CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 7-2018

BEING A BY-LAW TO ADOPT A REMUNERATION POLICY
FOR THE MUNICIPAL COUNCILLORS
AND MEMBERS OF LOCAL BOARDS

WHEREAS, Section 283 (1) of the Municipal Act, S. O. 2001, c. 25, states
“... A municipality may pay any part of the remuneration and expenses of the members of any
local board of the municipality and of the officers and employees of the local board”;

WHEREAS, Section 283 (2) of the Municipal Act, S.O. 2001, c. 25 states “Despite any
Act, a municipality may only pay the expenses of the members of its council or of a local board
of the municipality and of the officers and employees of the municipality or local board if the
expenses are of those persons in their capacity as members, officers or employees and if
a) the expenses are actually incurred; or
b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the
opinion of the council or local board, of the actual expense that would be incurred”;

AND WHEREAS, the Council is desirous to amend the Meal Expense Policy for the
Members of Council and Members of Local Boards;

Therefore, the Council of the Municipality of Morris-Turnberry hereby enacts as
follows:

1/ That the Council Remuneration Policy be and is hereby adopted as attached hereto, being
known as Schedule ‘A’;

2/ That the Council Remuneration Policy – payment for attendance at Ceremonial and Social
Events, be and is hereby adopted as attached hereto, being known as Schedule ‘B’;

That the Mayor and Clerk are hereby empowered to sign and execute all documents necessary to
empower this by-law;

3/ That this by-law comes into force on the final passing thereof and supersedes all former by-
laws enacted the Authority of this Act.

Read a first, second, third and final time this 30th day of January, 2018

Mayor – Paul Gowing

Clerk – Nancy Michie
To be effective January 1, 2018

1. Honorarium:

<table>
<thead>
<tr>
<th></th>
<th>2017 Rate</th>
<th>2018 Rate</th>
<th>1.3% increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor</td>
<td>$8,764.40</td>
<td>$8,878.34</td>
<td></td>
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<tr>
<td>Deputy Mayor</td>
<td>$5,634.27</td>
<td>$5,707.52</td>
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<tr>
<td>Councillor</td>
<td>$4,369.29</td>
<td>$4,426.09</td>
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1. Honorarium may be reduced if excessive meetings are missed.
2. Excessive meetings missed will be three (3) Council meetings – Special meetings will not be considered.
3. Illness will be given special consideration.

2. Meeting Allowance:
This section applies to Council members and Members of Local Boards. Meeting allowance will be paid for council meetings and meetings attended which are approved by Council.

For daytime meetings, other than council meetings, the meeting time commences when the council member leaves their residence and ends on their return to their residence.

- Any meeting less than 2 hours $76.11
- Any meeting from 2-4 hours $126.83
- Any meeting greater than 4 hours $190.25

Meeting remuneration will be reconciled for Council and local board members if the member is paid by the board.

- In a case where members are paid $40.00 by a local board to attend a meeting, the remuneration will be topped up by $85.20 per 2-4 hour meeting.

Therefore, the Municipality of Morris-Turnberry will pay a top up to the meeting rate, for those Members if they receive $40.00 from a local board.

3. Mileage Policy:
A travel allowance be paid on per Kilometer basis equal to the official non-taxable Canada Customs & revenue Agency rate for kilometers below 5,000 in a year.

The rate for 2018 is 5.55 per kilometer
And over 5000 km at the rate of 4.99

Mileage will be paid to any Council Member attending a meeting over 25 km from where the member resides; mileage will be paid for travel to the meeting and on return home from the meeting.

4. Meal Expense:
A meal expense may be submitted for any Council Member who attends an all day meeting.

- Lunch - at the rate of up to $17.80 and
- Dinner - at the rate of up to $29.66

Receipts are required for meal expense – only

5. Convention Policy:
The Municipality will support only (1) one convention per year, to be attended by the Council, with remuneration to be paid as follows:

For Council Members - only:

- Per Diem rate of $190.25 per day
- Meal allowance of $95.13 per day
For Council members-

1/ Conference expense allowance of $1,697.83 as allowance permits, which includes:
- Registration
- Room expenses
- 1 banquet ticket

2/ Other allowable expenses are:

<table>
<thead>
<tr>
<th>Year</th>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>per diem rate</td>
<td>$190.25</td>
</tr>
<tr>
<td></td>
<td>meal allowance</td>
<td>$95.13</td>
</tr>
<tr>
<td></td>
<td>travel expenses</td>
<td></td>
</tr>
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3/ Spousal expenses:
- banquet tickets for the spouse will be initially paid by the municipality and reimbursed to the Municipality by the member
- spousal registration will be initially paid by the municipality and reimbursed by the member

6. Pay Period
The Council will be paid on a monthly basis with pay sheets due by the last Wednesday of the month.

7. Internet Service and Paper Supplies:
Each Council Member will be paid $21.84 per month to offset costs for Internet Service.
The following will be a policy of the Municipality of Morris-Turnberry, in regards to the Payment of Ceremonial and Social Events attended by Members of Council.

For the time spent at ceremonial and social events associated with the Municipality:

1. Meeting allowance will be paid for council meetings and meetings attended which are approved by Council;

2. That all Meetings, in conjunction with a local board, that a member has been appointed to, will be eligible for remuneration;

3. Compensation will not be paid for social events, as an honorarium is provided to Councillors for time spent at social events associated with the Municipality, except if the member is extending greetings from the Municipality, at the Council discretion;

4. Compensation will be paid at the regular meeting rate for ceremonial events held and attended associated with the Municipality, at the direction of Council;

5. Attendance at Ceremonial events must be previously approved by Council, with the exclusion of the Mayor who is the Chief Executive Officer and who under the Municipal Act Section 225 (d) represents the Municipality at official functions.

For this purpose ‘Social event’ means- Social Appreciation Nights, School Fairs, Agricultural Fairs, Parades, etc.

For this purpose ‘Ceremonial Events’ means- Presentations and Unveilings associated with the Municipality.