposition of the property above;

2. The property was declared surplus by resolution of Council passed on the 5th day of December, 2017;

3. That appraisal of the fair market value of the property was waived by Council.

4. Public Notice of the intent to sell and dispose of the property was given by the following notice:

   1. General circulation in the following newspaper:
      Wingham Advance Times, Wingham, ON, on December 13th, 2017.

   2. Notice was posted in a conspicuous location in the Municipality and on the Municipal Website, on December 7th, 2017.

Dated this 4th day of December, 2018.

Nancy Michie, Clerk
SCHEDULE ‘C’ of By-law No. 76-2018

1. Application of Consolidation of Parcel:

*Owner as listed or such Owner’s transferee as recorded in the land registry office records

Buyer/transferee
Dave Franken
‘or ‘as directed by him’;

Consolidation of parcels is not required.
NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: November 26, 2018

TO:

- Owner/Applicant – Donald & Pamela Sholdice / Douglas A. Culbert
- Clerk- Municipality of Huron East
- Planning Assistant-Municipality of Huron East
- Abutting Municipality with 1 km of subject property – Morris-Turnberry
- Donna Clarkson, ABMV Source Protection Region
- Denise Van Amersfoort, Senior Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

LOCATION OF PROPERTY

Municipality: Huron East
Lot: Parts Park Lot H, Park Lot 1, Lot 415, Plan 192, Brussels, 740 Elizabeth Street
Owner: Donald & Pamela Sholdice
Applicant/Agent: Douglas A. Culbert

PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of a new lot. The land to be severed is approximately 0.25 acres (0.1 ha) and contains a house. The vacant land to be retained is approximately 4.45 acres (1.8 ha).

LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by December 10, 2018 as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address lfinch@huroncounty.ca or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2nd Floor, Goderich, Ontario, N7A 1W2.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make written submission to the Huron County Planning Department before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

ADDITIONAL INFORMATION

Further information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:
Huron County Planning & Development Department
57 Napier Street, 2nd Floor, Goderich, Ontario N7A 1W2

Alternatively, you may review the application at the local municipal office.

"Planning with the community for a healthy, viable and sustainable future."
1. **PRE-SUBMISSION CONSULTATION**

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application for information specific to their application.

Date of Applicant's consultation meeting with County Planner assigned to Municipality:

2. **APPLICATION INFORMATION**

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Name of Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DOUGLAS D. CULBERTO</strong></td>
<td><strong>DONALD A. RUMELA~ SHOWIE</strong></td>
</tr>
<tr>
<td>Telephone Numbers</td>
<td>Telephone Numbers</td>
</tr>
<tr>
<td>Home</td>
<td>Work 519-524-5321</td>
</tr>
<tr>
<td>Fax</td>
<td>519-524-5780</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:dculbe@ccabletv.on.ca">dculbe@ccabletv.on.ca</a></td>
</tr>
<tr>
<td>Address</td>
<td>D.CULBERT LTD, 50 NORTH ST, BRUSSELS</td>
</tr>
<tr>
<td>Postal Code</td>
<td>N7A 2T4</td>
</tr>
</tbody>
</table>

Solicitor name (if known) **Crawford, Mila & Davies**

Address: **Turnberry St, South, P.O. Box 104, BRUSSELS, ON NO6 1H0**

Tel: **519-887-9491**

Email: **lawoffice@cmdbrussels.com**

Correspondence to be sent to: □ to all parties, or □ applicant, and/or □ owner

3. **LOCATION OF THE SUBJECT PROPERTY – SEVERED & RETAINED** (Complete applicable lines)

<table>
<thead>
<tr>
<th>Municipality: <strong>HURON EAST</strong></th>
<th>Ward: <strong>BRUSSELS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Concession:</td>
<td>Lot Number(s):</td>
</tr>
<tr>
<td>Registered Plan: <strong>192</strong></td>
<td>Lot(s) Block(s): 8T, Lots H &amp; I, S</td>
</tr>
<tr>
<td>Reference Plan:</td>
<td>Part Number(s):</td>
</tr>
<tr>
<td>Municipal Address (911 number and street/road name): <strong>740 ELIZABETH ST.</strong></td>
<td>Street Number: <strong>740</strong></td>
</tr>
<tr>
<td>Roll # (if available)</td>
<td>404-044-00</td>
</tr>
</tbody>
</table>
a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?

b) □ Yes □ No

If Yes, describe the location of the right-of-way or easement or covenant and its effect:

c) Is any of the severed or retained land in Wellhead Protection Area C? □ Yes □ No □ Unknown

If Yes, please obtain a Restricted Land Use Permit from the Risk Management Official. If Unknown, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

4. PURPOSE OF THE APPLICATION

Type of proposed transaction: (Choose from drop down menu)

<table>
<thead>
<tr>
<th>Transfer</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Creation of a new lot</td>
<td>□ Charge</td>
</tr>
<tr>
<td>□ Addition to lot</td>
<td>□ Lease</td>
</tr>
<tr>
<td>□ An easement</td>
<td>□ Correction of title</td>
</tr>
<tr>
<td>□ Other purpose (please specify)</td>
<td></td>
</tr>
</tbody>
</table>

Briefly, describe the proposed transaction.

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

DON SHOLOICE

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser.

If a lot addition, identify the lands to which the parcel will be added.

<table>
<thead>
<tr>
<th>Municipality:</th>
<th>Ward:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concession:</td>
<td>Lot Number(s)</td>
</tr>
<tr>
<td>Registered Plan:</td>
<td>Lot(s) Block(s)</td>
</tr>
<tr>
<td>Reference Plan:</td>
<td>Part Number(s)</td>
</tr>
<tr>
<td>Name of Street/Road:</td>
<td>Street Number</td>
</tr>
</tbody>
</table>
### APPLICATION FOR CONSENT

#### 5. DESCRIPTION OF SUBJECT LAND

<table>
<thead>
<tr>
<th>a) Description land intended to be severed:</th>
<th>a) Description of land intended to be retained:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Frontage:</strong> 21.82 m</td>
<td><strong>Frontage:</strong> 15.0 m</td>
</tr>
<tr>
<td><strong>Depth:</strong> 58 m</td>
<td><strong>Depth:</strong> 284 m²</td>
</tr>
<tr>
<td><strong>Area:</strong> 0.1 ha</td>
<td><strong>Area:</strong> 1.8 ha</td>
</tr>
<tr>
<td><strong>Existing Use(s):</strong> RESIDENTIAL</td>
<td><strong>Existing Use(s):</strong> RESIDENTIAL</td>
</tr>
<tr>
<td><strong>Proposed Use(s):</strong> NO CHANGE</td>
<td><strong>Proposed Use(s):</strong> RESIDENTIAL</td>
</tr>
<tr>
<td><strong>Existing Building(s) or Structure(s):</strong> HOUSE</td>
<td><strong>Existing Building(s) or Structure(s):</strong> VACANT</td>
</tr>
<tr>
<td><strong>Proposed Building(s) or Structures:</strong> NONE</td>
<td><strong>Proposed Building(s) or Structures:</strong> NONE AT PRESENT</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>b) Type of access: (check appropriate space)</th>
<th>b) Type of access:</th>
<th>c) Type of water supply proposed: (check appropriate space)</th>
<th>d) Type of sewage disposal proposed: (check appropriate space)</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ provincial highway</td>
<td>□ provincial highway</td>
<td>□ publicly owned and operated piped water system</td>
<td>□ publicly owned &amp; operated sanitary sewage system</td>
</tr>
<tr>
<td>□ county road</td>
<td>□ county road</td>
<td>□ privately owned and operated individual well</td>
<td>□ privately owned &amp; operated individual septic tank</td>
</tr>
<tr>
<td>□ municipal road, maintained all year</td>
<td>□ municipal road, maintained all year</td>
<td>□ dug</td>
<td>□ dug</td>
</tr>
<tr>
<td>□ municipal road, seasonally maintained</td>
<td>□ municipal road, seasonally maintained</td>
<td>□ drilled</td>
<td>□ drilled</td>
</tr>
<tr>
<td>□ other</td>
<td>□ other</td>
<td>□ privately owned and operated communal well</td>
<td>□ privately owned &amp; operated communal septic system</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ lake or other water body</td>
<td>□ privy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ other means (please specify)</td>
<td>□ other means (please specify)</td>
</tr>
</tbody>
</table>

**Existing Use(s):** RESIDENTIAL

**Proposed Use(s):** NO CHANGE

**Existing Building(s) or Structure(s):** HOUSE

**Proposed Building(s) or Structures:** NONE

**Existing Building(s) or Structure(s):** VACANT

**Proposed Building(s) or Structures:** NONE AT PRESENT
SEVERANCE SKETCH 'A'

740 ELIZABETH STREET

OF PARTS OF

LOTS H & 415

REGISTERED PLAN 192

GEOGRAPHIC TOWNSHIP OF BRUSSELS

MUNICIPALITY OF HURON EAST

COUNTY OF HURON

SCALE 1:1400

METRIC

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048. DIMENSIONS OBTAINED FROM FIELD SURVEY COMPLETED JULY 31, 2018. THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

D. GULBERT LTD. ONTARIO LAND SURVEYOR
GODERICH, ONTARIO PHONE: 519-524-5337

ONTOARIO DCL LAND SURVEYOR

FILE: BRUS-192-04-5

DATE: OCT 15, 2018
Good day,

It is hard to believe 3 months have already passed by and my assignment in Huron County has ended.

As of Monday December 3rd, I have been transferred to Middlesex County as the new Detachment Commander. A role I am very excited to take on especially with some of the experiences I have had while in Huron.

Originally, Jason Younan was to come back when my assignment ended however, he has been extended in his current assignment for another 3 months.

Replacing me as the Interim Detachment Commander is A/Insp Brad Coulbeck. Brad has years of experience as the Detachment Commander at the Chatham-Kent Detachment and recently concluded a 12-month United Nations policing mission in the Middle East. Brad’s cell is 519-350-0656.

As a point of continuity for the Huron County OPP Detachment, you can also reach S/Sgt David Sinko his cell 519-440-6341. Dave is the Huron County Operations Manager and has been of great assistance to me while I have been in Huron County. Brad will no doubt be using Dave’s local knowledge to help him settle into his new assignment.

I did not get a chance to meet everyone on this email list but I am thankful for all the great relations and partnerships the OPP has within Huron County.

I am sure some our paths will cross again.

All the best and with the festive season around the corner I would like to wish you and your families a safe and prosperous holiday season.

Take care,

Dean

A/Inspector Dean Croker
Interim Detachment Commander
Huron County Detachment
79437 Bluewater Hwy
Goderich, ON
The Ontario Good Roads Association is dedicated to representing the transportation and public works interests of municipalities through advocacy, consultation, training and delivery of identified services.

OGRA has expanded its resources and developed new services to help member municipalities meet their greatly increased responsibilities. Through the association’s educational programs and services, new workshops, member forums and innovative electronic networks, OGRA supports its members in meeting their responsibilities to build, operate, maintain and manage roads and structures in Ontario.

Membership in OGRA means access to quality affordable courses, technical advice and a strong united voice on municipal issues.

Currently, we represent 418 Municipalities and 17 First Nations throughout Ontario and are proud of our dedication to our members. We would like to have the privilege of representing all municipalities and First Nations so that we may present a united voice when seeking a sustained funding source and legislative action from the Province. This united voice directly benefits the municipalities of Ontario.

OGRA Municipal and First Nations Membership Includes:
• Access to member rates to the annual OGRA Conference
• Member rates for education training services
• Milestones Magazine
• Regular communication and current information
• Free access to Municipal DataWorks
• Free access to Winter WebApp
• Free access to The Road Authority

Your 2019 OGRA Membership invoice is attached. Annual membership fees are based on the number of households. For a copy of the fee schedule please click on OR copy and paste the following link into your browser: https://www.ogra.org/files/2019%20fee%20schedule.pdf

I think you will agree that the challenges ahead for municipalities are significant and the opportunity to share information, knowledge and skills is greater than ever. Your support for OGRA’s programs and services is critical to our success and we look forward to working in partnership with you to provide Ontario municipalities with innovative ideas and solutions to infrastructure-related issues.

Please do not reply to this email as it is not monitored.
For more information, please call 289-291-6472 or email cathy@ogra.org
Chair called the meeting to order at 1:30 p.m.

In Attendance:
- Chair, Bill Twaddle
- Bruce Davidson, Carolyn Day, Stan Eby, Robert Emerson, Kathie Hughes, Brent Lanktree, Angela Newman, Les Nichols, Tara Saab, Gord Timmerman

Others Present:
- Bilal Kidwai, Ex-officio, Ministry of the Environment and Climate Change (MOECC)
- Angela Newman, Ex-officio, Grey-Bruce Health Unit
- Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)
- Nancy Guest, Recording Secretary, DWSP

Also in Attendance:
- Sonya Skinner, CAO, Grey Sauble Conservation
- Wayne Brohman, General Manager/Secretary-Treasurer, Saugeen Conservation
- Justine Lunt, Program Supervisor & Risk Management Official, DWSP
- Karen Gillan, Communications Specialist, DWSP
- Michele Desjardin, Water Research Assistant, Chippewas of Nawash

Regrets:
- Mitch Twolan

The Chair introduced and welcomed three new members to the Source Protection Committee, Tara Saab, Stan Eby and Gord Timmerman, and also welcomed Bilal Kidwai, Wayne Brohman, Sonya Skinner and Michele Desjardin, Water Research Assistant from Chippewas of Nawash.

1. **Adoption of Agenda**

Motion No. SPC-18-282

Moved by Les Nichols
Seconded by Bruce Davidson

THAT the Agenda be adopted as distributed/amended.

Carried
2. Disclosure of Pecuniary or Conflict of Interest

Source Protection Committee (SPC) members were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

3. Adoption of Minutes

Motion No. SPC-18-283
Moved by Kathie Hughes
Seconded by Carolyn Day

THAT the Minutes of the January 26, 2018 Source Protection Committee meeting be adopted as distributed.

Carried

4. Matters Arising from the Minutes

No matters arose from the previous minutes.

5. Correspondence

Letter from Bruce Power dated April 30, 2018 respecting its environmental protection annual report was noted and filed.

6. Reports

Administration Report 6a

The Project Manager reviewed Report 6a and advised that the Source Protection Plan (SPP) amendment respecting the Ripley and Point Clark wells is next on the Minister’s list for review. The Programs Branch has several questions after which the new Minister, (the Hon. Rod Phillips), will be briefed on Source Water, and the Plan amendments submitted for approval. There has been a slight reduction in funding for the program with a similar workplan as last year. A number of meetings are being conducted with municipalities respecting implementation of the SPP policies. Municipal meetings focus on assistance with templates, and what needs to be done and when. Safe Drinking Water Act and Clean Water Act Regulation changes are reviewed and are formally required on July 1, 2018.

Communications Report 6b

The Communications Specialist reviewed Report 6b and advised that general advertising through Conservation Ontario respecting Source Water is being targeted at certain groups, as listed in the Report. The upcoming realtors tradeshow will be a good opportunity for getting information out to prospective landowners through their realtor.
SPC Member Renewal Process Report 6c

The Project Manager reviewed Report 6c and advised that a number of good applications were received respecting SPC membership and he is pleased with the new members that were chosen. Stan Eby is the new agricultural representative, Gord Timmerman will represent the industrial/commercial sector, and Tara Saab is the environmental representative. There is currently one municipal vacancy and after the upcoming municipal election, input will be sought from municipalities respecting the need to renew or replace current representatives.

Annual Progress Report 6d

The Project Manager reviewed Report 6d and advised that there is a draft template for the first Annual Progress Report which is due May 1, 2019. This report covers the period up to December 31, 2018. The reporting requirements have been reviewed and information will be transferred from a spreadsheet to a database. The data will be updated at the end of 2018. To date, 75 Risk Management Plans have been completed and 100 are expected to be completed by the end of 2018. Also, 135 Drinking Water Protection Zone road signs have been installed; and 90% of septic systems have been inspected within vulnerable areas.

Motion No. SPC-18-284  Moved by Carolyn Day
Seconded by Les Nichols

THAT the Source Protection Committee receives a copy of the draft Source Protection Annual Progress Report.

Carried

7. New Business

Section 36 Workplan Report 7a

The Project Manager reviewed Report 7a and advised that this Region is well-covered respecting Events-Based Areas and fuel threats within Great Lakes Intake Protection Zones. Salt application threats have elevated levels at some intakes and may trigger a review. This region has no hydrocarbon pipeline to address; and the list of DNAPLs may be expanded. There is a possibility of a new drinking water intake in the future in Kincardine. The office was contacted by a municipal councillor with questions about the efficacy of “Drinking Water Protection Zone” road signs and the Chair noted that all Source Protection Regions have had relatively positive experiences with road sign awareness.

8. Other Business

The Chair addressed a sample Risk Management Plan that was distributed as a handout and the Project Manager explained the sample form.

SPC member, Bruce Davidson, noted that waste and recycling stations were being installed along the Saugeen River for public use.
Mr. Davidson also advised that the Municipality of Brockton was researching options for recycling polystyrene (styrofoam) products and may adopt a system for condensing the material for resale.

There was no other business.

9. Confirmation of Next Meeting and Adjournment

The next Committee meeting will be held on November 23, 2018 from 1:30 pm to 4 pm at the Grey Sauble Conservation Administration Offices in Owen Sound, Ontario.

There being no further business, Angela Newman made a motion to adjourn at 3:30 pm.

Bill Twaddle
Chair

Nancy Guest
Recording Secretary
MINUTES
BRUSSELS FIRE AREA PROTECTION COMMITTEE MEETING
BRUSSELS FIRE HALL
THURSDAY, NOVEMBER 15th AT 7:00 P.M.

MEMBERS PRESENT: Municipality of Huron East – David Blaney, Chair - John Lowe
Municipality of Morris-Turnbery – John Smuck
MEMBERS ABSENT: Nil
STAFF PRESENT: Huron East Fire Chief Marty Bedard
Brussels District Chief Max McLellan
Brussels District Deputy-Chief Brian Deitner

1. **Call to Order**
   
The meeting was called to order at 7:15 p.m. by Chair John Lowe.

   **Moved** by Chair John Lowe and seconded by John Smuck that the agenda be adopted as circulated. **Carried.**

2. **Disclosure of Pecuniary Interests**
   
   No pecuniary interests were declared.

3. **Meeting Minutes – March 1, 2018**
   
   **Moved** by David Blaney and seconded by John Smuck that the minutes of the March 1, 2018 Brussels & Area Fire Committee meeting be adopted as circulated. **Carried.**

4. **Business arising from Minutes**
   
   None.

5. **2018 Financial Statement**
   
   Chief Bedard reviewed the attached Year to Date 2018 budget for the Committee. Items that were noted include:

   **Revenue**
   - HST Rebate – amount added at end of year
   - Sale of Equipment – old tanker being sold on GovDeals before end of year

   **Expenses**
   - Wages & Benefits – over budget due to number of calls – service recovery will be higher to offset this expense.
   - Travel – slightly over due to a training event held in Toronto
   - Fuel – over due to higher volume of calls
• Program Expenses – Huron East/Brussels Trust paying $2500 towards smoke alarms purchased. We also purchased extra smoke alarms and public education materials for the door to door smoke alarm campaign.

It was also noted that a full reconciliation has to be completed to determine actual costs between Huron East and Morris-Turnberry as per our agreement.

6. **Fire Chief/Station Chief Report**

The attached Fire Chief/Station Chief Report was reviewed. It was also noted under the Building heading that a new toilet had to be installed as the old one was cracked and leaking on the new floor leaving stains. This work was completed by one of the firefighters who also is a licensed plumber.

Chief Bedard also noted that he and Fire Prevention Officer Mike Roess are conducting the Annual Vulnerable Occupancy Fire Drills and Inspections this month. Huronlea and Braemar are the 2 noted occupancies in Morris-Turnberry.

7. **Review of Incident Calls to Date**

Chief Bedard provided an overview of the incident calls for the Brussels Station for all of 2017/2018. It was noted that the call volume is up slightly from past years. This report is attached.

8. **Other Business**

Chair John Lowe thanked Committee Members John Smuck and David Blaney for their contributions to the Committee. Both members will not be returning due to the recent elections and it was noted that new members will be appointed by Huron East and Morris-Turnberry Councils.

9. **Next Meeting Date**

The next meeting of Brussels & Area Fire Committee will be March 14, 2019 at 7pm, or at the call of the Chair.

10. **Adjournment**

    *Moved* by John Smuck and seconded by David Blaney that the Brussels & Area Fire Committee adjourn at 8:00 pm. until the next meeting.  
    *Carried.*

Chair, John Lowe  
Secretary, Marty Bedard
<table>
<thead>
<tr>
<th>PROTECTION TO PERSONS &amp; PROPERTY</th>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BRUSSELS FIRE DEPARTMENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire - Brussels - Rev-HST</td>
<td>(5,315)</td>
<td>(3,200)</td>
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<tr>
<td>Rebate</td>
<td>0</td>
<td>(5,300)</td>
</tr>
<tr>
<td>Total Federal</td>
<td>(5,315)</td>
<td>(5,300)</td>
</tr>
<tr>
<td>Other Municipalities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire - Brussels - Rev-Other</td>
<td>(289,648)</td>
<td>(95,024)</td>
</tr>
<tr>
<td>Municipality (289,648)</td>
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<td>(95,024)</td>
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<tr>
<td>Total Other Municipalities</td>
<td>(289,648)</td>
<td>(95,024)</td>
</tr>
<tr>
<td>Donations</td>
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<tr>
<td>Fire - Brussels - Rev-Donations</td>
<td>(3,941)</td>
<td>(5,000)</td>
</tr>
<tr>
<td>Total Donations</td>
<td>(3,941)</td>
<td>(5,000)</td>
</tr>
<tr>
<td>User Fees</td>
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<td></td>
</tr>
<tr>
<td>Fire - Brussels - Rev-Service</td>
<td>(13,597)</td>
<td>(3,000)</td>
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<tr>
<td>Recovery Fee</td>
<td>0</td>
<td>(23,000)</td>
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<tr>
<td>Fire - Brussels - Rev - Sale of</td>
<td>(13,597)</td>
<td>(21,656)</td>
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<tr>
<td>Equipment</td>
<td>0</td>
<td>(21,656)</td>
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<tr>
<td>Total User Fees</td>
<td>(312,501)</td>
<td>(83,200)</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>(312,501)</td>
<td>(135,324)</td>
</tr>
</tbody>
</table>

| **Expenditures**                 |         |              |
| Salaries & Benefits              |         |              |
| Fire - Brussels - Salaries &     | 65,389  | 60,000       |
| Wages                            | 67,557  | 63,180       |
| Fire - Brussels - Employee       | 3,565   | 3,260        |
| Benefits                         | 3,413   | 4,035        |
| Total Salaries & Benefits        | 68,954  | 68,440       |

| Operating                        |         |              |
| Fire - Brussels - Travel, Expenses & Mileage | 250 | 800 |
| Fire - Brussels - Training/Seminars/Conferences | 17,396 | 12,000 |
| Fire - Brussels - Telecommunications | 2,307 | 2,300 |
| Fire - Brussels - Utilities       | 4,095   | 4,400        |
| Fire - Brussels - R & M - Blgd   | 4,225   | 3,500        |
| Fire - Brussels - R & M - Equipment | 4,870 | 5,000 |
| Fire - Brussels - R & M - Vehicle | 3,175 | 5,000 |
| Fire - Brussels - Advertising    | 209     | 29           |
| Fire - Brussels - Office/Meeting Supplies | 1,065 | 300 |
| Fire - Brussels - Tools/Equipment Purchase | 19,936 | 30,000 |

| **Total Variance**               | $       | %           |
| 2017 YTD                         | 2018    |             |
| December                         | November| November    |
| Budget                           | Budget  |             |

O:\Fire Dept\YTD Reports\Brussels\2018-11-30 Brussels Fire - YTD (Nov 09-18).xlsx
<table>
<thead>
<tr>
<th>Description</th>
<th>2017 YTD</th>
<th>2018 YTD</th>
<th>2018 Budget</th>
<th>$ Variance</th>
<th>% Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire - Brussels - Fuel</td>
<td>959</td>
<td>1,614</td>
<td>1,300</td>
<td>1,000</td>
<td>614</td>
</tr>
<tr>
<td>Fire - Brussels - Radio Licenses</td>
<td>617</td>
<td>594</td>
<td>700</td>
<td>650</td>
<td>594</td>
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<tr>
<td>Fire - Brussels - Insurance</td>
<td>7,456</td>
<td>(2,232)</td>
<td>7,532</td>
<td>7,506</td>
<td>7,956</td>
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<td>Fire - Brussels - Rent - Equipment</td>
<td>6,975</td>
<td>581</td>
<td>6,394</td>
<td>6,975</td>
<td>6,975</td>
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<td>Fire - Brussels - Program Exp</td>
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<td>0</td>
<td>5,622</td>
<td>1,000</td>
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<td>Fire - Brussels - Mutual Aid</td>
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<td>0</td>
<td>340</td>
<td>325</td>
<td>380</td>
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<td>Fire - Brussels - Dispatch Costs</td>
<td>6,378</td>
<td>0</td>
<td>5,974</td>
<td>6,500</td>
<td>7,500</td>
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<td>Fire - Brussels - Uniform</td>
<td>763</td>
<td>763</td>
<td>763</td>
<td>1,300</td>
<td>1,000</td>
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<tr>
<td>Fire - Brussels - Chrg from HE Fire Chief</td>
<td>20,328</td>
<td>3,462</td>
<td>38,081</td>
<td>41,543</td>
<td>(3,462)</td>
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<tr>
<td>Fire - Brussels - Amortization</td>
<td>19,607</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Total Operating</strong></td>
<td>122,031</td>
<td>5,131</td>
<td>115,773</td>
<td>90,406</td>
<td>131,874</td>
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<td>Capital</td>
<td></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Capital - Brussels Fire - Vehicles</td>
<td>0</td>
<td>0</td>
<td>359,354</td>
<td>300,000</td>
<td>353,150</td>
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<tr>
<td><strong>Total Capital</strong></td>
<td>0</td>
<td>0</td>
<td>359,354</td>
<td>300,000</td>
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<tr>
<td>Other Items</td>
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<td>Transfer to Reserves</td>
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<tr>
<td>Fire - Brussels - Transfer to Reserves</td>
<td>476,771</td>
<td>0</td>
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<td>0</td>
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<tr>
<td><strong>Total Transfer to Reserves</strong></td>
<td>476,771</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Transfer from Reserves</td>
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<td></td>
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<tr>
<td>Fire - Brussels - Transfer from Reserves</td>
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<td>0</td>
<td>(300,000)</td>
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<td>(300,000)</td>
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<tr>
<td><strong>Total Transfer from Reserves</strong></td>
<td>0</td>
<td>0</td>
<td>(300,000)</td>
<td>0</td>
<td>(300,000)</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td>667,766</td>
<td>76,101</td>
<td>249,979</td>
<td>460,031</td>
<td>251,464</td>
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<tr>
<td>Sub-total</td>
<td>355,255</td>
<td>76,101</td>
<td>124,222</td>
<td>376,831</td>
<td>116,140</td>
</tr>
<tr>
<td><strong>Total PROTECTION TO PERSONS &amp; PROPERTY</strong></td>
<td>355,255</td>
<td>76,101</td>
<td>124,222</td>
<td>376,831</td>
<td>116,140</td>
</tr>
<tr>
<td><strong>Total BRUSSELS FIRE DEPARTMENT</strong></td>
<td>355,255</td>
<td>76,101</td>
<td>124,222</td>
<td>376,831</td>
<td>116,140</td>
</tr>
</tbody>
</table>
Training

Training from March to November included the following:
- Pump and Pumper operations
- Water Shuttle
- Drafting Water
- Hydrant and Portable Tank Set up
- Pumper Driver Training – this includes going through a course and backing up
- New Truck practice – getting familiar with new Pumper-Tanker
- Search and Rescue practice at Brussels Agromart
- Brussels Agromart Pre-plan – walk through of property and learning what chemicals are on site
- Grain Bin Rescue with Grey Station at Hensall Co-op

Extra training completed by some firefighters included:
- Flashover Training at the ESTC in Blyth – 2 attended
- Interior Search and Rescue with live burning at the ESTC in Blyth – 3 attended
- Specialized Training sessions in Toronto – 2 attended
  This is free training provided to firefighters in Ontario sponsored by Firefighting in Canada magazine and it is held at the Toronto Airport.

Grandfathering – with the new mandatory training regulation coming into force next July we completed the Grandfathering application process for all firefighters that qualified. All applications sent in were approved. During this process it was announced that they cancelled this regulation however we have been told it will most likely come back but with a different process. They are going to try to accommodate all firefighters and make it cost effective and hopefully easier to achieve. More information will follow.

Public Education

The Brussels Firefighter did a Door to Door Smoke and Carbon Monoxide Alarm Campaign in Brussels during Fire Prevention Week and again later in October. This proved to be a good public education tool for the residents and reminding them what the regulations are. Combination Smoke/CO Alarms were provided to the home owner if they were required. Special thanks to the Huron East/Brussels Community Development Trust for the Financial Assistance towards the purchase of the new alarms.

The Firefighters also set up a booth at the Brussels Fall Fair in September. We had the Fire Safety Trailer which is a good education tool for the children. We also had lots of Fire Safety Education Material that was handed out.
**Equipment**

**New Radio's**
As mentioned at the last meeting, we purchased 10 new handheld radios from Perth Communications from the money received from the Brussels Optimist Club in 2017. A further 6 new radios were purchased this summer which has helped out with communications. We were able to trade 10 radios in and received a small discount on our purchase.

**SCBA's**
A grant application has been submitted to Trillium Mutual Insurance for the purchase of 3 new breathing apparatus. Word on this grant will be announced in mid December.

**PPE Inspection**
All personal protective equipment was inspected during the November 7th practice. This inspection is done annually at this time which give us an idea of what will be needed. Other items checked over during this practice includes the portable pumps, generators and batteries in the SCBA units.

**Building**
A new floor covering was installed in the Men's Bathroom (which was budgeted for) this year and the large bay doors will need to be replaced. Will include in the 2019 Budget.

**Fire Department Activities**
The Firefighters held another successful Breakfast last June on Fathers Day. Thank you is also extended to the Brussels Optimist and Lions Clubs for there continued support. A special thank you is extended to Jam Jar Restaurant who donated money from their summer bike nights.

The firefighters received their annual remuneration on November 7th. The total paid to the firefighters was 66,707.95. This includes fire calls, practices, meetings, officers pay, extra training pay and pay for assisting with public education. The call volume has increased this year and I will do a complete report on this in my annual report to Council.

Thanks to all the firefighters for their continued commitment and dedication to the Fire Department.
<table>
<thead>
<tr>
<th>FIRE #</th>
<th>DATE</th>
<th>MUN.</th>
<th>TRUCK CHARGES</th>
<th>WAGES</th>
<th>BRUSSELS</th>
<th>MORRIS TURBERRY</th>
<th>OTHER</th>
<th>INCIDENT TYPE</th>
<th>ADDRESS</th>
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<tbody>
<tr>
<td>17-104-B35</td>
<td>Oct. 31/17</td>
<td>HE</td>
<td>300.00</td>
<td>212.72</td>
<td>512.72</td>
<td>Unknown Odour</td>
<td>400 Alexander St.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17-113-B36</td>
<td>Nov. 21/17</td>
<td>HE</td>
<td>300.00</td>
<td>345.67</td>
<td>645.67</td>
<td>Medical - SOB</td>
<td>31 Trailer Park Rd.</td>
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<tr>
<td>17-119-B37</td>
<td>Dec. 15/17</td>
<td>HE</td>
<td>300.00</td>
<td>212.72</td>
<td>512.72</td>
<td>MVC - Pedestrian Hit</td>
<td>226 Turnberry St.</td>
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<td></td>
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<tr>
<td>17-126-B38</td>
<td>Dec. 31/17</td>
<td>HE</td>
<td>500.00</td>
<td>691.34</td>
<td>1,191.34</td>
<td>Natural Gas Smell</td>
<td>400 Alexander St.</td>
<td></td>
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<tr>
<td>17-127-B39</td>
<td>Dec. 31/17</td>
<td>HE</td>
<td>500.00</td>
<td>744.52</td>
<td>1,244.52</td>
<td>Natural Gas Smell</td>
<td>400 Alexander St.</td>
<td></td>
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<tr>
<td>18-001-B01</td>
<td>Jan. 2/18</td>
<td>HE</td>
<td>300.00</td>
<td>188.58</td>
<td>488.58</td>
<td>Medical - Poss CO</td>
<td>391 Albert St.</td>
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<tr>
<td>18-002-B02</td>
<td>Jan. 7/18</td>
<td>HE</td>
<td>300.00</td>
<td>323.28</td>
<td>623.28</td>
<td>Medical - SOB</td>
<td>259 Stretton St.</td>
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<tr>
<td>18-005-B03</td>
<td>Jan. 18/18</td>
<td>MT</td>
<td>500.00</td>
<td>808.20</td>
<td>1,308.20</td>
<td>MVC - 2 Veh w/extric.</td>
<td>Brussels Line &amp; 86</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18-008-B04</td>
<td>Jan. 27/18</td>
<td>HE</td>
<td>300.00</td>
<td>377.16</td>
<td>677.16</td>
<td>Medical - SOB</td>
<td>470 Elizabeth St.</td>
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<td></td>
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<tr>
<td>18-009-B05</td>
<td>Feb. 2/18</td>
<td>HOW</td>
<td>300.00</td>
<td>242.46</td>
<td>542.46</td>
<td>Mutual Aid to Howick</td>
<td>43738 Amberley Rd.</td>
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</tr>
<tr>
<td>18-010-B06</td>
<td>Feb. 3/18</td>
<td>HE</td>
<td>300.00</td>
<td>215.52</td>
<td>515.52</td>
<td>Medical</td>
<td>42678 Graham Rd.</td>
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<tr>
<td>18-011-B07</td>
<td>Feb. 4/18</td>
<td>MT</td>
<td>300.00</td>
<td>323.28</td>
<td>623.28</td>
<td>Auto Alarm</td>
<td>820 Turnberry St.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18-012-B08</td>
<td>Feb. 7/18</td>
<td>HE</td>
<td>500.00</td>
<td>377.16</td>
<td>877.16</td>
<td>Chimney Fire</td>
<td>42657 Bolton Rd.</td>
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<td></td>
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<tr>
<td>18-015-B09</td>
<td>Feb. 14/18</td>
<td>MT</td>
<td>300.00</td>
<td>457.98</td>
<td>757.98</td>
<td>CO Alarm</td>
<td>86269 Brussels Line</td>
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<tr>
<td>18-016-B10</td>
<td>Feb. 15/18</td>
<td>HE</td>
<td>300.00</td>
<td>242.46</td>
<td>542.46</td>
<td>Medical - Unconcious</td>
<td>448 Turnberry St.</td>
<td></td>
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<tr>
<td>18-017-B11</td>
<td>Feb. 15/18</td>
<td>MT</td>
<td>500.00</td>
<td>942.90</td>
<td>1,442.90</td>
<td>Auto Alarm</td>
<td>820 Turnberry St.</td>
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<tr>
<td>18-019-B12</td>
<td>Feb. 20/18</td>
<td>MT</td>
<td>1,300.00</td>
<td>3,044.22</td>
<td>4,344.22</td>
<td>Barn Fire</td>
<td>42370 Jamestown Rd.</td>
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<td>18-023-B13</td>
<td>Mar. 18/18</td>
<td>MT</td>
<td>700.00</td>
<td>727.38</td>
<td>1,427.38</td>
<td>Mutual Aid to North Hur</td>
<td>40299 Stone School Rd.</td>
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<tr>
<td>18-025-B14</td>
<td>Mar. 21/18</td>
<td>HE</td>
<td>300.00</td>
<td>134.70</td>
<td>434.70</td>
<td>Medical - possible VSA</td>
<td>38 King St.</td>
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<td></td>
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<tr>
<td>18-028-B15</td>
<td>Apr. 5/18</td>
<td>HE</td>
<td>300.00</td>
<td>161.64</td>
<td>461.64</td>
<td>Auto Alarm</td>
<td>400 Alexander St.</td>
<td></td>
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</tr>
<tr>
<td>18-036-B16</td>
<td>Apr. 21/18</td>
<td>HE</td>
<td>500.00</td>
<td>915.96</td>
<td>1,415.96</td>
<td>Auto Alarm</td>
<td>402 Turnberry St.</td>
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<td>18-038-B17</td>
<td>Apr. 23/18</td>
<td>HE</td>
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<td>269.40</td>
<td>569.40</td>
<td>Carbon Monoxide Alarm</td>
<td>627 Alexander St.</td>
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<td>18-039-B18</td>
<td>May 1/18</td>
<td>HE</td>
<td>300.00</td>
<td>107.76</td>
<td>407.76</td>
<td>Medical - SOB</td>
<td>42845 Newry Road</td>
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<td>18-041-B19</td>
<td>May 4/18</td>
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<td>942.90</td>
<td>1,642.90</td>
<td>Hydro Lines Down</td>
<td>43324 Newry Road</td>
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<td>18-043-B20</td>
<td>May 5/18</td>
<td>MT</td>
<td>900.00</td>
<td>1,589.46</td>
<td>2,489.46</td>
<td>Shed Fire</td>
<td>85453 Clyde Line</td>
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<td></td>
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<td>18-044-B21</td>
<td>May 5/18</td>
<td>HE</td>
<td>300.00</td>
<td>300.00</td>
<td>300.00</td>
<td>MVC - while at shed fire</td>
<td>Brussels Line &amp; 86</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18-045-B22</td>
<td>May 8/18</td>
<td>MT</td>
<td>900.00</td>
<td>2,047.44</td>
<td>2,947.44</td>
<td>Barn Fire</td>
<td>42293 Cranbrook Road</td>
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<td>18-046-B23</td>
<td>May 13/18</td>
<td>MT</td>
<td>500.00</td>
<td>862.08</td>
<td>1,362.08</td>
<td>Vehicle Fire (Stolen)</td>
<td>St. Michaels at Nichol</td>
<td></td>
<td></td>
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<tr>
<td>18-047-B24</td>
<td>May 13/18</td>
<td>MT</td>
<td>500.00</td>
<td>835.14</td>
<td>1,335.14</td>
<td>Medical - VSA Suicide</td>
<td>83593 Brussels Line</td>
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<td>May 28/18</td>
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<td>161.64</td>
<td>461.64</td>
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<td>1,508.20</td>
<td>Grass Fire</td>
<td>42353 Browntown Road</td>
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<td>18-056-B27</td>
<td>June 1/18</td>
<td>MT</td>
<td>300.00</td>
<td>377.16</td>
<td>677.16</td>
<td>Auto Alarm</td>
<td>820 Turnberry St.</td>
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<tr>
<td>FIRE #</td>
<td>DATE</td>
<td>MUN.</td>
<td>TRUCK CHARGES</td>
<td>WAGES</td>
<td>BRUSSELS</td>
<td>MORRIS TURBERRY</td>
<td>OTHER</td>
<td>INCIDENT TYPE</td>
<td>ADDRESS</td>
</tr>
<tr>
<td>---------</td>
<td>------------</td>
<td>------</td>
<td>---------------</td>
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<td>--------------------------</td>
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<tr>
<td>18-060-B28</td>
<td>June 15/18</td>
<td>HOW</td>
<td>1,100.00</td>
<td>889.02</td>
<td></td>
<td></td>
<td>1,989.02</td>
<td>Mutual Aid - House Fire</td>
<td>Howick</td>
</tr>
<tr>
<td>18-063-B29</td>
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<td>107.76</td>
<td>407.76</td>
<td></td>
<td>1,002.76</td>
<td>Black Smoke</td>
<td>85549 Brussels Line</td>
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<tr>
<td>18-064-B30</td>
<td>June 19/18</td>
<td>MT</td>
<td>300.00</td>
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<td>461.64</td>
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<td></td>
<td>Auto Alarm</td>
<td>820 Turnberry St.</td>
</tr>
<tr>
<td>18-065-B31</td>
<td>June 19/18</td>
<td>HE</td>
<td>300.00</td>
<td>161.64</td>
<td>461.64</td>
<td></td>
<td></td>
<td>Medical - SOB</td>
<td>600 Fishleigh St.</td>
</tr>
<tr>
<td>18-068-B32</td>
<td>June 28/18</td>
<td>NH</td>
<td>700.00</td>
<td>323.28</td>
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<td>1,023.28</td>
<td>Mutual Aid - Shed Fire</td>
<td>North Huron</td>
</tr>
<tr>
<td>18-072-B33</td>
<td>July 7/18</td>
<td>HE</td>
<td>500.00</td>
<td>592.68</td>
<td>1,092.68</td>
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<td>Grass Fire</td>
<td>42645B Newry Rd.</td>
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<tr>
<td>18-073-B34</td>
<td>July 7/18</td>
<td>HE</td>
<td>300.00</td>
<td>296.34</td>
<td>596.34</td>
<td></td>
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<td>Natural Gas Smell</td>
<td>79 Krauter Court</td>
</tr>
<tr>
<td>18-080-B35</td>
<td>July 19/18</td>
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<td>500.00</td>
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<td>1,038.80</td>
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<td>18-081-B36</td>
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<td>500.00</td>
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<td>1,173.50</td>
<td>Mutual Aid - Field Fire</td>
<td>Walton Rd at Clyde Line</td>
</tr>
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<td>18-083-B37</td>
<td>July 20/18</td>
<td>HE</td>
<td>300.00</td>
<td>134.70</td>
<td>434.70</td>
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<td></td>
<td>Medical - Bee Sting</td>
<td>42645B Newry Rd.</td>
</tr>
<tr>
<td>18-089-B38</td>
<td>Aug. 1/18</td>
<td>HE</td>
<td>300.00</td>
<td>350.22</td>
<td>650.22</td>
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<td>Smoke Alarm Sounding</td>
<td>85 McDonald Dr.</td>
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<td>18-099-B39</td>
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<td>569.40</td>
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<td></td>
<td>Medical - SOB</td>
<td>470 Elizabeth St.</td>
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<tr>
<td>18-102-B40</td>
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<td>300.00</td>
<td>215.52</td>
<td>515.52</td>
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<td></td>
<td>Medical - Unconscious</td>
<td>42923 Brandon Rd</td>
</tr>
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<td>B41</td>
<td>Aug. 28/18</td>
<td>HE</td>
<td>300.00</td>
<td>53.88</td>
<td>53.88</td>
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<td>Smoke Alarm Check</td>
<td>Patrick St. Walton</td>
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<td>18-109-B42</td>
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<td>457.98</td>
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<td>710 Turnberry St.</td>
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<td>457.98</td>
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<td>757.98</td>
<td></td>
<td>MVC - 4 Wheeler</td>
<td>Cranbrook at Clyde</td>
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<td>300.00</td>
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<td>596.34</td>
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<td>MVC - single veh. r/o</td>
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<td>18-124-B45</td>
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<td>431.04</td>
<td>731.04</td>
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<td>18-133-B47</td>
<td>Oct. 25/18</td>
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<td>488.58</td>
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<td>Medical</td>
<td>400 Alexander St.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>OTHER includes Non-resident</td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>cost recovery or Mutual Aid</td>
<td></td>
</tr>
<tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Call</td>
<td></td>
</tr>
</tbody>
</table>

**Natural Gas Smell** 79 Krauter Court

**Smoke Alarm Sounding** 85 McDonald Dr.
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 89-2018

"CONFIRMATORY BY-LAW"

Being a by-law of the Corporation of the Municipality of Morris-Turnberry to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for the meeting, dated December 4th, 2018;

WHEREAS by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25- A municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

WHEREAS by Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 – A municipal power, including a municipality’s capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the December 4th, 2018 meeting, be confirmed and adopted by By-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 4th day of December, 2018, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law;

2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorized and directed to all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;

3. The Mayor and Administrator Clerk-Treasurer are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a first, second and third time and passed this 4th day of December, 2018.

Mayor, Paul Gowing

Clerk, Nancy Michie